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South China Morning Post

Saturday, June 3, 2017

M+

A cornerstone of the West Kowloon Cultural District, M+ is Hong Kong's new museum for visual culture, encompassing twentieth and twenty-first century art, design and architecture, and moving image from Hong Kong, China, Asia, and beyond.

Since 2012, M+ has been presenting diverse public programmes and exhibitions, and is amassing a permanent collection, in the run-up to the scheduled 2019 public opening of the museum building designed by Herzog & de Meuron with TFP Farrells and Ove Arup & Partners HK.

From Summer 2016, M+'s public programmes and exhibitions will move into the M+ Pavilion, a 300 sq.ft. exhibition space located in the District that will act its primary site until the opening of the museum in 2019.

We are now seeking experienced, high-caliber individuals with energy and motivation to join M+ in the following roles:

Head, Museum Retail and Commerce
Executive Assistant

Exhibitions Production Technician
Curatorial Assistant

For more information about these roles, the M+ collection, team and building development, please visit <https://careers.westkowloon.hk/jobsearch>.

westKowloon
西九文化區

HKPC

Hong Kong Productivity Council
Executive Director

The Hong Kong Productivity Council (HKPC) is a statutory organization established under the HKPC Ordinance (Cap. 1116). Governed by a Council, its mission is to promote productivity excellence through the provision of integrated support across the value chain of Hong Kong firms, to enhance the value-added content of products and services, and to increase international competitiveness.

The work of HKPC falls broadly into four major core competence areas, namely, manufacturing technologies, information technologies, environmental technologies and management systems. HKPC engages in technology transfer, research and development of application technologies and exploring new technology or business areas, commercialisation of research and development and devising sector-specific schemes to give recognition of service excellence. HKPC also engages in the provision of laboratory and testing services to support the development of related industries. In addition, it runs the Automotive Parts and Accessory Systems Research & Development Centre funded entirely by the Innovation and Technology Fund.

The operation of HKPC is financed partly by recurrent government subvention and partly by income from service fees. These services include consultancy, training, general industry support, study missions and government-funded projects.

Executive Director (ED)

The ED is the executive head of HKPC and is accountable to the Council for the daily operation and administration of the organization. His/her portfolio covers a wide range of duties that seek to provide integrated support to Hong Kong firms across the value chain, with the principal sectoral focus on manufacturing firms, particularly those in the foundation industries, and the main geographical focus on Hong Kong and the PRD. He/she supports the Council in formulating strategies to meet the needs of the industry vis-à-vis the rapid changes in recent years in terms of both technologies and operating environment. He/she would also need to provide the vision, leadership and direction to the staff in fulfilling the public mission of HKPC. His/her main responsibilities are:

(a) to assist the Council in formulating strategies to enhance the business productivity of industry;

(b) to develop programmes and set performance targets in fulfilling the public mission of HKPC;

(c) to constantly review programmes in the light of the needs and concerns of industry, and adjust them to ensure that they are useful and relevant to industry;

(d) to develop effective linkages with the local industry, universities and industry support organizations, as well as external linkages both internationally and with the Mainland;

(e) to supervise the management team, develop a common vision and values for staff, foster human resource development and build up the technological capabilities of HKPC, and develop administrative and staff management procedures to ensure good corporate governance and proper management of HKPC and its subsidiaries;

(f) to set estimates and budget, and put in place appropriate financial control to ensure proper and effective use of resources; and

(g) to uphold the highest standard of corporate governance of the Council.

Requirements

The ED should be a person of high calibre and should possess the following core competencies:

(a) holder of bachelor or higher degree. Additional professional qualification is helpful. He/she should have excellent command of both written and spoken English and Chinese (Putonghua and Cantonese);

(b) good knowledge of Hong Kong industry, and good understanding of the local, the Mainland and international business environment, as well as economic and industrial development trends;

(c) experience in strategic business development and in building up strong business networks;

(d) excellent track record of performance and achievements in leading and managing sizable organization;

(e) solid experience at the senior management level;

(f) vision, dynamism and proven ability to provide strong and inspirational leadership;

(g) ability to achieve a good balance between working within the parameters of a public body on the one hand, and pursuing commercial entrepreneurship on the other;

(h) excellent communication skills and ability in building public image and handling media;

(i) good interpersonal skills and can work harmoniously with various parties such as Council members, staff of HKPC, members of industrial communities, business, academic and public sectors; and

(j) experience in running similar organization, whilst not a requirement, would be an advantage.

APPLICATIONS

The Hong Kong Productivity Council is being represented in this search by Asianet Consultants Ltd. Please submit nominations or applications on or before 19 June 2017 to:

Asianet

Mr. Peter Liu
Managing Director, Asianet Consultants Ltd.
702-705, 7/F Wilson House, 19-27 Wyndham Street, Central, Hong Kong
Email: hkpc-ed@asianetconsultants.com

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Asia Plantation Hong Kong Ltd

Regional Sales Director

We are looking for a Regional Sales Director to expand our customer base and achieve sales quotas for specific districts of our company.

To be successful in this role, you should have previous experience managing the operation of multiple regional offices while taking accountability for reaching targets. You should also be able to remotely supervise a team of sales directors and set profitable goals. Our ideal candidates combine excellent communication skills with a strategic mindset.

Ultimately, you will ensure your area of responsibility meets and exceeds the expectations of our business objectives and contributes to our company's success in the long run.

Responsibilities

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• Support individual director with day-to-day operation

• Evaluate offices and individual performances

• Report on regional sales results

• Forecast quarterly and annual profits

• Identify hiring needs, select and train new salespeople

• Prepare and review the annual budget for the area of responsibility

• Analyze regional market trends and discover new opportunities for growth

• Address potential problems and suggest prompt solutions

• Participate in decisions for expansion or acquisition

• Suggest new services and innovative sales techniques to increase customer satisfaction

Requirements

• Proven work experience as a Regional Sales Director, Area Manager or similar senior sales role

• Ability to measure and analyze key performance indicators (ROI and KPIs)

• Familiarity with CITIES and Environmental protection trend

• Understanding of Plantation Operations

• Ability to lead and motivate a high performance sales team

• Excellent communication skills

• Strong organizational skills with a problem-solving attitude

• Availability to travel as needed

To apply, please email enquiry-hk@asiaplantationcapital.com your Word format resume with your expected and present salary.

Only shortlisted candidates will be notified.
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The Hong Kong Cricket Club is the oldest Cricket Club in Asia, employing over 200 staff. We are inviting applications from high calibre and dynamic candidates for the position of:

Ground Manager

Responsibilities:

• Plan, prioritise and arrange the cricket ground daily activities;

• Inspect ground and equipment and direct activities of ground staff in order to maintain the cricket ground and equipment in good condition;

• Train and supervise the performance of the ground staff;

• Investigate and resolve comments from members and management;

• Liaise and work with other departments on match preparation at the ground and tennis courts;

• Oversee and plan the club's gardening/ greenery.

Requirements:

• University Degree in turf management or related science;

• Minimum of 5 years' proven work experience in ground/turf management or related areas;

• Expertise in all areas of turf management, including knowledge and experience on turf pest diagnosis, turf machinery, chemical & fertilization usage, irrigation systems and drainage methods;

• Strong sense of responsibility with good leadership skills to work in a complex situation;

• Passion for the industry and willingness to work extra hours to meet business needs; and

• Excellent communication and interpersonal skills in English and Chinese, capability in report writing and hands-on experience in MS Office applications.

Interested candidates please submit full resume and expected remuneration to The Hong Kong Cricket Club, Human Resources Manager, 137 Wong Nai Chung Gap Road, Hong Kong or email: hbm@hkcc.org

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POWER PROFILE



Sure-footed move

Yibing Mao, chief legal counsel for Asia at Marriott International, is glad she made the switch to Hong Kong, writes **John Cremer**

HIGH-FLYERS

When Yibing Mao heard that Marriott International were looking for a senior in-house lawyer to be based in Hong Kong with regional responsibilities, it seemed almost too much of a coincidence.

Up to that point, she had been in private practice as a corporate finance lawyer working mainly for investment banks. But she was keen for a change and, aware of the hotel group's reputation as a "best employer" since her early days in Washington DC, she had often thought in passing it would be a great place to work.

"A friend called me after seeing the ad and said 'guess what'," says Mao, now Marriott's chief legal counsel for Asia. "I sent in my application and a few months passed. Then all of a sudden I was invited to interview and started in Hong Kong in mid-1996, just as the group was beginning to develop hotels in mainland China."

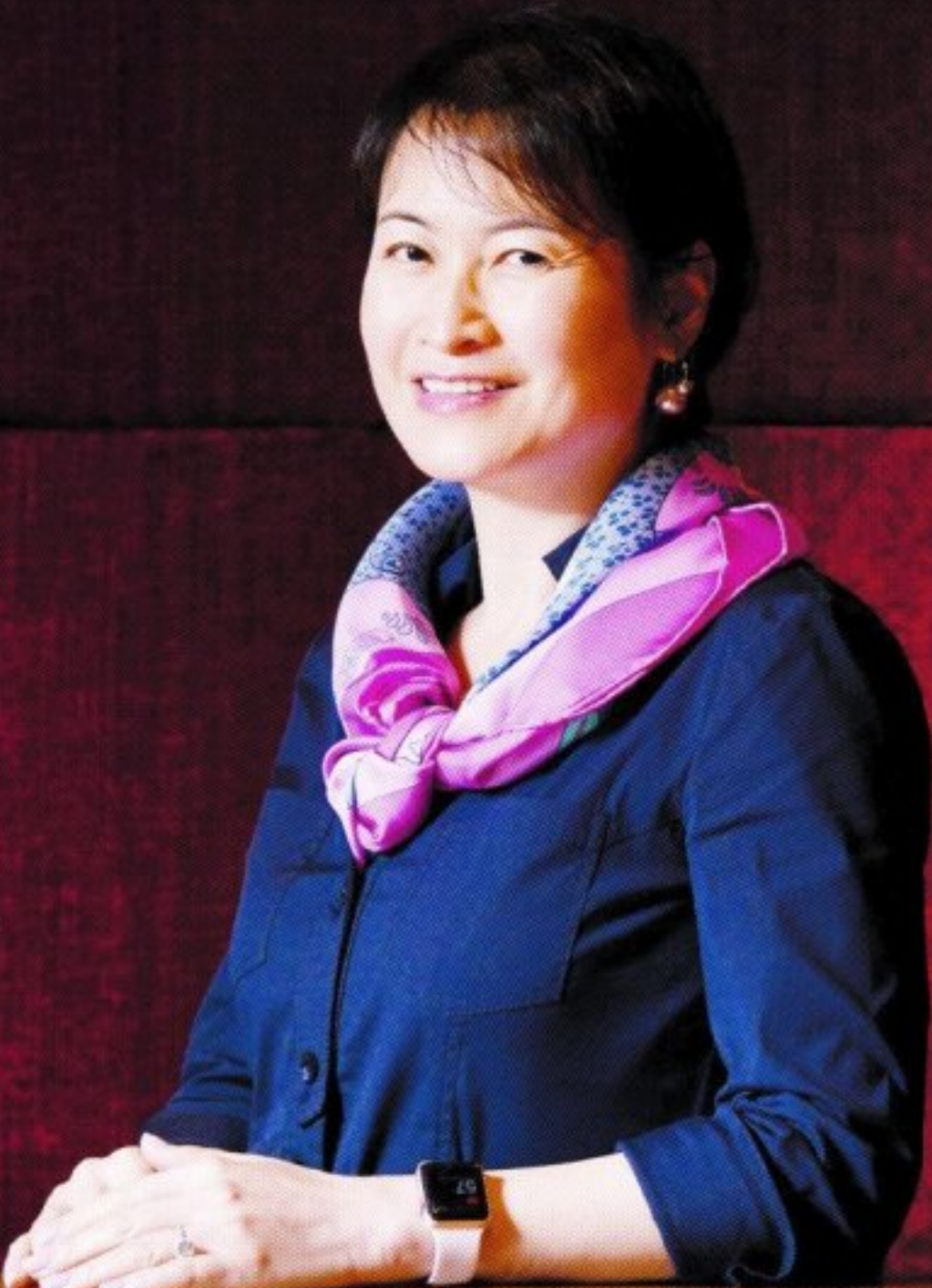
At the time, her team consisted of two lawyers and three support staff. There are now 25 lawyers dotted around the region and an equivalent number to back them up. Back then, the group had nine Asia-Pacific hotels. Currently, there are more than 550 operating under various brand names, with more opening every year and some realignment of plans since the acquisition of Starwood.

For Mao, the lead-up to closing that transaction meant looking after merger-related approvals required by law under different country jurisdictions. It involved a lot of time with the head office team and outside counsel to avoid any breach of local regulations which potentially could delay or even derail the whole deal.

"Some countries like India, Vietnam and Australia are more relaxed about approvals, just requiring a registration," she says. "But others like China want to review everything to make sure the deal is not anti-competitive and that consumers still have enough choice. That took about nine months and, of course, there are then all the challenges of post-merger integration, which will take two to three years."

Key steps include reviewing customer loyalty programmes and partner agreements, personnel aspects, and advising on tax, compliance, technology and accounting needs as one consolidated business.

"The substantive work can be done in



Hong Kong, but for team-related things, I travel to our other offices to understand new challenges such as data privacy laws and safeguarding information."

Originally from Beijing, Mao's early years involved regular moves around the country linked to her father's job as an administrator with China's air force. She attended local schools near each base, and the other service kids became a natural social group.

Admitted by Jilin University, she completed a four-year degree in law and moved on to Peking University for a two-year master's in international law. Then, itching for overseas experience but hesitant about accepting a government-sponsored place with various strings attached, she applied instead for a full scholarship at Duke University in North Carolina.

On offer was a three-year JD (juris doctor) programme, with the possibility of practising law in the US after graduation.

"It was an overwhelming experience," she says. "I had never seen credit cards or cheques and I'd had to borrow the 10,000 yuan for an airplane ticket at a time when a decent job in China paid 30 yuan a month. It was difficult, but exciting, and really I was too young to have any fears."

She didn't find it too hard to grasp the technical aspects of US law, anything related to tort, contracts or the principle of ownership. What initially caused problems, though, was the everyday language not found in textbooks and those areas of the law – separation of powers, abortion rights, and freedom of speech – closely tied to US history and culture.

"At first, I didn't understand why some

things were so hotly debated," she says. "I found those aspects more difficult to learn."

Summer internships led to a full-time role with McGuireWoods, a firm with offices in Richmond, Virginia and Washington DC. After cutting her teeth there on general corporate and commercial work, she came back to China to be closer to her parents, but a subsequent business trip via Hong Kong sparked an overall change of plan.

"I fell in love with the city and explored opportunities to practise here. Fortunately, in 1993, the first bunch of Chinese companies was going public, so I joined Slaughter & May and worked on IPOs."

However, unwilling to be pigeonholed as someone who only did China business, she switched to Milbank Tweed's regional practice, doing project finance for roads, telecoms, and infrastructure in India.

When off duty, Mao practises tai chi to induce calm and forget the pressures of work. Twice a year, she also heads to destinations like Nepal, Bhutan and the Swiss Alps.

"I'm a mountain climber and have been up to 6,000 metres," she says. "I like the technical climbing at altitude and do glacier walks and rock climbing up ice walls. You need to be sure-footed for that."

For the full story visit www.cpjobs.com/hk/highflyers

KEEPING POSTED

Yibing Mao's lawyerly advice

Be bold "Don't be afraid to take risks when young by going into areas you're not trained for. Moving around in an organisation to understand how the business works makes people much better lawyers in the long run."

Follow "For women lawyers, it definitely helps to have a mentor you can really open up to. Ideally, it should be someone who has 'been there' and can give a different perspective."

Pace yourself "Recognise that your career is a journey and there are different phases in your life. I stepped back when my kids were younger; it's OK to do that."

Chip in "You also have to step up when needed. When I was on maternity leave, the boss called about some urgent negotiations. I was happy to help for a while."

Contribute "Lawyers are trained to think logically and be conservative. But in a business setting, the client may just want you to chime in and say something, so be ready to speak up."

NEWS BITS



Equality agency alleges youthful hires are "unwritten rule" at US restaurants

ORLANDO - The US Equal Employment Opportunity Commission says restaurants are systematically discriminating against older applicants when hiring.

The EEOC took a lawsuit against the Texas Roadhouse chain on behalf of 55 workers. In April, the suit was settled for US\$12 million (HK\$93.5 million).

Applicants to Texas Roadhouse were told "there are younger people here who can grow with the company," and "you seem older to be applying for this job," according to a complaint from the EEOC. The agency also filed a suit against the Ruby Tuesday chain on May 17. *AP*



French jobs unfilled despite high unemployment rate

SARCELLES - France, troubled for years by high unemployment, is now grappling with a lack of qualified workers. While it has 3.5 million registered jobseekers, a growing number of positions lie unfilled because companies can't find the right people.

A recent survey by recruiter Manpower shows that nearly one in four French employers are struggling to find workers.

Newly elected president Emmanuel Macron has said he wants to invest €15 billion (HK\$131 trillion) in building up skills for a million youths and another million lowly qualified, long-term unemployed people. *Reuters*



India's flagship IT sector riven by layoffs and worse could be in store

MUMBAI - Analysts warn of massive layoffs across the country's multi-billion-dollar information technology sector.

IT outsourcing has long been one of India's flagship industries but experts say automation, a failure to keep up with new technologies, and US President Donald Trump's clampdown on visas are creating industry-wide upheaval.

Although layoffs are not uncommon in the industry, particularly in the final quarter of the financial year, union chiefs say staff are being made redundant in unprecedented numbers this year as firms deal with narrowing profits.

Photos: girleatsgreens/AFP

CASE STUDY

Artificial intelligence and its real-world impact

Robots and the ever-increasing use of artificial intelligence (AI) is currently a blazing hot topic. On a daily basis, we are hearing tales of driverless transport systems to highly effective intelligent tutoring systems reflecting an individual student's cognitive needs.

Close to home, the Taiwanese manufacturer Foxconn has introduced more than 40,000 robots, known as "foxbots", into its factories in China. While this is in the context of a Chinese workforce of more than a million people, it is part of Foxconn's evolving plan towards full automation. Foxconn, the world's largest manufacturer has said it has the capacity to introduce more than 10,000 foxbots each year into the Chinese workplace.



All sectors of business are affected by the AI revolution. IBM's AI platform, Watson, is advising doctors on treatments in several US hospitals and will be used to review complex medical histories in Germany so as to identify potential diagnoses. Meanwhile, in financial services, RBS and NatWest recently announced they will be using virtual chat bot "Luvo" to deal with simple customer services queries in the UK. Initially, the robot will be able to answer 10 questions, but is intended to increasingly assist with complex issues by learning from human interactions.

The issue of robots and AI is also a highly politicised debate with many different approaches and agendas playing out. Even Donald Trump has entered the fray: "We'll make robots too. It's a big thing. Right now we don't make robots. We don't make anything. But we're going to. I mean, look robotics is becoming very big and we're going to do that," The New York Times reported him as saying last November.

There are clearly differing views about

Pattie Walsh is a partner and co-leads the Bird and Bird Employment Law Practice in Asia-Pacific

There are clearly differing views about the impact of AI in the workplace and whether or not it is a force for good

the impact of AI in the workplace and whether or not it is a force for good. Whatever an individual's current view though, it seems abundantly clear that all businesses – from banking to retailing – are likely to be affected by AI and employers will need to work through the issues. The primary issue is, of course, the impact of any robotic or AI development on human employees.

Whenever a workplace is in flux and the needs of a business change, there will be winners and losers. For those whose skills are no longer required there will be the inevitable redundancies with the costs, human challenges and personal casualties that always follow. We are also likely to see key changes in the skills needed and the composition of the workforce as AI is likely to depress wages for lower-skilled work, while human AI innovators become more highly paid.

Beyond the issue of increased productivity, there is the matter of workplace integrity. For example, what happens if a robot plays a part in

context of recruitment, if this kind of data regarding job applicants is captured, employers will need to consider data protection issues when storing the information. Prospective employers will also need to be aware of potential discrimination issues with the way such information is used. For example, "scanning" applicants in this way may identify physical distinctions and other characteristics which could fuel allegations of less favourable treatment at the selection stage.

Robots do not have a legal personality and it seems improbable that this will change in the near future. However, the European Parliament suggested in May 2016 that robot workers should be classed as "electronic persons" and Microsoft founder Bill Gates has been calling for robots who replace human workers to be taxed. While neither idea has yet received widespread support, it is clear that this debate and how we move forward legally and morally will have an impact on us all.

The information contained in this article should not be relied on as legal advice and should not be regarded as a substitute for detailed advice in individual cases. If advice concerning individual problems or other expert assistance is required, the service of a competent professional adviser should be sought.

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Classified Ads Sales 2565 8822

Printed and published by South China Morning Post Publishers Limited.
Morning Post Centre, 22 Dai Fat Street,
Tai Po Industrial Estate, Tai Po,
New Territories, Hong Kong. Tel: 2680 8888

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GENERAL



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The User Support Services of Information Technology Services Centre (ITSC) is looking for highly-motivated individuals to provide quality user services to the University.
Computer Assistant II(s) (Ref. 170000ZX) (closing date: June 6, 2017)
Applicants should have (i) completed secondary education; (ii) Grade E/Level 2 or above in at least 5 subjects in HKCEE, including Chinese, English (Syllabus B) and Mathematics; OR any combination of results in at least 5 HKDSE subjects (including Level 2 or above in Chinese, English and Mathematics); Level 2 or above in NSS subjects, “Attained” or above in ApL subjects (subject to a maximum of 2 subjects), and Grade E or above in Other Language subjects; (iii) proficiency in MS Windows, Mac and software packages such as MS Office, web browsers (Edge, IE, Firefox, Safari, Chrome, etc.), anti-virus software, etc.; (iv) experience in providing customer services or user support; and (v) good communication and interpersonal skills. Duties include (a) providing friendly and helpful frontline support at service desk; (b) supporting computer laboratory operations; (c) troubleshooting computer-related issues, such as password reset, VPN/WiFi/email clients setup, virus removal, etc.; (d) escalating incidents/problems promptly and accurately to supervisors when spotted; and (e) testing applications software and operating systems. Appointment will be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement. *[Note: Applicants must submit copies of HKCEE/HKDSE certificates showing that they have fulfilled the language requirements and academic qualifications stated above, otherwise their applications may NOT be considered.]*
Application Procedure
The University only accepts and considers applications submitted online for the post above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

Scanning Department of St. Teresa's Hospital
(Immediately required by busy department)

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• Coordinate reports delivery and keep records and filing system in good order.
Requirements:
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• Pleasant manner with good communication skill.
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• 4-hour duty (am or pm) required for part time post.

2. Administration Officer or Assistant
Job duties:
• Provide administrative support to the department and secretarial services to senior radiologist.
• Independently handle regular correspondence.
• Maintain proper records and up-to-date file system.
• Manage and follow up service for business and social meetings.
• Assist the accountant to cope with system for office-related expenses.
Requirements:
• Degree holder or equivalent.
• Min. 3 years relevant experience.
• Fluency in spoken and written English and Chinese.
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Attractive salary and Fringe benefits (including medical subsidy, education fund, transportation, shift duty, overtime work allowances etc.) Please send application, date of availability, expected salary and C.V. to fax no. 27144972 or email to adm@sthscan.com for interview.

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Special Report | BANKING & FINANCE

Planning ahead

Hong Kong’s banking and financial sector is gearing up to face coming challenges and opportunities, writes **Chris Davis**

With the legacy of the 2008 global financial crisis still having an effect, Hong Kong’s banking and financial sector is facing the challenge of attracting talent to future-proof the industries, amid a swiftly shifting compliance and technological landscape.

“One of the major lessons that we learned from the global financial crisis is that the banking industry cannot stay strong without the support of good talent,” says Carrie Leung, CEO of the Hong Kong Institute of Bankers (HKIB). A talent development survey conducted by the HKIB last year shows that only 51 per cent of respondents aged 18-34 think that a career in the banking industry is appealing. “I think this may be partly due to misperceptions about banking formed after the global financial crisis,” Leung says.

The HKIB believes this perception can be reversed by strengthening practitioners’ competencies. The HKIB is a programme administrator for the Enhanced Competency Framework (ECF), introduced by the Hong Kong Monetary Authority to standardise professional training in the industry. Leung says the ECF sets out a series of common and transparent competency standards that enable effective training and professional development for practitioners and new entrants.

Leung also believes Hong Kong’s banking industry has an important role to play in the China-led “Belt and Road Initiatives” (BRI), a modernised vision for the ancient Silk Road, connecting Asia, Europe, the Middle East and Africa through investments in trade infrastructure. “Hong Kong as the largest offshore renminbi hub, with its unrivalled banking and finance infrastructure and free flow of



The World Economic Forum predicts that, by 2020, five million jobs will be lost to AI, including loss of jobs through automation in the accounting industry. Photo: Shutterstock

capital can serve as the fundraising hub for numerous infrastructure projects,” says Leung.

