



香港中文大學


The Chinese University of Hong Kong

Applications are invited for:

The Chinese University of Hong Kong Press
(1) Editor (Ref: 230001UG) (Closing date: July 4, 2023)
As a leading English-Chinese bilingual publisher, The Chinese University of Hong Kong Press (CUHK Press) is seeking an experienced project editor to join its editorial division. The appointee will be responsible for (a) evaluating manuscripts with a broad range of topics; (b) overseeing the whole publication process of designated manuscripts from the initial manuscript stage to printed books; (c) taking administrative tasks including updating and management of database records, review of project budgets, maintenance of project file records, drafting reports, etc.; (d) working closely with authors, freelance editors, indexers, designers, and other staff within the Press; and (e) assisting in training junior staff and editorial interns.
Applicants should have (i) a Bachelor's degree; (ii) at least 3 years of relevant experience; (iii) bilingual proficiency in English and Chinese (including excellent written and spoken English); (iv) familiarity with Chicago Manual of Style and other book-publishing style manuals; (v) the ability to manage projects independently; (vi) the ability to manage multiple tasks, meet deadlines, and set priorities; and (vii) excellent networking and communication skills. Applicants submit a curriculum vitae and cover letter explaining why you are a good fit for the position.
Appointment will initially be made on a 1-year contract, renewable subject to good performance and mutual agreement.

(2) Production Supervisor (Ref: 230001UII) (Closing date: July 4, 2023)
The Chinese University of Hong Kong Press is looking for a passionate and experienced candidate to take care of the production of its publications. The appointee is expected to have a detail understanding of all printing process and software used in the various styles of book production, and is prepared to work with the Press' Editorial, Marketing and Design Divisions. Duties include (a) printing schedule control; (b) quality control of the production of over 70 books a year; (c) liaising with editors, marketing teams, other university departments, and print and external service providers; and (d) providing administrative support, e.g. preparing monthly division reports, purchase documents, quotations, and production estimations. Applicants should have (i) a recognised Diploma or Bachelor's degree in related studies; (ii) at least 5 years' relevant post-qualification work experience; (iii) a good command of English and Chinese (including spoken Cantonese and Putonghua); (iv) the ability to oversee the workflow of multiple book projects and manage part-time helpers; (v) competence in using InDesign, and various production and design software; (vi) time-consciousness, patience, and attentiveness to details; and (vii) the ability to work collaboratively.
Appointment will initially be made on a 1-year contract, renewable subject to good performance and mutual agreement.

Application Procedure
The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.




Hong Kong Maritime Museum

Museum Director

The Board of Directors of the Hong Kong Maritime Museum (HKMM) are seeking a Museum Director to guide the institution over the next decade. Situated in Central, next door to the iconic Star Ferry, the Museum comprises 45,000 square feet of exhibition and cafeteria space. The HKMM, a registered charity, was incorporated in 2003 by the shipping community to showcase Hong Kong's extraordinary and fascinating maritime history. It is today also supported by the HKSAR Government and the public. The Museum has recently opened the Swire Marine Discovery Centre, extending its fields of interest into Marine Science in addition to History and Art. The Museum is also constructing "Anchor Plaza" on its adjacent waterfront featuring the anchor of "Seawise Giant", the largest ship to ever have sailed, enhanced by stunning Art Tech and a water feature. All this creates a very exciting opportunity for the right candidate.

The successful candidate will be ambitious, energetic, articulate and determined. The candidate will also be a natural leader with a deep understanding of the role of museums in contemporary society, a strong academic background, and a sound commercial track record. Experience in fundraising, ideally within the cultural sector, is very desirable. Fluency in English is essential whilst fluency in Cantonese and/or Mandarin Chinese is preferred.

General information about the Museum can be found at www.hkmaritimemuseum.org. A position description is available at MD2023@hkmaritimemuseum.org. Interested persons should then send their CV and a covering email to this address which explains both their interest in the HKMM and their suitability for the role of Museum Director with a proposed starting date. Applications close on August 15th.



香港考試及評核局

Hong Kong Examinations and Assessment Authority

The Hong Kong Examinations and Assessment Authority (HKEAA) is an independent and not-for-profit statutory body. Its main role is to conduct the Hong Kong Diploma of Secondary Education Examination (HKDSE). It also administers other assessment projects and examinations leading to academic, professional or practical qualifications on behalf of international examining bodies and local professional bodies. Applications are now invited for the following post:

Head of Public Affairs and Communications

(Ref: PA/06/050)

Duties: You will lead in the planning and development of communication strategies for HKEAA, oversee the execution of media related activities and initiatives, communicate with various stakeholders and opinion leaders, support and provide professional advice to Committees and top management with the objective of promoting a positive image and increase the transparency and public's understanding of HKEAA's operations and services.

You will also be responsible for social/new media planning, identifying suitable platforms and formulating fit-for-purpose digital strategy with appropriate content direction and management for HKEAA. Be capable of developing and maintaining good relationship with external stakeholders (including but not limited to government parties, schools, students, parents etc.) and the media is essential. You have to ensure that prompt and accurate response to media enquiries is provided by coordinating with concerned divisions/parties. Overseeing the organization of public relations activities and coordinating the production and review of corporate publications and collaterals for stakeholders and public engagement are part of the role.

Requirements:

- (a) A university degree specializing in Communications/Public Relations. A higher degree in management or other disciplines is preferable;
- (b) At least 10 years' experience in the relevant field of which 8 years at managerial level in sizeable organisations or public sector;
- (c) Proven experience in developing and managing digital communication and social/new media content;
- (d) Strong analytical and crisis management skills;
- (e) Excellent communication and interpersonal skills and be able to build sustainable relationships with key stakeholders;
- (f) Proficiency in both written and spoken English and Chinese preferably including Putonghua.

Employment Terms: The remuneration package will be commensurate with qualifications and experience. Appointment will be on a fixed-term contract with contract-end-gratuity, MPF benefits, medical and dental care. Future employment may be offered on renewable contracts subject to performance and staffing needs.

Date for Application Review: 14 July 2023

Applications would be considered until the post is filled.

A detailed resume including your qualifications and experience, current/expected salary and earliest availability should be sent to Head of Human Resources and Administration, by quoting the position applied and reference number via email at hra-recruit@hkeaa.edu.hk. Due to the secrecy nature of HKEAA's job duties, applicants invited for interview may be required to make a declaration of any conflict of interests. Applicants not notified within 12 weeks from the application review date should consider their applications unsuccessful.

The HKEAA is an equal opportunities employer and welcomes applications from all qualified candidates. Information provided relating to employment will be kept confidential and used only for processing applications. For details, please refer to the Policy Statement on Equal Opportunities and the Personal Information Collection Statement on the HKEAA website (www.hkeaa.edu.hk).



binnies

Enhancing lives, communities and the environment

Water Supplies Department
Contract No. 21/WSD/21
Relocation of Diamond Hill Fresh Water and Salt Water Service Reservoirs to Caverns

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff posts for Contract No. 21/WSD/21 – Relocation of Diamond Hill Fresh Water and Salt Water Service Reservoirs to Caverns. The works mainly comprise construction of the relocated Diamond Hill Fresh Water and Salt Water Service Reservoirs and the associated pumping stations, the required caverns, tunnel and adits, and laying of water mains of diameters ranging from 250mm to 800mm with an approximate total length of 13km. The works commenced in December 2022 and will take about 58 months to complete.

1. RESIDENT SENIOR SURVEY OFFICER (QUANTITY) (Ref: DHSR2/RSSO(Q)/439/2023)

Candidates should have

- (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
- (b) at least 7 years' relevant post-qualification experience; or
- (c) at least 7 years' relevant experience as Resident Survey Officer (Quantity) or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

2. RESIDENT TECHNICAL OFFICER (Ref: DHSR2/RTO/440/2023)

Candidates should have

- (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.
- (b) at least 1 year' relevant post-qualification experience will be an advantage.

