



THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學

WORLD-CLASS EDUCATION AND RESEARCH FOR SOCIETAL IMPACT



Global Search

for Chair Professors / Professors / Associate Professors /
Assistant Professors / Research Assistant Professors

THE UNIVERSITY

With 85 years of rich heritage, The Hong Kong Polytechnic University (PolyU) has evolved alongside our society and made pivotal contributions to the development of Hong Kong, the Nation and the world. The University pursues world-class excellence in education and research to nurture professional talents, leaders and entrepreneurs, and impactful scholars and innovators. PolyU strives to advance knowledge and address societal challenges, living up to the University's motto of "To learn and to apply, for the benefit of mankind".

Ranking among the top 100 universities globally by both the Times Higher Education (THE) and Quacquarelli Symonds (QS) World University Rankings, PolyU offers a wide range of world-class educational and research programmes in six faculties and three independent schools. PolyU has furthermore achieved remarkable results in the latest QS World University Rankings by Subject 2022 - it was placed among the top 20 universities in four disciplines, with three of them ranking 1st in Hong Kong. In the newly released metrics compiled by Stanford University, more than 200 PolyU scholars ranked among the world's top 2% most-cited scientists, the 2nd highest number in Hong Kong.

GLOBAL SEARCH

To steer its education and research in a wide spectrum of disciplines towards the highest levels of international excellence, PolyU has launched a global search for outstanding scholars to join the University to boost the leadership and impact of its educational and research activities.

In the 2023/24 academic year, PolyU will be recruiting positions at various levels in all academic units as listed below. Please visit our website at <http://www.polyu.edu.hk/hro/job/en/globalsearch.html> for the details.

Outstanding scholars in the STEM (Science, Technology, Engineering and Mathematics) disciplines joining PolyU will have the chance to be nominated for substantial funding support through the **Global STEM Professorship Scheme** sponsored by the Government of the Hong Kong Special Administrative Region.

PRESIDENTIAL YOUNG SCHOLARS SCHEME

In addition, we are inviting outstanding young scholars to join us as Assistant Professors or Associate Professors. Appointees will be conferred the title of "Presidential Young Scholar" and be offered an attractive remuneration package of not less than HK\$1 million as well as a start-up grant of not less than HK\$3 million to support research activities (including the admission of PhD students, purchasing of equipment, and hiring of research staff) in the initial three years.

FACULTY OF BUSINESS

- Department of Logistics and Maritime Studies
- Department of Management and Marketing
- School of Accounting and Finance

FACULTY OF CONSTRUCTION AND ENVIRONMENT

- Department of Building Environment and Energy Engineering
- Department of Building and Real Estate
- Department of Civil and Environmental Engineering
- Department of Land Surveying and Geo-Informatics

FACULTY OF ENGINEERING

- Department of Aeronautical and Aviation Engineering
- Department of Biomedical Engineering
- Department of Computing
- Department of Electrical and Electronic Engineering
(To be established w.e.f. 1 July 2023 upon a merger of the existing Department of Electrical Engineering and Department of Electronic and Information Engineering)
- Department of Industrial and Systems Engineering
- Department of Mechanical Engineering

FACULTY OF HEALTH AND SOCIAL SCIENCES

- Department of Applied Social Sciences
- Department of Health Technology and Informatics
- Department of Rehabilitation Sciences
- School of Nursing
- School of Optometry

FACULTY OF HUMANITIES

- Department of Chinese and Bilingual Studies
- Department of Chinese Culture
- Department of English and Communication

FACULTY OF SCIENCE

- Department of Applied Biology and Chemical Technology
- Department of Applied Mathematics
- Department of Applied Physics
- Department of Food Science and Nutrition

SCHOOL OF DESIGN

SCHOOL OF FASHION AND TEXTILES

SCHOOL OF HOTEL AND TOURISM MANAGEMENT

For more information about PolyU, its faculties, schools and individual academic units, please visit PolyU's website at <http://www.polyu.edu.hk>.

TO APPLY

Please submit an application through our Global Search application webpage (<https://www.polyu.edu.hk/hro/careers/globalsearch/job-openings-and-application>). Applicants may contact career@polyu.edu.hk for general enquiries. The University's Personal Information Collection Statement for recruitment can be found at https://www.polyu.edu.hk/hro/careers/pics_for_recruitment/.



Recruitment of Native-speaking English Teachers (NETs) for Primary and Secondary Schools in Hong Kong

The Education Bureau cordially invites you to apply for the NET positions in public-sector primary and secondary schools in Hong Kong.

NETs are required to teach English as a second language to Hong Kong students and assist in teacher and curriculum development in public-sector primary schools (for students aged between 6 and 12), secondary schools (for students aged between 12 and 18) and schools for students with Special Educational Needs (SEN).

QUALIFICATIONS FOR APPOINTMENT

Applicants should be native-speakers of English or possess native-speaker English competence and they have to fulfill the qualification requirements under the NET Scheme. For more information and download of application forms, please visit the following webpages:

(A) For primary school NETs : <https://www.edb.gov.hk/pnet>

(B) For secondary school NETs : <https://www.edb.gov.hk/snet>

TERMS AND CONDITIONS OF APPOINTMENT

- The appointment will be on a two-year contract basis, normally starting in mid-August and ending in mid-August two years later, subject to renewal after expiry.
- Remuneration package:
 - i. Salary from HK\$32,545 – HK\$62,950 per month (primary)
 - ii. Salary from HK\$32,545 – HK\$75,620 per month (secondary)
 - iii. End of contract gratuity for satisfactory performance and conduct
 - iv. Retention incentive for satisfactory completion of continuous service in the NET Scheme from third year onwards
 - v. Passage, baggage, medical allowances and a special allowance of HK\$20,989 per month are provided for eligible appointees whose normal place of residence is established as outside Hong Kong and if he/she or his/her spouse is not receiving any similar benefits.
- The salary and the terms and conditions of service to be offered are subject to the appointee's qualifications and post-qualification teaching experience and the prevailing conditions at the time the offer of appointment is made.

DETAILS

Successful candidates will be placed into the EDB's central candidate pool for eligible schools' selection upon their requests. For details about the NET Scheme including the terms and conditions of appointment, please visit the following webpage: <https://www.edb.gov.hk/net>

APPLICATION

Applicants applying for the above position for the 2023/24 school year should send in the completed standard application form with supporting documents **by post, by fax or in person** to the following address by **3 March 2023**.

NET Administration Team
Room W304, 3/F, West Block,
Education Bureau Kowloon Tong Education Services Centre,
19 Suffolk Road, Kowloon Tong, Kowloon, Hong Kong
Fax No: (852) 2349 1398
Tel No: (852) 3698 3692 or (852) 3698 3694
Email: netrecruit@edb.gov.hk



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:-

Office of Student Affairs

(1) **Senior Student Affairs Officer II / Student Affairs Officer** (carrying the job title of 'Head, Wellness and Counselling Centre')

(Ref: 2300003P) (Closing date: February 10, 2023)

Applicants should have a Master's degree or above in Clinical or Counselling Psychology with senior membership (associate fellow or above) and a registration with a recognised professional body. Substantive and solid post-qualification experience of no less than fifteen years and relevant experience in a management and supervisory role is preferred.

Reporting to the Director of Student Affairs, the appointee will take up the role of Head, Wellness and Counselling Centre (WACC). Major duties include (a) providing vision and strategic planning for the enhancement of the overall services of WACC; (b) undertaking staff management and coaching; (c) directing and overseeing centre management and administration; (d) promoting mental wellness and positive psychology on campus with a view to building a caring campus through close liaison and collaboration with other Units/Departments/Colleges; (e) providing professional consultation and in-service training; (f) providing psychological assessment, counselling and psychotherapy for students; and (g) coordinating with and supporting other Units and Colleges in preventing and handling crisis and emergency situations.