She adds, however, that education is of great importance for the initiative to be truly successful. “Many banking practitioners are still not very familiar with the BRI or the countries along the Belt and Road routes,” notes Leung. She suggests that, to address this, industry seminars and even foreign visits can help banking professional have a better understanding of the initiative, as well as opportunities the ambitious undertaking can provide for Hong Kong banks.

Mabel Chan, president of the Hong Kong Institute of Certified Public Accountants, shares a similar view. “We need to be more open and aware of the different cultures of ‘Belt and Road’ countries,” she says. “In

fact, for Hong Kong’s accounting sector to continue to grow stronger, we should be more open and embracing of cultures globally.”

Chan sees a long-term role for Hong Kong’s accountancy sector in providing services to companies and investors involved in the BRI. In the early stages, she says infrastructure development will require investment and project contracting, areas where Hong Kong has a lot of experience. Later, as trade and business develops along the various Belt and Road corridors, companies will require tax, auditing and advisory services.

Meanwhile, Chan says there is an ongoing demand for professionals to help clients meet their anti-money laundering, tax evasion and common reporting standards compliance requirements. “With no end in sight on the amount of wide-ranging

regulations that focus on corporate accountability, accounting firms are looking for the skills and insights needed to meet today’s tough economic and regulatory challenges.”

Given that Hong Kong has led the world in IPO listings, the city’s professional services firms have stayed busy. “As client companies move into new jurisdictions with differing tax laws and operating rules, accountants must continually update their knowledge to ensure they provide the best advice and support,” says Chan.

Because Hong Kong has a well-established platform of international experience and the legal and professional talent resources, Chan says Hong Kong-based accountants are in a good position to assist Chinese enterprises seeking business

opportunities overseas to “go out” more smoothly.

As new technologies have increased influence in every area of business, including accounting, Chan believes the next generation of accountants can boost their career opportunities by combining financial knowledge with big data, business analytics and artificial intelligence (AI) know-how.

The World Economic Forum predicts that, by 2020, five million jobs will be lost to AI, including a displacement of jobs through automation in the accounting industry. “Those who are able to utilise the opportunities created by AI, big data and analytical tools will play a vital role in improving business decisions and provide clients with unparalleled data analysis combined with the human touch,” says Chan.



Carrie Leung



Mabel Chan

**ASSISTANT FINANCIAL CONTROLLER
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- Immediate available preferred

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(Personal data collected will be used for recruitment purposes only)

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Job Requirements

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- Pleasant personality with excellent interpersonal & communication skills
- Willing to travel
- Perform ad hoc duties as required

Interested parties please send email to moonyanchan@biznetvigator.com for application.

GENERAL

The German Swiss International School (GSIS) is one of Hong Kong's leading international schools and also an IB world school with 200 faculty and staff providing dual language education to a multinational student body of more than 1300 students. We are inviting applications from experienced candidates for the following position, commencing as soon as possible.

BUS COORDINATOR

Located at our Pok Fu Lam campus the incumbent coordinates the dispatch and routing for buses in order to ensure the safe and timely transportation of GSIS students at all our campuses. S/He resolves transportation problems and maintains effective public relations with parents, drivers and staff.

REQUIREMENTS

- Experience in transportation or logistics or equivalent
- Experience in working in a busy school environment desirable
- Fluent English and Cantonese speaker with sound written and oral communication skills
- Proven computer skills with good attention to detail and accuracy
- A team player, used to work in a multicultural environment
- High degree of customer orientation and problem solving attitude

Please apply with cover letter and CV, via our online recruitment portal (<https://mygsis.gsis.edu.hk/careers/job-openings/>) to the Head of Human Resources.

German Swiss International School
Head of Human Resources
11 Guildford Road
The Peak, Hong Kong

Tel. +852 2849 6216
Fax: +852 2849 6347
E-mail: hr@gsis.edu.hk

Further information on the positions, the school, its facilities and programmes is available on our website: <http://mygsis.gsis.edu.hk/>.

Applicants not invited for interview after six weeks of the application deadline may consider their applications unsuccessful.

Personal data collected will be used for recruitment purposes only.

EDUCATION

香港中文大學
The Chinese University of Hong Kong

Applications are invited for:-

Department of History
(1) Professor(s) / Associate Professor(s) / Assistant Professor(s)
(Ref. 1700012B)

The Department of History invites applications for full-time academic position(s) in pre-modern Western history. In addition to having one of the teaching specialties in the proposed geographical area and time period: (A) global history; (B) Middle-East history; (C) Russian history, we welcome applicants who have the following research specialties: social history, cultural history, legal history, environmental history or others. The academic rank of appointment will be considered with reference to the candidate’s qualifications and experience.

Applicant should (i) have a doctoral degree from a reputable university; (ii) be a well-proven researcher and teacher, with a solid publication record, and capable of intellectual leadership; and (iii) be committed to teaching at both undergraduate and postgraduate levels. Being able to teach in a comparative perspective/ approach is necessary.

The appointee(s) will (a) develop and deliver teaching and research programmes at undergraduate and postgraduate level suitable for Hong Kong; (b) participate in independent and/or collaborative research programmes; (c) serve on undergraduate and postgraduate thesis/dissertation committees; and (d) provide service at departmental, faculty and/or University levels.

Appointment(s) will normally be made on contract basis for up to three years initially commencing August 2018, which, subject to funding, performance and mutual agreement, may lead to longer-term appointment or substantiation later.

Applications will be accepted until the position(s) is/are filled. Candidates are encouraged to apply by August 31, 2017.

Candidates who have responded to the previous advertisement (Ref: 1700004H) are currently under review and need not re-apply.

Applicants should complete the on-line application form and upload the followings: (i) full resume; (ii) copies of academic credentials; (iii) full publication list; (iv) three recent publication samples/abstracts; (v) a statement of teaching and research interest; (vi) three course syllabuses taught/designed; (vii) evidence of teaching performance, if any; and (viii) three reference letters.

School of Architecture
(2) Lecturer (Design Methodology and Practice)
(Ref. 17000101) (Closing date: June 12, 2017)

The School of Architecture is committed to discovery and design as the primary modes of work and teaching, with focus on the study and advancement of architecture in all its scales and scope. It works as a community of students, teachers, visiting architects and designers, support staff and assistants, and other colleagues dedicated to the pursuit of excellence in the advancement of architecture and education. It draws upon a rich source of cognate departments in the University, other professional communities in Hong Kong, and associated universities in the Chinese mainland and overseas. Further information about the School is available at <http://www.arch.cuhk.edu.hk>.

Applicants should have (i) a higher degree (at least at Master level) in architecture with focus in design methodology and practice plus at least 4 years of post-Master’s degree work experience in architecture; (ii) ability to teach architectural design studios; and (iii) genuine interest and strong commitment to excellence in teaching. Preference will be given to those who have both teaching and professional experience.

Appointment will initially be made on contract basis for one year commencing August 2017, renewable subject to mutual agreement. Please complete the online application form with a letter of interest, full resume, portfolio, and names/addresses including personal e-mail addresses of three referees from whom consent has been given to the applicant for providing references. For enquiries, please contact Mrs. Annabel Leung, Executive Assistant of the School of Architecture (e-mail: annabelleung@cuhk.edu.hk or tel.: +852 3943 6552).

Application Procedure
The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

**RATING AND VALUATION
DEPARTMENT**

**Valuation Surveyor
(Civil Service Vacancy)**

Salary:
Master Pay Scale Point 30 (\$56,755) to
Master Pay Scale Point 44 (\$99,205)
per month


Closing Date for Application:
8 June 2017

Tel. Enquiry: 2150 8823

**Please visit Gov HK at <http://www.gov.hk>
or download “Government Vacancies”
Mobile Application at Google Play/Apple
App Store for information about the post.**

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EDUCATION



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:-

I-CARE Centre for Whole-Person Development
(1) Director
(Ref. 17000102) (Closing date: June 16, 2017)
The Chinese University aspires that its students and graduates achieve clearly defined targets of all-round development. The desirable outcomes for students to attain through experiential learning are categorized under the University's I-CARE Framework: I (Integrity and moral development), C (Creativity and intellectual development), A (Appreciation of life and aesthetic development), R (Relationship and social development) and E (Energy and wellness). Under this Framework, different units provide a wide range of non-formal learning opportunities to students to facilitate their whole-person growth. At the same time, the university-wide I-CARE Programme activities aim to strengthen the five key areas of student growth. The I-CARE Centre consolidates and enhances the I-CARE Programme and exercises appropriate coordination of relevant student development activities at the University. The appointee is expected to play a proactive role in effecting the goal of holistic education for students through the I-CARE Programme and other student development activities. He/She will be responsible for the planning and development of programme activities, leading the operations of the centre, and developing close relationships with work partners and donors. Applicants should have (i) a Bachelor's degree in the area of language and/or education, a Master's degree in English language teaching or applied linguistics, and an English language teaching diploma or certificate awarded by a recognized accrediting body; and (ii) recent and relevant experience in teaching EAP, ESP and content-based courses at tertiary level. Those with at least four years' post-Master relevant teaching experience may be considered for appointment at Lecturer rank. Duties include (a) teaching undergraduate and postgraduate English language courses; (b) assisting in curriculum design and development of course materials; and (c) assisting in implementing English Across the Curriculum (EAC). Appointments will initially be made on contract basis for one to two years commencing August 2017 or December 2017, renewable subject to performance, funding and mutual agreement. [Note: Those who have responded to the previous advertisement for these posts (under Ref. no.170000RS) need not re-apply on this occasion.]

Faculty of Social Science
(3) Lecturer
(Ref. 1700002K) (Closing date: June 10, 2017)
The Faculty of Social Science now invites applications of outstanding candidates for a position at lecturer rank for its Global Studies Programme (4-year). We are interested in candidates who can champion teaching in one or more of the following areas of global studies: - global economy - global politics
Applicants should have a Master's degree in relevant discipline(s) and at least four years' teaching and working experience at university level. The appointee should be a committed social science educator who excels in undergraduate teaching and student advising. Aside from teaching foundational courses in global studies, the appointee will actively involve in the development of the Global Studies Programme, organizing and participating in activities related to programme promotion, student admission and student advising. Appointment will initially be made on contract basis for one to two years, renewable subject to performance and mutual agreement.

Application Procedure
The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

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Wong Shiu Chi Secondary School

We invite applications for the following post with effect from 1 September 2017:
Native-speaking English Teacher under the Enhanced NET Scheme in Secondary School
Requirements:
• A bachelor degree in English or equivalent disciplines;
• A post-graduate diploma in education majoring in English;
• A TEFL/TESL qualification at diploma level, or equivalent;
• With not less than one year's post-graduate experience of teaching English at secondary level; and
• Experiences in the development of Language Arts curriculum, preferably with expertise in drama, speech and debate.
Please apply with full resume by mail to the Principal, Wong Shiu Chi Secondary School, 182 Kwong Fuk Road, Tai Po, N.T.

Luk Yeung Kindergarten and Child Care Centre is a private independent school that provides trilingual language learning for children in Tsuen Wan. We are accepting applications for the following:
English Subject Teacher (Full-Time)
Job Description:
• Monday to Friday work week (8:25am-4:30pm)
• English subject teacher for children aged 2 to 6
• Work with a team of nine Native English teachers
Requirements:
• Native English speaker
• Flexible, self-motivated, and a team player
• Teaching experience in early childhood setting preferred
Commencement: August 2017
Interested parties, please send C.V. with a recent photo and expected salary to lykg@netvigator.com.
Personal data collected will be used for recruitment purposes only.



ENGLISH SCHOOLS FOUNDATION

INSPIRING FUTURES

English Schools Foundation (ESF) is Hong Kong's largest provider of English-medium international education. Our integrated network of 22 schools and comprehensive programme of extra-curricular activities bring out the best in every student through a personalised approach to learning and by inspiring curious minds.

ESF Language & Learning is looking for enthusiastic, experienced and qualified **part-time, hourly teachers to teach playgroups, and after school and weekend English language classes**. All applicants must have a relevant degree, a recognised teaching qualification (such as a CELTA, TEFL or DELTA/ PGDE, PGCE), at least one years' experience teaching young learners and be highly proficient English speakers.

We offer attractive remuneration packages and excellent career advancement opportunities for staff. Join us now and develop your career with us.

Please visit <http://recruit.esf.edu.hk> for the amazing opportunities that await you.



www.esf.edu.hk

Applications are invited to fill the following post from September 2017:
Native-speaking English Teacher (NET)

- to support the goals of the English Department of raising our students' English language skills to native-like standard
- to promote a rich English-speaking environment in the School
- TESOL
- local secondary school teaching experience preferable
- meet the requirements set by the EDB

Application letter with full resume may reach **The Principal, St. Paul's Secondary School, 18A Ventris Road, Happy Valley, Hong Kong** by mail or by fax at 2882 4552.
(All information provided will be used for recruitment purpose only)

English Tutor for K1 student
Looking for an experienced English Tutor for our 3 years old boy.
Descriptions:

- Native English Speaker
- Structure activities to stimulate his language learning
- Develop safe environment for learning plan and prepare multi sensory teaching materials
- Reading storybooks
- Role playing with him
- Experience with Jolly Phonics
- Must have experience with children in this age group
- Preferably experience in classroom setting
- Attractive salary (Negotiable according to experience)

Interested please send your resume with expected salary to pkwok@everpro.com (Everpro Holdings Limited)
(All information collected will only be for recruitment related purposes.)



Chinese International School

A non-profit charity organization in Hong Kong is seeking a **creative and enthusiastic teacher** to join our team to provide English language training for some of Hong Kong's most disadvantaged children.

Full-time Guidance Teacher: The suitable candidate is responsible for providing counselling and developing holistic programmes to support children and families, groups and individuals, from the Tsuen Wan, Tsing Yi and Kwai Chung districts of Hong Kong. Applicants should be a degree holder with at least one year of children and youth or related services experience.

Please send your application with expected salary to 'Michelle McEwan, PLK Headquarters, 1/F, Language Training Programme Office, 66 Leighton Road, Causeway Bay' or hr@itp.edu.hk Application deadline - 19 June 2017.
(Data collected will be used for recruitment purpose only)

Sai Kung Sung Tsun Catholic School (Secondary Section)
Native Speaking English Teacher (School-based Contract)

is required to teach in an aided secondary school (CMI) for the school year 2017-2018. Applicants should

- Meet the requirements set by EDB
- Be committed to enhancing the school language environment
- Preferably have TESOL experience

Enquiries
Please send application with full resume with photo by mail or fax (2791 0401) to the Principal, Po Tung Road, Sai Kung Market, N.T..
Data collected will be used for recruitment purpose only.

TYPHOON CLUB HONG KONG
Typhoon Club NET Teachers

We are seeking to appoint a number of experienced f/t and p/t native English teachers for our Summer Courses and English reading programmes in Terms 1 and 2.

Please apply by sending your resume to moonsook@typhoonclub.com
www.typhoonclub.com

Applications are invited for the following post by an EMI secondary school for the academic year 2017/18:

GM/CM English Teacher

Cover letters, together with full resumes, should be sent to the **Principal, St. Mary's Canossian College, 162 Austin Road, Kowloon** on or before **19th June 2017**.

(Personal data collected will be used for recruitment purpose only.)

HKSYCIA WONG TAI SHAN MEMORIAL COLLEGE
Applications are invited for the following posts for 2017-18 academic year.
1. Biology and I.S. Teacher (Contract GM);
2. 0.5 Fraction Music Teacher (Contract CM);
3. Native-speaking English Teacher

- bachelor's degree in English (HK university or equ.);
- Post-grad. Dip. in Education (English Major or equ.);
- TEFL/TESL at Dip. level or above;
- at least 2 yrs' post-grad. exp. of teaching at sec level or above.

Apply to: **The Principal, Wong Tai Shan Memorial College, 250 Nam Cheong Street, Kin.**
(Data collected will be used for recruitment purpose only)

Get ahead

Classified Post

FT & PT English Teachers

- teaching children aged 4-10
- experience with Phonics, reading and writing
- command of English and Cantonese
- university degree or English certification
Pls send CV to kemontree_centre@yahoo.com



KOREAN INTERNATIONAL SCHOOL
홍콩한국국제학교 韓國國際學校

International Section
Teaching Positions: 2017-2018

Secondary teacher
1 x Science Teacher ; A-level & IGCSE Chemistry plus KS3 Science preferred

Primary teachers
4 x Teachers required for positions in both key stage 1 and 2; candidates should be familiar with UK curriculum

Music teacher
1 x Music Teacher [NEW POSITION] required full time music teacher to work across all Primary and Y7/8/9 in secondary with UK curriculum

Mandarin Teacher
1 x Chinese/Mandarin Teacher to work across all Primary and Y7/8/9 in secondary with UK curriculum

Teacher Assistants
for all Primary classes and Springboard classes ; candidates offering specialized subject support in SEN/Science/Math/IT is helpful

Closing deadline: June 10, 2017.
Replies by email only to cchadwick@kis.edu.hk Send a cover letter & resume (CV) with scan of transcripts attached. Only short-listed candidates will be contacted. **Full details on the school website: www.kis.edu.hk**



漢基國際學校
Chinese International School

Openings for August 2017
Head Swim Coach

The CIS Head Swim Coach will encourage participation in competitive swimming, and will develop swimming skills and technique to promote the overall development of competitive swimmers at CIS. The Head Swim Coach will also foster participation through swimming for health, fitness and recreation for life long wellbeing.

Secondary English Teaching Fellow
One year appointment for young and aspiring English teachers.

For job description and to submit your application, please visit the employment section of our website www.cis.edu.hk



啓思中學
CREATIVE SECONDARY SCHOOL



We are a modern, internationally-minded school supported by the Education Bureau through the Direct Subsidy Scheme.

Required for August 2017
1. Teacher of HKDSE Technology & Living (Food) and Science
(Graduate of Biochemistry or Nutritional Science preferred)
2. Teacher of Mathematics
(Applicants with HKDSE, MYP & IBDP experience preferred)
3. Assistant Teacher (Special Needs)

Closing date for applications **9 June 2017**. Please send your CV and application letter together with contact details of two professional referees to jobs@css.edu.hk.

(All information will be kept confidential and only for recruitment purpose)

GENERAL



Hybridio Limited

We are a well established biotech and listed company in China. To cope with our fast growth business globally, we invite high caliber candidates to apply for the post of Secretary in Hong Kong.

SECRETARY
Responsibilities:

- Support with the full spectrum of secretarial tasks,
- Handle business correspondence, minutes, reports and confidential documents as required
- Occasional travelling to China is required

Requirement:

- University degree holder
- Good planning, strong interpersonal and communication skills (both verbal and written), excellent English, Cantonese and Mandarin,
- Proficiency in using MS Office (including Word, Excel and PowerPoint)
- Energetic, passion and patience

Interest parties, please send full resume email to dora.wai@hybridio.com



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EDUCATION



香港浸會大學
HONG KONG BAPTIST UNIVERSITY

FACULTY OF SCIENCE

The Faculty of Science has identified **Environment and Health**, a highly interdisciplinary theme research area across the departments, as a **Faculty Niche Research Area**, and aims to establish world-class research teams and facilities for tackling key questions relating to human health and environmental impacts. Major resources will be allocated to this Faculty Niche Research Area, to develop the needed experimental platforms as well as modelling and data analysis capabilities. The ultimate goal is to uncover mechanistic links between various environmental factors and human diseases, leading to new strategies of disease prevention, diagnostics and treatment.

Department of Computer Science

1. Professor / Associate Professor / Assistant Professor (PR322C/16-17)

To work on the niche research area “Environment and Health”, the Department of Computer Science now invites applications for tenure-track faculty positions, in the areas of health informatics, artificial intelligence, data analytics, machine learning, security and privacy, and cloud computing. The appointees are expected to teach undergraduate and postgraduate courses including programme management, perform high-impact research, as well as contribute to professional and institutional services. Collaboration with other faculty members in research and teaching is also expected.

Applicants should possess a PhD degree in Computer Science, Computer Engineering, Information Systems, or a related field, and sufficiently demonstrate abilities to conduct high-quality research in one of the Department’s key research areas: (i) computational intelligence; (ii) databases and information management; (iii) networking and systems; and (iv) pattern recognition and machine learning. Applicants should also demonstrate strong commitment to undergraduate and postgraduate teaching in computer science and/or information systems, possess track record of innovative research and high-impact publications, and demonstrate the ability to bid for and pursue externally-funded research programmes. Candidates for the senior positions should also have a strong track record of research and teaching accomplishments.

Initial appointment will be made on a fixed-term contract of three years. Re-appointment thereafter is subject to mutual agreement and availability of funding.

For enquiry, please contact Prof P C Yuen, Head of Department (email: pcyuen@comp.hkbu.edu.hk). More information about the Department can be found at <http://www.comp.hkbu.edu.hk>.

Department of Mathematics

2. Professor / Associate Professor / Assistant Professor (PR322M/16-17)

To work on the niche research area “Environment and Health”, the Department of Mathematics now invites applications for tenure-track faculty positions, in the areas of data sciences, mathematical modelling, optimisation, scientific computing and statistics. The appointees are expected to teach undergraduate and postgraduate courses, perform high-impact research, as well as contribute to professional and institutional services. Collaboration with other faculty members in research and teaching is also expected.

Applicants should possess a PhD degree in Applied Mathematics, Statistics or a related field, and sufficiently demonstrate abilities to conduct high-quality research in one of the research areas: data sciences, mathematical modelling, optimisation, scientific computing and statistics. Applicants should also demonstrate strong commitment to undergraduate and postgraduate teaching in mathematics and statistics, possess track record of innovative research and high-impact publications, and demonstrate the ability to bid for and pursue externally-funded research programmes. Candidates for the senior positions should also have a strong track record of research and teaching accomplishments.

Initial appointment will be made on a fixed-term contract of three years. Re-appointment thereafter is subject to mutual agreement and availability of funding.

For enquiry, please contact Prof Michael Ng, Head of Department (email: mng@math.hkbu.edu.hk). More information about the Department can be found at <http://www.math.hkbu.edu.hk>.

SCHOOL OF BUSINESS

Department of Finance and Decision Sciences

3. Lecturer I/II (PR358/16-17)

The appointee is primarily responsible for teaching and course management. Preference will be given to applicants with expertise in one or more of the following areas: Business Research Methods, Econometrics, Corporate Finance, Financial Institutions and Markets, Investment and International Finance, Financial Derivatives and Risk Management.

Applicants should possess at least a Master’s degree (preferably a PhD degree) in related field with several years of good teaching and/or course management experience at the tertiary level.

Initial appointment will be made on a fixed-term contract of two years commencing 1 September 2017. Re-appointment thereafter is subject to mutual agreement and availability of funding.

FACULTY OF ARTS

Department of Music

4. Part-time Lecturer (several positions) (PR355/16-17)

The Department of Music invites individuals to apply for part-time teaching positions for the following courses: (a) Orff and Dalcroze Approaches to Music Teaching (for postgraduate programme); (b) Music in Chinese & Other Societies (for postgraduate programme); (c) Music Education: Principles and Practices (for undergraduate programme); (d) Chinese Music (for undergraduate programme); (e) Music, Society and Culture (for undergraduate programme); and (f) Masterpieces of Western Music Literature (for associate degree programme).

Applicants should possess a relevant Master’s degree, preferably a doctoral degree. Preference will be given to those with collegiate teaching experience.

Appointment will be made on a fixed-term contract of one semester commencing September 2017.

Rank and salary will be commensurate with qualifications and experience.


Application Procedure:

Applicants are invited to write in response to the requirements and provide an updated curriculum vitae and/or fill in the application form which is obtainable (a) by downloading from <http://pers.hkbu.edu.hk/applicationforms>; or (b) by fax at 3411-7799; or (c) in person from the Personnel Office, Hong Kong Baptist University, AAB903, Level 9, Academic and Administration Building, 15 Baptist University Road, Kowloon Tong, Kowloon. The completed application form should be sent to the same address. Please quote **PR** number on all correspondence. *For Posts 1 and 2:* Applicants are requested to send in samples of publications, preferably three best ones out of their most recent publications. Applicants should also request two referees to send in confidential letters of reference to the Personnel Office direct. *For Post 3:* Applicants are requested to send in their teaching evaluation results of last three years and if appropriate, invite two referees to send in confidential letter of reference to the Personnel Office direct. *For Post 4:* Applicants are requested to send in their most recent teaching evaluation results. For all posts, applicants not invited for interview 4 months after the closing date may consider their applications unsuccessful. All application materials including publication samples, scholarly/creative works will not be returned after the completion of the recruitment exercise unless upon request. Details of the University’s Personal Information Collection Statement can be found at <http://pers.hkbu.edu.hk/pics>.

The University reserves the right not to make an appointment for the posts advertised, and the appointment will be made according to the terms and conditions then applicable at the time of offer.

Closing date for Posts 1, 2 and 4: Review of applications will begin on **1 June 2017** and will continue until the position is filled.