3. RESIDENT SURVEY OFFICER (ENGINEERING) (Ref: DHSR2/RSO(E)/441/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

4. RESIDENT ASSISTANT CLERICAL OFFICER (Public Relation) (Ref: DHSR2/RACO(PR)/442/2023)

Candidates should have

- (a) a Level 2 or above in five subjects in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; or
- (b) a Level 2 / Grade E or above in five subjects in Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and
- (c) knowledge in application of common business software (e.g. Microsoft Word and Excel) and
- (d) full-time working experience on public enquiries and complaints or public relation related duties and
- (e) preferably with post-secondary certificate on public relation management

5. RESIDENT WORKS SUPERVISOR I (CIVIL) (Ref: DHSR2/RWSI(C)/443/2023)

6. RESIDENT WORKS SUPERVISOR I (GEOTECHNICAL) (Ref: DHSR2/RWSI(G)/444/2023)

Candidates should have

- (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
- (b) completed a recognized technician apprenticeship in an appropriate discipline; or
- (c) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or
- (d) 5 years' experience as a skilled worker in appropriate discipline; and
- (e) at least 3 years' relevant post-qualification experience; or
- (f) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

7. RESIDENT WORKS SUPERVISOR II (GEOTECHNICAL) (Ref: DHSR2/RWSII(G)/445/2023)

Candidates should have

- (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
- (b) completed a recognized technician apprenticeship in an appropriate discipline; or
- (c) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or
- (d) 5 years' experience as a skilled worker in appropriate discipline.

Remarks:
Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of the Development Bureau.

The possession of the language proficiency of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (1) – (4).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for positions (5) – (7).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of positions (3) and (5) – (7) will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

Where a large number of candidates meet the specified entry requirements, we may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend a recruitment interview.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: <https://binnies.com>

EDUCATION



香港中文大學

The Chinese University of Hong Kong

Applications are invited for:

Office of Research and Knowledge Transfer Services

(1) Executive Officer II(s) (Grants Management) (Ref. 230001QZ) (Closing date: July 4, 2023)

The appointee(s) will be responsible for (a) managing and administering various local and non-local external research grants; (b) liaising with internal Departments/Units and external funding bodies; (c) preparing statistical reports and papers; (d) co-ordinating events; and (e) supervising supporting staff.

Applicants should have (i) a good Bachelor's degree or above; (ii) fulfilled the English language requirements set out on the website: <https://www.hro.cuhk.edu.hk/en-gb/languageforeo>; (iii) an excellent command of written and spoken English and Chinese (including Putonghua); (iv) at least 2 years' post-qualification executive experience, preferably in research grant management at higher education institutions (experience in management of mainland China research grants will be advantageous); (v) strong organisational, analytical, problem-solving and interpersonal skills; (vi) a proactive attitude and competence in multitasking; (vii) the ability to work independently and under pressure; and (viii) strong computer literacy and knowledge of computer applications. Solid experience in writing reports and papers is preferred. Shortlisted candidates will be invited to sit for a written test.

Appointment will initially be made on contract basis for up to 2 years (with contract-end gratuity for a 2-year contract), renewable subject to good performance and mutual agreement.

Communications and Public Relations Office

(2) Project Co-ordinator II (carrying the job title of 'Assistant to Director and Office Executive') (Ref. 230001SF) (Closing date: July 4, 2023)

The appointee will be responsible for (a) performing all-rounded administrative and secretarial support to Director; (b) assisting in administration work; (c) managing diary and visits; (d) providing support to and assistance in frontline services, including handling accounting procedures and answering enquiry hotline; (e) providing co-ordination and general liaison services; (f) organising meetings; and (g) performing other ad-hoc tasks as assigned.

Applicants should have (i) a good Bachelor's degree; (ii) at least 3 years' post-qualification work experience, preferably in the higher education sector; (iii) a good command of spoken and written English and Chinese (Cantonese and Putonghua); (iv) proficiency in computer applications, such as MS Excel, Word and PowerPoint; (v) a proactive work attitude and a strong sense of responsibility; (vi) good communication and interpersonal skills; and (vii) the ability to work independently under tight schedules. Work experience at CUHK will be an advantage. Shortlisted candidates will be required to sit for a written test in both English and Chinese.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

The Nethersole School of Nursing

(3) Project Co-ordinator II (Ref. 230001TT) (Closing date: July 4, 2023)

The appointee will be responsible for (a) providing administrative support to the operations of the School, such as various human resources functions, accounting procedures and general office administration; (b) providing assistance in committee work; (c) preparing correspondences and reports; (d) organising and supporting School events/activities; (e) supervising junior staff; (f) liaising with internal and external parties; and (g) performing other tasks as assigned by the School Director or his delegates.

Applicants should have (i) a good Bachelor's degree; (ii) at least 3 years' post-qualification work experience in relevant areas; (iii) a good command of both written and spoken English and Chinese (including Putonghua); (iv) competency in computer/IT applications; (v) active listening and critical problem-solving skills, and analytical skills; (vi) strong communication, organisational and time-management skills; and (vii) the ability to work independently and as a team member with a strong sense of responsibility and a committed work attitude. Shortlisted candidates may be invited to sit for a written test.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

For posts (1), (2) and (3), applicants must submit copies of HKCEE/HKDSE and academic certificates, transcript and evidence of working experience, otherwise their applications may NOT be considered.

Application Procedure

The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



香港中文大學

The Chinese University of Hong Kong

Applications are invited for:

Finance Office

(1) Assistant Officer (Accounting) (at the rank of General Clerk II) (Ref. 230001UP) (Closing date: July 11, 2023)

The appointee will work in the Financial Planning Unit of the Finance Office and will be responsible for general financial and management accounting operations, including but not limited to (a) monitoring budgets of academic and non-teaching departments; (b) processing disbursements in compliance with financial guidelines; (c) preparing financial statements and accounting entries; (d) handling enquiries from faculties/departments regarding the financial budget and reimbursement; and (e) performing other tasks as assigned.

Applicants should have (i) completed secondary education; (ii) Grade E/Level 2 or above in at least 5 HKCEE, including Chinese, English (Syllabus B) and Mathematics; OR any combination of results in at least 5 HKDSE subjects (including Level 2 or above in Chinese, English and Mathematics); Level 2 or above in NSS subjects, "Attained" or above in ApL subjects (subject to a maximum of 2 subjects), and Grade E or above in Other Language subjects; (iii) a Diploma / Higher Certificate in Accountancy-related subjects from a recognised university or technical institute; (iv) a minimum of 3 years' post-qualification accounting-related work experience; (v) a good command of both written and spoken English and Chinese (including Putonghua); and (vi) good communication and interpersonal skills, and the ability to work under pressure independently with a meticulous mind. Proficiency in MS Word and Excel, and experience in using SAP will be advantageous. Applicants must submit copies of HKCEE/HKDSE certificates showing that they have fulfilled the language requirements and academic qualifications stated in (ii) above, otherwise their applications will NOT be considered.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

Faculty of Education

(2) Computer Technician II (Ref. 230001V9) (Closing date: July 11, 2023)

The appointee will be responsible for STEM-related support works in the Faculty and daily operation of STEM classrooms. Duties include (a) providing daily technical support to STEM courses, activities and operations of STEM classrooms, including arrangement of equipment before/after class; (b) maintaining equipment/facilities inside STEM classrooms, including 3D printers, 3D pens, Micro:bit, CooRobo, mBots, Arduino devices, notebook computers/ iPad, etc.; (c) performing software and hardware set up/installation/configuration/trouble-shooting of STEM equipment; (d) tracking of inventory record for equipment and purchasing of consumables; (e) providing technical support to end-users; (f) providing on-site support to face-to-face or online courses/events via Zoom, Teams and live broadcast; (g) working on the implementation and providing daily support to document management system of the Faculty; and (h) performing other tasks as assigned by the supervisor. Working outside normal office hours and shift duty on Saturdays will be required.

Applicants should have (i) a Higher Diploma or above in IT-related disciplines from a recognised university or technical institute; (ii) hands-on experience in and knowledge of 3D printers, 3D pens, Micro:bit, Arduino and various STEM tools; (iii) experience in providing IT technical support to end-users, such as MS Office, antivirus software, printing and online classes/meetings; (iv) a good command of spoken English and Chinese; (v) self-motivation, strong problem-solving and organisational skills, and the ability to be a good team player; and (vi) good interpersonal skills and the willingness to learn new technologies. Having basic knowledge of AI, AR and VR will be advantageous.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

Application Procedure

The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

Be the first in town to reach elite career seekers

Classified Post



香港城市大學

City University of Hong Kong

#54

World University

#4

World's top 50 Universities under age 50

#4

World's Most International Universities



Diocesan Girls' School

Diocesan Girls' School

Diocesan Girls' School, a leading-edge school in Hong Kong, Mainland China and the Asia-Pacific region, offers first-rate education to girls that blends Christian values, Chinese traditions and culture and democratic ideals, empowering them to contribute actively to the local and global community.