Candidates not fully fulfilling the above qualification requirements, but with at least twelve years' post-Bachelor's counselling experience and demonstrated strong leadership plus an outstanding track record in College/University setting might be considered for the position of Student Affairs Officer.

Appointment will initially be made on contract basis for two years, renewable subject to mutual agreement.

[Those who have responded to the previous advertisement for the same post (Ref. 220003DF) are under consideration and need not re-apply in this instance.]

Information Technology Services Centre

(2) **Computer Officer I**

(Ref: 2300004X) (Closing date: February 10, 2023)

Applicants should have (i) a Bachelor's degree in Computer Science, Information Engineering, or relevant disciplines; (ii) at least ten years' work experience in networking or related fields at the managerial grade; and (iii) good communication and interpersonal skills. The ability to communicate in spoken English and Putonghua will be advantageous. Knowledge of or experience in TCP/IP protocols, Internet routing, Data Centre networking, LAN switching products, VoIP, IoT, Wi-Fi, network security and management, structured cabling system, Unix, Internet applications, ITIL concepts, project management and/or programming languages (such as Perl, PHP, Python, etc.) is preferable.

The appointee will be responsible for (a) regular review of campus network direction and the technologies; (b) report of project and network status; (c) managing a mixed team of staff, contractors and vendors to provide a good quality of support for users; (d) support of various data and voice networking equipment, systems and cloud services; and (e) product evaluation, tendering, network development and internal staff training. 24-hour on-call support and working at non-office hours may be required.

Appointment will initially be made on contract basis for two years, renewable subject to good performance and mutual agreement.

Application Procedure

The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



GOVERNMENT APPOINTMENTS



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following positions:

Manager (Administration)

Key Responsibilities

- Assist in office accommodation planning, lease management and procurement-related arrangements
- Coordinate with other departments and contractors on office relocation arrangements
- Handle other administrative duties as assigned

Requirements

- University degree
- At least three years' solid work experience in administrative duties, and preferably at a supervisory position
- Mature and responsible
- Excellent communication, interpersonal and organisational skills
- Proficiency in MS Office, Excel, Powerpoint and email system
- Willing to work outside normal office hours as and when required

Closing Date for Application for the post of Manager (Administration): **4 February 2023.**

Please visit our website at www.hkma.gov.hk for more information about the position.

Senior Economist (Financial Market Research)

Key Responsibilities

- Conduct and provide leadership for a team of economists in in-depth research on financial stability issues for major economies and Hong Kong
- Analyse global and local financial sector developments and provide assessments on their implications for financial stability
- Prepare reports and briefing materials on financial stability issues
- Represent the HKMA to contribute to working groups by international organisations

Requirements

- Post-graduate university degree in economics or finance. Chartered Financial Analyst (CFA) qualification and/or PhD a definite advantage
- At least five years of solid experience in conducting in-depth empirical research on applied economic and financial sector analysis at central banks, universities / international organisations. Specialisation in research that is relevant to a central bank a definite advantage
- Good economic sense, solid analytical and quantitative skills
- Excellent command of both English and Chinese, with good drafting and presentation skills
- Good interpersonal and communication skills

Associate Director (Asset Allocation)

Key Responsibilities

- Monitor and analyse key global financial market and macroeconomic developments, medium to long term asset allocation trends and fund management practices
- Identify major market events and trends, source the relevant materials and data to prepare presentation slides for regular updates/reporting to senior management
- Monitor portfolio fund flows, tactical asset allocation positions and market actions, and prepare execution plans for portfolio rebalancing
- Develop and maintain tools to monitor and analyse portfolio exposures and returns

Requirements

- University degree in finance, economics or related fields
- At least 3 years of relevant experience in finance, banking, asset management or related fields
- Solid understanding of the global financial markets and investment products
- Conversant with financial information systems and portfolio analytical tools; experience in using Bloomberg is necessary
- Good analytical, interpersonal and communication skills
- Good command of both written and spoken English

Manager (Banking Conduct) – Insurance and MPF

Key Responsibilities

- Formulate policies and consumer protection measures relating to the regulation and supervision of insurance and MPF businesses of authorized institutions
- Conduct off-site surveillance and reviews on insurance and MPF businesses of authorized institutions
- Provide guidance and advice to team members on the performance of relevant tasks
- Liaise with local and overseas regulators and relevant industry bodies

Requirements

- University degree in banking, accountancy, finance or related fields
- At least three years' experience in banking, securities, insurance or MPF operations, preferably performing at manager grade in compliance, audit or examinations of such operations
- Qualifications from relevant professional bodies in the fields of banking, securities, insurance or MPF an advantage
- Sound knowledge of the regulatory framework and requirements on selling of securities, investment, insurance or MPF products
- Good understanding of securities, investment, insurance or MPF products, as well as the financial and banking industry
- Good leadership, analytical, interpersonal and communication skills
- Good command of both written and spoken English and Chinese, and proficiency in Putonghua an advantage

Closing Date for Application for the posts of Senior Economist (Financial Market Research), Associate Director (Asset Allocation), Manager (Banking Conduct) – Insurance and MPF: **11 February 2023.**

Please visit our website at www.hkma.gov.hk for more information about the positions.

EDUCATION



THE HONG KONG POLYTECHNIC UNIVERSITY

香港理工大學

WORLD-CLASS EDUCATION AND RESEARCH FOR SOCIETAL IMPACT

Presidential Young Scholars Scheme

THE UNIVERSITY

With 85 years of rich heritage, The Hong Kong Polytechnic University (PolyU) has evolved alongside our society and made pivotal contributions to the development of Hong Kong, the Nation and the world. The University pursues world-class excellence in education and research to nurture professional talents, leaders and entrepreneurs, and impactful scholars and innovators. PolyU strives to advance knowledge and address societal challenges, living up to the University's motto of "To learn and to apply, for the benefit of mankind".

Ranking among the top 100 universities globally by both the Times Higher Education (THE) and Quacquarelli Symonds (QS) World University Rankings, PolyU offers a wide range of world-class educational and research programmes in six faculties and three independent schools. PolyU has furthermore achieved remarkable results in the latest QS World University Rankings by Subject 2022 - it was placed among the top 20 universities in four disciplines, with three of them ranking 1st in Hong Kong. In the newly released metrics compiled by Stanford University, more than 200 PolyU scholars ranked among the world's top 2% most-cited scientists, the 2nd highest number in Hong Kong.

PRESIDENTIAL YOUNG SCHOLARS SCHEME

To boost the leadership and impact of PolyU's research work in areas of significant societal needs and strategic importance, the Strategic Hiring Scheme (SHS) is introduced to recruit faculty members at all levels. The Presidential Young Scholars Scheme (PYSS) is one of the initiatives established under the SHS to invite outstanding young scholars to join the University as Assistant Professors and Associate Professors.

Applicants for the post of Assistant Professor should have undertaken their PhD and/or postdoctoral research in a world-leading research group, published a significant amount of world-leading research as a main author, and demonstrated promise of a high level of creative ability in teaching and research. In addition, those for the post of Associate Professor should have documented scholarly production and professional achievements in teaching and research, developed an international reputation for the impact on their world-leading research, and demonstrated contribution to professional and/or public service.

Priority will be given to applicants whose research falls into one or more of the following categories:

- (a) research that addresses significant societal challenges;
- (b) research in an area of strategic importance to PolyU;
- (c) research of a strong inter-disciplinary nature; and
- (d) research in an emerging area of significant importance.