Closing date for Post 3: **10 June 2017**



香港浸會大學
HONG KONG BAPTIST UNIVERSITY

LIBRARY

1. Scholarly Communications Librarian (PR325-2/16-17)

The Library now seeks an enthusiastic, out-going, and organised individual to join the team of Digital and Multimedia Services Section as Scholarly Communications Librarian (at the rank of **Assistant Librarian**). The successful candidate will participate in the library’s training and consultation programmes to support faculty publishing, data management, and data curation, facilitate the use of bibliometrics and altmetrics within campus, work collaboratively with a library’s committee in developing, managing, and marketing the library’s IR system, coordinate the management of HKBU theses and dissertations. He/She will also assist in other areas of the section that include digital scholarship, digital technology to support data management and research processes, the facilitation of qualitative and quantitative research tools; and participate in the library’s reference services.

Applicants should have a good university degree with a recognised professional qualification in library and information science (e.g., MLIS or equivalent) OR a Master’s degree relevant to the position with at least two years of post-qualification and relevant experience in academic libraries. They must have sound knowledge and practical experience in training provision, research processes, copyright, and IR. Working knowledge of PlumX and major data software (such as SPSS, NVivo, GIS, etc.) is preferred. Strong written and oral communication skills in English and collaborative spirit in working with the university community and library colleagues is a must. Shift duties are required.

Applicants of the previous round will still be considered and do not need to re-apply.

2. Assistant Librarian (Circulation & Interlibrary Loan Section) (PR279-2/16-17)

The University Library is currently seeking a highly motivated and service-oriented professional for the position of Assistant Librarian in the Circulation & Interlibrary Loan Section. Reporting to the Associate Librarian of Public Services, the appointee will be responsible for managing and further enhancing the development of access services including circulation, stack management, course reserves, interlibrary loan, document delivery service, HKALL services, multimedia services, book drop and counter services, library card issuance, patron record maintenance, printing and copying services, and other related services. He/She will also perform a variety of duties, take up reference duties, serve as a liaison to work with teaching faculty and other users for the enhancement of library collections and services, and participate in various special projects and library-related activities. The appointee will be required to work on shift duties on some evenings/weekends/public holidays.

Applicants should have a recognised professional qualification in librarianship (MLS or equivalent), and preferably have at least three years of experience in an academic library setting with demonstrated managerial, supervisory and leadership experience. In-depth knowledge of circulation, course reserves, interlibrary loan, and collection management issues and trends is essential. They must have excellent interpersonal skills and a customer service-oriented attitude, as well as the ability to respond to users’ needs, inquiries, and concerns in a professional and constructive manner. Strong oral and written communication skills in English and Chinese are required. Additionally, knowledge of Putonghua is highly desirable. The successful applicant must have the ability to work collegially, independently and collaboratively with people within and outside the Library.

Applicants of the previous round will still be considered and do not need to re-apply.

3. Assistant Librarian (Shek Mun Campus Library) (PR359/16-17)

The University Library is currently seeking a highly motivated and service-oriented professional for the position of Assistant Librarian in the Shek Mun Campus Library (SMCL). Reporting to the Head of SMCL, the appointee will be responsible for assisting the Head in managing and further enhancing the development of access services including circulation, stack management, HKALL services; participating in the design and delivery of library instructional programmes, developing subject guides with LibGuides and/or learning objects with relevant software, and other related services. He/She will also perform a variety of duties, take up reference duties, serve as a liaison to work with teaching faculty and other users for the enhancement of library collections and services, and participate in various special projects and library-related activities. The appointee will be required to work on shift duties in evenings/weekends/public holidays.

Applicants should have a recognised professional qualification in librarianship (MLS or equivalent) and experience in an academic library setting preferably with some demonstrated managerial, supervisory and leadership experience. Knowledge of circulation, information literacy, and collection management issues and trends is essential. They must have excellent interpersonal skills and customer service-oriented attitude to provide and promote library services and resources to all users, as well as the ability to handle users’ needs, inquiries, complaints, etc. Ability to work both collegially, independently and collaboratively with people within and outside the Library is also necessary. Strong communication skills in English and Chinese are required. Familiarity with Alma (the integrated library system) and knowledge of Putonghua is highly desirable.

ALUMNI AFFAIRS OFFICE

4. Assistant Manager (PR357/16-17)

The incumbent will be responsible for planning and implementing events, and managing website as well as online activities that build a long term relationship with alumni. He/She is expected to work closely with various Alumni Associations, alumni groups as well as Faculties and Departments to nurture a favourable environment for alumni relationship development.

Applicants should possess a recognised degree in Marketing, Communications or Business Management with at least ten years of solid experience and excellent knowledge in event management, website production and management as well as social media. Experience in higher education or alumni relations is an advantage but not necessary. Good command of written English and Chinese and willingness to work irregular hours are also necessary. The appointee is expected to be a self-starter and should have strong interpersonal, analytical, organisational and communication skills. Shortlisted candidates will be invited to attend a written test.

Salary will be commensurate with qualifications and experience.


Application Procedure:

Applicants are invited to write in response to the requirements and provide an updated curriculum vitae and/or fill in the application form which is obtainable (a) by downloading from <http://pers.hkbu.edu.hk/applicationforms>; or (b) by fax at 3411-7799; or (c) in person from the Personnel Office, Hong Kong Baptist University, AAB903, Level 9, Academic and Administration Building, 15 Baptist University Road, Kowloon Tong, Kowloon. The completed application form should be sent to the same address. Please quote **PR** number on all correspondence. *For Posts 1 to 3:* Applicants not invited for interview 4 months after the closing date may consider their applications unsuccessful. *For Post 4:* Applicants not invited for interview 8 weeks after the closing date may consider their applications unsuccessful. Details of the University’s Personal Information Collection Statement can be found at <http://pers.hkbu.edu.hk/pics>.

The University reserves the right not to make an appointment for the posts advertised, and the appointment will be made according to the terms and conditions then applicable at the time of offer.

Closing date for Posts 1 to 3: **24 June 2017**

Closing date for Post 4: **7 June 2017**



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香港城市大學
City University of Hong Kong

專業 創新 國際全球
Professional-Creative
For The World

City University of Hong Kong is a dynamic, fast-growing university that is pursuing excellence in research and professional education. As a publicly-funded institution, the University is committed to nurturing and developing students’ talents and creating applicable knowledge to support social and economic advancement.

Applications are invited for :

Counsellor (Career) [Ref. B/123/00]
Student Development Services

Duties : Reporting to the Section Head of Career and Leadership Centre, the appointee will provide exemplary career services to students and other related parties. Major duties include to provide students with guidance in career development, job search, internship and graduate employment; actively solicit and facilitate potential employers for internship and employment opportunities for students, and arrangement of on-campus recruitment talks and workplace visits; advise on graduate employment issues to senior management, and assist in collecting feedback from employers and students; coordinate with other offices and synergize diverse needs of the University to assist students in career preparation; liaise with overseas employers for global work attachment programmes; organize and coordinate career programmes for students; and perform any other duties as assigned.

Requirements : A good honours degree, preferably with a postgraduate qualification. Candidates are expected to possess extensive and solid experience in some of the following areas: career counselling, training and development, assessment centre, aptitude/personality tests administration, surveys and project management. Strong numerical ability, with good knowledge of surveys and data analysis; excellent communication and interpersonal skills in written and spoken English and Chinese (including Putonghua); strong commitment and being passionate in working with young people are also required. Shortlisted candidates will be invited for a written test.

Salary and Conditions of Service
Remuneration package will be highly competitive, commensurate with qualifications and experience. Initial appointment will be made on a fixed-term contract; fringe benefits include gratuity, leave, medical and dental schemes.

Information and Application
Further information on the post and the University is available at <http://www.cityu.edu.hk>, or from the Human Resources Office, City University of Hong Kong, Tat Chee Avenue, Kowloon Tong, Hong Kong [Email : hrojob@cityu.edu.hk/Fax : 2788 1154 or 3442 0311].

To apply, please submit an online application at <http://jobs.cityu.edu.hk>, and include a current curriculum vitae. The closing date is **10 June 2017**. Applications will receive full consideration and only shortlisted applicants will be contacted. The University’s privacy policy is available on the homepage.

City University of Hong Kong is an equal opportunity employer and we are committed to the principle of diversity. Personal data provided by applicants will be used for recruitment and other employment-related purposes.

Worldwide recognition ranking 55th, and 4th among top 50 universities under age 50 (QS survey 2016); 1st in Engineering/Technology/Computer Sciences in Hong Kong (ARWU survey 2016); and 2nd Business School in Asia-Pacific region (UT Dallas survey 2016).

Big Stone Limited

Native English Speaking Teacher (Full Time /Part Time)

We are a team professionals specializing in early childhood learning education. Our new centre in Yuen Long aims to introduce a new concept and adopts an innovative approach to early childhood education learning in Hong Kong. This is an excellent chance to join a friendly, vibrant and dynamic team environment.

Requirements

- Native English Speakers
- A responsible person with a passion for teaching young children
- Past experience in teaching toddlers and children (age 0-6)

Responsibilities:

- Develop and deliver curriculum
- Create positive learning environments
- Help develop teaching goals for the centre and its teacher

Salary:

- Full Time: 23K-28K
- Part Time: \$300-\$450 per session

Interested parties please send C.V. with expected salary and availability by email to : info@thebigstone.com


Fukien Secondary School Affiliated School

Our school is a quality English Direct Subsidy Primary School. We focus on nurturing students with 21st Century skills. We are looking for talents to build a quality education platform together:


English Curriculum Editor

- Holder of diploma or bachelor's degree, Major in English preferred
- Assist in the development of the English curriculum
- Experience in designing curriculum will be an advantage
- Native English Speaker or similar credentials will be an advantage
- Produce English teaching materials
- Commencement: June or July, 2017

Interested parties please send application letter and resume to the **Principal, Fukien Secondary School Affiliated School, Phase 2, Yau Tong, Kowloon** on or **before 10 June**.



東華三院
Tung Wah Group of Hospitals



Assistant Education Services Secretary (Secondary Schools) (REF: PHRM/AES(SS)/3/SCMP)

Location: Sheung Wan

Roles & responsibilities:

To assist the Education Services Secretary in:

- planning and development of education services of Tung Wah;
- administrative support for IMCs of secondary schools;
- enhancing school development and quality assurance of schools;
- implementation of Tung Wah’s education policy and school management policy;
- co-ordinating and liaising with heads of schools, Branches/Divisions at the Administration Headquarters, Government departments and other related bodies; and
- promoting Tung Wah’s education programmes..

The ideal candidate should possess:

- A recognized degree and a post-graduate Certificate/Diploma in Education, or equivalent;
- at least 12 years’ post-qualification experience at a senior level in education administration of which at least 6 years should be at secondary school level; and
- proficiency in Chinese and English.

(Please specify in the resume or application form the relevant qualifications/working experience/technical knowledge you have attained in detail.)



Compensation & employment terms:

The successful candidate will initially be offered a 3-year contract with a remuneration package commensurate with his/her background and experience. The continuation of employment and employment terms thereafter will be subject to mutual agreement. Apart from contributions to the MPF Scheme, other benefits include paid annual leave, medical services, a dental scheme and training sponsorships. The incumbent will normally work under a 5-day week schedule subject to operational needs and exigencies of the service.

Application:


Please send your resume and a completed application form <F601(n)> with indication of your current and expected salaries to the Principal Human Resources Manager, Tung Wah Group of Hospitals at 4/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Hong Kong by **12 June 2017**. **The reference code should be marked both in the letter and on the envelope.** Application forms are obtainable in person or can be downloaded from <http://www.tungwah.org.hk>. Personal data provided by applicants will be used strictly for recruitment purpose only and in accordance with the Tung Wah’s personal data policy. Applicants not invited to attend an interview by 31 December 2017 may assume that their applications are unsuccessful. **Those who have responded to our previous advertisement for the same post need not re-apply.**

WE ARE AN EQUAL OPPORTUNITIES EMPLOYER



Meaningful Work, Meaningful Life
有意義的工作，活出更有意義的人生

EDUCATION



香港大學
THE UNIVERSITY OF HONG KONG

Applications are invited for the following posts:

Department of Medicine

1.Tenure-Track Clinical Professor/Clinical Associate Professor/Clinical Assistant Professor in Endocrinology/Diabetes/Metabolism (Ref.: 201700690) (to commence as soon as possible, on a four-year fixed-term basis, with the possibility of renewal and with consideration for tenure before the expiry of a second four-year fixed-term contract)

Applicants should possess a medical qualification registrable in Hong Kong, the M.R.C.P. (U.K.) or equivalent, and the relevant higher academic and professional qualifications (e.g. M.D., Ph.D., F.R.C.P.). Ability to speak Cantonese is preferred as direct communication with patients is required in clinical service, although teaching, research and professional work is conducted in English. Applicants should also have extensive experience and expertise in managing patients with disorders in endocrinology/diabetes/metabolism in addition to general medical patients, a distinguished record of research in endocrinology/diabetes/metabolism, substantial achievements in research publications and an excellent track record of successful grant applications. Applicants at the level of Clinical Professor/Clinical Associate Professor should have an established international reputation in the field, demonstrated outstanding accomplishments in teaching and curriculum development at both undergraduate and postgraduate levels, and demonstrated administrative leadership and team building capacity at an appropriate level within a university setting. Applicants at the level of Clinical Assistant Professor should have demonstrated accomplishment in teaching of medical undergraduates. The appointee is expected to make leading contributions to organize and develop undergraduate and postgraduate programmes, conduct research, and provide clinical service and patient care at the University's affiliate teaching hospitals. Information about the Department can be obtained at <http://www.hku.hk/medicine/>. Applicants should submit a completed application form together with up-to-date C.V. to medhr@hku.hk. **Closes July 31, 2017.**

2.Tenure-Track Clinical Assistant Professor in Rheumatology (Ref.: 201700675) (to commence as soon as possible, on a four-year fixed-term basis, with the possibility of renewal and with consideration for tenure before the expiry of a second four-year fixed-term contract, subject to satisfactory performance)

Applicants should possess a medical qualification registrable in Hong Kong and the M.R.C.P. (U.K.) or equivalent and a higher professional qualification of Specialty Fellowship of Hong Kong College of Physicians under the Hong Kong Academy of Medicine or equivalent. They should demonstrate a strong commitment to teaching, and be able to contribute to the enhancement and development of courses for the Department in the broad spectrum of medical and health sciences education. They should also have proven capacity and potential in performing research in Rheumatology. Direct communication with patients is required and the languages employed are English, Cantonese and Putonghua. The appointee will teach, organize and develop undergraduate and postgraduate programmes; conduct high-quality scholarly research; provide clinical services and training at the University's affiliate teaching hospitals; and contribute to administrative duties in the Department. Further information about the Department can be obtained at <http://www.hku.hk/medicine/>. Applicants should submit a completed application form together with a full C.V. and at least 3 reference letters to medhr@hku.hk. **Closes June 24, 2017.**

Faculty of Education

3.Tenure-Track Assistant Professor in Neuroscience for Education (NfE) (Ref.: 201700654) (to commence as soon as possible, preferably no later than January 2018, on a three-year fixed-term basis, with the possibility of renewal and consideration for tenure before the expiry of a second three-year fixed-term contract)

Applicants must have (i) a Ph.D. in a discipline associated with Science of Learning and expertise in quantitative analysis and computational skills; (ii) strong evidence of foundational research training in methods of brain imaging (e.g. high-density EEG, fNIRS, MEG, and fMRI); (iii) an innovative research program that translates (or has the potential to translate) real world educational challenges into experimentally trackable neuroscience problems and solutions; (iv) a track record of working collaboratively across disciplines; (v) strong interest in and commitment to team development and delivery of core courses in Neuroscience for Education at Undergraduate, Master's and Ph.D. levels. Undergraduate teaching will include contributing to Common Core courses, as well as cross-Faculty programs in Neuroscience, working with the Psychology Department (Faculty of Social Sciences). Detailed information about the position and the Faculty can be found at <http://jobs.hku.hk/jd.php?id=201700654>. Enquiries relating to the roles and responsibilities of the position should be addressed to Professor Akaysha Tang, Faculty of Education (e-mail: actang@hku.hk). Applicants should send (1) a completed application form; (2) an up-to-date C.V.; (3) a cover letter discussing: (i) evidence of your qualifications, (ii) publications and other forms of research outputs, (iii) research programs you have led or participated, if any, (iv) details of how your expertise can inform life-long learning across diverse populations, or how you plan to do so in the future, (v) your teaching experiences and teaching philosophy; and (4) three representative publications to edufaca@hku.hk. **Closes June 28, 2017.**

Finance and Enterprises Office

4.Accounting Executive (Ref.: 201700702) (to commence as soon as possible, on a two-year fixed-term basis, with the possibility of renewal)

Applicants should have 5 passes in HKCEE including English (min. grade C if Syllabus A/Level 2 from 2007), Chinese (Level 2 from 2007) and Mathematics, OR min. Level 2 or equivalent in 5 subjects in HKDSEE including English Language, Chinese Language and Mathematics; and at least 1 year's work experience preferably in accounting, auditing and/or banking. They should also have a good command of English and Chinese; the ability to work independently; self-motivation; and knowledge of PC and software applications such as MS Word and Excel. Knowledge of Putonghua is an advantage. The appointee will assist in financial accounting including the preparation of journal entries; processing of payment vouchers/purchase orders; data input; budgetary control matters; insurance arrangement; and general clerical duties. Applicants should send a completed application form together with an up-to-date C.V. to feoappt@fo.hku.hk. **Closes June 18, 2017.**

A highly competitive salary commensurate with qualifications and experience will be offered, in addition to annual leave and medical benefits. The appointments will attract a contract-end gratuity and University contribution to a retirement benefits scheme, totalling up to 15% of basic salary for posts (1) to (3), and 10% of basic salary for post (4). For posts (1) to (3), housing benefits will be provided as applicable. For posts (1) and (2), a monthly cash allowance will be offered to the successful candidate.

The University places great emphasis on developing staff potential, and has in place a variety of development opportunities and assistance for staff at different stages of their career.

For posts (1) to (3), application forms (341/1111) can be downloaded at <http://www.hku.hk/apptunit/form-ext.doc>; for post (4), application form (345/1111) can be downloaded at <http://www.hku.hk/apptunit/jr-form.doc>. Further particulars can be obtained at <http://jobs.hku.hk/>. Please indicate clearly in the form and the subject of the e-mail the post applied for, as well as the field and level (if applicable), and the reference number. The University thanks applicants for their interest, but advises that only candidates shortlisted for interviews will be notified of the application result.

The University is an equal opportunities employer and is committed to equality, ethics, inclusivity, diversity and transparency



香港資優教育學苑
The Hong Kong Academy for Gifted Education

The HKAGE is looking to appoint as soon as possible:

a Student Services Manager in the Student Services Team (SSM:SST)

To develop and deliver relevant strategies, policies and services that secure the achievement of agreed HKAGE objectives under the supervision of the Executive Director; Candidates must have a Hong Kong degree or equivalent; plus a Postgraduate Diploma/Certificate in Education or equivalent would be an advantage; At least 6 years successful experience in developing student services with at least 2 years current practical experience in providing services such as admissions, registration, records management, student support, placement, and/or counseling;

Full details of the post can be found on our website <http://www.hkage.org.hk>
Or by emailing Ms Leung at general@hkage.org.hk

Deadline for applications: Friday 16 June, 5:00pm

The HKAGE is an independent not-for-profit organisation, partially funded by government, to advocate and provide support services for students, teachers and parents "For the protection of children and mentally incapacitated persons, prospective employees are requested to undergo a Sexual Conviction Record Check on a voluntary basis. Cost will be reimbursed by HKAGE upon successful employment. Data collected will be used for recruitment purpose only.

GENERAL

HOUSING DEPARTMENT

Landscape Architect
(Civil Service Vacancy)

Salary: Master Pay Scale Point 30 (HK\$56,755 per month) to Master Pay Scale Point 44 (HK\$99,205 per month)

Closing Date for Application: 16 June 2017 (Applicants **must** submit the required supporting documents)

Tel. Enquiry: 2761 6405

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store for information about the post.

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Classified Post



香港科技大學
THE HONG KONG UNIVERSITY OF
SCIENCE AND TECHNOLOGY



Research Office

Head of Research Administration (Job ID: 3417)

Reporting to the Director of Research Office, the appointee will head the Research Administration Section of the Office which provides integrated research services in support of the research mission of the University. The appointee will have overall responsibility in the administration of research contracts and grants including provision of contractual research guidance, system compliance, identification and dissemination of research funding opportunities, provision of proposal development assistance, organization of research workshops, administration of research ethics compliance, preparation of research reports, and other related matters. He/She is expected to work closely with academic units and faculty on the preparation and presentation of research proposals, provide advice in policy-making process and assist in the strategic planning and development of research services.

Applicants should have a bachelor's degree with substantial years of experience in a responsible position in research grant administration or related areas. He/She should have excellent communication, negotiation, and organizational skills, and have a proven record as an efficient and effective team leader. The appointee should be a self-initiated administrator with strong commitment and multi-tasking ability. Bilingual competency in English and Chinese, including Putonghua, is required. (Duration: 2 years, renewable)

Starting salary will be commensurate with qualifications and experience and highly competitive. Fringe benefits including annual leave, medical and dental benefits will be provided. Housing benefits will also be provided where applicable. A gratuity will be payable upon successful completion of contract.

Application Procedure

In support of a green work environment, we accept applications submitted online only. To apply, please complete an online application form through the HKUST Careers website (<http://jobs.ust.hk>) and return it online to the Human Resources Office on or before **Sunday, 11 June 2017**. Applicants will receive an acknowledgement by email upon successful submission. We thank applicants for their interest, but advise that only shortlisted candidates will be notified of the result of the application.



香港大學
THE UNIVERSITY OF HONG KONG

IT Officer

in the Joint University Programmes Admissions System Office (JUPAS Office)
(Ref.: 201700685)

Applications are invited for appointment as IT Officer in the JUPAS Office, to commence as soon as possible for one year, with the possibility of renewal.

We are looking for a highly dynamic, multi-task, proactive and energetic candidate who excels in application development, execution and quality assurance, who can deploy his/her IT experience and knowledge towards creative problem-solving. The appointee should be able to work independently, should not flinch from heavy workload, and maintain an eye for detail and uncompromising standards even when under pressure and working against tight deadlines.

Applicants should possess a good honours degree from a recognised University in Computer Science or equivalent with a minimum of 3 years' post-qualifications experience in web-based application development with exposure in Java, J2EE, Ajax, JQuery, XML, and good knowledge of database system such as DB2 or Oracle. They should also have an excellent command of written and spoken English/Chinese. A solid background in web-based development tools, multi-media tools and database accesses are essential. Proven experience in developing mobile application including content management solution is a definite asset. An overall understanding of the JUPAS scheme/operations are recommendable. The appointee should demonstrate his/her ability in assisting the overall planning and development of mission-critical IT projects, in the execution and quality assurance of the projects, in the launching and promotion of new services, and in service review and efficiency improvement.

A highly competitive salary commensurate with qualifications and experience will be offered, in addition to annual leave and medical benefits. The University places great emphasis on developing staff potential, and has in place a variety of development opportunities and assistance for staff at different stages of their career.

Applications/enquiries should be sent to the JUPAS Office at jupasappt@jupas.edu.hk. Application forms (345/1111) can be downloaded at <http://www.hku.hk/apptunit/jr-form.doc>. Further particulars can be obtained at <http://jobs.hku.hk/>. **Closes June 10, 2017.** The University thanks applicants for their interest, but advises that only candidates shortlisted for interviews will be notified of the application result.

The University is an equal opportunities employer and is committed to equality, ethics, inclusivity, diversity and transparency

GENERAL

Community Service Centre Officer

Job duties : Serve members of the South Asian community, mostly Pakistani and some Indian. Will include lecturing, teaching, and other such activities at the Urdu Neighbor Centre or other venues, using lesson plans based on Christian values developed in cooperation with a supervisor.

Qualifications:

Education

- A degree in Christian theology is required.
- Post-secondary education in religious studies.
- A record of continuing education in Christian theology is required.
- At least some education relating to non-Christian religions is required.

Experience

- Extensive work or educational experience in South Asia is required, some of it must relate to Pakistan.
- At least 5 years of practical evangelistic experience is required.
- At least 5 years of teaching in Christian Sunday School is required.
- Experience in working with other denominations of Christianity, other religions, and diverse cultures is required. An applicant that has worked with minorities (relative to the environment in which they worked) will receive greater consideration.
- Some teaching experience is required.
- Experience in working with youth is required.

Skills

- Ability to speak and write Urdu is required. Other languages from Pakistan and India are highly valuable.
- English is required. Some understanding of basic Cantonese is helpful.
- The ability to work with different cultural backgrounds, life experiences, and belief systems is absolutely necessary. Some of those you serve will have been raised in non-Chinese environments and may have practiced other religions before converting.
- Leadership skills are important.
- Experience with computers, MS-Office especially.