The School offers an attractive remuneration package. We are now seeking passionate high-caliber candidates for the following position:

Headmaster/Headmistress

from 1 September 2024 onwards (or earlier, if possible)

Responsibilities

- Work closely with the School Council and the School Management Committee in reviewing, setting and implementing the strategic direction of the School to ensure excellence in liberal arts, science and technology in an all-round education embracing learning, music/arts, sports and community service and Christian values.
- Oversee and develop the school curriculum, learning and teaching pedagogy, manage other operational aspects including human resources and finance, and engage with all stakeholders.

Requirements

- Passion in education and proven track record of excellent leadership skills including in the educational field
- Strong knowledge of the latest educational trends and possessing a global outlook (knowledge of the School an advantage)
- Committed to the School's ethos and mission
- Strong communication skills in English and Chinese (strong PTH, in addition to Cantonese, an advantage)
- Minimum 3 years' relevant working experience as a Senior Graduate Master/Mistress (or equivalent)
- Satisfy the conditions required of a Principal as stipulated by the Education Bureau (or equivalent)

Interested parties are invited to send their applications, enclosing full résumés stating qualifications, career history, aspirations and contact numbers to:

The Supervisor

Diocesan Girls' School Management Committee

1 Jordan Road, Kowloon, Hong Kong

Or via email to: jobs@dgs.edu.hk

Applicants should apply within four weeks of the date of this advertisement. Review of applications will commence as soon as possible and continue until the post is filled. Information / personal data collected will be used for employment purposes only.

EDUCATION BUREAU

Non-Civil Service Vacancy

Coordinator (EDB/KGE/381/23)

Salary: \$64,060 per month (Gratuity: 15%) (Contract Period: 1 year)

Closing Date for Application: 14 July 2023

Tel. Enquiry: 2892 6669

Please visit "GovHK" at <https://www.gov.hk>; or download "Government Vacancies" Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy

Project Officer (Moral, Civic and National Education) (EDB/CDI/379/23)

Salary: \$76,380 per month (Gratuity: 10%) (Contract Period: 2 years)

Closing Date for Application: 14 July 2023

Tel. Enquiry: 2892 5846

Please visit "GovHK" at <https://www.gov.hk>; or download "Government Vacancies" Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.



Australian International School Hong Kong

Australian International School Hong Kong

APPLICATION DETAILS



AISHK is seeking candidates for a leadership career opportunity

DIRECTOR OF TECHNOLOGY AND INNOVATION

The successful applicant will provide a whole of school (Reception to Year 12) vision for the development of technology in pedagogy and associated infrastructure.

The role will provide advisory and strategic leadership in technology and will lead the innovation, development and implementation of a best practice technology education program.

Please view the Role Statement for this position via the AISHK website: www.aishk.edu.hk/welcome/a-career-at-aishk

The School reserves the right to recruit at any stage during the selection process.

All personal data collected will be used for recruitment purposes only. School Registration No: EDI/21627/95

• 3A Norfolk Rd, Kowloon Tong, Hong Kong

☎ +852 2304 6078

Application Deadline: Monday, 24 July 2023

Commencement Date: August 2023

Contract agreement dates will be confirmed with successful applicant.

www.aishk.edu.hk

A Full-time Teacher

GENERAL ENGLISH MATHEMATICS

required by a Catholic Primary School for girls

Kindly send the resume to The Principal, 140 Leighton Road, Causeway Bay, Hong Kong (Primary Section)

Get ahead

Classified Post



Maryknoll Convent School (Primary Section)

Maryknoll Convent School (Primary Section)

Recruitment of New Principal (w.e.f. Sept 2024)

Maryknoll Convent School, a Catholic school for girls, has been providing all-round, quality and affordable education since 1925. Our mission is to develop in every student a thirst for knowledge, an ability to self-learn, and high moral standards so as to be contributing members of the community.

We are now seeking an experienced educator to fill the position of Principal effective 1 September 2024. Applicants must have:

- exceptional leadership and personal qualities,
- a proven track record in teaching and school management,
- an appreciation for and readiness to embrace the Maryknoll spirit, our education philosophy and Christian values, and
- a commitment to collaborate with the School Sponsoring Body, the IMC and the MCS community to carry out the vision and mission of the school.

Applicants must hold the eligible qualifications or have begun relevant preparations and professional development for Principalship as required by the EDB.

Interested candidates are invited to send their applications, including a cover letter, detailed CV, a personal statement of educational philosophy and vision, names of two referees, and other pertinent documents and certificates to the Principal Selection Committee, Maryknoll Convent School (Primary Section), 130 Waterloo Road, Kowloon or by email to psc@mcps.edu.hk by 3 October 2023.

Personal data collected will be used for recruitment purposes only.

YAUMATI CATHOLIC PRIMARY SCHOOL

We are looking for an enthusiastic high caliber Native-speaking English Teacher with teaching experience and a good understanding of local primary English curriculum.

Native-speaking English Teacher (by funding)

A degree holder in the relevant subject with teaching qualifications at least at TEFL/TESOL certificate level.

Interested applicants should send full resume and current/expected salary to "The Recruitment Committee, Yaumati Catholic Primary School, 41 Tung Kun Street, Kowloon" by 14th July 2023.

<https://www.catholic.edu.hk/dsc-job-v-acancies/>

(Personal data collected will be used for recruitment purpose only.)



Classified Post

Full-time / Part-time Native French Speaking Teacher (Experience in teaching DELF / HKDSE French classes an advantage)

Wanted by a DSS EMI School for 2023/2024. We offer all staff one incremental salary point higher than the Master Pay Scale with upgraded staff welfare benefits. Please send application to the Principal, St. Margaret's Co-educational English Secondary and Primary School via Email (recruitment@smcesps.edu.hk).

(Information submitted will be used for recruitment purpose only.)

EDUCATION BUREAU

Non-Civil Service Vacancy

Information Executive (EDB/IPR/368/23)

Salary: \$38,000 per month (Gratuity: 15%) (Contract Period: 1 year)

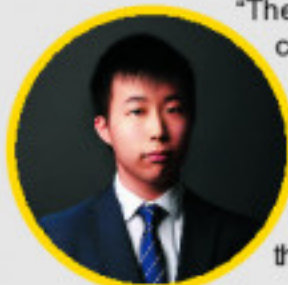
Closing Date for Application: 10 July 2023

Tel. Enquiry: 3509 7442

Please visit "GovHK" at <https://www.gov.hk>; or download "Government Vacancies" Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.



Sponsored Feature



"There were complicated business cases, which required a thorough review of relevant laws and the Double Taxation Agreement between Hong Kong and the mainland China. It was a chance to expand my knowledge and skills in this area."

Tom Lam, YTPY 2023 (HK) Champion



"It allowed us to apply critical thinking to complex, cross-border tax issues and present our insights before experienced professionals."

Darren Lau, YTPY 2023 (HK) first runner up



"Persistence and determination alone are omnipotent."

Zoe Lam, YTPY 2023 (HK) second runner up

EY tax competition allows students to shine

The EY Young Tax Professional of the Year competition (YTPY) gives university students from different disciplines the chance to learn about the ever-changing international landscape of taxation. By taking part, they acquire new insights and expertise, as well as a more global mindset.

The annual contest is designed to identify and instruct the next generation of tax professionals and, in doing that, it also reflects recent developments in the sector around the world.



"This year's theme is cross-border transactions because many businesses are going global," says Ada Ma, EY Partner for business tax services. "We want the students to know more about overseas tax and how to do business abroad. We foresee there will be a lot of cross-border transactions in the future."

Ada Ma, EY Partner for Business Tax Services

That sentiment is echoed by Wilson Cheng, EY Tax Leader for Hong Kong and Macau, who notes the organization's wish to give the younger generation a taste of what tax is all about.

"At the start of this year's contest, I told those participating to enjoy the challenges and be inspired by everyone involved, including their coaches and

fellow participants," he says. "It's an experience that encourages mutual learning, so be open-minded and listen to others."

Ma adds that the competition is always a great platform for the exchange of ideas and networking with fellow students and EY tax professionals. Interesting views and perspectives are bounced around, which helps to inspire one another and come up with innovative solutions.

The contest is the only such international event organised by a Big Four professional services organization specifically for undergraduates in their final two years. It involves rounds at the city, national and international levels, with selected teams at each stage expected to make group presentations. Eight finalists are shortlisted for individual presentations and Q & A sessions with the panel of judges, who are EY tax professionals. The national winners go on to vie for top honours at the international final held in Europe.