For more information about PolyU, its faculties, schools and individual academic units, please visit PolyU's website at www.polyu.edu.hk.

TERMS AND CONDITIONS FOR APPOINTMENT

Appointees will be conferred the title of "Presidential Young Scholar" and be offered an attractive annual remuneration package of not less than HK\$1 million as well as a start-up grant of not less than HK\$ 3 million to support research activities (including the admission of PhD students, purchasing of equipment, and hiring of research staff) in the initial three years.

For general information on terms and conditions for appointment of academic staff in the University, please visit the website at <https://www.polyu.edu.hk/hro/docdrive/careers/doc/Prof.pdf>.

TO APPLY

Please submit an application through our Global Search application webpage (<https://www.polyu.edu.hk/hro/careers/globalsearch/job-openings-and-application>). Applicants may contact career@polyu.edu.hk for general enquiries. The University's Personal Information Collection Statement for recruitment can be found at https://www.polyu.edu.hk/en/hro/careers/pics_for_recruitment/.



EDUCATION BUREAU

Non-Civil Service Vacancy

Curriculum Officer (Mathematics) (EDB/CDI/070/23)

Salary: \$76,380 per month (Gratuity: 15%) (Contract Period: 2.5 years)

Closing Date for Application: 3 February 2023

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy

Assistant Project Officer (EDB/SA/055/23)

Salary: \$34,185 per month (Gratuity: 10%) (Contract Period: 1 year)

Closing Date for Application: 10 February 2023

Tel. Enquiry: 3698 4335

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.



聖保羅男女中學

ST. PAUL'S CO-EDUCATIONAL COLLEGE



TEACHERS AND ACADEMIC SUPPORTING STAFF REQUIRED

St. Paul's Co-educational College offers dual curricula - the Diploma of Secondary Education (DSE) curriculum and the International Baccalaureate Diploma Programme (IBDP). As a Direct Subsidy Scheme (DSS) school, SPCC enjoys flexible allocation of funding and resources. These allow it to recruit additional teachers to increase pedagogical effectiveness, provide diverse student programmes, reduce class size and reduce student-teacher ratio. SPCC offers an attractive remuneration package including staff medical scheme, school-based promotion system and professional development opportunities for high-calibre applicants passionate about teaching.

We are inviting applications to fill the following posts in September 2023:

A. Teaching Staff

1. Teacher of English
2. Teacher of Mathematics
3. Teacher of Chemistry

Requirements:

- A relevant degree and preferably a recognized teacher training qualification
- EDB's Language Proficiency Requirement (LPR) to teach subjects in English fulfilled
- Basic Law and National Security Law Test (BLNST) requirement fulfilled
- Teacher of English: EDB's Language Proficiency Requirement (LPR) fulfilled and native-speaker fluency required
- Teacher of Mathematics and Chemistry: Ability to teach both DSE and IBDP curriculum would be an advantage

B. Experiential Learning Coordinator

We are in search of an energetic, motivated and dedicated Experiential Learning Coordinator to become a vital and influential part of our spirit of service and excellence.

Essential Duties and Responsibilities

Successful candidate must have a commitment to organize and supervise experiential learning activities that will involve the whole student and develop his/her creativity, physical and empathy. He/she will organize and supervise programmes that will:

- Complement intellectual development and the academic curriculum
- Enable students to develop personal qualities of self-reliance, determination and compassion
- Inspire in students an awareness, concern and responsibility to serve the community
- Draw upon students' resources in creativity and ability for action

You will also need to:

- Work actively with other areas of the College to ensure a spirit of college-wide collaboration, collegiality and teamwork
- Foster links between the school and local community

Desirable Qualifications, Skills & Experience

- A current relevant First Aid Qualification
- Appropriate training and experience/skills to lead students in a range of outside-classroom pursuits
- Familiarity with current Health and Safety requirements in the outdoors
- Ability to maintain equipment and necessary safety records to ensure safe deployment of school resources
- Relevant experience and qualifications in Outdoor Education
- Relevant instructional and/or proficiency certificates in a range of outdoor pursuits
- Involvement in the HKAYP
- Relevant experience in coordinating and supervising service learning programmes

Salary will be commensurate with qualifications and experience. Applications must be sent to: **The Principal, St. Paul's Co-educational College, 33 MacDonnell Road, Hong Kong.** Please mark "Confidential" and specify the post you apply for in your application and on the envelope. Candidates will be required to undergo Sexual Conviction Record Check (SCRC).

All enquiries and applications will be treated in strict confidence and only used for employment related purpose.

Classified Post

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GENERAL



LEISURE AND CULTURAL SERVICES DEPARTMENT

Assistant Manager, Cultural Services (Non-civil Service Vacancy)

Salary: HK\$ 25,130 per month

Closing Date for Application: 2 February 2023

Tel. Enquiry: 2601 8653

Please visit GovHK at <https://www.gov.hk>, Leisure and Cultural Services Department website at <https://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



香港天文台
HONG KONG OBSERVATORY

Scientific Officer (Civil Service Vacancy)

Salary: Master Pay Scale Point 27 (HK\$57,395 per month) to Master Pay Scale Point 44 (HK\$112,925 per month)

Closing Date for Application: 10 February 2023

Tel. Enquiry: 2926 8205

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

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Classified Post



香港房屋委員會
Hong Kong Housing Authority

Term Publicity Officers

Salary: \$34,015 (plus 15% contract-end gratuity)

Closing Date for Application: 17 February 2023

Tel. Enquiry: 2761 6170

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2015)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<http://www.housingauthority.gov.hk/tc/common/pdf/download/HD917-RE.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

PROPERTY & CONSTRUCTION



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:

Estates Management Office
Estate Manager I / II (Landscaping) (Ref. 2300003K) (Closing date: January 31, 2023)

The appointee is expected to take full responsibility of the Landscaping Section of the Estates Management Office, and will be responsible for (a) assisting in administration of the Section and supervision of a team of frontline staff in carrying out campus landscaping works, regular tree inspections and preservation works; (b) preparation and monitoring of budgets, and administration of contractual works; (c) proposing, co-ordinating and managing various action plans to enhance landscape of the University campus; (d) providing floral support in various University functions and ceremonies; (e) liaising with government bodies and complying with relevant statutory requirements; (f) leading the Section in support of new/ad-hoc projects. He/She may be required to work overtime, on shifts and on Saturdays/Sundays/public holidays when necessary.

Applicants should have (i) a Bachelor's degree in Landscaping, Horticulture or Arboriculture or a related discipline from a recognised University or technical institute; (ii) at least 7 years' relevant post-qualification experience, of which at least 3 years at managerial level; (iii) experience in handling hard-landscaping design and outsourced contract works; (iv) a good command of both written and spoken Chinese and English; and (v) strong leadership, good communication and administration skills. Possession of qualification as a Certified Arborist will be an advantage. Those with less but at least 4 year's relevant post-qualification experience at supervisory level may be considered for appointment as Estate Manager II. Shortlisted candidates may be invited to sit for a written test. Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

Application Procedure
The University only accepts and considers applications submitted online for the post above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

EDUCATION



THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學

WORLD-CLASS EDUCATION AND RESEARCH FOR SOCIETAL IMPACT

PolyU Academy for Interdisciplinary Research (PAIR) Young Fellowship for Research Assistant Professors

THE UNIVERSITY

With 85 years of rich heritage, The Hong Kong Polytechnic University (PolyU) has evolved alongside our society and made pivotal contributions to the development of Hong Kong, the Nation and the world. The University pursues world-class excellence in education and research to nurture professional talents, leaders and entrepreneurs, and impactful scholars and innovators. PolyU strives to advance knowledge and address societal challenges, living up to the University's motto of "To learn and to apply, for the benefit of mankind".