Other considerations

- The applicant must be comfortable working with people from south Asia and local Chinese.
- We need someone who is passionate, energetic, confident in their beliefs, capable of working independently and self-motivating, but also a capable team player willing to work with others.

Interested candidates should submit cover letter, resume, at least 6 references (3 professional; 3 personal) to **North Point Alliance Church** at the following postal address: 1/F, Block 4-6, City Garden, North Point, Hong Kong. Attention: **Cherry Szeto**.
Application deadline: **17th June 2017**

ARTS ELECTRONICS CO., LTD.

Factory Manager
(Electronics Manufacturing)

- Bachelor Degree of Engineering or equivalent
- Leadership and management skills
- 5+ years of experience from managerial position within a production/manufacturing company with similar process of audio and LED products
- Experience from change management, Lean Production, and Six Sigma
- Responsible for the overall performance and development of the factory.

- Manage the Operations of a production plant(s) with over 1,000 workers in DongGuan PRC.
- Responsible for the overall safety and quality of the processes and products
- Drive the development of the factory and the people
- Make yearly Operational plan
- Implement policies, standards, values, and culture
- Secure good cooperation with all the stakeholders
- Secure the result of Continuous Improvement activities, such as LSS, 5S etc

Excellent spoken and written English and Chinese (Cantonese and Mandarin)
Please send all applications via e-mail to **Jackie.Koo@arts1970.com**

PROPERTY & CONSTRUCTION



ARCHITECTS WONG & OUYANG (HK) LTD

Resident site staff required for a top quality clubhouse extension building at Happy Valley.

Resident Architect

HKIA or Registered Architect, minimum 5 years' post qualification experience, RA experience preferred; 26 months contract.

Senior Clerk of Works

Diploma or High Cert. in Building Studies from appropriate bodies or equivalent; minimum 10 years' post qualification experience, experience in clubhouse or hotel license preferred; 28 months contract.

Clerk of Works

Diploma or High Cert. in Building Studies from appropriate bodies or equivalent, minimum 6 years post qualification experience, experience in clubhouse license or hotel preferred; 24 months contract.

Employment terms will be on contract basis, with gratuity payable upon completion of contract. Applications marked "Clubhouse extension building at Happy Valley" should be addressed to our office :

WONG & OUYANG (HK) LTD
27/F, Dorset House, Taikoo Place, 979 King's Road, Hong Kong.
Tel. : (852) 2968 1881 Email : wohk@wongouyang.com
Website : www.wongouyang.com

Rocco Design Limited is seeking resident site staffs for the "East Kowloon Cultural Centre" project (Contract No. SS E510) in Kowloon Bay, Hong Kong. The minimum qualifications required for the posts shall be as follows:

Resident Structural Engineer (RSE)

- Registered Professional Engineer (Civil or Structural). For holders of qualification in the field of Civil Engineering Discipline, appropriate experience in structural engineering design and practice is required.
- 5 years of post-qualification experience in the field of excavation and foundation construction, and fabrication, erection and examination of key structural RC and steelwork elements on site.
- Met the language proficiency requirements of Level 2* or above in English Language and Chinese Language in Hong Kong Certificate of Education Examination (HKCEE) /Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent.

[*Notes :
Grade E in Chinese Language and English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to Level 2 in Chinese Language and English Language in the 2007 HKCEE and henceforth.]

Employment will be on contract basis tentatively commencing from June 2017. Please refer to the HKSAR government rules on Resident Site Staff (RSS) employment for terms and conditions of employment.

Interested parties, please send full resume giving details of qualification and experience, expected salary, date available and contact number to **Human Resources Department, Rocco Design Limited, 38/F AIA Tower, 183 Electric Road, North Point, Hong Kong** or email to careers@rocco.hk.

Information provided will be used for the purpose of employment application only. All personal data of unsuccessful applicant will be destroyed within one year from date of receipt.



香港浸信會醫院
Hong Kong Baptist Hospital

To cope with our expansion and development, we invite high calibre personnel to fill the following position:

Facilities Management Officer

- Degree holder in Building Services, Mechanical Engineering, Electrical Engineering or equivalent
- Holder of Construction Industry Safety Training Certificate and Certificate of Working in Confined Space
- Minimum 5 years of relevant post qualification experience, preferably in building services and healthcare setting
- Experience in Building Management System is preferable
- Proficiency in MS Office, CAD, English and Chinese Word Processing

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 18/F, Tower 2, Enterprise Square, 9 Sheung Yuet Road, Kowloon Bay, Kowloon**, by email to hr@hkabh.org.hk or by fax to 2339 5769 on or before **17 June 2017**.

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.



Dennis Lau & Ng Chun Man
Architects & Engineers (HK) Ltd

Recruitment for a luxurious residential development at Tseung Kwan O.

Resident Clerk-of-Works

- A Hong Kong Polytechnic or Polytechnic University or Technical Institute Diploma or Higher Certificate in Building or Building Studies; or equivalent; or
- Final Part I Examination of the Institute of Clerk-of-Works of Great Britain; or Associate Examination of the Chartered Institute of Building, and
- Minimum 8 years relevant experience; and
- Experience in prefabricated facade works is preferred
- Good command of the Cantonese language and the English language.
- Service period will be up to 37 months or more.(from June 2017 to June 2020)

Interested parties should send detailed resume, copies of qualifications, salary expected, recent photo and contact telephone number to :
46-47 Floor, Tower One, Times Square, Matheson Street, Causeway Bay, Hong Kong.
or email: n1898-h-recruit@dln.com.hk
Tel(852)2895 6888 Website: www.dln.com.hk

DAVID S.K. AU & ASSOCIATES LTD.

A well-established multi-disciplinary consulting firm since 1980 invites applicants for the following post:

BUILDING SURVEYOR / ASSISTANT BUILDING SURVEYOR

- Corporate member of HKIS with relevant post qualification local experience.
- Degree holder in Building Surveying
- Experience in project management, statutory submission & contract administration is advantageous
- Candidates with lower qualification and less experience will be considered as Assistant Building Surveyor

Please send application with detailed resume, availability, present and expected salary by Fax: 2513-1828 or Email: hrjob@daal.com.hk or mail to 15th Floor, 633 King's Road, North Point, Hong Kong Website: www.daal.com.hk

Right Supreme Limited
(1) Civil Engineer / Site Agent / Project Manager
(2) Land Surveyor / Quantity Surveyor / Site Foreman
(3) Safety Officer / Contractor Labour Officer / Environmental Officer
(4) Senior Account Clerk

Please Send Full resume to HR Dept. by e-mail to williewai.carter@gmail.com or carterwillie@gmail.com or Call to 9329 3003 or 9191 2136
Data collected would be used for recruitment purposes only.

Using analytics to connect you with quality jobseekers.
Call us now at **2680 8866**
Email: adventure@cpjobs.com



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醫院管理局

HOSPITAL AUTHORITY

Vision

Mission

Values

• Healthy People

• Happy Staff

• Trusted by the Community

• Helping People Stay Healthy

• People-centred Care

• Professional Service

• Committed Staff

• Teamwork

Hospital Authority Head Office

Manager (Knowledge Management System)

(Ref: Lib/HO1706004/11722)

Pay

HK\$79,552 to HK\$120,458 per month (including Monthly Allowance)

Job

1. Develop and implement information technology solutions to knowledge-based information products and services.

2. Coordinate, implement, manage and monitor the security and performance of system infrastructures.

3. Provide systems advice, infrastructural support and the system-related quality control and subsequent maintenance of IT-related information products and services.

4. Lead the Systems Team in managing systems operations and develop, motivate and train the staff in Systems Team.

5. Oversee library automated system and the related technical processing functions in hospital libraries.

6. Coordinate and provide knowledge services to end users.

7. Participate in the planning, implementation, promotion and operation of e-Knowledge Gateway (eKG) profiled alert service.

8. Assist in the planning and delivery of other hospital library services when needed.

9. Any other related duties as assigned.

Requirements

1. A recognized university degree and professional qualification in librarianship, information science, computer science or related discipline.

2. At least 5 years' relevant post-qualification experience in implementing information systems or library automation systems.

3. Effective interpersonal, communication and training skills in a collaborative team environment.

Preferred Attributes / Exposure

1. At least 3 years' experience in web based information systems development. Such experience in a medical/health sciences library setting is an advantage.

2. Basic knowledge of the Health Sciences discipline.

3. Experience in delivering health information through information technologies and web services.

4. Experience in marketing and promotion.

5. Experience in management and supervision of information professionals.

Remarks

1. May be required to work in another work location to meet service needs of the HA.

2. Appointment will be on contract terms for a period of 3 years. Up to 15% of total basic salary (after deducting the contribution of Mandatory Provident Fund by Hospital Authority) as end-of-contract gratuity may be offered upon completion of contract with satisfactory performance.

3. Please submit application online on or before **17 June 2017** via website <http://www.ha.org.hk> (click Careers). For enquiries, please telephone 2300 6553 or 2300 6131.

General Notes


1. We support the employment of people with a disability.

2. Information provided by applicants will be treated in strict confidence and will only be used for recruitment related purposes. Applicants who do not hear from us before 26 August 2017 may consider their applications unsuccessful. All information on unsuccessful candidates will be deleted from our files within 24 months.

westKowloon

西九文化區

The West Kowloon Cultural District, located on a dramatic harbour-front site in the heart of Hong Kong, is one of the largest cultural projects in the world, blending art, education and open space.



To jointly realize this vision and be part of Hong Kong's cultural history in the making; We are now looking to hire the right talent and professionals who are interested in pursuing their career in arts and culture sector; WKCDA is offering a career not just a job because everything you've ever wanted in a career is right here.

We are now seeking experienced, high-caliber individuals with energy and passion to join the Authority in the following roles:

Manager, ICT Infrastructure

Assistant Manager, Marketing

Administrator, Human Resources and Administration

Coordinator, Park and Public Open Space Operations


Assistant Manager, Business Applications

Application Development Lead

Senior Officer, Park and Public Open Space Operations


For more information about these roles, the West Kowloon Cultural District and the Authority, please visit <https://careers.westkowloon.hk/jobsearch>.

www.westkowloon.hk



東華三院

Tung Wah Group of Hospitals



Assistant Housing Manager (REF: A3/AHM/SCMP)

Location: Sheung Wan

Roles & responsibilities:

• Conduct lease negotiation to achieve the best deal;

• prepare annual budgets and maintain control over management expenditure of buildings;

• approve the specifications of works, award services or works and make recommendations on selection of contractors/service providers for superior's approval;

• conduct site visits including surprise night checks;

• check rent collection reports, receipts, debit notes issued by Rent Collection Office, conduct rent chasing and approve updating of the Tenant System;

• attend complaints, enquiries and requests made by tenants through meetings, telephone conversations and visits;

• submit reports to superiors, recommend course of action, draft correspondence and make email replies on leasing enquiries; and

• attend emergency calls and urgent duty round the clock.

The ideal candidate should possess:

• a recognized degree in Housing Management or equivalent;

• a membership of Hong Kong Institute of Housing or equivalent;

• well conversant with the Building Management Ordinance, the Security and Guarding Services Ordinance, the Landlord & Tenant (Consolidation) (Amendment) Ordinance, Building (Minor Works) Regulation, Building Energy Efficiency Ordinance, Personal Data (Privacy) Ordinance and other related ordinances; and

• a minimum of 8 years' working experience in property management and leasing of which 3 years should be in a managerial position or 5 years in a supervisory position.

(Please specify in the resume or application form the relevant qualifications and working experience you have attained in detail.)

Compensation & employment terms:

The successful candidate will initially be offered a 3-year contract with a remuneration package which will commensurate with his/her background and experience. The continuation of employment and employment terms thereafter will be subject to mutual agreement. Apart from contributions to the MPF Scheme, other benefits include paid annual leave, medical services, a dental scheme and training sponsorships. The incumbent will normally work under a 5-day week schedule subject to operational needs and exigencies of the service.



Application:

Please send your resume and a completed application form [F601(n)] with indication of your current and expected salaries to the Principal Human Resources Manager, Tung Wah Group of Hospitals at 4/F., Wong Fung Ling Memorial Building, 12 Po Yan Street, Hong Kong by **12 June 2017**. The reference code should be marked both in the letter and on the envelope. Application forms are obtainable in person or can be downloaded from <http://www.tungwah.org.hk>. Personal data provided by applicants will be used strictly for recruitment purpose only and in accordance with the Tung Wah's personal data policy. Applicants not invited to attend an interview by 30 September 2017 may assume that their applications are unsuccessful.

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With strong strategic local support from Lai Sun Group, C&N has strengthened its global network in Asia. Camper & Nicholsons Asia is headquartered in Hong Kong and is looking for new talent, ideas and expertise to help us write the next chapter of our heritage.

We offer attractive remuneration to successful candidates. If you are interested in any of the position below, please send your resume with a cover letter by email to **Ms. Hilda Kwong, Group Human Resources & Administration Controller** at hr_60@laisun.com.

CHARTER BROKER, ASIA PACIFIC

Job Duties:

• Promote yacht charter and yachting lifestyle to Asian clients

• Market and build up an Asian client base

• Coordinate charters with our Central Retail Charter Office in Monaco

• Communicate and develop quality relationships with relevant central agents

• Keep abreast of the evolution of the charter fleet and benefit from offers available

• Extensive worldwide travel is required

Requirements:

• Process knowledge of charter process and contracts

• Fluent in spoken and written English and Chinese

• A registered MYBA member is preferable

SALES BROKER, ASIA PACIFIC

Job Duties:

• Promote yachting lifestyle to Asian Clients

• Supervise junior sales brokers

• Expand other business services provided by C&N

• Extensive travel to conduct brokerage business is required

Requirements:

• Minimum 5 years of superyacht experience

• Proven track record in buying and selling of yachts over 24 metres

• Excellent sales and negotiation skills and the ability to close transactions

• Able to handle multiple enquiries effectively and professionally

• Fluent in spoken and written English and Chinese. Proficient in other languages such as French, Italian and Spanish will be beneficial

• A registered MYBA member is preferable

JUNIOR BROKER

Job Duties:

• Assist the Charter Broker and Sales Broker in carrying out day to day business activities

Requirements:

• Experience and passion in yachting is essential

• Good command of spoken and written English and Chinese

• Presentable, self-motivated and hard working

YACHT MANAGER, ASIA PACIFIC

Job Duties:

• Oversees all aspects of administration and operational support for large yachts

• Act as a mediator between the yacht owner and crews

• Deal with client demands, captains, contractors and others business units

• Be responsible for day to day management of yachts

Requirements:

• Experienced in private / commercial ship management or at the highest level of yacht operational management

• Good knowledge of shipyard operations

• Be ready to travel to the managed yacht

• Self-motivated, presentable and articulate

• Fluent in spoken and written English and Chinese

• Technical knowledge of superyachts is preferable

COMPANY ACCOUNTANT

Job Duties:

• Develop and implement finance procedures, payment controls and best practices

• Prepare and review monthly financial statement, balance sheet and P&L according to corporate guidelines

• Maintain accounting controls

• Verify payment documentation and manage cash flow

• Prepare reports by collecting, analyzing and summarizing account information and trends

Requirements:

• Qualified Accountant with Bachelor Degree in Finance / Accounting or above

• Knowledge of Sage account system will be beneficial

• Immediate available is preferable

ASSISTANT ACCOUNTANT

Job Duties:

• Work closely with the Yacht Manager and assist to prepare yacht management account reports

• Process payment settlement

• Assist to prepare budgets and perform variance analysis

Requirements:

• Solid accounting experience is essential

• Knowledge of payroll is preferable

Personal data provided in the employment applications will be treated in strict confidence and used only for recruitment purpose by the Lai Sun Group Companies. All unsuccessful applications will be destroyed upon completion of the process.

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YOUR CAREER



Slash and earn

Uber driver Terry Wu is a living example of the gig economy, donning a range of different hats, writes **Wilson Lau**

FEATURE

More often than not, Uber driver Terry Wu does more than simply deliver his clients to their destinations safely; he provides lively conversation and unexpected experiences for those willing.

"Once on the way to Hong Kong International Airport, a Belgian student, who had stayed in the city overnight, told me he missed out on Hong Kong's famed local snacks such as waffles and pineapple buns with a thick slice of butter," recalled Wu. "I suggested taking him to snack food stalls in Tung Chung because we were early for his flight. We had a great time and continue to stay in touch via social media."

Another time Wu struck up a conversation with a passenger from Singapore, who turned out to be an exporter of electric fans. "He was looking for design and technical professionals to help develop in-store displays for his products. This is one area of my expertise. We exchanged contact details and later I followed up with a business proposal."

Wu, a chatty and friendly 42-year-old father of one, has joined the growing army of "slashes", or gig economy workers. In Wu's case, he is event-management company owner/radio producer/lighting equipment trader/Uber driver.

Shortly after Wu left his producer's position at Metro Radio Hong Kong at the end of 2003, he established his own event management company. The company provides logistical and technical support for all types of events around the city. "I have continued to work freelance on assignments from Metro Radio, including video shooting. I also help produce the live broadcast of chat shows by actress Nancy Sit Ka-yin on Facebook every month."

In addition, he helps out at his wife's family lighting retail business, being mainly

ly responsible for following up with orders and issuing invoices for customers.

Even though Wu juggled several part-time jobs while sharing with his wife the rearing of their daughter, he found that he still had a lot of free time. "Because my event management firm had been in operation for twelve years, I mostly collaborated with other professionals to work on projects on the phone or via email," he adds.

There are a few basic requirements for drivers: applicants must have a clean driver's licence and a vehicle that has been on the road for less than 10 years.

Initially Wu picked up passengers for three to four hours every night. He was always engaged in chitchat with a group of fellow drivers via a smartphone app, he says. "It's such great fun, just like hanging out with friends every night."

There were the inevitable teething problems. Wu's first-ever ride was a nervous experience. "I was not very familiar with the app. The ride was from Tsim Sha Tsui to Mid-Levels. The client may have been an Uber driver himself; he showed me how to start an order and various other practical things," he says. "It took me a couple of nights to familiarise myself with the app. Learning the routes also takes some commitment. The GPS for urban areas has some room for improvement although it is quite good for the New Territories."

Wu appreciates the flexibility that comes with the job. "I have since changed my schedule from evenings to daytime so that I can first take my daughter to school. Then I will turn on the app and take orders from 8

to 11am. If I am in my neighbourhood around 11am, I'll take my wife to work. I will continue to pick up passengers in the afternoon and finish by around 7pm. Then I fetch my wife from work. Sometimes when I have some free time while on event management assignment, I am able to pick up some fares," he explains. "For the Easter school holiday, I simply took an entire week off to spend time with my daughter."

In Wu's case, driving for Uber is a welcome source of extra revenue. "The business for event management is usually quite slow from May to June and between September and November. Now I have the option to pick up more passengers in these periods," he says.

On the Uber platform, passengers and drivers can rate each other. On a scale of from one to five, with five as the highest, Wu has achieved an average of 4.7. "Sometimes I'll challenge myself to get more business, partly for the financial reward and partly to test my capability. Because the platform assigns drivers in the vicinity of the clients, I have not seen much competition among drivers."

Nonetheless there are challenges that people trying to handle multiple jobs face, something that takes getting used to.

For drivers who have just started, Wu suggests that they can pick up orders during the morning peak hours and from early evening till around 8pm to maximise their business. "If they drive as a part-time job to supplement their income, they should always be mindful of balancing driving for Uber and doing other jobs."

Sometimes I'll challenge myself to get more business, partly for the financial reward and partly to test my capability

TERRY WU, UBER DRIVER

CAREER GUIDE

Executive decisions

At the executive level, your value as an employee becomes a little more complex. Negotiating your salary package can be tricky, as long-term incentives (LTIs) in the form of stocks, share options and deferred cash come into the picture.

The idea of "total compensation" is often more important to professionals at this level of seniority than the base salary or guaranteed monthly remuneration. It is important to clearly relate your big-picture thinking in the package negotiation process. This will show your maturity as a senior professional and send the message to your potential new employer that you are in this for the long haul and not just looking for a bump in base pay.

It is highly recommended that you divulge all details of your executive package closer to the beginning of a recruitment process, to ensure that the new organisation that you are potentially joining can structure a total compensation similar to your existing one. For example, some publicly listed companies, both local and international, do not offer LTIs.

When starting negotiations, especially in a sales-related role, keep in mind that the revenue size you will be taking charge of will often dictate the budget for a role.

Some negotiation will be necessary but don't assume that your new employer will offer the package that you deserve. While there is a general salary increase of 15 to 20 per cent for job movers in the market, it does not necessarily apply to the executive level. Generally, senior professionals move for parity because it is the right job at the right company in the right location.



Don't assume your new employer will offer the package that you deserve

Keeping in mind that transparency is also essential, if your first contact is with a HR representative, you can email them a copy of your current package for their reference after you have met them as a follow-up. If you are interviewing directly with the hiring manager, it is worth asking if there is any interest in referring to a breakdown of your current compensation. This should create a comfortable start to working out a total salary package with your potential employer.

Steve Parkes is an executive at Michael Page Hong Kong

CAREER TRACKER



Navy Tang
BDO
Tang has been principal of tax services. She has extensive experience in the provision of Hong Kong corporate tax compliance services and advisory services to local and multinational companies in various industries. Before joining BDO, Tang worked for leading international accounting firms for many years. She is a member of the Association of Chartered Certified Accountants.



Gladys Chan
First State Investments
Chan has been appointed director, private bank distribution for North Asia. With more than 15 years of industry experience, she brings to First State a wealth of expertise in developing strategic partnerships with private banks and marketing fund solutions in the region. Chan joins from Deutsche Asset Management where she was most recently vice-president and head of retail, Hong Kong of their global client group.



Alan Ho
Aurecon
Ho has been appointed building services leader, Macau. Prior to joining Aurecon, he was a building service engineer at Sociedade de Jogos de Macau, where he gained extensive experience in project management and in leading casino, hotel and resort developments. "Alan will bring the best of Aurecon's expertise to help make their dreams a reality," says Ben Coxon, regional director for Aurecon, China.

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CAREER DOCTOR

Where next as supply chain trade takes a hit?

I am the CEO of a company that manages supply chain for several large Western brands. Rising labour costs in China have, however, prompted two of the company's largest clients to relocate their supply chains elsewhere. Knowing that this is going to have a severe impact on the company, I am devising a back-up plan should the worst happen. I have observed a number of C-level openings



in the retail sector. Although I have not worked in this sector previously, I have had many dealings with it through some former clients. I am unsure how practical such a transition might be. Is it doable or am I deceiving myself? WLC

It really depends on what C-level openings you are willing to consider. It will be hard for you to transition to a CEO leadership role with full P&L in a retail or brand environment. The skill sets for such a role are vastly different from what you currently have. Leaders are expected to have a strong understanding of customers, branding, merchandising and store design/layout, and of managing distributor channels and agreements.

The most logical transition for you would be to move into a C-level functional

Jeff Stryker is partner, consumer markets, Greater China at Heldrick & Struggles

supply chain role for one of your former clients. Knowing the product and value stream will make you quite attractive to them. I have seen this type of move happen quite often, and recently witnessed a senior sourcing executive here in Hong Kong take a global supply chain role in the United States for a large brand that is expanding quickly across international markets.

Start to discreetly reach out to these clients and put feelers out in the market. Play on your strengths within supply chain. If you are stronger in logistics and distribution, then seek these types of roles. Do the same if you have expertise in procurement or any other sector.

One interesting option that you may come across is what I call a hybrid supply chain/business type of role. These roles are not common but do exist in the market. They play to executives who are business-minded supply chain types – ones who have previously managed a full-blown business. Seventy to 80 per cent of the role is focused on supply chain management


but it also includes a distributor management piece. In this type of scenario, these brands are not interested in opening stores directly themselves, and rely on distributors to do this for them. This role usually entails managing the existing distributors, and also finding new ones to open up new growth markets.

While supply chain expertise is still in demand, it is important to keep evolving and looking for ways to develop your tool kit. Differentiate yourself, tackle an area you want to learn, and get out of your comfort zone. As a colleague recently said to me, "get comfortable with being uncomfortable." Technology is disrupting all sectors, and is playing a big role in how supply chain executives drive their value chains. This trend will only continue.

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Drainage Services Department
Agreement No. CE30/2014(DS)
Relocation of Sha Tin Sewage Treatment Works to Caverns: Caverns and Sewage Treatment Works - Investigation, Design and Construction

AECOM Asia Co. Ltd. invites applications for the following Resident Site Staff position for contract administration and construction supervision of pilot test contracts for design and construction of the relocated Sha Tin Sewage Treatment Works in Caverns. The Works comprise mainly installation and operation of the pilot treatment plants for sewage and sludge and carrying out of laboratory tests.

RESIDENT ENGINEER (CONTRACT) Ref. No: RE(Contract)/10093/WUD

- Candidates should be Corporate Members of the Hong Kong Institution of Engineers or equivalent in an appropriate discipline elected after 5 December 1975 or equivalent and with relevant experience.
- Candidates with experience in sewage and sludge treatment process design, installation and operation are preferred.