Finalists in the recent YTPY Hong Kong round were asked to assume the role of tax advisors taking clients through possible solutions for complex cross-border transaction issues. The overall winner is Tom Lam, who studies in professional accountancy at the Chinese University of Hong Kong (CUHK). Both the first and second runners-up, Darren Lau and Zoe Lam, study accounting and finance at the University of Hong Kong (HKU).

In order to excel, each had to be up-to-date with extensive market situations and show in-depth knowledge of tax law in different jurisdictions and specialist areas. As the overall winner, Tom Lam effectively showcased his understanding of tax, accounting and governance issues.

"He stood out for his ability to apply knowledge of tax laws to solve different cases," Ma says.

The competition format also allows students to use their analytical skills when addressing the more complicated cases.

"Tom demonstrated good critical thinking and great presentation skills," Ma says. "Each finalist had only 10 minutes to prepare slides. Tom's slides were well put together. We were impressed by the way he answered our questions. He was patient and, before answering, he paused to think for a while and then gave thoughtful answers and spoke with confidence."

The judges were notably impressed by the general standard of this year's entrants, who had obviously paid close attention to local and international tax news and were keen to know more about applications of technology in the profession.

"The students all showed a high level of enthusiasm," Cheng says. "They were motivated and had clearly conducted research on the main subjects prior to the competition. They had looked at relevant court cases and business case studies. They had also discussed key topics with their professors as part of their preparation."

In the course of the competition, the judges keep an eye out for good team players. The judges want a sense of how well the students collaborate, exchange ideas, listen, and learn from each other.

"That's why we have both group and individual presentations," Ma says. "We want to see if the participants are good team players."

Logically enough, YTPY also serves as a platform for the organization to identify individuals with potential who would be a good fit for the

organization. In past years, a consistent 80 per cent or so of the semi-finalists have gone on to join the organization.



"The competition gives them a chance to understand what's involved in our type of work and get a feel for the EY corporate culture and our people," Cheng says. "At the same time, we can see their attributes and how they perform."

Wilson Cheng, EY Tax Leader for Hong Kong and Macau

One of the prizes is a six-week internship with the tax team. Many winners who did that enjoyed the experience and later became a permanent staff.

In the fast-growing digital economy, Cheng notes, the next generation of tax specialists will have to fully embrace the latest technologies. They must also be highly adaptable and ready to keep pace with ever-evolving rules and regulations applied by various tax jurisdictions around the world.

"The younger generation should embrace a mindset of continuous learning and understand how and where to apply newly acquired knowledge," Cheng says. "They also need the communication skills to interact with tax authorities in different jurisdictions."

Ernst & Young Tax Services Limited

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PROPERTY & CONSTRUCTION

Asst. Surveyor (G.P.)

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E-mail: goldrichplanners@gmail.com

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- Minimum 3 years' experience in full set of accounts


- Good PC skills


- Good command of written and spoken English

- Prepare periodic financial reports

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Data collected will be used for recruitment purpose only

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Member of the SNC-Lavalin Group

Drainage Services Department

Contract No. DC/2018/11

Upgrading of Central and East Kowloon Sewerage – Phase 3

Atkins China Limited invites application for the following Resident Site Staff position. The works comprise upgrading of existing sewers in Kwun Tong, San Po Kong, Kowloon City, To Kwa Wan, Hung Hom and Tsim Sha Tsui areas.

Resident Works Supervisor I (Ref No.: UCEKS3_RWSI)


Candidates should have:

- Certificate from a Construction Industry Council / Hong Kong Institute of Construction / Hong Kong Polytechnic / Polytechnic University, the Hong Kong Institute of Vocational Education or a technical institute / college or equivalent in an appropriate discipline; or
- Completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- Five years' experience as a skilled worker in appropriate discipline; and
- Attained a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above; and
- At least 3 years' relevant post-qualification experience; or
- At least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects.

The contract will be 12 - 24 months which may be extended subject to contract needs. Appointment will be made on contract term in accordance with the prevailing Government's conditions and terms applicable for Resident Site Staff. The incumbents will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.


Interested candidates please email to col@dc201811.com.hk (with relevant reference number) for on-line application on or before 12 July 2023.


Applications will be treated in confidence and collected personal data will be used for recruitment purposes only. Applicants not being invited for interview within 6 months may consider their applications unsuccessful.



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Water Supplies Department

Contract No. 1/WSD/22, Preventive Maintenance Works, Upgrading Works and Associated Ground Investigations for Water Supplies Department Slopes in Hong Kong & Islands and New Territories East, 2022-2025 Programme

Atkins China Limited invites applications for the following Resident Site Staff positions. The contract works mainly include carrying out preventive maintenance works at some 100 government slopes and retaining walls, upgrading works and associated ground investigation works at some 15 government slopes and retaining walls. The works was commenced in August 2022 and will take about 42 months to complete.

Resident Works Supervisor I (Ref No.: 1WSD22_RWSI)

Candidates should have:

- a) Certificate from Construction Industry Council in Hong Kong / Hong Kong Institute of Construction / Hong Kong Institute of Vocational Education / Technical Institute / Technical College / Polytechnic University or equivalent in an appropriate discipline; or
- ai) Completed a recognised technician apprenticeship in an appropriate discipline; or
- aii) Successfully completed a recognised craft apprenticeship with 2 years' of experience as a skilled worker in an appropriate discipline; or
- aiii) 5 years' of experience as a skilled worker in an appropriate discipline; and
- bi) 3 years' of relevant post qualification experience; or
- bii) 3 years' of relevant experience as Resident Works Supervisor II or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

Resident Clerical Assistant (Ref No.: 1WSD22_RCA)

Candidates should have:

- a) Completion of Secondary 4 with subjects studied including Mathematics or equivalent; and
- b) Chinese word processing speed of 20 word per minute and English word processing speed of 30 word per minute; and
- c) Knowledge in application of common business software (e.g. Microsoft Word and Excel).

Remarks:

The job requirement of the above positions should be referred to the minimum qualification and minimum experience listed in Appendix 7.4 of the RSS Management Handbook.

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

For all technical and clerical ranks (except RWSI and RWSII), the language proficiency requirements of Level 2 or above in Chinese Language and English Language in HKDSEE / HKCEE or equivalent shall be met.

For RWSI and RWSII, a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above shall be attained.


For the purpose of determination on whether to meet the language proficiency requirements for the technical and clerical ranks only, Grade C and Grade E in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to Level 3 and Level 2 respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.

For the purpose of determination on whether to meet the minimum academic qualification required for the relevant clerical ranks only, "Attained" in Applied Learning subjects (subject to a maximum two Applied Learning subjects), and Grade E in Other Language subjects in the HKDSEE are accepted as equivalent to Level 2 in the New Senior Secondary subjects in the HKDSEE.

Appointment will be made on contract term in accordance with the prevailing Government's conditions and terms applicable for Resident Site Staff. The incumbents will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays).


Interested candidates please email to recruit_rss@atkinsglobal.com (with relevant reference number) for on-line application on or before 14 July 2023.

Applications will be treated in confidence and collected personal data will be used for recruitment purposes only. Applicants not being invited for interview within 6 months may consider their applications unsuccessful.



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GENERAL

**Hong Kong Housing Authority**

Contract Programmer

Salary: \$34,015 to \$70,655 plus 10% Year-end Incentive Payment

Closing Date for Application: 21 July 2023 (Applicants must submit the required supporting documents)

Tel. Enquiry: 2761 7232

Please visit <http://www.housingauthority.gov.hk> for information about the post, application procedures and documents required.