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PAIR YOUNG FELLOWSHIP FOR RESEARCH ASSISTANT PROFESSORS

To enhance the interdisciplinary research culture at PolyU and reinforce our position at the forefront of cutting-edge research, PolyU has established a Young Fellowship Scheme at the PolyU Academy for Interdisciplinary Research (PAIR) for Research Assistant Professors (RAPs).

Outstanding young scholars with a PhD degree from top academic institutions worldwide within three years prior to the application date of the post are invited to join us to conduct interdisciplinary research in one or more of the Research Institutes or Research Centres under PAIR (<https://www.polyu.edu.hk/en/pair/>). He/She will pivot away from his/her PhD research discipline to develop expertise in a distinctly different new discipline, by working closely with a leading scholar in the new discipline, to lay a strong foundation for future development as a pioneering interdisciplinary scholar.

Each appointee will be affiliated with an academic unit as the host academic unit and appointed RAP with a conferred title of "PAIR Young Fellow". He/She will be offered an attractive remuneration package as well as a start-up grant of HK \$1.5 million over a period of three years to support research activities. Those Young Fellows who have demonstrated excellent performance during the three-year fellowship period will be considered for a Professorial-track Assistant Professor (or Associate Professor) position.

For more information about PolyU, its faculties, schools and individual academic units, please visit PolyU's website at www.polyu.edu.hk.

TERMS AND CONDITIONS FOR APPOINTMENT

Successful applicants will be offered with attractive remuneration package and fringe benefits for Research Assistant Professors. Please refer to <https://www.polyu.edu.hk/hro/docdrive/careers/doc/RAP.pdf> for details. In addition, each appointee will be offered the following benefits/arrangements during the PAIR Young Fellowship period of up to three years:

- (a) An annual remuneration of not less than HK \$850K, including a fellowship allowance and contract-end gratuity;
- (b) A start-up grant of HK \$1.5 million over a period of three years;
- (c) Conferment of the title of "PAIR Young Fellow";
- (d) Priority to be considered as a Resident Fellow/Hall Tutor at the Residential Colleges/Student Halls of Residence with a rent-free accommodation arrangement; and
- (e) Teaching of one three-credit subject in the host academic unit during the third year.

TO APPLY

Applicants are invited to identify the Principal Investigator (PI) in their target new research discipline and at least one Co-PI in the discipline of the PhD degree where they graduated. He/She should approach and engage the PI and Co-PI(s) in coming up with a maximum of 10-page research proposal articulating his/her aspirations of interdisciplinary research. The research proposal, together with names of the PI and Co-PI(s) should be submitted with a detailed curriculum vitae to his/her target host academic unit. Alternatively, he/she may apply through PolyU's career website (<https://www.polyu.edu.hk/hro/careers/globalsearch/job-openings-and-application>). Applicants can contact PAIR at info.pair@polyu.edu.hk for enquiries.

The closing date for application is 28 February 2023.

SOCIAL SERVICES



義務工作發展局
AGENCY FOR VOLUNTEER SERVICE

Chief Executive Officer (Ref. No. CEO)

Agency for Volunteer Service (AVS) is a non-profit charitable organization dedicated to playing a pivotal role in promoting volunteerism for building a caring and sustainable community. Founded in 1970, the Agency motivates, mobilizes and facilitates individuals, groups and organizations to provide quality and value-added volunteer service through partnership with different sectors and other effective means. The Agency is looking for a suitable person for the position of Chief Executive Officer.

Key responsibilities:

- To work with the Agency's Board in formulating strategic plans in achieving the vision, mission and values of the Agency;
- To execute the policies approved by the Board and provide leadership, guidance and oversight on the Agency's programme activities; and
- To monitor and manage effectively the daily operations of the Agency

Qualifications & Requirements:

- A Bachelor degree or above, preferably in relevant disciplines;
- At least 15 years' post-qualification work experience with a minimum of 9 years at the senior management level;
- Familiar with local social service environment with long term experience in the promotion of volunteering;
- Connections and network with volunteering organizations local and overseas preferable;
- Strong leadership and management skills with demonstrated experience in working with the board and committees;
- Excellent communication and interpersonal skills; and
- High proficiency in both written & spoken English and Chinese including Putonghua

Remuneration will be commensurate with qualifications and experience. Please send full resume with the expected salary, availability and ref. no. quoted to: **The Chairman, Agency for Volunteer Service, Room 602, Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong** or email to hr@avs.org.hk.

(All information provided by the applicants will be treated in strict confidence and for recruitment purpose only.)

HEALTHCARE

Classified Post

readers are confident, competent and career-oriented

T: 2565 8822
E: classified@scmp.com

Classified Post

FARRELLS

Resident Architect (approx. 40-month contract)

Farrells is a leading international architectural and urban design firm. We offer exciting and challenging opportunities for self-motivated and talented individuals toward positively building their career.

We are looking for a Resident Architect to join our Hong Kong studio.

The Job:
Successful applicant will work full time under the supervision and direction of Farrells and Architectural Services Department on supervision and coordination of design, site works and/or interfacing with relevant stakeholders. Successful applicant may work in either i) off-site office, and/or ii) on-site office.

Requirements:

- Minimum 5 years' post HKIA experience in supervision and coordination of construction projects
- Good technical knowledge in architectural construction details
- Experience with ArchSD project would be an advantage

To apply, please email your detailed resume stating your current and expected salary with contact number, cover letter, portfolio (under 10MB) and availability to enquiries@farrells.com.hk

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香港浸信會醫院
Hong Kong Baptist Hospital

Established in 1963, Hong Kong Baptist Hospital is a Christian and non-profit making private hospital dedicated to serving the public and striving to achieve our mission of "In the service of man, for the glory of God". To cope with our continuing growth, we would like to invite high calibre candidates to join our Hospital.

Human Resources Officer (Recruitment)

- Degree in Human Resources Management or equivalent
- Minimum 5 years of relevant experience in recruitment and selection in sizable companies, with supervisory experience is preferable
- Responsible for day-to-day recruitment, selection and appointment, new staff orientation, HR projects etc.
- Participate in manpower planning and HR Projects; Prepare periodical recruitment statistics and reports for management
- Well versed in Employment Ordinance and legislative requirement
- Demonstrate initiative, motivated, detail minded and able to work under pressure and tight deadline
- Good writing, communication and interpersonal skills
- Proficient in MS Office, English and Chinese Word Processing

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 18/F, Tower 2, Enterprise Square, 9 Sheung Yuet Road, Kowloon Bay, Kowloon**, by email to hr@hkbbh.org.hk or by fax to 2339 5769 **on or before 11 February 2023**.

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.

EDUCATION



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:

Office of Academic Links

(1) Project Co-ordinator II (Ref. 2300003S) (Closing date: January 31, 2023)
The Office of Academic Links (OAL) serves as the international relations arm for The Chinese University of Hong Kong. It is responsible for the University's global engagements and co-ordination of global education initiatives. The Office is now seeking a high-calibre candidate to join its team of professionals dedicated to promoting global engagement of the University. The appointee will be responsible for (a) implementing a summer research programme for international students; (b) supporting the administration of research grants, mobility schemes, and fellowship and visitorship programmes; (c) supporting initiatives and activities in relation to the University's global engagements, including event organisation, such as international conferences; (d) preparing internal and external communication materials and managing social media publicity; (e) maintaining databases and websites; and (f) performing other duties as assigned.
Applicants should have/hold (i) a good Bachelor's degree; (ii) at least 2 years of relevant work experience, preferably in a tertiary institution or in an international setting where English is consistently used as a medium of communication; (iii) an excellent command of spoken and written English, and proficiency in Chinese (including Putonghua); (iv) experience working with people who speak different languages and from different cultural backgrounds; (v) a positive work attitude; (vi) experience in organising both physical and virtual events; (vii) strong communication and organisational skills; (viii) proficiency in MS Office and other computer applications; and (ix) the ability to work independently, as part of a team and in a fast-paced environment. Shortlisted candidates will be invited to an interview and a written test.
Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.
Further information about OAL is available at <http://www.oal.cuhk.edu.hk>.