Conditions: Appointments will be made on Agreement Term with AECOM Asia Co. Ltd. in accordance with the prevailing Government's terms and conditions for the employment of Resident Site Staff. The incumbent may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) to carry out supervision duties in relation to the works when required.

Interested parties please send full resume with availability and contact telephone no. by **9 June 2017** to the **Human Resources Department, AECOM, 8/F Grand Central Plaza, Tower 2, 138 Shatin Rural Committee Road, Sha Tin, NT.** or email to siterecruiter-hk@aecom.com. Reference number should be quoted on the application and envelope.

Personal data collected will be used for recruitment purposes only. The Company will retain the applications for a maximum period of 12 months after which their personal data will be destroyed.



Hung Yip (H K) Engineering Co., Ltd.

Site Agent

- 4 years of post-qualification experience in the capacity of Site Agent or above in managing the construction of vehicular bridges, footbridges, elevated walkways, lift structures or similar highway structures.
- 12 years of post-professional qualification experience in construction contracts, amongst which at least 2 years of post-professional qualification experience was gained as Site Agent
- Corporate Member of the Hong Kong Institution of Engineer (Civil Discipline) or equivalent acceptable by the Engineer.

Site Engineer (Civil)

- Holder of a recognized degree in Civil Engineering with at least 5 years of relevant site experience, or associated degree in Civil Engineering or equivalent with at least 7 years of relevant experience.
- At least 4 years of experience in road and drainage works

Quantity Surveyor

- Diploma or an equivalent qualification in Civil Engineering.
- Chartered surveyor (MHKIS/MRICS or equivalent) with a minimum of four years post-qualification experience for Quantity Surveyor
- At least 3 years of experience in road and drainage

Foreman (Concrete, Road and Drainage work)

- Minimum 3 years experience in roads and drainage works.

Procurement Manager


- Ability to analyze bills of material and drawings to understand key requirements
- Knowledge and direct experience in negotiating contracts and quotations with contract manufacturers and/or suppliers
- Minimum 5 years procurement experience in construction contracts
- Ability to identify cost reduction opportunities
- Good verbal and written communication skills

Interest parties, please send your resume with current and expected salary and position apply to hr@hungyip.com.
Personal data collected will be used for recruitment purpose only.

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Arup is a global firm of planners, designers, engineers and consultants with over 13,000 employees working in more than 90 offices across more than 40 countries. The firm is the creative force behind many of the world's most innovative and sustainable projects. Our Asia offices employ over 3,000 staff and are engaged in prestigious multi-disciplinary projects covering buildings, infrastructure, transportation, structural, environmental and industrial areas.

Civil Engineering and Development Department Contract No. NL/2017/02, Tung Chung New Town Extension (West) Site Investigation Works.

This 21-month project involving ground investigation and laboratory testing on soil and rock samples obtained from the ground investigation works in Tung Chung West. The works also include inspection, testing and refurbishment works at the ex-Tung Chung Public School. The works are scheduled to commence in June 2017.

RESIDENT ENGINEER (Job Number: HON0000AS)

Qualifications & Experience required

- Corporate Membership of the Hong Kong Institution of Engineers or equivalent in the Civil or Geotechnical Discipline with relevant experience

ASSISTANT RESIDENT ENGINEER (Job Number: HON0000AV)

Qualifications & Experience required

- Satisfy the academic requirement for Corporate Membership of the Hong Kong Institution of Engineers in the Civil or Geotechnical Discipline or equivalent
- At least 3 years of relevant post-qualification experience

RESIDENT INSPECTOR OF WORKS (Job Number: HON0000AW)

Qualifications & Experience required

- Diploma from Technical Institute or equivalent in Civil Engineering with at least 7 years of relevant post-qualification experience, OR
- Higher Certificate from Technical College or equivalent in Civil Engineering with at least 8 years of relevant experience inclusive of 5 years of relevant post-qualification experience, OR
- At least 4 years of appropriate experience as AIOW in a Government or quasi Government project

RESIDENT WORKS SUPERVISOR I (Job Number: HON0000AX)

Qualifications & Experience required

- Certificate from Technical Institute or equivalent in Civil Engineering with at least 3 years of relevant post-qualification experience, OR
- Completed a technician apprenticeship with at least 3 years of relevant post-qualification experience

RESIDENT WORKS SUPERVISOR II (Job Number: HON0000AY)

Qualifications & Experience required

- Certificate from Technical Institute or equivalent in Civil Engineering, OR
- Completed a technician apprenticeship

RESIDENT ASSISTANT CLERICAL OFFICER (Job Number: HON0000AZ)

Qualifications & Experience required

- 5 passes in HKCEE including English Language (Syllabus B), Chinese Language and Mathematics at grade E or equivalent
- At least 3 years of relevant experience in general office administration
- Typing speed up to 50 wpm and competent in Microsoft Office

LABOUR RELATIONS OFFICER (Job Number: HON0000B0)



Qualifications & Experience required

- Attaining 5 subjects at grade 'E' or above in HKCEE, including Chinese, English Language (Syllabus B) and Mathematics or equivalent
- Full-time working experience on personnel management or human resources related duties and good job records
- Good command of both oral and written English and Chinese; and good computer knowledge preferably with past experience on the operation of a computerized smart-card system
- Preferably have completed a post-secondary certificate programme on human resources or personnel management

Appointment will be made on contract term in accordance with the prevailing government's terms and conditions.

For interested applicants, please apply online via our career website at <http://www.arup.com/Careers/ExperiencedHires/ApplyForAJob> and search above Job Numbers on or before 9 June 2017.

Personal data collected will be used for recruitment purpose only.
Applicants not contacted within 8 weeks may consider their applications unsuccessful.




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Environment Protection Department
Contract No. EP/SP/61/10
Organic Waste Treatment Facilities Phase 1

AECOM Asia Co. Ltd. invites applications for a range of Resident Site Staff positions for contract administration of the Contract No. EP/SP/61/10 - Organic Waste Treatment Facilities Phase 1. The contract is to design, construct and operate an organic waste treatment facility with a capacity of about 200 tonnes per day at Siu Ho Wan, North Lantau. The facility is to convert source-separated food waste into compost and biogas through proven biological treatment technologies.

RESIDENT ENGINEER (E&M) Ref. No: RE(E&M)/10094/WUD

- Candidates should be Corporate Members of the Hong Kong Institution of Engineers in an appropriate discipline elected after 5 December 1975 or equivalent and have at least 2 years relevant post-professional qualification experience.

RESIDENT ASSISTANT CLERICAL OFFICER Ref. No: RACO/10095/WUD

- Candidates should have 5 passes in HKCEE including English Language Syllabus B, Chinese Language and Mathematics with at least 3 years relevant experience.

Conditions: Appointments will be made on Agreement Term with AECOM in accordance with the prevailing Government's terms and conditions. Salary will be commensurate with qualifications and experience. The incumbent may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) to carry out supervision duties when required.

Confidential applications with full resume, availability, contact numbers and salary expected should be sent by **9 June 2017** to the **Human Resources Dept., AECOM, 8/F Grand Central Plaza, Tower 2, 138 Shatin Rural Committee Road, Sha Tin, N.T.** or email to siterecruiter-hk@aecom.com. (Please quote the REF. NO on the application letter and envelope).

Personal data collected will be used for recruitment purposes only. The Company will retain the applications for a maximum period of 12 months after which their personal data will be destroyed.



GOLDBEAM INTERNATIONAL LTD.

A Leading Shipping Co listed in HK and located in Sheung Wan is looking for the competent candidates to fill the following positions.

Technical Superintendent

Job Requirements:
The applicants are required to look after the technically ocean going bulk carrier, duties are as below:

- Ship routine technical management
- Ship Repair and drydocking
- Class and statutory requirement management
- Spares and store management
- Familiar with ISM

Qualification requirements:
Applicant should have Hong Kong working permit and possess the Marine Engineer Certification, relevant sea experience and technical superintendent experience are advantageous. Less experience will be as Assistant Technical Superintendent

We are prepared to offer attractive remuneration package.

Interested parties please send email to recruit@jinhuiship.com for inquiry of application.
All Personal data collected will be used for recruitment purpose only.

ENGINEERING & TECHNOLOGY

Hyder-ESA Joint Venture is one of the leading consultant firm in Hong Kong and we are now recruiting the following Resident Site Staff (RSS) for the Landslip Prevention and Mitigation Programme, 2012, Package F, (Civil Engineering and Development Department Contract No. GE/2015/04).

This 24-month Project involving upgrading of some 25 Government slopes, and natural terrain mitigation works of three natural hillside catchment in Hong Kong, has commenced in April 2016.

RESIDENT WORKS SUPERVISOR I (LPF/RWSI/05)

Qualification and Experience required:

- Certificate from a Technical Institute in Hong Kong or equivalent in an appropriate discipline with at least 3 years of relevant post-qualification experience, OR
- Completed a technician apprenticeship with at least 3 years of relevant post-qualification experience.

We offer salary commensurate with qualifications and experience. Please apply within two weeks of this advertisement, with full resume, availability, present salary and contact telephone number quoting Reference Code to:

**The Human Resources Department
Hyder-ESA Joint Venture
10/F Greatmany Centre
109-115 Queen's Road East
Wanchai
Hong Kong**

Or by email to: mail@esa.com.hk

Applicants not contacted within 8 weeks may consider their application unsuccessful.
CV collected will be used for recruitment purpose and will be submitted to relevant government department for further review
Personal information provide by applicant will be destroyed after 12 months.

AECOM

Drainage Services Department Contract No. DC/2012/02
Upgrading of Mui Wo Sewage Treatment Works and Village Sewerage at Wang Tong and Yue Kwong Chuen

AECOM Asia Co. Ltd. – invites applications for a range of Resident Site Staff positions for contract administration and construction supervision of the Upgrading of Mui Wo Sewage Treatment Works and Village Sewerage at Wang Tong and Yue Kwong Chuen project. The works comprise construction of village sewers at Wang Tong and Yue Kwong Chuen, upgrading of existing trunk sewers at Mui Wo Centre and upgrading/expansion of existing Mui Wo Sewage Treatment Works, including preliminary treatment facilities, membrane bioreactor facilities, deodourization and sludge treatment facilities.

ASSISTANT RESIDENT ENGINEER (E&M) Ref. No: ARE(E&M)/10096/WUD

Candidates should have:

- should have Bachelor degree in appropriate discipline with at least 3 years relevant experience

Conditions: Appointments will be made on Agreement Term with AECOM Asia Co. Ltd. in accordance with the prevailing Government's terms and conditions for the employment of Resident Site Staff. The incumbent may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) to carry out supervision duties in relation to the works when required.

Interested parties please send full resume with availability, contact telephone no. and salary expected by **16 June 2017** to the **Human Resources Department, AECOM, 8/F Grand Central Plaza, Tower 2, 138 Shatin Rural Committee Road, Sha Tin, NT.** or email to siterecruiter-hk@aecom.com. Reference number should be quoted on the application and envelope.

Personal data collected will be used for recruitment purposes only. The Company will retain the applications for a maximum period of 12 months after which their personal data will be destroyed.

M & P Consulting Engineers (Hong Kong) Limited

Professional Mechanical Engineers - Corporate member of HKIE; experienced in mechanical survey of lifting appliances. (Full time or part time.)

Project Engineers - Degree holder in Electrical, Mechanical or Building Services Engineering; proven experience in project management of M&E projects.

Engineering Trainee - Degree or Diploma holder in Electrical, Mechanical or Building Services Engineering.

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MANNINGS
(Asia) Consultants Limited have been appointed as the consultant by the Highways Department for the **Retrofitting of Noise Barriers on Tuen Mun Road – Fu Tei Section.**

Mannings (Asia) Consultants Limited is now seeking applications to fill the site staff posts for the Project. The Works for the Project comprises retrofitting of noise barriers on Tuen Mun Road (Fu Tei Section) between the footbridge to Fung Tei Station and Lam Tei Raw Water Pumping Station. About 650m semi-enclosures, 20m cantilevered noise barriers and 60m vertical noise barriers will be constructed. The Works also comprises the associated drainage, roadworks, utilities diversion, street lighting, traffic aids, geotechnical and landscaping works.

The employment will be made in accordance with the prevailing Government's terms and conditions. The incumbent may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and Public Holidays).

The following candidates should have:

(1) RESIDENT WORKS SUPERVISOR I (CIVIL)
(Ref: G1138/RWSI/61)

- Certificate from Technical Institute or equivalent in an appropriate discipline or completed a technician apprenticeship; AND
- At least 3 years relevant post-qualification experience

(2) RESIDENT WORKS SUPERVISOR II (CIVIL)
(Ref: G1138/RWSII/62)

- Certificate from Technical Institute or equivalent in an appropriate discipline; OR
- Completed a technician apprenticeship

Please do not apply for more than one post in each application.

We offer salary commensurate with qualifications and experience. Please apply before 24 June 2017, with full resume, availability, present salary, contact telephone number, email address, and quoting Reference Code to:

THE HUMAN RESOURCES MANAGER, MANNINGS (ASIA) CONSULTANTS LTD., 5TH FLOOR WINNING COMMERCIAL BUILDING, 46-48 HILLWOOD ROAD, TSIM SHA TSUI, KOWLOON, HONG KONG OR by e-mail to: hr@manninglasia.com

Applications and personal data collected will be used for recruitment purpose only.
Applications not being contacted within 3 months may consider their applications unsuccessful.

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GENERAL

Hong Kong Molecular Pathology Diagnostic Centre Limited
a well established biotech company. To cope with our fast growth business globally, we invite high caliber candidates to apply for the following positions.

Sales and Marketing Officer

Education

- Bachelor Degree in Biomedical Sciences or related subjects, a master degree is preferred.
- Holder of Hong Kong Medical Laboratory Technologist Board Part II registration is an advantage.

Experience

- Experience in corporate communications, sales and marketing in medical / Pharmaceutical industry.
- Experience in medical laboratory testing is an advantage.

Skill and Knowledge

- Excellent written and verbal communications in English and Chinese (Cantonese and Mandarin).
- Knowledge in Photoshop and Adobe Illustrator is preferred. Proficiency in Chinese Word Processing.
- Independent, self-motivating and good team player.
- Good planning and multi-tasking skill, strategic thinking abilities.

Account Clerk

Job Duties and Responsibilities

- Perform daily accounting operation i.e. data entry, invoicing, expenses and cheque issuing.
- Other ad hoc accounting & shipping duties.

Profile Requirements

- Form 7 with LCCI Intermediate or above.
- With 2 years relevant experience.
- Able to handle full set of accounts.
- Fair command of spoken and written English, Mandarin and Cantonese.
- Good knowledge in MS office, Chinese word processing and accounting software.
- Well-organized, able to work independently with strong sense of responsibility.
- Immediate available preferred.

Interested parties please submit via email to dora.wai@hybribio.com

Environmental Protection Department

Environmental Protection Officer (Water Quality Modelling) (Waste and Water Stream) (Civil Service Vacancy)

Salary:
Master Pay Scale Point 27 (HK\$49,445 per month) to Master Pay Scale Point 44 (HK\$99,205 per month)

Closing Date for Application: 9 June 2017

Telephone Enquiry: 3521 0875

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store for information about the post.

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HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following positions in the Hong Kong FMI Services Limited (HKFMI), a wholly owned subsidiary of the HKMA:

Senior Officer (Trade Repository)

Key Responsibilities

- Develop and propose business and functional design and documentation for the over-the-counter (OTC) derivatives Trade Repository (TR) system of the HKMA based on detailed reviews and analyses of the relevant regulatory requirements, industry demands and practices, and evolving international standards
- Research on the latest business and technological development in other TRs and vendors for assisting the managers in bringing the TR of the HKMA up to international standard and requirement
- Assist the managers in liaising with system developers, business partners and other vendors in developing, implementing and testing the TR system
- Respond to enquiries of the industry and organise business events / meetings / briefings and presentations
- Contribute advice to the development and maintenance of the day-to-day operation of the TR

Requirements

- University degree in banking, finance, risk management, statistics or related fields. Relevant advanced degree or professional qualification a definite advantage
- At least 3 years of relevant experience in the banking / financial industry or regulatory field, with focus on OTC derivatives products
- Strong working knowledge of international regulatory requirements and operational practices relating to OTC derivatives products, and familiarity with TR and central counterparty clearing systems
- Good understanding of the operation of financial markets, coupled with working knowledge of OTC derivatives and complex financial products
- Good analytical skills
- Good writing and communication / presentation skills

Officer (Trade Repository)

Key Responsibilities

- Take part in the operation of the over-the-counter (OTC) derivatives Trade Repository (TR) established by the HKMA (HKTR)
- Support the onboarding of participants to the HKTR
- Handle phone and email enquiries from financial institutions
- Develop and maintain work procedures and operational manuals for the operation of the HKTR
- Assist in developing test plans, test cases and documentation that can thoroughly test the accuracy of the Trade Repository Management Information System (TRMIS)
- Provide logistic support to external events
- Advise on and participate in the further developments of the HKTR system in the light of evolving local and international standards

Requirements

- University degree in information technology or related fields
- At least 2 years of solid experience in information technology with exposure to OTC derivatives products
- Hands-on experience in Excel Macro & VBA scripting and other data analysis and query languages
- Hands on experience in developing system test plans and execution of testing
- Good understanding of the operation of financial markets, coupled with working knowledge of OTC derivatives and complex financial products will be a plus
- Good analytical skills
- Good writing and communication / presentation skills

T: 2565 8822

E: classified@scmp.com

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EPinsights

The IB Curriculum: Opportunities & Challenges

June 24, 2017

2:00 pm – 4:00 pm

Eaton House, Central, HK

The International Baccalaureate® (IB) is arguably the most popular curriculum offered by schools in Hong Kong, and very much sought after by parents. This forum aims to stimulate dialogue, analysis and debate about the IB curriculum to help parents assess the best fit for your child and to make informed, insightful decisions.

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EDUCATION BUREAU

Non-Civil Service Vacancies

Curriculum Development Institute

Post (1) : Curriculum Officer (Curriculum Resources / Educational Television)

EDB Job Code : EDB/CDI/115/17

Salary : \$65,740 per month (Gratuity : 15%) (Contract Period : 2.5 years)

Duties

(a) To develop and produce educational television (ETV) programmes, curriculum materials and multi-media resources on Mathematics Education and cross-curricular topics and themes for kindergartens, primary schools, secondary schools and students with special educational needs; (b) To develop and produce promotional video programmes for the dissemination of various policies of the Education Bureau; (c) To organise teacher development activities and conduct curriculum visits to schools for promoting ETV programmes, curriculum materials and multi-media resources; (d) To assist in the development and maintenance of the ETV websites, the ETV mobile application and other multi-media resources platforms; and (e) To undertake any other duties as assigned.

Entry Requirements

(a) A Hong Kong bachelor's degree, majoring in Mathematics, Early Childhood Education or Special Education, or equivalent; and a certificate in education from a Hong Kong tertiary educational institution, or equivalent [see Remarks (ii)]; (b) Met the language proficiency requirements of 'Level 2' results in the two language papers [Use of Chinese (UC) and Use of English (UE)] in the Common Recruitment Examination (CRE), or equivalent [see Remarks (iii)]; (c) At least 6 years' relevant post-qualification [as specified in (a)] experience in teaching and school curriculum resources development [see Remarks (iv)]; (d) Experience in curriculum planning, early children education or special education, as subject panel chairperson or Key Learning Area (KLA) coordinator in secondary school or Primary School Master / Mistress (Curriculum Development) in primary school, multi-media productions and / or management of information technology system preferred; and (e) Candidates short-listed for interview are required to take a written test.

Remarks for Post (1) :

(i) The application period for the post of Curriculum Officer (Curriculum Resources / Educational Television) is from 2 June 2017 (Friday) to 16 June 2017 (Friday).

(ii) Candidates should mark clearly on their application forms the major and minor subjects studied in their degree courses. Candidates possessing additional qualifications (e.g. a second/higher degree in a relevant subject) should include details in their applications.

(iii) The results of the Use of Chinese (UC) and Use of English (UE) papers in the Common Recruitment Examination (CRE) are classified as 'Level 2', 'Level 1' or 'Fail', with 'Level 2' being the highest. 'Level 5' or above in Chinese Language of the Hong Kong Diploma of Secondary Education Examination (HKDSEE); or Grade 'C' or above in Chinese Language and Culture or Chinese Language and Literature of the Hong Kong Advanced Level Examination (HKALE) are accepted as equivalent to 'Level 2' in the UC paper of the CRE. 'Level 5' or above in English Language of the HKDSEE; or Grade 'C' or above in Use of English of the HKALE; or Grade 'C' or above in English Language of the General Certificate of Education (Advanced Level), are accepted as equivalent to 'Level 2' in the UE paper of the CRE. Applicants with an overall band of 6.5 or above with no subtest score below band 6 obtained in the same sitting in the Academic Module of the International English Language Testing System (IELTS) within the two-year validity period of the test result is accepted as equivalent to 'Level 2' in the UE paper of the CRE. The IELTS test result must be valid on any date during the application period.

(iv) Candidates should state the nature and relevancy of the post-qualification experience (e.g. Teaching/ research / leadership/ teacher training in Mathematics, early childhood education or special education).

(v) For the purpose of heightening public awareness of the Basic Law (BL) and promoting a culture of learning of the BL in the community, applicants for all Curriculum Officer jobs in Education Bureau will be assessed on their BL knowledge. The BL test result will constitute an appropriate weighting in an applicant's overall assessment.

(vi) Candidates should be responsible, self-motivated and enthusiastic; have a fine character and integrity; be committed to serve in the education field.

Quality Assurance & School-based Support Division

Post (2) : Project Officer [School-based Support (Kindergarten)]

EDB Job Code: EDB/QASBS/116/17

Salary: \$37,230 per month (Gratuity : 10%) (Contract Period : 1 year)

Duties:

(a) To provide on-site support to Kindergartens, including those with intake of non-Chinese speaking children, by adopting appropriate teaching strategies and learning activities and developing assessment means and resources in line with the bureau's position; (b) To assist in establishing Learning Network and facilitating close collaboration, experience sharing and professional dialogues between Network members and related project providers; (c) To assist teachers in designing induction and professional development programmes aiming at developing non-Chinese speaking children's ability, particularly in using Chinese as a means of communication and learning; (d) To conduct seminars and workshops for pre-primary educators and stakeholders, aiming at disseminating the theories and good practices of supporting the learning of kindergarten children; and (e) To carry out ad hoc tasks assigned, whenever necessary.

Entry Requirements:

(a) A Hong Kong bachelor's degree in Early Childhood Education, or equivalent [see Remarks (ii)]; (b) A certificate in education from a Hong Kong tertiary educational institution, or equivalent; (c) Met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent [see Remarks (iii)]; (d) At least 4 years' of experience in teaching non-Chinese speaking students (see Remarks (iv)); (e) Good communication, interpersonal and presentation skills; (f) Good proficiency in Chinese and English preferred; and (g) Candidates may be required to take a practical/written test on the day of selection interview.

Remarks for Post (2) :

(i) For general awareness, a locally-accredited Hong Kong bachelor's degree is at Level 5 under the Hong Kong Qualifications Framework (HKQF). While there are other qualifications under HKQF Level 5, for the purpose of this recruitment exercise, only bachelor's degree in the relevant subjects is acceptable. Further information on HKQF may be accessed on HKQF's website (www.hkqf.gov.hk) or by phone (3793 3955).

(ii) Candidates should mark clearly on their application forms the major and minor subjects studied in their degree courses. Candidates possessing additional qualifications (e.g. a Master / PhD degree) should include details in their applications.

(iii) For appointment purpose, 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.

(iv) Candidates should state the nature and relevancy of the experience.

Closing date of application :

Post (1) : 16 June 2017 [On-line application is accepted]

Post (2) : 16 June 2017

How to apply :

You may obtain an application form [G.F. 340 (Rev.3/2013)] from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. You may also download the application form from the Civil Service Bureau's Internet website (<http://www.csb.gov.hk>). To apply, please send the completed application form to the address below on or before the closing date for application. Please ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mail items will be disposed of by the Hongkong Post. Bilingual advertisements of the post, including other information such as gratuity (if any) and fringe benefits etc. are available at the Civil Service Bureau's Internet website (<http://www.csb.gov.hk>).