Application forms [HD917 (Rev.2015)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority internet web site (<https://www.housingauthority.gov.hk/te/common/pdf/download/HD917-RE.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

**香港房屋委員會**

Hong Kong Housing Authority

Term Digital Media Manager

Monthly Salary: \$52,335 (plus 15% contract-end gratuity)

Closing Date for Application: 14 July 2023

Tel. Enquiry: 2761 6566

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2015)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<http://www.housingauthority.gov.hk/te/common/pdf/download/HD917-RE.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

ENGINEERING & TECHNOLOGY



Consulting Engineers • Planners • Managers

Drainage Services Department
Contract No. DC/2022/01 – Drainage Improvement Works in Tsim Sha Tsui

Meinhardt Infrastructure & Environment Ltd. has been appointed by the Drainage Services Department as the Consultant for the above Contract. Contract No. DC/2022/01 mainly includes a stormwater pumping scheme beneath the Urban Council Centenary Garden (UCCG) including an underground stormwater storage tank, a pump house, associated pipeworks, electrical & mechanical (E&M) works; construction of break pressure chamber connecting to an existing box culvert and modification of the existing box culvert; drainage works by trenchless construction method beneath Chatham Road South, Kimberley Road, Observatory Road, Granville Road and Cameron Road; ancillary works including reinstatement of the Urban Council Centenary Garden and relocation and demolition of public toilet and its associated utilities; and the associated works under the contract. The works are commenced in August 2022 for completion in January 2027. We now invite applications for the following Resident Site Staff positions:

1a. ASSISTANT RESIDENT ENGINEER (E&M)
(Ref: 91605/ARE(E&M))

Candidates should have (a) degree from university in Hong Kong or equivalent in an appropriate discipline, with formal training pre-approved by appropriate professional institution/institute with at least 2 years' relevant post-academic qualification experience; OR (b) degree from university in Hong Kong or equivalent in an appropriate discipline, with at least 4 years' post-academic qualification experience in professional field and level.

1b. ASSISTANT RESIDENT ENGINEER (CIVIL)
(Ref: 91605/ARE(Civil))

Candidates should have (a) degree from university in Hong Kong or equivalent in an appropriate discipline, with formal training pre-approved by appropriate professional institution/institute with at least 3 years' relevant post-academic qualification experience; OR (b) degree from university in Hong Kong or equivalent in an appropriate discipline, with at least 5 years' post-academic qualification experience in professional field and level.

1c. ASSISTANT RESIDENT LAND SURVEYOR
(Ref: 91605/ARLS)

Candidates should have degree from university in Hong Kong or equivalent in an appropriate discipline with at least 2 years' relevant post-academic qualification experience.

2. RESIDENT FIELD OFFICER CLASS I (Ref: 91605/RFOI))

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline;

AND

(a) at least 8 years' relevant post-academic qualification experience including landscape projects, countryside/ flora/ wildlife field survey and management; OR (b) at least 7 years' relevant experience as Resident Field Officer Class II or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

3. RESIDENT WORKS SUPERVISOR I (CIVIL)
(Ref: 91605/RWSI(Civil))

Candidates should have (a)(i) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; OR (a)(ii) completed a recognized technician apprenticeship in an appropriate discipline; OR (a)(iii) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; OR (a)(iv) 5 years' experience as a skilled worker in appropriate discipline;

AND

(b)(i) at least 3 years' relevant post-academic qualification experience; OR (b)(ii) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

4. RESIDENT WORKS SUPERVISOR II (CIVIL)
(Ref: 91605/RWSII(Civil))

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; OR (b) completed a recognized technician apprenticeship in an appropriate discipline; OR (c) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; OR (d) 5 years' experience as a skilled worker in appropriate discipline.

5. RESIDENT SURVEY OFFICER (ENGINEERING)
(Ref: 91605/RSO(E))

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

The job requirements of the above positions should be referred to the minimum qualification required and minimum experience listed in Appendix 7.4 of the "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" issued by Development Bureau (Works Branch).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for positions 1-5.

The incumbents of positions 1-4 will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas, if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume by 28th July, 2023, stating earliest availability, expected salary, contact telephone number, our reference code, copies of academic and/or professional qualification certificates and employment references to e-mail: rss-recruitment@meinhardt.com.hk.



Consulting Engineers • Planners • Managers

CEDD Contract No. GE/2022/23
Revitalization of Lin Ma Hang Lead Mine Caves

Meinhardt Infrastructure and Environment Limited has been appointed by the Geotechnical Engineering Office (GEO) of the Civil Engineering and Development Department (CEDD) for the investigation, design and construction of Revitalization of Lin Ma Hang Lead Mine Caves under this Contract (CEDD Contract No. GE/2022/23) aiming to enhance the overall stability of the Caverns and to convert the Caverns ready for public visit. Enhancement works include rock stabilization works for rock slope and rock cavern, drainage works and fencing works for shafts etc. This Contract is anticipated to commence in June 2023 and complete by October 2024.

Under this Contract, we have vacancies for the following posts of resident site staff who meet the minimum qualification and experience requirements and are competent to carry out the assigned duties with consistently high standards of performance and conduct:-

Resident Assistant Inspector of Works (Ref.: 91741/RAIOW)

Minimum Qualification and Experience:

- Diploma or High Certificate from the Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College / Hong Kong Polytechnic University/ Polytechnic or equivalent in an appropriate discipline; and
- A minimum 3 years' relevant post-qualification experience; or
- A minimum 5 years' relevant experience inclusive of 1 year relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook; or
- A minimum 3 years' relevant experience inclusive of 1 year relevant experience as Resident Works Supervisor Class I or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

Resident Works Supervisor Class II (Ref.: 91741/RWSII)

Minimum Qualification and Experience:

- Certificate from the Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College / Hong Kong Polytechnic University/ Polytechnic or equivalent in an appropriate discipline; or
- Successfully completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- Five years' experience as a skilled worker in appropriate discipline.

Resident Assistant Clerical Officer (Labour Relations)
(Ref.: 91741/RACOLR)

Minimum Qualification and Experience:

- Attained Level 2 or equivalent or above in five subjects in Hong Kong Diploma of Secondary Education Examination or equivalent; or
- Attained Level 2 / Grade E or above in five subjects in Hong Kong Certificate of Education Examination or equivalent; and
- Knowledge in application of common business software (e.g. Microsoft Word and Excel); and
- Full-time working experience on personnel management or human resources related duties and preferably with post-secondary certificate on personnel management or human resources.

Term of Appointment:

The duration of appointment of the above posts is anticipated to be about 16 months. Successful candidate will be employed under the prevailing civil service practices.

Please send confidential applications, including full details of academic qualifications and working experience, copies of qualification certificates and employment references, availability, contact telephone number and quoting the reference code on the letter and envelope to Meinhardt Infrastructure and Environment Limited, 10/F Genesis, 33-35 Wong Chuk Hang Road, Hong Kong, for the attention of the Head of Human Resources or Email to recruitment@meinhardt.com.hk on or before 14 July 2023.

Acknowledgement of receiving applications will be sent to applicants within 7 working days upon receiving applications. If acknowledgement is not received within the said time frame, please contact our Human Resources Department at 2859-5255.

Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from their date of application. Those who are not invited for interview may assume their application has been unsuccessful. Data collected will be used for recruitment purpose only.



Drainage Services Department
Contract No. DC/2019/09
Provision of Village Sewerage in Sai Kung

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff post for Contract No. DC/2019/09 – Provision of Village Sewerage in Sai Kung. The works comprise construction of a secondary sewage treatment works (STW) with a design capacity of about 2,050 cubic metres per day (m³/day) at Wo Mei and a secondary STW with a design capacity of about 140 m³/day at Po Toi O; construction of a sewage pumping station (SPS) with a design capacity of about 1,350 m³/day at Wong Chuk Wan and a SPS with a design capacity of about 3,400 m³/day at Tseng Lan Shue; construction of about 2 kilometre (km) of rising mains in Wong Chuk Wan, Tseng Lan Shue and Po Toi O; construction of about 17.5 km of gravity sewers in Wong Chuk Wan, Wo Mei, Heung Chung, Tseng Lan Shue, Sam Long, Tai Po Tsai and Po Toi O; construction of about 0.39 km of submarine outfall at Po Toi O; and ancillary works. The Contract commenced in third quarter of 2020 for completion in the third quarter of 2024.

1. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: PSS/RSO(Q)/382/2023)

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical Institute or college (T/TC) / Hong Kong Polytechnic University / Polytechnic (Poly) or equivalent in an appropriate discipline.

2. ASSISTANT RESIDENT ENGINEER (CIVIL) (Ref: PSS/ARE(C)/436/2023)

Candidates should (a) have a degree from the university in an appropriate discipline or equivalent, with formal training pre-approved by appropriate professional institution/institute and at least 3 years' relevant post-qualification experience; or
(b) have a degree from the university in an appropriate discipline or equivalent, with at least 5 years' post-academic qualification experience in the professional field and level.