Office of Research and Knowledge Transfer Services

(2) Project Co-ordinator II(s) (Ref. 2300003X) (Closing date: January 31, 2023)
The appointee(s) will be responsible for (a) supporting entrepreneurship-related matters in campus; (b) mobilising and co-ordinating seminars, events, hackathons, startup competitions and study tours (<http://www.picentre.cuhk.edu.hk/>); (c) organising activities to foster a culture of mutual help among the campus startup community; (d) fostering closer relationships between the CUHK alumni organisations and campus startup companies; and (e) performing other tasks as assigned. He/She is expected to work beyond normal office hours.
Applicants should have (i) a good Bachelor's degree; (ii) an excellent command of both spoken and written English and Chinese (including Putonghua); (iii) the ability to advocate entrepreneurial and innovation culture in the university; (iv) the ability to manage multiple tasks and meet deadlines; (v) the ability to work independently and as a team member; (vi) good communication and problem-solving skills; and (vii) proficiency in computer applications, such as MS Word, Excel and PowerPoint, and Chinese word-processing. Experience in design software (such as Photoshop), photo and video taking and editing will be advantageous. Appointment will initially be made on contract basis for up to 2 years (with contract end gratuity for a 2-year contract), renewable subject to good performance and mutual agreement.

Alumni Affairs Office

(3) Project Co-ordinator II (carrying the job title of 'Assistant Alumni Affairs Manager') (Ref. 2300004O) (Closing date: February 14, 2023)
The Alumni Affairs Office (AAO) is committed to developing a connected alumni community and promoting alumni's sense of belonging to their alma mater. We strive for broadening the reach and deepening the relationship with our alumni community through our four strategic cornerstones, namely communication, events & programmes, alumni associations & network, and database. We are looking for passionate and high-calibre candidates who share our vision to join our dynamic team and support a series of exciting alumni activities in celebration of the 60th anniversary of the University in 2023.
The appointee will be responsible for (a) assisting in planning and organising a wide range of 60th anniversary alumni celebration activities of the University; (b) supporting committees work in relation to the University's 60th anniversary; (c) producing anniversary event publicity; (d) co-ordinating and collaborating with alumni, internal units and external parties; (e) drafting management reports and providing support to office administration; and (f) performing other ad hoc tasks as assigned. Overtime work during non-office hours will be required.
Applicants should have (i) a good Bachelor's degree; (ii) at least 2 years' post-qualification work experience, preferably in marketing, event management, public relations, or related fields; (iii) a good command of spoken and written English and Chinese; (iv) strong IT skills; (v) a strong sense of responsibility, detail-oriented mind and positive work attitude; and (vi) the ability to work independently and as an effective team member. Shortlisted candidates will be invited to sit for a written test.
Appointment will be made on a 1-year contract.

Application Procedure

The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:

Department of Mathematics

(1) Executive Officer II (Ref. 2300004U) (Closing date: January 31, 2023)
The appointee will be responsible for (a) providing executive support to the Department Chairman in human resources, financial management, research and education and office administration; (b) providing executive support to senior management in managing and administering postgraduate programmes and curriculum matters; (c) providing secretarial support to academic staff of the Department for scholarships and academic exchange; (d) providing support to boards/committees/work groups; (e) planning and co-ordinating the Department's conferences/events/projects/visits; and (f) performing other tasks as assigned.
Applicants should have (i) a Bachelor's degree; (ii) fulfilled the English language requirements set out on the website: <https://www.hro.cuhk.edu.hk/en-gb/languagefore>; (iii) at least 5 years' post-qualification executive experience at tertiary institutions/public organisations; (iv) a good command of both written and spoken English and Chinese (including Putonghua); (v) excellent organisational, problem-solving, interpersonal and communication skills; (vi) the ability to work independently and meet tight deadlines; (vii) a self-motivated and hard-working attitude, with a strong sense of responsibility and ethics; and (viii) computer literacy. Excellent multi-tasking skills will be advantageous. Shortlisted candidates will be invited to sit for a written test.
Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

(2) Project Co-ordinator II (Ref. 2300004S) (Closing date: January 31, 2023)
The appointee will be responsible for (a) providing support to the Department Chairman in human resources, financial management, research and education and office administration; (b) assisting in the undergraduate programme administration, including admission, programme administration and operation, handling student enquires and student matters, and organising programme activities and promotion activities; (c) co-ordinating and planning the Department's events/projects/visits; (d) providing support to boards/committees/work groups; and (e) performing other tasks as assigned.
Applicants should have (i) a Bachelor's degree; (ii) proficiency in both written and spoken English and Chinese (preferably in Putonghua); (iii) good IT skills, including proficiency in MS Office; (iv) the ability to work independently; (v) a self-motivated work attitude with a strong sense of responsibility; and (vi) the willingness to take up responsibilities. Shortlisted applicants may be invited to sit for a written test.
Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

(3) General Clerk II (Ref. 2300004V) (Closing date: January 31, 2023)
The appointee will be responsible for (a) providing secretarial and clerical support to academic staff; (b) supporting local and international events and activities of the Department, including conferences, visitor programmes, seminars and workshops; (c) providing logistics and operational support in student activities; (d) assisting in daily office operation; and (e) performing other tasks as assigned.
Applicants should have (i) completed secondary education; (ii) Grade E/Level 2 or above in at least 5 subjects in HKCEE, including Chinese and English (Syllabus B); OR any combination of results in at least 5 HKDSE subjects (including Level 2 or above in Chinese and English); Level 2 or above in NSS subjects, "Attained" or above in APL subjects (subject to a maximum of 2 subjects), and Grade E or above in Other Language subjects; (iii) fast and accurate typing skill; (iv) a good command of written and spoken English and Chinese (knowledge in Putonghua will be advantageous); (v) good knowledge with social media and online learning platforms; (vi) good and accurate data and information management skills; (vii) a self-motivated attitude, a strong sense of responsibility, good interpersonal skills and ability to follow instructions; (viii) proficiency in computer applications, such as MS Word, Excel, PowerPoint, etc.; and (ix) the ability to work independently and efficiently under pressure. Shortlisted candidates may be invited to sit for a written test.
Appointment will initially be made on contract basis of up to 2 years commencing as soon as possible, renewable subject to good performance and mutual agreement.

For posts (1) and (3), applicants must submit copies of HKCEE/HKDSE/academic certificates showing that they have fulfilled the language requirements and/or academic qualifications stated above, otherwise their applications may NOT be considered.

Application Procedure

The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

ENGINEERING & TECHNOLOGY



C M WONG & ASSOCIATES LTD
黃志明建築工程師有限公司

**CEDD Contract No. GE/2022/16
Landslip Prevention and Mitigation Programme, 2020, Package B,
Landslip Prevention and Mitigation Works**

This Contract forms part of the works under the Landslip Prevention and Mitigation Programme (LPMitP) Project. C M Wong & Associates Ltd has been appointed by the Geotechnical Engineering Office (GEO) of the Civil Engineering and Development Department (CEDD) for the investigation, design and supervision of upgrading works under this Contract (CEDD Contract No. GE/2022/16) aiming to mitigate the natural terrain hazards to 1 natural hillside study area at Fo Tan and upgrade some 28 government slopes in Hong Kong Island, Kowloon, New Territories and Outlying Island. This Contract is anticipated to commence in April 2023 and be completed by October 2025.