Address and Enquiry Telephone :

Post (1) : Curriculum Development Institute, Education Bureau, Room 1318, 13/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong. (Tel : 2892 5846)

Posts (2) : Quality Assurance & School-based Support Division, Education Bureau, Room 1222, 12/F, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong (Tel : 2892 6509)

Working Family and Student Financial Assistance Agency

Student Finance Office

(Non-Civil Service Contract Vacancies)

Post: Information Technology Officer (Application Development and Maintenance) (one-year contract)

Salary: HK\$51,750 per month

Entry Requirements:

The candidate should (1) have a local degree in IT-related disciplines, or equivalent; (2) possess good oral and written communication skills in both Chinese and English, with Grade "E" or above in both Chinese Language and English Language (Syllabus B) in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent; for those sitting for HKCEE or Hong Kong Diploma of Secondary Education in 2007 or after, at Level 2 or above for Chinese Language and English Language; (3) possess a minimum of 6 years' post-qualification solid IT working experience of which 3 years must be in similar post and in comparable capacity; (4) experience in feasibility studies, system analysis and design, application development, implementation, documentation and maintenance; respective experience in financial assistance related systems will be an advantage; (5) possess at least 4 years' post-qualification application development experience using Java EE, JSF, EJB, JSP, PL/SQL, with Oracle and MySQL as RDBMS on Linux and Windows platforms; (6) experience in Oracle Forms and Reports migration will be an added advantage; (7) have sound background in Linux, MS Windows Server, Application Server (JBoss/Glassfish), Business Intelligence Tools (Talend/Mondrian/SpagoBI/BIRT), Eclipse, Web Services programming and XML; (8) possess knowledge and experience in project management, system quality control and quality assurance, management of service contract and team leading/supervision (knowledge in PRINCE, FPA, SSADM, RAD will be an advantage); (9) possess good customer service, inter-personal and analytical skills; (10) be responsible, self-motivated and enthusiastic; and (11) working experience with/in the government will be an advantage.

Supporting Document:

Applicants must **provide supporting documents** proving that they have obtained the above-mentioned academic qualifications and working experience. Applications will not be considered if applicants fail to provide the documents.

Address and Telephone Enquiry:

Working Family and Student Financial Assistance Agency, Student Finance Office, 12/F, Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon (Attn.: Administration Section Personnel Registry). For enquiries, please call 2110 2079.

How to Apply:

Application forms [G.F.340 (Rev.3/2013)] are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. The application form can also be downloaded from the Civil Service Bureau's website (<http://www.csb.gov.hk>). Completed forms, together with detailed resume and copies of academic certificates/result slips and employment proof (i.e. employment certificates, reference letters, etc), should reach the above address not later than **19 June 2017**. Please state "Application for ITO (Application Development and Maintenance)" on the envelope. Applicants who are not invited for interview within 10 weeks from the closing date for application may assume that their applications are unsuccessful.

Personal Information Collection Statement:

The personal information submitted will be kept in strict confidence and will be released only for employment-related purpose. For details, please read the advertisement on the Civil Service Bureau's and the Student Finance Office's websites. The homepage addresses are stated below.

Closing Date for Application: 19 June 2017

(Detailed information of the post listed above is also posted on the website of the Student Finance Office: <http://www.wfsfaa.gov.hk/sfo/eng/index.htm> and the website of Civil Service Bureau: www.csb.gov.hk.)

GOVERNMENT



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following posts:

**Senior Manager (Banking Supervision) –
Market Risk Model Validation**

Key Responsibilities

- Supervise a specialist team to carry out both on-site examinations and off-site reviews on market risk models adopted by authorized institutions for the calculation of regulatory capital and determination of margin requirements of over-the-counter derivatives transactions
- Contribute to policy development and implementation of supervisory requirements, focusing on model-related regulatory standards
- Monitor international developments and industry practices on management of market risks
- Advise other teams within the HKMA on market risk-related issues under the Basel framework

Requirements

- University degree in finance, economics, risk management, mathematics or related fields
- At least 5 years of relevant experience in market risk model development and validation, preferably in sizable authorized institutions
- Strong knowledge of global and local regulatory requirements, supervision of financial institutions and risk management practices relating to market risk
- Strong quantitative background
- Good presentation, analytical and communication skills

Manager (Financial Accounting)

Key Responsibilities

- Supervise a team responsible for the accounting of private equity and real estate investments held by the Exchange Fund
- Work with external auditors and overseas investment managers in formulating, reviewing and monitoring the reporting of financial information
- Supervise the preparation of financial statements of the investment holding subsidiaries
- Provide support in preparing the Exchange Fund's group financial statements
- Assist in implementation of new accounting standards
- Assist in other administrative or ad hoc duties as required

Requirements

- University degree in accounting or finance
- Qualified member of HKICPA or equivalent
- At least 3 years of relevant experience in accounting or auditing, preferably with financial institutions
- Sound knowledge in investment products, such as private equities, real estate and infrastructure financing and other alternative investments
- Experience in the implementation of new accounting standards a plus
- Conversant with Microsoft Office applications and Visual Basic
- Strong communication, negotiation and writing skills

Manager (Financial Stability Surveillance)

Key Responsibilities

- Conduct rigorous macroeconomic and financial research on the Chinese and other major economies, with a particular focus on the risk implications
- Closely follow, identify, and analyse important macroeconomic, regulatory and financial market developments
- Formulate short, medium and long-term views on economic / financial developments, including how the developments would affect risks to the global, Chinese and Hong Kong economies
- Assist in preparation for presentation (both written and oral) of research / analytical findings on thematic topics for internal and external meetings

Requirements

- Postgraduate degree in economics, finance or related fields. Ph.D an advantage.
- At least 3 years of relevant experience, with at least one year in macroeconomic / financial research
- Excellent research and analytical skills
- Knowledge of China's macroeconomic and financial issues, including the corresponding institutional arrangements and frameworks are highly desirable
- Working experience with programming software such as STATA, SAS, or MATLAB and databases such as CEIC, WIND and Bloomberg
- Good command of English and Chinese (both written and oral)
- Self-motivated and creative, strong interpersonal and communication skills and a good team player

Assistant Officer (Direct Investment)

Key Responsibilities

- Assist the portfolio managers in daily portfolio management and operations, for example, trade execution, trade booking, report generation, cash and foreign exchange funding management, etc.
- Provide administrative support to the team
- Assist in system maintenance and testing
- Provide support in ad hoc projects

Requirements

- University degree
- At least one year of relevant experience in investment / trading area
- Conversant with Excel, PowerPoint and Bloomberg
- Strong communication skills
- Good command of English and Chinese

Closing Date for Application: **10 June 2017.**

Please visit our website at www.hkma.gov.hk for more information about the posts.

EDUCATION BUREAU
Non-Civil Service Vacancies

Curriculum Development Institute

Post : Project Manager (Puppetry in English)

EDB Job Code: EDB/CDI/114/17

Salary: \$497 per hour (Contract Period: 2 years) (Required to work 17 hours per week)

Duties : (a) To take charge of the development, implementation and review of an action plan for the Story to Stage – Puppetry Competition for Primary Schools, which is conducted annually to serve the following objectives: (i) to provide opportunities for students of about 50 primary schools to develop and demonstrate competence in using English in a creative and collaborative manner; (ii) to address the professional development needs of teachers from about 50 primary schools; (iii) to organise 5 sessions of the puppetry competition, each involving about 10 schools; (iv) to develop and manage resources in support of the competition and related activities such as professional development activities for Section staff and participating teachers; (v) to liaise with different parties, including contact persons of participating schools, service provider(s) offering consultancy services, and other Education Bureau and/or government sections offering venues for the puppetry competition, to ensure the smooth running of the competition; (vi) to coordinate the filming and other publicity matters related to the competition; and (vii) to review and improve the competition; (b) To lead and supervise a puppetry team, composed of Advisory Teachers experienced in organising the puppetry competition, in executing the action plan through regular meetings and school visits to achieve the following objectives: (i) to learn about and address participating schools' support needs; (ii) to facilitate schools' preparation for the competition; (iii) to promote puppetry as a strategy to enliven the English Language classroom; and (iv) to enrich primary students' English learning experiences; (c) To coordinate the planning, conduct and review of professional development programmes, composed of at least 4 workshop sessions and a territory-wide briefing designed for the teacher participants in the competition, and bi-monthly briefings for Native-speaking English Teacher (NET) Section management and the Advisory Teaching Team; (d) To develop and sustain a community of practice engaging teachers of participating schools, including NETs with expertise in puppetry, as well as professional puppeteers, who can form a critical mass to promote puppetry in primary schools in the public sector; and (e) To undertake any other duties assigned.

Entry Requirements : (a) A Hong Kong bachelor's degree, preferably majoring in English, or equivalent; a higher degree in education preferred; (b) A certificate in education from a Hong Kong tertiary educational institution, or equivalent; (c) Level 3 (See Note) or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or in the Hong Kong Certificate of Education Examination (HKCEE), or equivalent; (d) At least 10 years' post-degree relevant working experience; (e) At least 5 years of experience in project team management; (f) Experience in promoting innovative pedagogical practices preferred; (g) Experience in training and development of teachers preferred; (h) Good spoken and written English; (i) Fluent spoken and written Chinese preferred; (j) Strong collaboration and communication skills; (k) A sound knowledge of, and solid experience in, promoting puppetry to support language learning and teaching; (l) Good consultancy skills; and (m) Good interpersonal and organisational skills. [Remarks : This post is open to male and female applicants.]

Note : For appointment purpose, 'Grade C' and 'Grade E' in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to 'Level 3' and 'Level 2' respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.

Closing date of application : 9 June 2017

How to apply : You may obtain an application form [G.F. 340 (Rev.3/2013)] from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. You may also download the application form from the Civil Service Bureau's Internet website (<http://www.csb.gov.hk>). To apply, please send the completed application form to the address below on or before the closing date for application. Please ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mail items will be disposed of by the Hongkong Post. Bilingual advertisements of the post, including other information such as gratuity (if any) and fringe benefits etc. are available at the Civil Service Bureau's Internet website (<http://www.csb.gov.hk>).

Address and Enquiry Telephone :
Curriculum Development Institute, Education Bureau, Room 1318, 13/F., Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong (Tel : 3549 8332)



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following positions:

Senior Legal Counsel (Resolution)

Key Responsibilities

- Advise on bank resolution planning, including removal of impediments to resolution
- Advise on a range of resolution policy workstreams
- Advise on contingency planning for the possible use of the HKMA's resolution tools
- Represent the Resolution Office in engagement with key external stakeholders on resolution

Requirements

- Should be duly admitted as a legal practitioner in a recognized jurisdiction as stipulated under the Legal Officers Ordinance with a background in one or more of the following areas: banking, resolution (of financial institutions), insolvency, restructuring, corporate/M&A, capital markets, investment or financial regulation
- At least 5 years' post qualification experience
- Excellent command of spoken and written English; proficiency in Cantonese and Putonghua an advantage, but not essential
- General understanding of the financial services industry and financial markets
- Good problem-solving and analytical skills, with a track record of delivery

Closing Date for Application for **Senior Legal Counsel (Resolution): 24 June 2017.**

Please visit our website at www.hkma.gov.hk for more information about the post and detailed description of the work of the Resolution Office and its two teams.

Officer (Fintech Facilitation Office)

Key Responsibilities

- Promote the Fintech Facilitation Office (FFO)'s work by building and maintaining the FFO website
- Handle written public enquiries
- Manage all procurement and related activities
- Manage the logistics of all FFO's regulatory interface meetings and industry events held internally or externally
- Provide administrative and clerical support for the FFO, as well as to perform other ad hoc tasks as assigned

Requirements

- University degree or equivalent in relevant disciplines
- At least 2 years of relevant work experience, preferably in customer service or administrative work
- Work experience in public organisations and/or event management a plus
- Proficiency in Microsoft Office
- Ability to prioritise work and work under pressure and independently in a dynamic environment to ensure assignments are completed within established deadlines
- Good interpersonal and communication skills with effective command of spoken and written English and Chinese

(Candidates with less experience may be considered for an offer of appointment at Assistant Officer level.)

Closing Date for Application for **Officer (Fintech Facilitation Office): 17 June 2017.**

Please visit our website at www.hkma.gov.hk for more information about the posts.

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GENERAL



LEISURE AND CULTURAL SERVICES DEPARTMENT

**Assistant Curator II (Science)
(Civil Service Vacancy)**

Salary:
Master Pay Scale Point 14 (HK\$26,700 per month) to Master Pay Scale Point 27 (HK\$49,445 per month)

Closing Date for Application: 16 June 2017

Tel. Enquiry: 2601 8664

Please visit GovHK at <http://www.gov.hk>, Leisure and Cultural Services Department website at <http://www.lcsd.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/Apple App Store for information about the post.

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SALES & MARKETING

A leading food supplier located in Tokwawan is looking for

SALES EXECUTIVE

- Diploma or Degree holder in hospitality with at least 3 years relevant experience
- Good command in written and spoken of English and Cantonese
- Good interpersonal and communications skills, independent and high sense of responsibilities
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Basic salary HK\$15-18K + commission. Please send full resume to olivia@silco.com.hk for interview
Silco International Ltd.

SALES REPRESENTATIVE (HALF DAY)

Candidates should be:

1. at least 20 years experience in sales and business development.
2. fluent English & mature communication skills.
3. honest and independent. Outdoor work is needed.

We offer 5-day work week, daily from 2:00pm to 6:30pm. To apply, please email application with expected salary to [Bolwin Ltd., c/o Mr. Howard via email: cashr@qq.com](mailto:bolwin Ltd., c/o Mr. Howard via email: cashr@qq.com)
Data collected will be used for recruitment purpose only.

GENERAL

ENGLISH TEACHER (from Sep 2017)

- Passion in educating children
- Lively and independent
- Duties: Preparation of teaching materials, Student assessment and teaching

Please send application letters with full resume to **Principal, True Light Middle School of HK Kindergarten, 50 Tai Hang Road, Hong Kong** by mail or fax **2577 3569**

Gym General Manager

As part of an exciting expansion and move to a prime central location, JAB gym is looking for a motivated general manager to join the existing professional team. The right candidate will be sales oriented, highly motivated and health conscious with a proven track record managing gyms or similar fitness orientated locations.

Interested parties please email full resume and expected salary to shelby@ismhongkong.com
Data collected will be used for recruitment purpose only

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GENERAL

GOVERNMENT

Non-Civil Service Vacancy

AGRICULTURE, FISHERIES AND CONSERVATION DEPARTMENT

Temporary Field Assistant (Part-time)

Salary: \$103 per hour

Entry Requirements : The applicant should (a) have Primary 6 education; (b) be able to read and write simple Chinese and English; (c) be able to speak fluent Cantonese; (d) possess at least 10 years' experience of vessel operation; (e) possess a valid Local Certificate of Competency Grade 3 Coxswain and Grade 3 Engine operator or a valid certificate of competency for Government vessel for at least 3 years. Preference will be given to candidates with a valid driving licence (Class 1 and 2).

Duties : The Temporary Field Assistant (Part-time) is mainly deployed on (a) operating departmental vessels ; (b) assisting in operations involving red tide, water quality and other environmental pollution issues related to mariculture; (c) collecting and delivering samples for water and phytoplankton monitoring; (d) cleaning scientific equipment; (e) driving departmental hired vehicles; and (f) carrying out any other relevant duties as may be required.

Terms of Appointment : Successful candidates will be appointed on 1 year non-civil service contract terms.

Fringe Benefits : Rest days, public holidays (or substituted holidays), maternity leave, paternity leave, sickness allowance, where appropriate, will be granted in line with the provisions of the Employment Ordinance. Please note there is no end-of-contract gratuity for the above position.

How To Apply : Application Forms [G.F. 340 (Rev. 3/2013)] are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department and any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website (<http://www.csb.gov.hk>). Completed forms should reach the enquiry address of the recruiting department on or before the closing date for application. Please mark on envelope the title of the job applied for. On-line application can also be made available through the Civil Service Bureau's website (<http://www.csb.gov.hk>). Holders of academic qualifications other than those obtained from Hong Kong institutions / Hong Kong Examinations and Assessment Authority should deliver or send by post copies of their official transcripts, diplomas / certificates and other relevant qualification documents to the department at the enquiry address within one week after close of application period (please clearly state the on-line application number on every page of the documents). Applications which are incomplete, late or submitted by fax / email will not be considered. Please ensure that sufficient postage is paid if the completed application form and the required supporting documents are sent by post. Underpaid mail items will not be delivered by the Hong Kong Post. Candidates who are selected for interview will normally receive an invitation in about ten to twelve weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful. For enquiries, please call the telephone number indicated.

Address and Enquiry Tel : Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon (Enquiry Tel: 2150 6685).

Closing Date for Application : 16 June 2017

General Notes :

(A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(C) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.

(D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(E) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.

(F) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria.

(G) Holders of academic qualifications other than those obtained from Hong Kong institutions/ Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.

(H) Towards the application deadline, our on-line system would likely be overloaded due to large volume of applications. To ensure timely completion of your on-line application, it is advisable to submit the application as early as possible.

Civil Service Vacancy

AGRICULTURE, FISHERIES AND CONSERVATION DEPARTMENT

Workman II

Salary: Model Scale 1 Pay Scale Point 0 (\$12,115) to Model Scale 1 Pay Scale Point 8 (\$14,280) per month

Entry Requirements: Candidates should (a) have completed Primary 6 education, or equivalent; (b) have 2 years' relevant experience in vegetation, public cleansing, construction or maintenance work; (c) be able to communicate in Cantonese/Chinese and simple English; read simple Chinese and simple English; and write simple Chinese or simple English; and (d) pass a trade test.

(Note : For the purpose of heightening public awareness of the Basic Law (BL) and promoting a culture of learning of BL in the community, applicants for civil service jobs will be assessed on their BL knowledge. The BL test result will be taken into account only if two candidates are considered equal in all other aspects.)

Duties: A Workman II is mainly deployed on –

(a) Conservation Branch and Country and Marine Parks Branch : (i) manual work associated with construction and maintenance of footpaths as well as recreational areas and facilities; (ii) planting and maintenance of trees and plantations as well as grass cutting; (iii) hill fire fighting; (iv) plant propagation and seed collection; and (v) litter collection and disposal.

(b) Inspection and Quarantine Branch : (i) routine work in livestock rearing; (ii) handling and restraining of animals for inoculation, health check, administration of drugs, etc.; (iii) general maintenance and cleansing of Government premises, animal management centres, animal depots and vehicles; and (iv) manual work associated with law enforcement activities.

(c) Administration Division : (i) general cleansing and manual work of the office; and (ii) collection and delivery of documents, files, office furniture, etc.

(Note : May be required to work in remote areas with difficult access, wear uniform, work irregular hours and/or perform shift duties, and perform duties during inclement weather / typhoon / emergency hill fire.)

Terms of Appointment: A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

How To Apply: Application Forms [G.F. 340 (Rev. 3/2013)] are obtainable from any Home Affairs Enquiry Centre of District Offices, Home Affairs Department and any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website (<http://www.csb.gov.hk>). Completed forms should be forwarded to the following enquiry address of the recruiting department on or before the closing date for application. Please specify the title of the post being applied for on the envelope and ensure that sufficient postage is paid. Online application can also be made available through the Civil Service Bureau's website (<http://www.csb.gov.hk>). Candidates who are selected for trade test/interview will normally receive an invitation in about eight to ten weeks from the closing date for application. Those who are not invited for trade test/interview may assume that their applications are unsuccessful.

Address and Enquiry Tel: Agriculture, Fisheries and Conservation Department, 5/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon. For enquiries, please contact the Personnel Section at 2150 6687.

Closing Date for Application: 9 June 2017

General Notes:

(A) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(B) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(C) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.

(D) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(E) The information on the maximum pay point is for reference only and may be subject to changes.

(F) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.

(G) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend trade test and/or interview.

(H) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the trade test / interview without being subject to further shortlisting.

(I) Holders of academic qualifications other than those obtained from Hong Kong institutions/ Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the above enquiry address.

(J) Civil service vacancies information contained in this column is also available on the GovHK on the Internet at <http://www.gov.hk>.

(K) Towards the application deadline, our on-line system would likely be overloaded due to large volume of applications. To ensure timely completion of your on-line application, it is advisable to submit the application as early as possible.



LEISURE AND CULTURAL SERVICES DEPARTMENT

Assistant Leisure Services Manager II (Civil Service Vacancy)

Salary: Master Pay Scale Point 13 (HK\$25,415 per month) to Master Pay Scale Point 23 (HK\$41,200 per month)

Closing Date for Application: 15 June 2017

Tel. Enquiry: 2601 7920 / 2601 8040

Please visit GovHK at <http://www.gov.hk>, Leisure and Cultural Services Department website at <http://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/ Apple App Store for information about the post.



LEISURE AND CULTURAL SERVICES DEPARTMENT

(i) Land Surveyor (Non-Civil Service Vacancy)
Salary: HK\$ 44,635 per month

(ii) Chainman (Non-Civil Service Vacancy)
Salary: HK\$ 14,710 per month

(iii) Assistant Project Officer (Non-Civil Service Vacancy)
Salary: HK\$ 18,280 per month

Closing Date for Application: 3 July 2017

Tel. Enquiry: 2655 0804

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store for information about the post.

The Catholic Diocese of Hong Kong
Diocesan Building and Development Commission
Invites applications for the post of

Assistant Administrator

Duties and Responsibilities

- To assist the Administrator to manage the Office;
- To assist the Administrator to monitor the construction of church buildings, additional and alteration works, renovation and maintenance works dealing with all technical matters and liaising with consultants / contractors to ensure that specifications, working procedures, work schedules, and quality control are strictly followed;
- To assist the Administrator to prepare tender documents including drawings and specifications;
- To prepare budgets for renovation projects;
- To handle enquiries and complaints regarding building works and defects
- To assist the Administrator with practical solutions of on-site detailing when required;
- To examine the contractor's progress schedules, checking and recording progress and delays;
- To attend site meetings and carry out site inspections;
- To liaise with end-users.

Qualifications and Requirements

- Degree holder in architectural/ building surveying/ construction/ building services or related disciplines;
- Member of HKIA/ HKIS/ HKIE/ CIOB/ HKICM or equivalent;
- Minimum two years of relevant post qualification experience;
- Good interpersonal skills, self-motivation and ability to work independently;
- Proficiency in MS applications and AutoCAD

Salary: Negotiable

Project Officer

Duties and Responsibilities

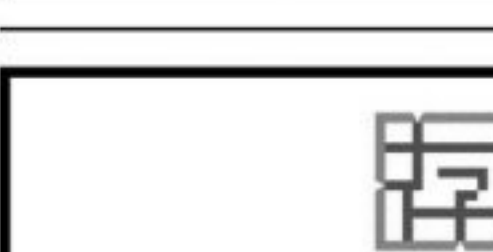
- To assist the Administrator to monitor and supervise the construction of church buildings, and renovation works dealing with all technical matters and liaising with consultants / contractors to ensure that specifications, working procedures, work schedules, and quality control are strictly followed;
- To provide supervision of the works carried out by the Main Contractor and Nominated Sub-Contractor, and to check that the works have been carried out according to the technical specification;
- To handle enquiries and complaints regarding building works and defects;
- To endorse the daily report prepared by the contractor;
- To assist the QS for assessing the project payment with site measurements as required particularly for re-measurement items;
- Provide weekly reports of on-site progress to the Administrator/ Architect;
- To communicate with internal / external department for project coordination and monitoring

Qualifications and Requirements

- Diploma or above in Building Studies, Surveying, Building Services or other related disciplines;
- Minimum 5 years' experience in site supervision on construction of new buildings, A&A works, repair, maintenance and upgrading of building works;
- Proficiency in MS applications and AutoCAD;
- Good communication and interpersonal skills;
- Holder of valid green card;
- Immediately available for appointment is highly preferred;
- Past experience in Assistant Clerk of Works role is also welcomed;
- Good command of both written and spoken English and Chinese

Salary: Negotiable

Interested applicants may submit applications with full resume, a recent photo, salary expected and contact telephone number to the Administrator, Room 901, 9/F., Catholic Diocese Centre, 16 Caine Road, Hong Kong on or before **Friday 16 June 2017**



HONG KONG DEPOSIT PROTECTION BOARD

The Hong Kong Deposit Protection Board (the Board) is an independent statutory body established under the Deposit Protection Scheme Ordinance (the Ordinance) to oversee the operation of the Deposit Protection Scheme (DPS) for the protection of depositors and contribution to the stability of the Hong Kong's banking system. The Board's mission is to maintain an efficient and effective DPS in accordance with the Ordinance and in line with international best practice.

The Board now has the following opportunity for high-calibre candidates to join us:

Officer (Payout)

Key Responsibilities

(i) To assist in organising payout readiness activities with external service providers, like payout rehearsals and drill tests

(ii) To assist in putting in place logistic arrangements relevant to the operation of the DPS

(iii) To assist in conducting compliance reviews and simulation tests, and to perform reconciliation to ensure accuracy and completeness of bank records collected

(iv) To perform data analysis and banking document review

(v) To prepare and update payout procedures

(vi) To assist in conducting surveys and researches for facilitating the study on payout operations and improving operational efficiency

Qualifications and Experience Requirements

(i) University degree or equivalent in banking, business administration, accountancy, finance or related fields

(ii) At least two-year experience in retail or commercial banking industry

(iii) Good knowledge in banking products and operations

(iv) Good analytical and communication skills

(v) Good command of English and Chinese

(vi) Knowledge in data analytical software is an advantage

Remuneration Package

- This is a two-year contract with the possibility of renewal subject to review.
- A gratuity may be granted upon satisfactorily completion of the contract.
- A competitive remuneration package will be offered to the successful candidate.
- Fringe benefits include medical and dental benefits and paid annual leave.