Remarks:

Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for position (1).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the above positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: <https://binnies.com>

DESIGN 2 (HK) LIMITED

Require resident site staff for **Proposed Table Tennis Training Centre at Junction of Sha Tin Wai & To Shek Street, Sha Tin Wai, Sha Tin, under the Funding Scheme to Support the Use of Vacant Government Sites by Non-government Organization** at Junction of Sha Tin Wai & To Shek Street, Sha Tin Wai, Sha Tin:

Tentative Contract Period: from Sep 2023 to Feb 2025

Terms of employment:
Working Hours : 5.5 working days in a week, total 44 hours of duty (including lunch break); Benefit : End-of-contract gratuity

Resident Clerk of Works

The minimum qualifications required are as follows:

1. Diploma or Higher Certificate in Building Studies from the Hong Kong Polytechnic / Hong Kong Polytechnic University / Hong Kong Technical College / Hong Kong Technical Institute / Hong Kong Institute of Vocational Education, or equivalent / Engineering qualifications; and
2. 8 years' relevant post-qualification experience; and
3. Met the language proficiency requirements of Level 2* or above in English Language and Chinese Language in Hong Kong Certificate of Education Examination (HKCEE) / Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent.

Resident Building Services Inspector

The minimum qualifications required are as follows:

1. A Diploma or Higher Certificate in Building Services Engineering or Electrical Engineering or Mechanical Engineering from the Hong Kong Polytechnic / Hong Kong Polytechnic University / Hong Kong Technical College / Hong Kong Technical Institute/ Hong Kong Institute of Vocational Education or equivalent; and
2. Met the language proficiency requirements of Level 2* or above in English Language and Chinese Language in Hong Kong Certificate of Education Examination (HKCEE) / Hong Kong Diploma of Secondary Education Examination (HKDSEE), or equivalent; and
3. 8 years' relevant experience including 4 years' working experience in the capacity of Assistant Building Services Inspector, or equivalent.

[Note* Grade E in Chinese Language and in English Language (Syllabus B) in previous HKCEE are accepted administratively as comparable to Level 2 in Chinese Language and English Language in the 2007 HKCEE and henceforth.]

Interested candidates are requested to send applications with full CV, copies of documentary proof of qualifications, reference letters from previous employers, indication of expected remuneration, and contact number and email address by email to join_us@d2hk.net for the attention of Ms Wong.

Personal data collected would be used for recruitment purpose only.

HOTELS, CATERING & TOURISM

Ref No.: SL/S2023-26389
Hiring “(Traditional Indian Cook)”
Job Vacancy Number (26389)

Requirement:

- Primary 6
 - 3 Years of relevant experience
 - Fair spoken Hindi and English preferred
 - Simple reading and writing in Hindi and English preferred.
- Working location:** Yau Ma Tei / **Working hours:** 11am–3pm, 6pm–11pm (6 days per week, 9 hours per day)
Salary: HKD 17,450

Recruitment is conducted through the Labour Department, please call: 3428 2021 for enquiry or interview arrangement.

URGENTLY WANTED

Chef, And Waiter/ Waitress

with minimum 5 years Experience
Please call
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9356 4618, 2716 5128

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ENGINEERING & TECHNOLOGY



Consulting Engineers • Planners • Managers

Water Supplies Department
Contract No. 9/WSD/20 - Construction of Pressure Management and District Metering Installations in Yuen Long and Sheung Shui & Fanling Major Fresh Water Supply Zones

Meinhardt (Hong Kong) Ltd. has been appointed by the Water Supplies Department as the Consultant for the above Project. The works of the Contract include construction of the proposed Pressure Management Area (PMA) chambers, District Metering Area (DMA) chambers, critical pressure point chambers and all associated works for the PMAs and DMAs for fresh water distribution systems. The Contract commenced in October 2020 and will take about 42 months to complete. We now invite applications for the following Resident Site Staff positions:

1. RESIDENT ENGINEER (CIVIL) (Ref: 91475/RE)

Candidates should have (a) a Corporate Membership of the Hong Kong Institution of Engineers in Civil Engineering Discipline elected after 5 December 1975 or equivalent; and (b) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and (c) at least 3 years' relevant experience following attainment of Corporate Membership of which 2 years shall be as Resident Engineer or above in laying of water mains in public works projects.

2. RESIDENT ENGINEER (CIVIL) (CONTRACT TERM: JULY 2023 – JUNE 2024) (Ref: 91475/RE/01)

Candidates should have (a) a Corporate Membership of the Hong Kong Institution of Engineers in Civil Engineering Discipline elected after 5 December 1975 or equivalent; and (b) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent. (c) Immediately available is preferred.

3. RESIDENT SENIOR INSPECTOR OF WORKS (Ref: 91475/RSIOW)

Candidates should have (a) a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Polytechnic university or polytechnic in Hong Kong (Poly) or equivalent in an appropriate discipline; and (b) at least 13 years' relevant post-qualification experience; or (c) at least 5 years' relevant experience as Resident Inspector of Works or equivalent in public works projects with experience in laying of water mains in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook; and (d) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent.

4. ASSISTANT RESIDENT ENGINEER (Ref: 91475/ARE)

Candidates should have (a) degree from the university or equivalent in an appropriate discipline, with formal training pre-approved by appropriate professional institution/institute with at least 3 years' relevant post-qualification experience; or (b) degree from the university or equivalent in an appropriate discipline, with at least 5 years' post-academic qualification experience in the professional field and level; and (c) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education, or equivalent.

5. RESIDENT ASSISTANT INSPECTOR OF WORKS (Ref: 91475/RAIOW)

Candidates should have (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and (b) Grade E or above in English (Syllabus B) and Chinese Languages in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent, or Level 2 or above in English and Chinese Languages in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; and (c) at least 4 years' relevant post-qualification experience in civil engineering work of which one year shall be in a position equivalent to WSI in a Government and quasi Government project and one year for laying water mains.

6. RESIDENT WORKS SUPERVISOR I (Ref: 91475/RWSI)

Candidates should have (a) an Ordinary Certificate in an appropriate discipline from a Hong Kong Polytechnic or Technical Institute or the equivalent; and (b) a proficiency in English and Chinese languages equivalent to Form 5 standard (Syllabus B for English Language) in Hong Kong or minimum Form 3 Education with five years' appropriate experience and service; and (c) 3 years of appropriate experience as Works Supervisor in a Government or quasi Government project and 1 year of appropriate experience in laying water mains.

7. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: 91475/RSO(Q))

Candidates should have (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and (b) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and (c) at least 1 year relevant post-qualification experience in Quantity Surveying.

The job requirement of the above positions should be referred to the minimum qualification required and minimum experience listed in Appendix 7.4 of the "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" issued by Development Bureau (Works Branch). Candidates have less qualifications and experience would also be considered.

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for positions 1-7. The incumbents of positions 1-7 will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Head of Human Resources, Meinhardt Consulting Engineers, 10/F Genesis, 33-35 Wong Chuk Hang Road, Hong Kong OR send e-mail, to rss-recruitment@meinhardt.com.hk



Binnies Hong Kong Limited is now seeking applicants for Project Officer / Project Assistant posts to prepare project reports and documents for government engineering projects.

Project Officer / Project Assistant (Contract)
Salary: HK\$15,000 - HK\$22,000 /per month

Responsibilities:

- Carry out report preparation for the general engineering projects, including waterworks project, in Hong Kong
- Provide assistant to the engineers and project team for project reports, photos and related documents
- Handle general documentation work
- Assist in other tasks relate to the projects

Requirements:

- Project Officer: Degree holder in any disciplines
- Project Assistant: Higher Diploma or above, Engineering/ Science or relevant disciplines is preferred
- General command of written English
- Familiar with MS Office
- Responsible, positive, good interpersonal and communication skills
- Willing to learn and take challenges

Personal information contained in applications received will be used for employment-related purposes and, in respect of the successful appointee only, also for business-related purposes. Please send full resume, availability, present and expected salaries and daytime contact telephone number to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: <https://binnies.com>



Drainage Services Department
Agreement No. CE47/2016(DS)

Rehabilitation of Underground Sewers and Drains – Investigation, Design and Construction

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff post for construction of the Agreement No. CE47/2016 (DS), Rehabilitation of Underground Sewers and Drains. The works of the Agreement include rehabilitation and condition survey of some stormwater drains, sewers and associated manholes throughout the territory of Hong Kong.

1. RESIDENT ENGINEER (Ref: R&R4/RE/465/2023)

Candidates should be a Corporate Member of the Hong Kong Institution of Engineers or equivalent in an appropriate discipline.