Under the above Contract, we have vacancies for the following posts of resident site staff who meet the minimum qualification and experience requirements and are competent to carry out the assigned duties with consistently high standards of performance and conduct: -

Resident Engineer (RE/GE/2022/16)

Minimum Qualification and Experience:

- (a) Corporate Membership of the Hong Kong Institution of Engineers or equivalent in an appropriate discipline.

Assistant Resident Engineer (ARE/GE/2022/16)

Minimum Qualification and Experience:

- (a) Degree from University or equivalent in an appropriate discipline, with formal training pre-approved by appropriate professional institution/institute and at least 3 years' relevant post-qualification experience; or
- (b) Degree from University or equivalent in an appropriate discipline, with at least 5 years' post-academic qualification experience in professional field and level.

Resident Assistant Inspector of Works (RAIOW/GE/2022/16)

Minimum Qualification and Experience:

- (a) Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC)/Hong Kong Institute of Construction (HKIC)/Hong Kong Institute of Vocational Education (IVE)/Technical Institute which was/is a member of VTC (TI)/Technical College which was/is a member of VTC (TC)/Polytechnic University/Polytechnic in Hong Kong (Poly) or equivalent in an appropriate discipline; and
- (b) Minimum of 3 years' relevant post-qualification experience; or
- (c) Minimum of 5 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook; or
- (d) Minimum of 3 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

Resident Works Supervisor Class I (RWSI/GE/2022/16)

Minimum Qualification and Experience:

- (a) Certificate from Construction Industry Council in Hong Kong (CIC)/Hong Kong Institute of Construction (HKIC)/Hong Kong Institute of Vocational Education (IVE)/Technical Institute which was/is a member of VTC (TI)/Technical College which was/is a member of VTC (TC)/Polytechnic University/Polytechnic in Hong Kong (Poly) or equivalent in an appropriate discipline; or
- (b) Completed a recognized technician apprenticeship in Civil Engineering; or
- (c) Successfully completed a recognized craft apprenticeship with two years' experience as a skilled worker in Civil Engineering; or
- (d) Minimum of 5 years' experience as a skilled worker in Civil Engineering; and
- (e) Minimum of 3 years' relevant post-qualification experience; or
- (f) Minimum of 3 years' relevant experience as a Resident Works Supervisor Class II or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

Resident Works Supervisor Class II (RWSII/GE/2022/16)

Minimum Qualification and Experience:

- (a) Certificate from Construction Industry Council in Hong Kong (CIC)/Hong Kong Institute of Construction (HKIC)/Hong Kong Institute of Vocational Education (IVE)/Technical Institute which was/is a member of VTC (TI)/Technical College which was/is a member of VTC (TC)/Polytechnic University/Polytechnic in Hong Kong (Poly) or equivalent in an appropriate discipline; or
- (b) Successfully completed a recognized technician apprenticeship in Civil Engineering; or
- (c) Successfully completed a recognized craft apprenticeship with two years' experience as a skilled worker in Civil Engineering; or
- (d) Minimum of 5 years' experience as a skilled worker in Civil Engineering.

Resident Survey Officer (Quantity) (RSO(Q)/GE/2022/16)

Minimum Qualification and Experience:

- (a) Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC)/Hong Kong Institute of Construction (HKIC)/Hong Kong Institute of Vocational Education (IVE)/Technical Institute which was/is a member of VTC (TI)/Technical College which was/is a member of VTC (TC)/Polytechnic University/Polytechnic in Hong Kong (Poly) or equivalent in an appropriate discipline.

Resident Assistant Clerical Officer (Labour Relations) (RACO(LR)/GE/2022/16)

Minimum Qualification and Experience:

- (a) Level 2 or equivalent or above in five subjects in HKDSEE or equivalent; or
- (b) Level 2 / Grade E or above in five subjects in HKCEE or equivalent; and
- (c) Knowledge in application of common business software, eg. Microsoft Word and Excel; and
- (d) Full-time working experience on personnel management or human resources related duties; and
- (e) Preferably have completed a post-secondary certificate programme on human resources or personnel management.

Terms of Appointment:

The duration of appointment of the above posts is anticipated to be about 30 months. Successful candidates will be employed under the prevailing civil service practices.

Please send confidential applications, including full details of academic qualifications and working experience, copies of qualification certificates and employment references, availability, contact telephone number and quoting the reference code on the letter and envelope to C M Wong & Associates Ltd, 11/F Universal Trade Centre, 3-5A Arbutnot Road, Central, Hong Kong, for the attention of the Administrative Manager or Email to hr@cmwal.com on or before 13 February 2023.

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OUR LADY OF THE ROSARY COLLEGE
(An aided EMI Catholic Secondary School for Girls)

We invite applications for the following post:

Temporary Native-speaking English Teacher
(Contract period: 01/03/2023-14/07/2023)

- Energetic, proactive and enthusiastic in helping students learn English in an interesting way
- Teach English Language, drama and speaking
- Conduct English activities in school
- Provide support to the English Department
- Qualification requirements and remuneration package will be based on the EDB Enhanced NET Scheme (Temporary NET)

Please send application with full resume to the **Principal, Our Lady of the Rosary College, 22 Rose Street, Yau Yat Chuen, Kowloon.**

(All information collected will be used for recruitment purposes only.)

We invite dynamic and high-calibre individuals with a passion for education to serve in our school commencing in February 2023.

- 1. Modern Languages Teaching Assistant**
- 2. Chinese Language Teaching Assistant**
- 3. PSHE Teaching Assistant**

We offer all staff one incremental salary point higher than the Master Pay Scale with upgraded staff welfare benefits. For post 1), qualification in Japanese Language / experience in Japanese Teaching will be an advantage. Please send application to St. Margaret's Co-educational English Secondary and Primary School via Email (recruitment@smcesps.edu.hk)
(Information submitted will be used for recruitment purpose only.)

GENERAL



Aspire Management Trainee Programme (2023 Q3 Intake)

Do you aspire to help Hong Kong maintain and grow its status as an iconic destination? Help shape the future of our city by joining our unconventional management trainee programme.

At the Hong Kong Tourism Board, we take pride in helping people fall in love with our home, regardless of where they are from. Seizing the opportunity of the opening of Hong Kong tourism doors, we work hard to revitalise and present Hong Kong’s brand new experiences to welcome back our visitors. We also roll out a global promotional campaign with a view to teaming up with various sectors across the city to drive the full revival of Hong Kong’s tourism together. As we embark on this ambitious journey, we invite young and passionate talent with a global mindset to join us at this incredible juncture and work alongside the management team.

This is not your typical nine-to-five job. The career path you choose will be challenging but rewarding, where you’ll grow both professionally and personally. The work you do will involve teaming up with industry professionals on tasks and projects ranging from strategic planning and data analysis to marketing and PR, mega-event staging, and the design of digital experiences that will transform the way our city welcomes visitors. You will also have the chance to take up placements at our worldwide offices and in supporting functions to help you develop into an all-round leader.