Application

Application form is available at the Board's website <http://www.dps.org.hk> or at the reception on 78/F., Two International Finance Centre, Central. Please send application to:

Recruitment Officer
Hong Kong Deposit Protection Board
55/F., Two International Finance Centre
8 Finance Street, Central, Hong Kong

Copies of transcripts with a **full resumé** should be attached to the application with correspondence address and the position applied for marked on the envelope.

Deadline for application is **10 June 2017**. Applicants not invited to interview within **three months** from the close of application may consider their applications unsuccessful.

Personal data provided by applicants will be used strictly in accordance with our personal data policies, a copy of which will be provided upon request. You may contact the Recruitment Officer at the above address or direct your request by fax to 2878 1885.

The Board is an equal opportunities employer.



Using analytics to connect you with quality jobseekers.

Call us now at **2680 8866** Email: advertise@cpjobs.com



Join us and make every day matter

South China Morning Post Publishers Limited is a leading newspaper and magazine publisher in Asia. Its flagship publication, the **South China Morning Post**, is Hong Kong's internationally recognized English language newspaper and has the city's most affluent and influential readership.

First published in 1903, the newspaper has developed an enviable reputation for authoritative, influential and independent reporting on Hong Kong, China and the rest of Asia. Available in print, mobile, tablets and online through scmp.com and e-reader editions, the **South China Morning Post** reaches a global audience with daily breaking news, analysis and opinion, multimedia articles and interactive forums. The **South China Morning Post** received over 200 awards in 2015-16 for excellence in editorial, marketing and technical capabilities. Other titles in the company include the **Sunday Morning Post**, **STYLE**, **Destination Macau** and **THE PEAK**.

Through the joint venture partnership with Hearst, SCMP Hearst publishes the Chinese editions of **Cosmopolitan**, **CosmoBride**, **Harper's BAZAAR**, **Harper's BAZAAR Art**, **Harper's BAZAAR Bride**, **Esquire**, **ELLE**, **ELLE Men**, **ELLE Wedding**, **ELLE Decoration**, and **ELLE Accessories**; and operates **Cosmopolitan.com.hk**, **Cosmogirl.com.hk**, **Harpersbazaar.com.hk**, **ELLE.com.hk** and **EsquireHK.com** in Hong Kong.

With an expanding business across a number of print and digital platforms, we are looking for high calibre to fill the following positions:

Editorial

1. Experienced News Sub-Editors (Ref: CTL-ED-SE)

The SCMP is expanding and we are looking for talented, experienced and passionate sub-editors with online and print skills for our Business, China and International news desks.

Responsibilities & Requirements:

- Editing, checking facts, rewriting and improving copy with care and sensitivity and ensuring copy is error-free
- Crafting top-notch SEO and print headlines, standfirsts and captions
- Ensuring all stories have the appropriate, accurate and eye-catching visual elements
- Using analytical tools to make sure the right stories are delivered in a timely way
- Curating skills to help manage hompages

- Minimum 5 years of experience in a real-time online news operation, a wire service or a newspaper is essential: no beginners considered
- Financial news experience, preferably in China, required for Business desk position
- Experience in editing news of China policies, macro-economy and international relations required for China Desk
- International news and commissioning experiences would be ideal for International desk position
- Awareness of media law and legal dangers in copy, and of social media as a news dissemination tool
- Strong familiarity with the Asia context of news
- Can-do attitude with top-notch English subbing skills and zero tolerance for errors in grammar, spelling and content
- Solid news judgment and the ability to communicate clearly and concisely
- Capable of turning around raw copy fast when needed and the patience and good humour to work constructively with reporters for whom English is a second language

2. Senior China Business/Finance Writers (Ref: CTL-ED-SCBW)

We are looking for a top notch, versatile senior writer to deliver a range of business topics from the region surrounding the world's second-largest economy for a global readership. The position can be based in Hong Kong, Beijing or Shanghai. Be prepared and be willing to travel wherever the story takes you.

Have a keen nose for news, ability to crunch numbers and analyze data, the temperament to interview and extract comments from non-English speakers, and the skills to weave reporting into coherent narratives.

Responsibilities & Requirements:

- Deliver the best business coverage from Asia's most important financial market for a global readership
- Plan, prepare and organize different packages of medium- and long-term story ideas, based on your own reporting and interviews by our entire team of reporters
- Spot trends and get the stories behind the news and behind the personalities driving China Inc
- Must be familiar with business news coverage, from commodities to financial markets to property

- Degree holder with at least 5 years' reporting experience, and with a proven track record of delivering exclusives and deep analysis on Chinese companies and financial markets
- Top notch English writing skills and the ability to deliver to deadline are absolute musts
- Good knowledge of the economies of mainland China, Hong Kong and Taiwan as well as the companies that operate in the region
- Must be able to conduct an interview in Mandarin, and be able to read a document written in Chinese
- Able to work with our online news organization that also publishes a daily newspaper, ideally have some experience straddling the two formats
- Self-starting professional and team player, willing to pitch in where needed and take on any task

3. Experienced China Reporter (Ref: CTL-ED-CR)

Responsibilities & Requirements:

- Bring the news with coverage of China macro-economy, politics and/or international relations to the world via our print and online editions. Interviewing people in a range of different circumstances
- Build contacts to maintain a flow of news in the specific area
- Seeking out and investigating stories via different contacts, press releases and other media
- Attend press conferences and asking questions
- Conduct exclusive interviews with government officials and corporate executives
- Answer the phones on the news desk and reacting to breaking news stories, write and research accurate stories

- Degree holder in Journalism with 5 - 8 years of relevant working experience
- Good knowledge about the nation's history and its social, economic and political developments
- Good contacts for articles about China's politic/and or international relations
- Good English writing skills, Putonghua speaker is strongly preferred
- Travelling to Mainland is required

4. Experienced Court Reporter (Ref: CTL-ED-CTR)

Responsibilities & Requirements:

- Cover court hearings, write news and features stories for both online and print
- Produce good original stories regularly
- Build contacts to maintain a flow of news in the specific area

- Degree holder in Journalism with at least 3-5 years' relevant experience
- Possess good reporting and writing skills, preferably with court reporting experience and a network of legal contacts
- Fluent in English and Chinese. Knowledge of Putonghua an advantage

5. Online Producer (China Desk) (Ref: CTL-ED-OP)

Responsibilities & Requirements:

- Help manage the China news hompages, across all products
- Use real-time analytics tools to help determine when/where content should be ranked
- Enhance published content with digital storytelling initiatives
- Crafting top-notch SEO, standfirsts and captions. Taking quality check on online stories' headlines, photos, subheads and intros
- Help manage social media platforms, focusing on building audience through engagement
- Schedule social media posts as required

- Degree holder in Multimedia Journalism or related discipline
- Min. 3 years' online/social media experience and understanding of newsroom operation
- Tech savvy and good knowledge on using analytics tools to develop traffic-driving features throughout the week
- Resourceful, self-motivated, a good team player, excellent interpersonal skills, able to work under pressure and meet deadlines
- Excellent command of English, Mandarin and Cantonese is a plus

6. Homepage Editor (Ref: CTL-ED-HPE)

Responsibilities & Requirements:

- Manage digital content flow with well-honed instincts for audience appetites
- Use all available data and analytics to make informed content decisions
- Monitor content quality, and edit as required to maximise impact
- Rewrite headlines quickly, accurately and with flair using SEO best practice. Adhere to SCMP style and tone
- Schedule and target content to key markets, through deep knowledge of the SCMP digital product suite
- Identify and implement new content initiatives and platforms
- Support and educate the wider newsroom in the development and application of digital tools
- Use video and interactive content extensively to enhance content packages

- Degree holder in Journalism or related discipline with minimum 7 years of digital editing experience in English
- Ability to maintain accuracy in a fast paced environment while managing multiple tasks
- Knowledge of China and wider Asia news an advantage
- Proficiency in written and spoken English, knowledge Chinese is a plus
- Be a team player and able to work well with different parties under deadline pressure
- Possess a versatile mind and excellent communications. Familiarity with Facebook, Twitter and other social media

7. Content Resources Assistant (News Library) (Ref: CTL-ED-CRA)

Responsibilities & Requirements:

- Responsible for daily electronic indexing and archiving of news content
- Assist in daily upkeep of the historical archive, reorganise archival materials for better storage and retrieval
- Support in digitization of film negatives archive collection
- Provide effective news research support by using online information databases and in-house archives

- Higher Diploma/Degree holder in Library Studies or related discipline is preferred
- Work experience in a media/news library setting is preferred
- Familiar with internet and online information searching, and with basic content management skill
- Strong news sense and familiar with current affairs of Hong Kong, China and Asia
- Good command of both written and spoken English and Cantonese, and good knowledge of MS Word and Excel
- Able to work on late shifts (off duty at 10:00pm), weekends, public holidays in either Tai Po or Causeway Bay Office. Shuttle bus is provided for working in Tai Po Office

8. Consumer Tech Reporter (Ref: CTL-ED-CTR)

Responsibilities & Requirements:

- Write accessible and topical tech stories on consumer products and trends, especially on greater China, for online and print
- Generate well-informed, original and workable story ideas. Meet tight deadlines for online and print
- Break news for digital platforms as well as writing more in-depth features, with special focus on China
- Attend major consumer tech events, including in Hong Kong and Shenzhen and report and file spot news for SCMP's digital platforms
- Always on the look out for exclusive stories and interviews, and able to do live broadcast an advantage
- Generate engaging, informative and in-depth product reviews

- Degree holder in Journalism with minimum 3 years' relevant experience, background in digital technology a plus
- Diverse knowledge in gadgets and games
- Excellent contacts and knowledge in the mainland Chinese tech industry: from major consumer brands to the hottest tech start ups
- Good English writing skills, Putonghua speaker preferred but not necessary
- Travelling to mainland China a must

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9. Experienced Copy Editors
(Ref: CTL-ED-ECE)
Responsibilities & Requirements:
 - Editing, checking facts, rewriting and improving copy with care and sensitivity and ensuring copy is error-free
 - Crafting top-notch SEO and print headlines, standfirsts and captions
 - Ensuring all stories have the appropriate, accurate and eye-catching visual elements
 - Using analytical tools to make sure the right stories are delivered in a timely way
 - Curating skills to help manage homepages

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10. US Correspondent
(Ref: CTL-ED-WNYC)
Responsibilities & Requirements:
 - Cover key China-related news in the United States, including conferences, seminars and summits. Write news and analysis informed with anecdotal detail and evidence gathered through on-the-spot reporting
 - Coordinate closely with colleagues in Hong Kong and mainland China on major cross-border stories, including the South China Sea and renminbi internationalization
 - Spot China-related themes and angles from events as they unfold in the United States, such as the presidential campaign and U.S.-based meetings of the twice annual U.S.-China Strategic and Economic Dialogue
 - For New York, correspondent will cover listings of major Chinese companies, their fund-raising events and mergers and acquisitions. Monitor and cover Chinese corporate leaders when they visit for road shows and investor conferences. Also will cover important United Nations meetings including the General Assembly and other conferences and events on Sino-U.S. relations
 - Generate enterprise stories from North America relating to Asia and China. Will require travel around the United States on reporting trips
 - Must have strong understanding of the latest Chinese political, economic and business developments, as well as the dynamics affecting the Sino-US relations and the global balance of power. The candidate also needs to understand American politics and know who the influential thinkers are on American strategy towards Asia. For New York roles, basic business knowledge and reporting experience and the ability to read a financial statement are much preferred
 - Bachelor's degree or above. At least five years China coverage experience with established media organizations, a proven track-record for breaking news and developing contacts
 - Fluency in English and Mandarin with strong ability to produce clean and high-quality English news copy. Must be able to read Chinese. Other languages helpful
 - Ability to work both independently and as part of a global team, and to keep focused and deliver while under deadline pressure
 - Multi-media skills, including video producing and photographing, will be a strong advantage
 - The correspondent will be based either in Washington D.C or New York

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11. Lead Web Developer
(Ref: CAF-DIT-LWD)
Responsibilities & Requirements:
 - Work in the development team on new and existing Drupal builds
 - Provide operational support to existing digital properties
 - Write high quality code within tight delivery timelines
 - Co-ordinate with functional areas on launch and deployment tasks
 - Degree holder in Software Engineering, Computer Science or related discipline with 8-10 years' of development experience
 - Expertise in Linux, Apache, PHP, JavaScript (DHTML, AJAX), CSS and HTML
 - Solid Experience in implementing projects on Drupal. Solid understanding of Search Engine Optimization (SEO). Experience in resolving cross browser compatibility issues and adhering to W3C standards
 - Distinctive problem solving and analytical skills; flexible, proactive and ability to work under a fast-paced environment
 - Team player who is self-motivated, energetic and passionate about exploring new technology
 - Strong interpersonal and communication skills with good command of written and spoken English

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12. QA Engineer, Mobile
(Ref: CBL-DIT-QAE)
Responsibilities & Requirements:
 - Daily testing of iOS, Android, Apple TV, Web applications. Monitors and tracks resolution of defects
 - Develops test plans, testing resource requirements, and overall scheduling of testing activity. Executes test cases/scripts to ensure delivery of quality software applications, including Usability, Integration, Regression, and Performance Testing
 - Develops manual and automated test cases and configurations needed to meet testing of business requirements
 - Builds and maintains automated testing tools, automated build processes and test environments
 - Designs, monitors, and analyses quality assurance metrics such as defect, defect counts, test results, and test status
 - Identifies opportunities to adopt innovative testing technologies and techniques. Works with mobile developers to drive improvements in code quality via manual and automated testing
 - Degree holder in Software Engineering, Computer Science or related discipline with solid experience in unit testing, functional testing, regression testing, UI automation testing, web service / API testing, and mobile device compatibility testing
 - Knowledge of scripting and command line tools. Experience in working with testing automation tools
 - Good understanding of test case management, version control & defect tracking, plus mobile user experience
 - Experience in Unix/ Linux environments, Continuous Integration and Continuous Delivery
 - Experience in working in Agile SCRUM team would be a plus
 - Strong interpersonal skills and a team player who is self-motivated and willing to further their knowledge by exploring new technologies. Flexible, proactive, should be able to handle fast-paced environments
 - Good command of both spoken and written English and Cantonese

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13. UI/UX Designer
(Ref: CAF-DIT-UIUXD)
Responsibilities & Requirements:
 - Design and develop websites and digital products (across desktop, mobile and tablet including both browsing and native app) from creative strategy, concept development to design production as well as ongoing optimization and enhancement
 - Ability to work independently from early conception phase all the way through to execution as well as having the ability to work collaboratively on projects with team members of other disciplines (e.g. Web Development, Native App Development, Product Management and Analytics)
 - In some cases defines and in all cases implements web design parameters, style guides and visual standards
 - Work closely with front-end development team to achieve accurate, platform-independent versions of designed layouts and functionality
 - Provide art direction and technical solution to junior designers
 - Diploma or above in Digital Design or equivalent disciplines with minimum 5 years of related experience in the digital creative field and be well-versed in UX design methodology
 - Excellent sense of design/style with passion to explore creativity through interactive media. Highly organized with extreme attention to detail
 - Experience in designing multiple platforms and various functions of a commercial web site as well as designing interfaces for mobile devices (iOS and Android)
 - Highly proficient in Sketch and Adobe Creative Suite (Photoshop / Illustrator / Animate / AfterEffects) and other multimedia software on MAC platform with impeccable design fundamentals (type, image, color)
 - Basic knowledge in HTML5, JavaScript, CSS, Drupal, app development tools will definitely be an advantage

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14. Product Manager (Digital)
(Ref: CBL-DIT-PMD)
Responsibilities & Requirements:
 - Refine product strategy for developing and sustaining audiences for the online businesses
 - Develop and prioritise product feature requirements, working with internal and external engineering teams and business end-users
 - Lead a cross-functional project team, with an emphasis on quality and timeliness of delivery
 - Participate in the design and development process to ensure products are highly functional and visually compelling
 - Identify market opportunities, plan and execute new product development from conceptual stages through the full product lifecycle
 - Degree holder in any discipline with minimum 5 years of product management experience with B2C and B2B environment, who has worked with listing or classified portfolio. Those with less experience will be considered for Assistant Product Manager
 - Strong business acumen who can lead the thinking on how to develop, monetize and sustain online businesses
 - Organized and methodical with proven project management experience, who can handle multiple simultaneous projects at various stages of completion
 - Able to demonstrate problem solving and analytical skills
 - Strong communication skills with excellent command of English. Able to translate end-users' requirement and expectations to engineering team effectively

▶

15. Project Manager (Sales Systems)
(Ref: CAF-DIT-PMSS)
Responsibilities & Requirements:
 - Responsible for Salesforce lifetime project management
 - Gather and analyze the development requirements of business units
 - Manage resources, development budget and timeline to ensure the project is delivered on time as well as with quality
 - Utilize agile methodology into the project management and coordinate with different business units and keep the project stakeholders updated during the project
 - Provide with technical guide and solutions upon the problems happened during the project
 - Degree holder in Computer Science or related discipline with minimum 8 years' of working experience with 3 years' of project manager role
 - Solid understanding of Apex Best Practices for Custom Development with multiple full life cycle Salesforce implementations' experience
 - Experience with Sales Cloud, Service Cloud, Marketing Cloud and Force.com. Experience with relational databases
 - Prior experience in working in consultancy or system integrator, with relevant Salesforce certification
 - Understanding of SDLC with an OO programming language (Java, C#, Ruby, Python, PHP, Javascript, etc.). Familiar with Agile methodology, Scrum Master Certification is highly preferred
 - Strong interpersonal communication skills with good command of written and spoken English
 - A good team player who is detail oriented, well organized, enthusiastic and able to build solid working relationships with peers and senior leadership

▶

16. Senior Network Administrator, Infrastructure
(Ref: CAF-DIT-SNAI)
Responsibilities & Requirements:
 - Responsible for daily operations of enterprise-wide office Network Systems and facilities, Intranet connection between multi locations, SLA of network system and critical network hardware, Wi-Fi network implementation and maintenance, Security Policy review & control as well as VOIP facilities management
 - Support in providing redundancy plan and fully recover plan for IT infrastructure design and monitor network daily status and ensure the whole network running smoothly
 - Identify the causes of networking problems by using diagnostic testing software and equipment. Provide technical supports on network and/or security projects
 - Formulate, deploy and improve service monitoring and reporting processes for all stakeholders (executive, management, user department, customer, vendor etc.)
 - Design, document and implement servicing processes and procedures, aligned with company's direction, auditor process, and quality standards
 - Manage vendors for outsourced services, product and solution maintenance services
 - Advance Diploma or above in Computer Science, or related disciplines with minimum 7 years relevant working experience in LAN/WAN with MPLS, Load balancer, routers, switches, firewall, Wi-Fi, SSL VPN and VOIP
 - Certification in CCNA, CCNP, CWNA, CISSP is preferable
 - Excellent troubleshooting and analytical skills in problem identification and resolution. Experience in Cloud Platform will be an advantage
 - Good team player, self-initiative and highly motivated with a strong sense of responsibility and ability to work under pressure independently
 - Good documentation, communication, and interpersonal skills
 - Proficiency in English and Chinese, Putonghua is an advantage. Willing to attend to incidents during irregular hours

▶

17. Senior Web Developer (Backend)
(Ref: CAF-DIT-SWDB)
Responsibilities & Requirements:
 - Work within the development team on new and existing Drupal builds
 - Responsible for Drupal system analysis and design
 - Write high quality code in Drupal standard style without hacking Drupal core and contributed modules
 - Build reusable customized Drupal module and provide operational support to existing digital properties
 - Co-ordinate with functional areas on launch and deployment tasks
 - Degree holder in Software Engineering, Computer Science or related discipline
 - 3 to 5 years' of development experience with minimum 2 years' solid experience in Drupal 7 & 8 modules development
 - Experience in implementing projects on Drupal is a must
 - Working knowledge of Linux, Nginx, PHP, JavaScript, CSS and HTML. Solid understanding of Search Engine Optimization (SEO). Experience in resolving cross browser compatibility issues and adhering to W3C standards
 - Distinctive problem solving and analytical skills; flexible, proactive and ability to work under fast-paced environment
 - Team player who is self-motivated, energetic and passionate about exploring new technology
 - Good command of both spoken and written English and Cantonese

▶

18. System Engineer
(Ref: CAF-DIT-SE)
Responsibilities & Requirements:
 - Responsible for development and operations (DevOps) works on cloud platforms
 - Design, build and maintain development tools such as industrial standard continuous integration system, source control system, and system monitoring tools
 - Assist the system architect in infrastructure design and server related operational works to ensure the technical feasibility of infrastructure
 - Optimize server components to help application for maximum speed and scalability
 - Conduct research and integrate suitable tools for the team
 - Degree holder in Software Engineering, Computer Science or related discipline with minimum 3 years of system maintenance experience
 - Expertise in cloud computing cluster design and familiar with Git
 - Programming experience is a must. Language such as Golang, Python, Ruby or Java
 - Good understanding of web development flow and comfortable with command line environment and shell scripting. Experience in implementing projects on Drupal, and node.js would be beneficial
 - Flexible, proactive and able to work under fast paced environments. Excellent analytical skills in problem identification and resolution
 - Good command of both spoken and written English and Cantonese; Mandarin would be an advantage

▶

19. Web Developer (Application Development)
(Ref: CAF-DIT-WDAP)
Responsibilities & Requirements:
 - Participate in the development of application systems including business applications, web and mobile applications
 - Consolidate and analyse business requirements and propose sound solutions
 - Assist system design process and prepare specification documents
 - Prepare test plans and conduct testing activities
 - Provide production support and maintenance after system launch
 - Degree holder in Computer Science or related discipline with minimum 3 years' of development experience
 - Experience in web application development with proven skills in Object-Oriented Methodologies, producing design/programming specifications and corresponding test plan/cases/reports
 - Proficient in one or more client and server technologies (HTML, CSS, Ajax, JavaScript, PHP). Proficient in one or more user interface or client side frameworks (jQuery, extJS, YUI, SASS)
 - Experience with one or more PHP frameworks (Yii, Symfony, CodeIgniter, CakePHP, Kohana). Experience with one or more database technologies (MySQL, MS SQL Server)
 - Vendor / contractor management experience is preferable
 - Excellent analytical and problem solving skills. Strong presentation skills in communicating technical issues in layman's terms

▶

20. Web Developer (Backend)
(Ref: CAF-DIT-WDB)
Responsibilities & Requirements:
 - Work within the development team on new and existing Drupal builds
 - Provide operational support to existing digital properties
 - Write high quality code within tight delivery timelines
 - Co-ordinate with functional areas on launch and deployment tasks
 - Degree holder in Software Engineering, Computer Science or related discipline minimum 3 years' of development experience
 - Experience in implementing projects on Drupal is a must
 - Working knowledge of Linux, Apache, PHP, JavaScript (DHTML, AJAX), CSS and HTML. Solid understanding of Search Engine Optimization (SEO). Experience in resolving cross browser compatibility issues and adhering to W3C standards
 - Distinctive problem solving and analytical skills; flexible, proactive and ability to work under fast-paced environment
 - Team player who is self-motivated, energetic and passionate about exploring new technology
 - Strong interpersonal communication skills with good command of written and spoken English
 - Candidate with less experience would be considered as Junior Web Developer

▶


21. Web Developer (Frontend)
(Ref: CAF-DIT-WDF)
Responsibilities & Requirements:
 - Work within the development team on new and existing Drupal and Node.js and responsible for building the user-interface & front end deliverable
 - Provide operational support to existing digital properties
 - Write high quality code within tight delivery timelines
 - Co-ordinate with functional areas on launch and deployment tasks
 - Build reusable code and libraries for future use and ensure the technical feasibility of UI/UX designs
 - Optimize application for maximum speed and scalability
 - Degree holder in Software Engineering, Computer Science or related discipline with minimum 3 years of development experience
 - Expertise in JavaScript (AJAX & Node.js), CSS3 and HTML5
 - Proficient understanding of client-side scripting and JavaScript frameworks, including jQuery, asynchronous request handling, partial page updates, and AJAX. Proficient understanding of server-side scripting and JavaScript frameworks, including Node.js with Express, CasperJS or other test suites
 - Basic understanding of server-side CSS pre-processing platforms, such as LESS and SASS
 - Experience in implementing projects on Drupal and PHP. Possesses a solid understanding of Search Engine Optimization (SEO). Experienced in resolving cross browser compatibility issues and adhering to W3C standards
 - Strong interpersonal communication skills with good command of written and spoken English
 - Candidate with less experience would be considered as Junior Web Developer

Work location for positions 1 – 6, 8 – 9 will be at Causeway Bay office; position 10 will be at US office, positions 7 and 11 – 21 will be at Tai Po office, shuttle bus service is provided.
- Interested parties please send curriculum vitae with full career details, salary history, availability and expected salary to the Human Resources Division, Morning Post Centre, 22 Dai Fat Street, Tai Po Industrial Estate, New Territories, Hong Kong or by email to career@scmp.com.