2. ASSISTANT RESIDENT ENGINEER (Ref: R&R4/ARE/466/2023)

Candidates should (a) have a degree from the university in an appropriate discipline or equivalent, with formal training pre-approved by appropriate professional institution/institute and at least 3 years' relevant post-qualification experience; or (b) have a degree from the university in an appropriate discipline or equivalent, with at least 5 years' post-academic qualification experience in the professional field and level.

3. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: R&R4/RSO(Q)/467/2023)

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) or equivalent in an appropriate discipline.

4. RESIDENT ASSISTANT INSPECTOR OF WORKS (Ref: R&R4/RAIOW/468/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and (a) have at least 3 years' relevant post-qualification experience; or (b) have at least 5 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook; or (c) have at least 3 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

5. RESIDENT WORKS SUPERVISOR I (Ref: R&R4/RWSI/469/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or (b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or (c) successfully completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or (d) at least 5 years' experience as a skilled worker in appropriate discipline; and (e) at least 3 years of relevant post-qualification experience; or (f) at least 3 years of relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

6. RESIDENT WORKS SUPERVISOR II (Ref: R&R4/RWSII/470/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or (b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or (c) successfully completed a recognized craft apprenticeship with at least 2 years' experience as a skilled worker in appropriate discipline; or (d) at least 5 years' experience as a skilled worker in appropriate discipline.

7. RESIDENT ACCOUNTING OFFICER (Ref: R&R4/RAO/471/2023)

Candidate should have a degree from the university or equivalent in accountancy with at least 8 years' relevant post-qualification experience in accounting or auditing.

8. RESIDENT ASSISTANT CLERICAL OFFICER (PUBLIC RELATIONS) (Ref: R&R4/RACO(PR)/472/2023)

Candidates should have (a) Level 2 or above in five subjects in Hong Kong Diploma of Secondary Education Examination (HKDSEE) or equivalent; or (b) Level 2 / Grade E or above in five subjects in Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and (c) Chinese word processing speed of at least 20 word per minute and English word processing speed of at least 30 word per minute; and (d) knowledge in application of common business software (e.g. Microsoft Word and Excel).

Remarks:

Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (3) - (4) and (8).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for positions (5) - (6).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above position.

The incumbents of all positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk@binnies.com
Website: <https://binnies.com>

GENERAL

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E: classified@scmp.com

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香港房屋委員會
Hong Kong Housing Authority

Term Technical Officer (Building Services)

Monthly Salary: \$23,295 (plus 15% contract-end gratuity)

Closing Date for Application: 14 July 2023

Tel. Enquiry: 2761 6170

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2015)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<http://www.housingauthority.gov.hk/tc/common/pdf/download/HD917-RE.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

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GOVERNMENT APPOINTMENTS

Department: Health Bureau

Division/Section/Unit: Chinese Medicine Unit

Job Title: Commissioner for Chinese Medicine Development

Salary: HK\$183,850 per month

Entry Requirements:

Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment and should possess by the application deadline -

(a) a Bachelor or post-graduate degree from a university in Hong Kong or equivalent;

(b) academic or professional qualification related to Chinese medicine (CM) obtained from Hong Kong or outside Hong Kong;

(c) at least 12 years of professional, administrative and/or management experience which includes experience related to CM, such as clinical practice, pharmaceutical management, administration, research, teaching, etc.;

(d) familiarity with the dynamics of the local CM sector, and national and local policies on the development of CM;

(e) strong ability in liaison and co-operation with the CM sector as well as government departments and related organisations;

(f) excellent leadership, analytical, presentation, communication, organisational and staff management skills; and

(g) strong command of written English and written Chinese, and proficiency in Cantonese, Putonghua and spoken English.

Candidates who possess the following attributes would be an advantage:

(a) knowledge of Hong Kong healthcare system, including healthcare structure, services and professions;

(b) familiarity with the public administration system, government operations and policy making process in Hong Kong;

(c) experience in healthcare organisations or healthcare services management and administration;

(d) experience in integrated Chinese-Western medicine;

(e) experience in dealing or working with the CM sector and/or promoting CM; and

(f) interpersonal network in the CM sector and experience in dealing with Mainland and/or international authorities and/or organisations.

Duties:

The Commissioner for Chinese Medicine Development is required to lead the Chinese Medicine Unit of the Health Bureau to promote in a focused manner the development of CM in Hong Kong on all fronts and strengthen the co-ordination of CM-related tasks at the professional and policy levels. In particular, the Commissioner for Chinese Medicine Development will be deployed -

(a) to oversee policy matters on the overall development of CM in Hong Kong, including the positioning of CM in the healthcare system and the overarching CM development strategies;

(b) to oversee policy matters in relation to the legislative framework on CM, the regulation and professional development of CM practitioners, CM traders and related personnel, and the inter-disciplinary collaboration between different healthcare professionals;

(c) to oversee policy matters in relation to the development of education, training and scientific research in CM;

(d) to oversee policy matters in relation to service development, including government-subsidised CM services (including those provided through the Chinese Medicine Clinics cum Training and Research Centres and Integrated Chinese-Western Medicine Programme) and the use of information technology by CM sector;

(e) to oversee policy matters in relation to the development of the Chinese Medicine Hospital and the Government Chinese Medicines Testing Institute;

(f) to oversee policy matters in relation to trade facilitation measures in CM, and matters in relation to the implementation and enhancement of the Chinese Medicine Development Fund;

(g) to oversee the implementation of public education and publicity strategies for promoting CM; and

(h) to maintain close liaison with the local, Mainland (including the Greater Bay Area) and international CM sector in taking forward co-operation initiatives in CM with a view to promoting the further development of Hong Kong's CM sector in markets outside Hong Kong.

Terms of Appointment:

The successful candidate will be appointed on non-civil service agreement terms for three years. Renewal of agreement will be subject to the discretion of the Government.

Fringe Benefits:

The appointee will be entitled to housing benefits, vacation leave with leave passage allowance commensurate with a position of comparable seniority, and medical and dental benefits subject to meeting the eligibility criteria as stipulated in the regulations relating to the provision of such benefits.

The appointee will be subject to the provisions of the Mandatory Provident Fund Schemes Ordinance (Cap. 485) and will be required to make an employee's contribution to a Mandatory Provident Fund (MPF) scheme. Upon satisfactory completion of the three-year agreement, the appointee will be eligible for an end-of-agreement gratuity which, when added together with the Government's contribution to the MPF scheme, equals 15% of the total basic salary drawn during the agreement period.

General Notes

(a) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(b) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.

(c) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(d) Where a large number of candidates meet the specified entry requirements, the Government may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend the selection interview.

(e) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <https://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".

(f) Personal data provided by job applicants will be used by the Health Bureau for recruitment and employment-related purposes. It may be provided to government departments and other organisations or agencies authorised to process the information for purposes relating to recruitment by and employment with the Government e.g. qualifications assessment, medical examination, employer reference and integrity checking, etc. as may be necessary. For correction of or access to personal data, please write to the Data Protection Officer of Health Bureau by fax at 2541 3352, by email to enquiry@healthbureau.gov.hk, or by post to 18/F, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong. Please visit Health Bureau's website (<https://www.healthbureau.gov.hk>) for its personal data privacy protection policy.

(g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by post or in person to the contact address below.

How to apply:

(a) Applications should be made in the prescribed application form [G.F. 340 (Rev. 3/2013)] which can be obtained from any Home Affairs Enquiry Centres of District Offices, Home Affairs Department or any Job Centres of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's website (<https://www.csb.gov.hk>).

(b) Completed application form, together with (1) a job application letter setting out in detail why the applicant considers himself/herself suitable for the post, (2) a full curriculum vitae (CV) setting out details of relevant work experience with highlights to indicate that the entry requirements have been met, and (3) relevant supporting documents, must be submitted on or before the application deadline via one of the following means:

(i) apply by post to the contact address below on or before the application deadline. The postmark date will be regarded as the submission date of the application by post. Please mark "Application for the Position of Commissioner for Chinese Medicine Development" on the envelope; or

(ii) apply in person to the contact address below on or before 6 pm of the application deadline.

(c) If candidates fail to provide the supporting documents as requested, their applications will not be considered. Applications not made in the prescribed form or which are incomplete or late will not be considered.

(d) To avoid delayed or unsuccessful delivery of applications by post, please ensure that the correct address is clearly printed or written on the envelope and sufficient postage has been affixed before posting. Mail items bearing insufficient postage will be returned to the senders or disposed of by the Hongkong Post. Applications returned to the sender due to insufficient postage must be resubmitted on or before the closing date and time.