WHAT WE OFFER

- A three-year accelerated development path enabling you to build management skills and capabilities through assignments and postings across different functions
- Exposure to different regional markets through outbound attachments
- The skills and knowledge necessary to build a multifaceted, long-term career within the organisation. To cultivate and solidify your knowledge and management skills, we will offer tailored industry exposure, leadership development and training
- Upon successful completion of the programme, you will be rewarded with a fast-track career development leading up to a management position

YOU MUST BE/HAVE

- A final year student or recent graduate with a degree from any discipline. With a passion for Hong Kong, you aspire to be an ambassador of Hong Kong, to promote the city and drive tourism growth
- Sound judgment, rationality, and the ability to collaborate in a professional setting
- Strong business acumen, with creative and strategic thinking, and analytical skills
- Global mobility with a connection to the broader world, an awareness of cultural sensitivities, and the ability to quickly adapt to new roles and projects
- Excellent command of written and spoken English and Chinese. Proficiency in other languages is a plus

APPLICATION METHOD

If you are passionate about our mission and believe you are the one we are looking for, please scan the QR Code to complete the application form before the deadline. We are looking forward to hearing from you.



Application Deadline: 15 February 2023

Only shortlisted applicants will be contacted. Personal data provided by job applicants will be kept in strict confidence and used only for recruitment and employment-related purpose in accordance with our personal data policies. By submitting your job application, you acknowledge that you have read, understood and accepted the HKTb’s Personal Information Collection Statement Pertaining to Job Application at <https://www.discoverhongkong.com/content/dam/dhk/intl/corporate/about-hktb/jobs-opportunity/pic-sja.pdf>.

We are an equal opportunities employer.



CHIEF EXECUTIVE OFFICER

Founded in 1861, the Hong Kong General Chamber of Commerce is the oldest and most dynamic business organization in Hong Kong. We serve as the voice of business, and we help our members succeed through our core functions: advocacy, knowledge-based events, networking, and business documentation services.

Main Accountabilities and Responsibilities

The Chief Executive Officer is required to lead the Chamber in advocating the interests of the Hong Kong business community, expanding the Chamber’s network with businesses, governments and institutions (both locally and internationally) for the benefit of its members’ businesses. In particular, the Chief Executive Officer’s main responsibilities include:

- 1) Overseeing the formulation of Chamber positions on policy issues affecting the business environment; devising lobbying strategies; ensuring the Chamber takes the lead in policy advocacy.
- 2) Fostering relationships with Senior Government Officials, Legislators, business and academic leaders, editors-in-chief and key interlocutors.
- 3) Cultivating and reinforcing relationships with government departments, institutions and the private sector on the Mainland.
- 4) Growing membership through the development of timely and effective programs, activities and services that are useful to its members.
- 5) Promoting and sustaining a positive image of the Chamber as “The Voice of Business” among local, Mainland and international business communities.
- 6) Overseeing the Chamber’s business operations and finances.

Job Requirements

- At least 20 years’ experience, 10 of which in a senior management position in a sizable and dynamic commercial/public organization, with a deep understanding of the international business environment.
- Proven experience working with government bodies in policy advocacy.
- Resourceful with strong business and political acumen, and strategic thinking.
- Extensive network with Senior Government Officials, Legislators, business and academic leaders, editors-in-chief and key interlocutors, primarily in Hong Kong and the Mainland.
- A flair for stakeholder management.
- Fluent spoken and written English, Cantonese and Mandarin.

How To Apply

Interested parties are invited to send their resume and cover letter to the Chairman, HKGCC explaining why they are best qualified for the position, quoting the reference “CEO Search” by email to ceosearch@chamber.org.hk on or before **10 February 2023**. Applications which are incomplete or late will not be considered.

The right not to fill the position or to fill the position by invitation is reserved. The information provided will be used for consideration of application. Applicants not invited for interview within 8 weeks after the closing date may consider their applications unsuccessful, and personal data provided will be destroyed.

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ENGINEERING & TECHNOLOGY



Drainage Services Department
Agreement No. CE62/2020 (DS)

Structural Improvement of Sewers and Stormwater Drains – Investigation, Design and Construction

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff post for the construction of the Agreement No. CE62/2020 (DS), Structural Improvement of Sewers and Stormwater Drains. The works of the Agreement include rehabilitation of some sewers, stormwater drains and associated manholes throughout the territory of Hong Kong.

1. RESIDENT INSPECTOR OF WORKS (Ref: SISS/RIOW/051/2023)

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC)/ Hong Kong Institute of Construction (HKIC)/ Hong Kong Institute of Vocational Education (IVE)/ Technical institute or college (TI/TC) / Hong Kong Polytechnic university / Polytechnic (Poly) or equivalent in an appropriate discipline; and
(a) have at least 8 years’ relevant post-qualification experience; or
(b) have at least 5 years’ relevant experience as Resident Assistant Inspector of Works or equivalent in public works projects or recognised project listed in Section 4.5.2 of the RSS Management Handbook.

2. RESIDENT ASSISTANT INSPECTOR OF WORKS (Ref: SISS/RAIOW/052/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
(a) have at least 3 years’ relevant post-qualification experience; or
(b) have at least 5 years’ relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or recognised projects listed in Section 4.5.2 of the RSS Management Handbook; or
(c) have at least 3 years’ relevant experience including 1 year’s relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or recognised projects listed in Section 4.5.2 of the RSS Management Handbook

3. RESIDENT WORKS SUPERVISOR I (Ref: SISS/RWSI/053/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
(b) successfully completed a recognised technician apprenticeship in an appropriate discipline; or
(c) successfully completed a recognised craft apprenticeship with 2 years’ experience as a skilled worker in appropriate discipline; or
(d) at least 5 years’ experience as a skilled worker in appropriate discipline; and
(e) at least 3 years of relevant post-qualification experience; or
(f) at least 3 years of relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognised projects listed in Section 4.5.2 of the RSS Management Handbook.

4. RESIDENT WORKS SUPERVISOR II (Ref: SISS/RWSII/054/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
(b) successfully completed a recognised technician apprenticeship in an appropriate discipline; or
(c) successfully completed a recognised craft apprenticeship with at least 2 years’ experience as a skilled worker in appropriate discipline; or
(d) at least 5 years’ experience as a skilled worker in appropriate discipline.

5. RESIDENT SENIOR SURVEY OFFICER (QUANTITY)
(Ref: SISS/RSSO(Q)/055/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
(a) have at least 7 years’ relevant post-qualification experience; or
(b) have at least 7 years’ relevant experience as Resident Survey Officer (Quantity) or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

6. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: SISS/RSO(Q)/056/2023)

7. RESIDENT SURVEY OFFICER (ENGINEERING) (Ref: SISS/RSO(E)/057/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

8. RESIDENT ASSISTANT CLERICAL OFFICER (PUBLIC RELATION)
(Ref: SISS/RACO(PR)/058/2023)

Candidates should have (a) a level 2 or equivalent or above in five subjects in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; or
(b) level 2/ Grade E or above in five subjects in Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and
(c) Chinese word processing speed of 20 word per minute and English word processing speed of 30 word per minute; and
(d) knowledge in application of common business software (e.g. Microsoft Word and Excel).

Remarks:

Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of “Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects” (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (1) – (2), (5) - (8).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for positions (3) - (4).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above position.

The incumbents of all positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: <https://binnies.com/>

ENGINEERING & TECHNOLOGY



Water Supplies Department
Contract No. 21/WSD/21
Relocation of Diamond Hill Fresh Water and Salt Water Service Reservoirs to Caverns

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff posts for Contract No. 21/WSD/21 – Relocation of Diamond Hill Fresh Water and Salt Water Service Reservoirs to Caverns. The works mainly comprise construction of the relocated Diamond Hill Fresh Water and Salt Water Service Reservoirs and the associated pumping stations, the required caverns, tunnel and adits, and laying of water mains of diameters ranging from 250mm to 800mm with an approximate total length of 13km. The works has been commenced in December 2022 and will take about 52 months to complete.