Please mark 'Private & Confidential' and quote reference.

Personal data provided by job applicants will be used strictly in accordance with our Personal Information Collection Statement, a copy of which will be provided upon request sent to us at the address indicated above. You may consider your application unsuccessful if you do not hear from us within 6 weeks.
- <http://corp.scmp.com/work-for-us/>

HEALTHCARE



醫院管理局
HOSPITAL
AUTHORITY

Vision

- Healthy People
- Happy Staff
- Trusted by the Community

Mission

- Helping People Stay Healthy

Values

- People-centred Care
- Professional Service
- Committed Staff
- Teamwork

Associate Consultant Positions for Experienced Doctors without Full Registration
(Anatomical Pathology)
(Ref: HO1705028/11721)

The Hospital Authority (HA) invites applications from experienced doctors who are not fully registered with the Medical Council of Hong Kong (MCHK) and yet have acquired relevant postgraduate qualifications set out in the requirements below.

Job
To provide clinical and patient care related services.

Requirements

1. Possess full registration with an approved medical authority outside Hong Kong.
2. Certified or registered as a specialist or equivalent, in relevant specialty in the country of practising Medicine. The certification or registration system for the specialist status should be a nationally or officially recognized system.
3. Proficiency in English.

Pay
HK\$136,732 to HK\$157,529 per month (including Monthly Allowance)

Medical Registration and Employment Visa
The HA will arrange selection interviews with shortlisted candidates and will support applications of suitable candidates to MCHK to practice under Limited Registration.

The HA will also assist successfully registered candidates who are non-Hong Kong residents in obtaining employment visas from the Hong Kong Immigration Department prior to commencement of work.

Remarks

1. Appointment will be on contract terms initially for one year which is renewable subject to annual renewal of Limited Registration with MCHK, satisfactory performance and mutual agreement.
2. Up to 15% of total basic salary (after deducting the contribution of Mandatory Provident Fund by HA) as end-of-contract gratuity will be offered upon satisfactory completion of contract.
3. Overseas candidates together with his/her eligible family members (up to four persons), may be granted economy class air passage from country of origin to Hong Kong as well as an economy class air passage on return upon completion of the terminal contract.
4. A one-off "Relocation Allowance", which is set at the employee's two months basic salary or \$40,000, whichever is the lower, may be granted to overseas recruits of doctors in Anatomical Pathology on a reimbursement basis.
5. Salaries tax in Hong Kong is currently charged at progressive rates of up to 17%, or standard rate of 15%, whichever is lower.
6. May be required to work shifts and irregular hours as well as to perform on-call duties.
7. Application should be submitted on or before **21 July 2017** via our website <http://www.ha.org.hk> (click Careers).
8. Shortlisted applicants will be invited for selection interview which will be arranged in October 2017 tentatively.
9. Applicants invited for selection interview will be required to provide the below documents (scanned copy by email or photocopy by mail) before interview:
 - (a) Certificate of professional qualifications;
 - (b) Certificate of registration or other document evidencing the applicant's registration with a medical authority outside Hong Kong at the date of the application;
 - (c) Documentary proof of all full-time post-qualification clinical experience (include internship); and
 - (d) 1-2 reference letters from current / previous employers.

Enquiries
Please contact Ms Melanie TAM, HA Head Office at +852 2300 6542 or send email to tml128@ha.org.hk

General Notes


1. We support the employment of people with a disability.
2. Information provided by applicants will be treated in strict confidence and will only be used for recruitment related purposes. Applicants who do not hear from us before 31 October 2017 may consider their applications unsuccessful. All information on unsuccessful candidates will be deleted from our files within 24 months.

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Classified Post



醫院管理局
HOSPITAL
AUTHORITY

Vision

- Healthy People
- Happy Staff
- Trusted by the Community

Mission

- Helping People Stay Healthy

Values

- People-centred Care
- Professional Service
- Committed Staff
- Teamwork

Service Resident Positions for Experienced Doctors without Full Registration
(Anaesthesia / Anatomical Pathology / Cardiothoracic Surgery / Emergency Medicine / Family Medicine / Internal Medicine / Neurosurgery / Obstetrics & Gynaecology / Orthopaedics & Traumatology)
(Ref: HO1705024/11721)

The Hospital Authority (HA) invites applications from experienced doctors who are not fully registered with the Medical Council of Hong Kong (MCHK) and yet have acquired relevant postgraduate qualifications set out in the requirements below.

Job
To provide clinical and patient care related services.

Requirements

1. A qualification comparable to the Intermediate Examinations of constituent Colleges of the Hong Kong Academy of Medicine.
2. Three years of clinical experience as post-internship registered medical practitioner.
3. Proficiency in English.
4. Proficiency in Cantonese (except for Anaesthesia, and Anatomical Pathology).

Pay
HK\$63,704 to HK\$132,484 per month (including Monthly Allowance)

Applicants having three years of clinical experience as post-internship registered medical practitioner and possessing a qualification comparable to the Intermediate Examinations will normally receive no less than HK\$73,125 per month (including Monthly Allowance).

Medical Registration and Employment Visa
The HA will arrange selection interviews with shortlisted candidates and will support applications of suitable candidates to MCHK to practice under Limited Registration.

The HA will also assist successfully registered candidates who are non-Hong Kong residents in obtaining employment visas from the Hong Kong Immigration Department prior to commencement of work.


Remarks

1. Salary to be offered will be commensurate with relevant experience and qualification of the selected candidate.
2. Appointment will be on contract terms initially for one year which is renewable subject to annual renewal of Limited Registration with MCHK, satisfactory performance and mutual agreement.
3. Up to 15% of total basic salary (after deducting the contribution of Mandatory Provident Fund by HA) as end-of-contract gratuity will be offered upon satisfactory completion of contract.
4. Salaries tax in Hong Kong is currently charged at progressive rates of up to 17%, or standard rate of 15%, whichever is lower.
5. May be required to work shifts and irregular hours as well as to perform on-call duties.
6. Refer to this link (http://hohesdcds/hesd/haho/ho/hrd_jv/lrq1718.pdf) for examples of qualifications comparable to the Intermediate Examinations of constituent Colleges of the Hong Kong Academy of Medicine.
7. Application should be submitted on or before **21 July 2017** via our website <http://www.ha.org.hk> (click Careers).
8. Shortlisted applicants will be invited for selection interview which will be arranged in October 2017 tentatively.
9. Applicants invited for selection interview will be required to provide the below documents (scanned copy by email or photocopy by mail) before interview:
 - (a) Certificate of professional qualifications;
 - (b) Certificate of registration or other document evidencing the applicant's registration with a medical authority outside Hong Kong at the date of the application;
 - (c) Documentary proof of all full-time post-qualification clinical experience (include internship); and
 - (d) 1-2 reference letters from current / previous employers.

Enquiries
Please contact Ms Melanie TAM, HA Head Office at +852 2300 6542 or send email to tml128@ha.org.hk

General Notes

1. We support the employment of people with a disability.
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香港浸信會醫院
Hong Kong Baptist Hospital

To cope with our expansion and development, we invite high calibre personnel to fill the following positions:

1. Senior Officer (Corporate Communications)

- Degree in Communications, Journalism or Translation
- Minimum 5 years experience in PR and event management, and publications, preferably in healthcare industry
- Handle media enquiries, plan and execute press conferences
- Experience in brand building activities
- Coordinate and implement Promotion and PR campaigns and maintain hospital website update
- Positive attitude and outgoing personality; excellent communication and organizational skills
- Excellent writing skills in both English and Chinese

2. Senior Officer (Marketing & Community Relations)


- Degree in Communications or Marketing or Business Management
- Minimum 5 years experience in similar capacity, preferably in healthcare industry
- Design and implement marketing and business development activities
- Plan and organize Corporate Social Responsibility (CSR) projects and community relations programmes
- To build up the good relationship of the Hospital with local community
- Positive attitude and outgoing personality; excellent communication and organizational skills
- Excellent writing skills in both English and Chinese

3. Human Resources Officer (C&B)

- Degree in Human Resources Management or equivalent
- Minimum 5 years of relevant experience in Compensation & Benefits in sizable companies, with supervisory experience is preferable
- Responsible for the leave management, monthly payroll, HR statistics, salary / benefits survey & review etc.
- Well versed in Employment Ordinance and legislative requirement
- Demonstrate initiative, motivated, detail minded and able to work under pressure and tight deadline
- Good writing, communication and interpersonal skills
- Proficient in MS Office, English and Chinese Word Processing

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 18/F, Tower 2, Enterprise Square, 9 Sheung Yuet Road, Kowloon Bay, Kowloon, by email to hr@hkhh.org.hk or by fax to 2339 5769 on or before 10 June 2017.**

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.



Adventist 港安
Health 安
Hong Kong Adventist Hospital - Tsuen Wan
香港安樂醫院 - 荃灣

Extending the Healing Ministry of Christ
Hong Kong Adventist Hospital - Tsuen Wan will offer strengthened services in various specialties, while its diagnostic facilities and backup support have also been recently upgraded to serve a wider range of specialist services.

The hospital is inviting high calibre candidate to fill the following positions:

A. Specialist in Pediatrics (Full Time / Part Time)

B. Specialist in Dermatology & Venereology (Full Time / Part Time)

- A qualification registrable in Hong Kong under the Medical Registration Ordinance
- Registered in the Specialist Register in the relevant specialty of the Medical Council of Hong Kong
- Being a member of medical protection society

Working location: Tsuen Wan and Yuen Long

C. Dentist (Full Time)

- At least 3 years' experience
- Registered with valid practicing certificate and X-ray operating license
- Being a member of medical protection society


Working location: Tsuen Wan

Equal employment opportunities apply to all applicants. Please submit your resume, and your salary expectations, to **Human Resources Department, Hong Kong Adventist Hospital - Tsuen Wan, 199 Tsuen King Circuit, Tsuen Wan, N.T.** or by fax **2275 6426** or by email humres@twah.org.hk.

All information received will remain confidential and will be destroyed after 3 months. Data collected will be used for recruitment purpose only

E-mail Address: humres@twah.org.hk

GENERAL



FIRE SERVICES DEPARTMENT
(Non-Civil Service Vacancies)

Position 1: Full-time Contract Building Services Engineering Assistant
(Salary: HK \$34,085 to HK \$41,200 per month, depending on length of relevant experience)


Position 2: Full-time Contract Building Services Inspection Officer
(Salary: HK \$43,145 per month)

Position 3: Full-time Contract Assistant Building Services Inspection Officer
(Salary: HK \$25,415 per month)

Closing Date for Application: 15 June 2017

Tel. Enquiry: 2733 7519

Please visit GovHK at <http://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store for information about the post.



THE HONG KONG
INSTITUTION OF ENGINEERS
香港工程師學會

Associate Director – Professional Standards
Reporting to the Chief Executive and Secretary, the candidate is responsible for the following:

Duties:


- Manage the following functions of the Secretariat:
 - accreditation of engineering programmes
 - training and continuing professional development activities
 - registration of Registered Professional Engineers
- Liaise with overseas and local professional bodies and higher education institutions on matters relating to qualifications and engineering education
- Develop, update and implement the policies on accreditation, registration, training and external qualification

Requirements:

- Recognized University Degree holder with professional qualification
- At least 12 years of relevant working experience with 8 years at senior managerial level
- Proven track record in leading high performing team in a quality assurance and system implementation environment
- Able to build and maintain relationships at senior level and with stakeholders
- Strong leadership, interpersonal, organization, multi-tasking and management skills
- Excellent command of written & spoken English and Chinese with proficiency in Putonghua

Please apply in confidence with full career details and salary expectation to the **Chief Executive and Secretary, The Hong Kong Institution of Engineers, 9/F Island Beverley, No 1 Great George Street, Causeway Bay, Hong Kong**, or email to hr@hkie.org.hk. Applicants should indicate clearly on the envelope and in the letter for the post they are applying.

All information provided by applicants will be treated in strict confidence and used only for recruitment purpose. Only shortlisted candidates will be notified. All personal data of unsuccessful applicants will be destroyed after completion of the recruitment exercise.



MARINE DEPARTMENT


Marine Officer (Civil Service Vacancy)

Salary: Master Pay Scale Point 29 (HK\$54,230 per month) to Master Pay Scale Point 44 (HK\$99,205 per month)

Closing Date for Application: 9 June 2017

Tel. Enquiry: 2852 4389

Please visit GovHK at <http://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store for information about the post.



LANDS DEPARTMENT

Survey Officer (Photogrammetry) (Civil Service Vacancy)


Salary: Master Pay Scale Point 9 (HK\$20,060 per month) to Master Pay Scale Point 22 (HK\$39,350 per month)

Closing Date for Application: 12 June 2017


Tel. Enquiry: 2231 3388 / 2231 3182

Please visit GovHK at <http://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store for information about the post.

SOCIAL SERVICES



九龍樂善堂
The Lok Siu Tong Buddhist Society, Kowloon
Since 1907 82 C



HR and Admin Manager/ HR Officer

Duties:

- Lead the Admin Team to provide full spectrum of admin support to the company and subsidiaries, including general office administration, procurement and property management.
- Manage and support the overall HR duties, including manpower planning, recruitment, compensation and benefits, performance management, training and development.
- Formulate, implement and review human resources procedures and policies to ensure compliance of all stipulated legal requirements.
- Be responsible of communication, coordination and implementation of company meeting including monthly Board Meeting.
- Ad-hoc duties as assigned by supervisor.

Requirements:

- Degree in Human Resources Management or Administration Management, preferably with knowledge of ISO 9001.
- Over 5 years' experience in HR and administration management.
- Familiar with Employment Ordinance and all other HR related laws and regulations in Hong Kong.
- Good command in written and spoken English, Chinese and Cantonese.
- Self-initiative and detail-minded with good analytical, problem solving, interpersonal and communication skills.

Applicant with less experience may consider to apply for HR Officer.

Interested applicant should apply with detailed resume, current and expected salary by post to **Chief Executive, No. 61, Lung Kong Road** (Please specify on the envelope "Application for the post of HR and Admin Manager/ HR Officer") or email to hr@lksintong.org

(All personal data provided will be treated in strict confidence and used for recruitment purposes only.)

RainLily
Set up in year 2000, Rainlily is Hong Kong's first one-stop rape crisis center for female victims supported by the Community Chest. Rainlily offers sexual violence victims a one-stop service around the clock, including pregnancy prevention, sexually transmitted diseases screening and treatment, forensic medical examination, psychological support and legal process support, so as to restore dignity of women.

Fund Raising Officer
1. Create and implement a long term, comprehensive fund raising plan and strategy.
2. Brand building, liaising with corporations for various sponsorships.
3. Organize staff and volunteers to conduct fund raising events.

Requirements:

1. Degree holder or above
2. Experience in Fundraising is preferable
3. Passionate in gender issues

Please send resume to hr@rainlily.org.hk or P.O. Box 74120, Kowloon Central Post Office, Kowloon on or before 16th June 2017.

Personal data collected will be used for recruitment purpose only.

Registered Clinical Social Worker or Clinical Psychologist
Justice Centre Hong Kong - a domestic NGO - is recruiting to provide a counselling service for refugee children.
www.justicecentre.org.hk/
work-with-us
Please send your statement of interest and resume to jobs@justicecentre.org.hk by 11:59pm on June 4.

CLASSIFIED POST
South China Morning Post

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Classified Post



Join us and make every day matter

South China Morning Post Publishers Limited is a leading newspaper and magazine publisher in Asia. Its flagship publication, the **South China Morning Post**, is Hong Kong’s internationally recognized English language newspaper and has the city’s most affluent and influential readership.

First published in 1903, the newspaper has developed an enviable reputation for authoritative, influential and independent reporting on Hong Kong, China and the rest of Asia. Available in print, mobile, tablets and online through scmp.com and e-reader editions, the **South China Morning Post** reaches a global audience with daily breaking news, analysis and opinion, multimedia articles and interactive forums. The **South China Morning Post** received over 200 awards in 2015-16 for excellence in editorial, marketing and technical capabilities. Other titles in the company include the **Sunday Morning Post**, **STYLE**, **Destination Macau** and **THE PEAK**.

Through the joint venture partnership with Hearst, SCMP Hearst publishes the Chinese editions of **Cosmopolitan**, **CosmoBride**, **Harper’s BAZAAR**, **Harper’s BAZAAR Art**, **Harper’s BAZAAR Bride**, **Esquire**, **ELLE**, **ELLE Men**, **ELLE Wedding**, **ELLE Decoration**, and **ELLE Accessories**; and operates Cosmopolitan.com.hk, Cosmogirl.com.hk, Harpersbazaar.com.hk, ELLE.com.hk and EsquireHK.com in Hong Kong.

With an expanding business across a number of print and digital platforms, we are looking for high calibre to fill the following positions:

Advertising & Marketing Solutions

▶ 1. Online Sales Coordinator
(Ref: CJY-AMS-OSC)

Responsibilities & Requirements:

- Responsible for SCMP.com, mobile site, iPhone app, Android app inventory management
- Assist in online orders management and online inventory management
- Handle Ad material coordination and Ad servicing
- Responsible for EDM inventory control and orders management

- Diploma or Certificate holder in Business Studies or related disciplines
- 3 - 4 years working experience in handling administrative work
- Double Click ad servicing experience is preferred but not essential
- Good computer literacy: MS Word, Excel, I/E
- Responsible, helpful and detail-minded

▶ 2. Account Manager/ Senior Sales Executive
(Ref: CJY-AMS-AM)

Responsibilities & Requirements:

- Formulate and implement sales strategies for key advertising sectors for newspaper
- Develop and maintain positive, strong relationships with new, existing and lapsed advertising clients and agencies
- Work with the team in promoting existing products and in the development of new products across print, digital and marketing solutions using consultative selling skills

- Degree holder preferably in Business Administration, Economics, Marketing, Advertising, Communications or related disciplines
- Minimum 4 years of relevant working experience, preferably in sales or account servicing
- Proven track record of generating print and online advertising revenue
- Solid experience in giving professional presentation to senior management level
- Fluent English and Cantonese. Putonghua will be an asset
- Self-motivated, results-oriented, aggressive, confident & sociable

▶ 3. Manager, Event
(Ref: CJY-AMS-SME)

Responsibilities & Requirements:

- Assist to drive event team operation efficiency and new business development
- Distill the brand & marketing strategy and develop effective and innovative event concepts for clients
- Develop competitive analysis and formulate strategic business plan
- Manage profitability of the business

- Degree holder with at least 8 years of event management experience
- Solid project management abilities, as well as strategic intelligence for account retention and to initiates potential clients for new business opportunities
- High-calibre leadership experience in marketing initiatives, PR & event management
- Dedicated team player with a strategic mindset, and strong client acquisition techniques
- Strong communication and presentation skills
- Fluent in English and Cantonese, Mandarin would be preferable

CPjobs.com

▶ 4. Account Manager, Digital
(Ref: CFL-SCP-AM)

Responsibilities & Requirements:

- Understand the recruitment needs of key clients and propose customized solutions for cpjobs.com
- Conduct client visits and presentations with the view to ultimately close deals and grow usage
- Retain and expand customers base in terms of revenue and usage, achieving sales target and KPIs
- Provide excellent pre-sales and after-sales service to direct advertisers, advertising agencies or recruiters

- Degree holder preferably in Human Resources (HR) Management or related discipline
- Minimum 3 to 4 years working experience in sales or account servicing
- Experience in HR related / recruitment industry is an asset
- Track record of achievement with positive attitude and strong drive to succeed
- Self-motivated, result-oriented, aggressive, confident and sociable
- Fluent English and Cantonese; Mandarin is an asset

▶ 5. Executive Assistant
(Ref: CFL-CSB-EA)

Responsibilities & Requirements:

- Carry out all aspects of secretarial support to Department Head
- Administer filing work and department general administration work
- Schedule and organize meetings and events
- Assist on any ad-hoc projects

- Minimum 5 years' experience in secretarial or executive assistant position
- Diploma or above with secretarial training
- Meticulous, organised, sense of passion with can do attitude
- Good command of both spoken and written English and Chinese

Circulation & Syndication Business

▶ 6. Engineer, Mechanical Engineering
(Ref: CFL-NES-EME)

Responsibilities & Requirements:

- To assist and carry out preventive maintenance works assigned by the Engineer mostly in day shift (For printing & related machines)
- To assist and carry out corrective maintenance works assigned by the Engineer during mid and night shift (For printing & related machines)
- Store house and stock taking routine for spare parts
- Able to write simple maintenance reports in English & Chinese

- Diploma or Vocational Institute graduate in Mechanical Engineering
- Minimum 8 years' experience in mechanical engineering field with at least 3 years' at supervisory level
- Good knowledge of use workshop machines, such as turning and milling machine
- Able to do welding works is prefer
- Strong teamwork leadership, time management and problem-solving skills

Human Resources

▶ 7. Assistant Director, Compensation & Benefits
(Ref: CFL-HR-AD)

Responsibilities & Requirements:

- Review, recommend, develop and implement reward strategy & programs and its related HR policies & procedures including but not limited to salary benchmarking, pension arrangements, benefits management and annual compensation events such as bonus and salary review
- Business expert in all matters relating to Compensation & Benefits, advising leadership team, senior managers and the HRBPs on all issues
- Overall accountability for the International Assignments and all policies relating to internal transfers. This will include a generic knowledge of immigration, expatriate taxation and mobility practices
- Coordinate annual manpower budget
- Provide an oversight of the C&B, HR Operations & HRIS team
- Act as a HRBP for a key business function, participate in the company transformation through partnership with this business function
- Lead / participate key HR projects such as Employer Branding, Employee Value Proposition, Job Evaluation & Career Pathing formulation
- Partner with HR vendors to ensure delivery of HR programs & projects in line with Company Value & Culture
- Maintain all HR policies & procedures, and provide guidance and interpretation to staff
- Maintain knowledge of industry trends and make appropriate recommendations
- Maintain in-depth knowledge of legal requirements related to HR, reducing legal risks & ensuring regulatory compliance

- Degree holder in Human Resources Management or related disciplines
- Minimum 12 years solid human resources experience gained in sizable organization, with solid experience in Compensation & Benefits. Prior experience as HR Consultants, HRBP, HRIS and Company's transformation projects preferred
- Good understanding of HR policies, procedures and practices, well-versed in Hong Kong employment ordinance, legislations and regulations
- Numeric sensitive, analytical mind with strong business acumen
- Good people & project management skills with high level of accuracy, able to manage multi-tasks at a timely manner
- Good communication and interpersonal skills and fluent in English and Chinese

Work location for positions 1 - 3 will be at Causeway Bay office; and 4 - 7 will be at Tai Po office, shuttle bus service is provided.

Interested parties please send curriculum vitae with full career details, salary history, availability and expected salary to the Human Resources Division, Morning Post Centre, 22 Dai Fat Street, Tai Po Industrial Estate, New Territories, Hong Kong or by email to career@scmp.com.

Personal data provided by job applicants will be used strictly in accordance with our Personal Information Collection Statement, a copy of which will be provided upon request sent to us at the address indicated above. You may consider your application unsuccessful if you do not hear from us within 6 weeks.

Please mark 'Private & Confidential' and quote reference.

<http://corp.scmp.com/work-for-us/>

Prime	Pui Kiu College.....	7	General	Hong Kong Deposit Protection Board	15
Asia Plantation Hong Kong Ltd.....	1	Sai Kung Sung Tsun Catholic School	5	Arts Electronics Co., Ltd.....	8
Camper & Nicholsons International.....	9	SKH Leung Kwai Yee Secondary School	7	Catholic Diocese of Hong Kong	15
Hong Kong Cricket Club	1	St. Mary's Canossian College.....	5	Development Bureau	3
Hospital Authority	9	St. Paul's Secondary School	5	ELECTRICAL AND MECHANICAL SERVICES DEPARTMENT	3
The Hong Kong Productivity Council.....	1	Technological and Higher Education Institute of Hong Kong.....	7	Environmental Protection Department	12
Tung Wah Group Of Hospitals	9	The Chinese University of Hong Kong.....	4	Equal Opportunities Commission	7
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Banking & Finance		The Hong Kong Academy For Gifted Education.....	8	German Swiss International School	4
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American International School.....	7	Think International Kindergarten / Nursery	7	Hybribo Limited.....	5
Big Stone Limited	6	Tung Wah Group Of Hospitals	6	JAB gym	15
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Chinese International School.....	5	Wong Shiu Chi Secondary School.....	5	Marine Department.....	18
City University of Hong Kong	6	Wong Tai Shan Memorial College.....	5	North Point Alliance Church	8
Creative Secondary School.....	5	Yu Chun Keung Memorial College No.2.....	7	RATING AND VALUATION DEPARTMENT	4
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English Schools Foundation.....	5	AECOM Asia Co. Ltd.....	11,12	South China Morning Post Publishers Ltd	16,17,19
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Korean International School.....	5	M&P Consulting Engineers (Hong Kong) Limited.....	12	Agriculture, Fisheries and Conservation Department	15
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