1. RESIDENT ENGINEER (GEOTECHNICAL) (Ref: DHSR/RE(G)/009/2023)

Candidates should have

- (a) a Corporate Member of the Hong Kong Institution of Engineers or equivalent in Civil or Geotechnical discipline with minimum 2 years' experience in geotechnical engineering; or
- (b) a recognised professional qualification in engineering geology or geology or equivalent, such as Chartered Geologist status of the Geological Society of London, UK with minimum 2 years' experience in engineering geology or geology.
- (c) experience in tunnel and large span cavern construction with drill and blast method will be an advantage.

2. ASSISTANT RESIDENT ENGINEER (GEOTECHNICAL) (Ref: DHSR/ARE(G)/010/2023)

Candidates should have

- (a) a degree from the university in an appropriate discipline or equivalent, with formal training pre-approved by appropriate professional institution/institute and at least 3 years' relevant post-qualification experience; or
- (b) a degree from the university in an appropriate discipline or equivalent, with at least 5 years' post-academic qualification experience in the field of Geotechnical Engineering at a professional level.

3. RESIDENT ASSISTANT INSPECTOR OF WORKS (GEOTECHNICAL) (Ref: DHSR/RAIOW(G)/011/2023)

Candidates should have

- (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
- (b) at least 3 years' relevant post-qualification experience; or
- (c) at least 5 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook; or
- (d) at least 3 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

4. RESIDENT WORKS SUPERVISOR II (GEOTECHNICAL) (Ref: DHSR/RWSI(G)/012/2023)

Candidates should have

- (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
- (b) completed a recognized technician apprenticeship in an appropriate discipline; or
- (c) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or
- (d) 5 years' experience as a skilled worker in appropriate discipline.

5. RESIDENT TECHNICAL OFFICER (Ref: DHSR/TO/013/2023)

Candidates should have

- (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.
- (b) at least 1 years' relevant post-qualification experience will be an advantage.

6. RESIDENT SENIOR SURVEY OFFICER (QUANTITY) (Ref: DHSR/RSSO(Q)/014/2023)

Candidates should have

- (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
- (b) at least 7 years' relevant post-qualification experience; or
- (c) at least 7 years' relevant experience as Resident Survey Officer (Quantity) or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

7. RESIDENT SURVEY OFFICER (ENGINEERING) (Ref: DHSR/RSO(E)/015/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

8. RESIDENT ASSISTANT CLERICAL OFFICER (Public Relation) (Ref: DHSR/RACO(PR)/016/2023)

Candidates should have

- (a) a Level 2 or above in five subjects in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; or
- (b) a Level 2 / Grade E or above in five subjects in Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and
- (c) knowledge in application of common business software (e.g. Microsoft Word and Excel) and
- (d) full-time working experience on public enquiries and complaints or public relation related duties and
- (e) preferably with post-secondary certificate on public relation management

9. RESIDENT ASSISTANT CLERICAL OFFICER (LABOUR RELATION) (Ref: DHSR/RACO(LR)/017/2023)

Candidates should have

- (a) a Level 2 or above in five subjects in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; or
- (b) a Level 2 / Grade E or above in five subjects in Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and
- (c) knowledge in application of common business software (e.g. Microsoft Word and Excel) and
- (d) full-time working experience on personnel management or human resources related duties and
- (e) preferably with post-secondary certificate on personnel management or human resources.

Remarks:
Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of the Development Bureau.

The possession of the language proficiency of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (3), (5) and (6) – (9).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for positions (4).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of positions 1 to 4 and 7 will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

Where a large number of candidates meet the specified entry requirements, we may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend a recruitment interview.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: https://binnies.com

GENERAL



LANDS DEPARTMENT

Estate Surveyor (Civil Service Vacancies)

Salary: Master Pay Scale Point 30 (HK\$65,875 per month) to Master Pay Scale Point 44 (HK\$112,925 per month)

Closing Date for Application: 10 February 2023

Tel. Enquiry: 2231 3202 / 2231 3182

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



HOME AFFAIRS DEPARTMENT

Project Manager (Non-Civil Service Vacancy)

Salary: \$68,975

Closing Date for Application: 1 February 2023

Tel. Enquiry: 2835 1400

Please visit GovHK (<http://www.gov.hk>) or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



The Treasury

Contract Accounting Manager (Non-Civil Service Vacancy)

Salary: HK\$57,400 per month

Closing Date for Application: 3 February 2023

Tel. Enquiry: 2294 2871

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



LANDS DEPARTMENT

Technical Officer (Reprographic) (Civil Service Vacancies)

Salary: Master Pay Scale Point 9 (HK\$23,295 per month) to Master Pay Scale Point 22 (HK\$45,670 per month)

Closing Date for Application: 13 February 2023

Tel. Enquiry: 2231 3204 / 2231 3182

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



Consulting Engineers • Planners • Managers

CEDD Contract No. GE/2022/09
Landslip Prevention and Mitigation Programme, 2019, Package L
Landslip Prevention and Mitigation Works

This Contract forms part of the works under the Landslip Prevention and Mitigation Programme (LPMitP) Project. Meinhardt Infrastructure and Environment Limited has been appointed by the Geotechnical Engineering Office (GEO) of the Civil Engineering and Development (CEDD) for the investigation, design and supervision of upgrading works under this Contract (CEDD Contract No. GE/2022/09) aiming to upgrade some 28 government slopes and retaining walls in the New Territories, Kowloon and Outlying Islands, carrying out ground investigation and laboratory testing on soil and rock samples obtained from the ground investigation works for the government slopes and retaining walls. This Contract has commenced in September 2022 and complete by April 2026.

Under this Contract, we have vacancies for the following posts of resident site staff who meet the minimum qualification and experience requirements and are competent to carry out the assigned duties with consistently high standards of performance and conduct:-

Resident Works Supervisor Class I (Ref.: 91711/RWSI)

Minimum Qualification and Experience:

- Certificate from the Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College / Hong Kong Polytechnic University/ Polytechnic or equivalent in an appropriate discipline; or
- Completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- Five years' experience as a skilled worker in appropriate discipline; and
- A minimum of 3 years' relevant post-qualification experience; or
- A minimum of 3 years' relevant experience as Resident Works Supervisor Class II or equivalent in public works projects or those projects listed in Section 4.5.2 of the RSS Management Handbook.

Resident Works Supervisor Class II (Ref.: 91711/RWSII)

Minimum Qualification and Experience:

- Certificate from the Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College / Hong Kong Polytechnic University/ Polytechnic or equivalent in an appropriate discipline; or
- Completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- Five years' experience as a skilled worker in appropriate discipline.

Term of Appointment:
The duration of appointment of the above posts is anticipated to be about 30 months. Successful candidate will be employed under the prevailing civil service practices.

Please send confidential applications, including full details of academic qualifications and working experience, copies of qualification certificates and employment references, availability, contact telephone number and quoting the reference code on the letter and envelope to Meinhardt Infrastructure and Environment Limited, 10/F Genesis, 33-35 Wong Chuk Hang Road, Hong Kong, for the attention of the Head of Human Resources or Email to recruitment@meinhardt.com.hk on or before 10 Feb 2023.

Acknowledgement of receiving applications will be sent to applicants within 7 working days upon receiving applications. If acknowledgement is not received within the said time frame, please contact our Human Resources Department at 2859-5255.

Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from their date of application. Those who are not invited for interview may assume their application has been unsuccessful. Data collected will be used for recruitment purpose only.