(e) Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from the closing date for application. All applications will be treated in strict confidence. Those who are not invited for interview may assume that their applications are unsuccessful.

(f) As invitations or requests for supplementary information will be sent to candidates by email, candidates should provide an accurate email address in the prescribed form and are responsible for checking their emails.

Contact Address:

Personnel Registry, Health Bureau, 13/F, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong


Enquiry Telephone:

3509 8903

Closing date (dd/mm/yy)

28/7/2023 18:00

GENERAL



Assistant Leisure Services Manager II (Civil Service Vacancy)

Salary:

Master Pay Scale Point 13 (HK\$29,500 per month) to Master Pay Scale Point 23 (HK\$47,820 per month)


Closing Date for Application:

13 July 2023

Tel. Enquiry:

2601 7920 / 2601 8040

Please visit GovHK at <https://www.gov.hk>, Leisure and Cultural Services Department website at <https://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



MARINE DEPARTMENT

Marine Officer (Civil Service Vacancy)

Salary:

Master Pay Scale Point 32 (HK\$72,225 per month) to Master Pay Scale Point 44 (HK\$112,925 per month)

Closing Date for Application:

14 July 2023

Tel. Enquiry:

2852 4904

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

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Independent Police Complaints Council

The Independent Police Complaints Council (IPCC) is an independent body established under the IPCC Ordinance (Cap. 604). Its main functions are to observe, monitor and review the handling and investigation of reportable complaints by the Police and to make recommendations in respect of the handling or investigation of such complaints. Applications are now invited for the following position:

Senior Manager(Public Relations)

– Basic salary HK\$ 76,380 per month

Entry Requirements

(a) A bachelor's degree in journalism, communication, marketing or public relations from a Hong Kong university, or equivalent;

(b) At least 8 years' post-degree working experience in public relations, news media and/or corporate communications field with at least 5 years' supervisory experience at managerial level; experience in the use of interactive or digital communication platforms will be an advantage;

(c) Strong communication, analytical, planning and presentation skills with excellent command of written and spoken English and Chinese; fluency in Putonghua will be an advantage; and

(d) Solid experience in media relations, stakeholder engagement, video production, publications production, event management, website and social media development.

Main Duties

(a) To devise strategies and plans to promote the corporate image of the Independent Police Complaints Council (IPCC) in particular in accomplishing section 8(1)(e) of the IPCC Ordinance (IPCCO); current activities scope include stakeholder engagement, education and publicity projects, communication and informative channels;

(b) To handle and coordinate media enquiries, content of IPCC website and publication / submission of the IPCC Annual Report in accordance with the IPCCO;

(c) To plan, arrange and organize press conferences, media interviews and publicity functions including all the related preparations and support to the Council and the Secretary-General for public communications and stakeholder events;

(d) To oversee procurement, manage PR-related projects and the corresponding budget as approved by the Council and Publicity & Community Relations Committee;

(e) To support and act as the Secretary of the Publicity & Community Relations Committee of IPCC;

(f) To lead and supervise the Public Relations Team; and

(g) To perform any other duties as assigned.

(Note: may be required to work outside normal office hours)

Remuneration

In addition to basic salary, a monthly cash allowance of 10% of the basic salary is payable. Other fringe benefits include paid leave and medical and dental insurance. The appointment will normally be on contract terms for 3 years. Upon satisfactory completion of contract, the appointee will receive a gratuity (which includes the employer's contribution to a Mandatory Provident Fund scheme) at 15% of the total basic salary received during the contract period.

Application

Application forms should be downloaded from IPCC's website (<http://www.ipcc.gov.hk>). Completed forms should be sent to **Human Resources Unit, Independent Police Complaints Council, Rooms 1006-10, 10/F, China Resources Building, 26 Harbour Road, Wanchai, Hong Kong on or before 17 July 2023** with the position applied for clearly marked on the envelope. Candidates should attach photocopies of the certificates of academic / professional qualifications, proof of employment records and curriculum vitae to the application form. Late applications or applications with insufficient postage will not be considered. Alternatively, candidates may submit completed application forms and the required documents via e-mail to recruit@ipcc.gov.hk by the aforesaid closing date. All personal data provided will be treated in the strictest confidence. Candidates who are not invited for interview within 8 weeks from the closing date may assume their applications unsuccessful.

IPCC is an Equal Opportunities Employer.

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E : classified@scmp.com

Classified Post

GOVERNMENT APPOINTMENTS

<div><div>HONG KONG MONETARY AUTHORITY</div></div> <p>The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following positions:</p> <div><div><div><div><div><u>Senior Manager (Banking Policy) (Green and Sustainable Banking)</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Lead banking policy work on green and sustainable banking including accelerating banks’ efforts and finance in supporting the transition to a low-carbon economy, enhancing resilience of the sector to climate and other nature-related risks, and strengthening the financial ecosystem to support a greener futureFormulate supervisory policies and framework, and carry out supportive measures and projects in the above-mentioned areasParticipate in relevant international fora and standard-setting bodiesMonitor market trends, initiatives, practices and regulatory standardsUndertake researches and analyses to support policy recommendations</div><div><div>Requirements</div><ul style="list-style-type: none">University degree in environmental science, economics, finance, or a related fieldAt least 5 years of relevant experienceGood organisational, analytical and communication skills</div></div><div><div><u>Manager (Payment Systems)</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Supervise the payment systems operation team and interact with relevant parties to ensure smooth operation of the payment systems in Hong Kong, including maintaining up-to-date clearing house rules, operating and contingency proceduresCollaborate with relevant parties on payment systems development and enhancement projects, including preparing user requirements and reviewing functional specificationsOversee MIS development and management reporting and conduct analysis of payment flows and liquidity management of the payment systems in Hong KongKeep abreast of the regulatory and technical development of global financial market infrastructures with a view to identifying and implementing system and operational changes to enhance system safety and efficiencyProvide support to ensure sound risk management of the payment systems in Hong KongHelp ensuring compliance of the operation of the payment systems in Hong Kong with international standards for key financial market infrastructures and requirements of local system oversight</div><div><div>Requirements</div><ul style="list-style-type: none">University degreeAt least 3 years of relevant work experienceKnowledge of local and overseas operation of payment, debt securities settlement systems and Fintech an advantageGood research, interpersonal and communication skillsStrong analytical skill, including data analyticsGood command of English and Chinese. Proficiency in Putonghua an advantageWell versed in MS Word, advanced Excel, PowerPoint, SQL /equivalent; knowledge of simulation modelling an advantageNeed to work in shifts, including outside normal office hours (e.g. holidays) and under adverse weather conditions as required</div></div><div><div><i>(Selected candidate will be seconded to work in the Hong Kong FMI Services Limited)</i></div><div><div><u>Manager (Finance)</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Lead and supervise team in preparing the financial and management reports for investments managed by the Hong Kong Investment Corporation Limited and investments under the Long-Term Growth Portfolio held by investment holding subsidiaries of the Exchange FundReview the periodic deliverables from fund administrators and external investment managers, and resolve any accounting issues identifiedProvide technical accounting support for set up of new companies, and advise on accounting and disclosure implications of new investmentsCoordinate annual audit, review financial statements and audit schedules, and assist in the implementation of new accounting standards for aforementioned companiesProvide support in preparing the Exchange Fund’s group financial statementsProvide administrative support and perform ad hoc tasks as assigned</div><div><div>Requirements</div><ul style="list-style-type: none">University degree in accounting, finance or relevant disciplineQualified member of HKICPA or equivalentAt least 3 years of relevant experience in accounting, audit or related fields, preferably in private equity and real estate investmentsExperience in preparing consolidated financial statements and implementing new accounting standardsGood knowledge of financial productsGood interpersonal skill and experience in supervising a small team of subordinates</div></div><div><div><i>(Candidates with less experience may be considered for an offer of appointment at Senior Officer level.)</i></div><div><div><u>Senior Officer (Risk Management and Compliance)</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Prepare regular risk, performance and allocation reporting for the Long-Term Growth Portfolio and update the compilation framework to cater for new investments or instrumentsProvide analytical support for reserves & risk management purposes, such as scenario analysis and projection forecastConduct research work on private equity and real estate, such as analysis on market practices of risk management, benchmarking, investment performance and asset allocationProvide technical support including computer programming on operational re-engineering and digitalization projectsAssist in handling other administrative and ad hoc issues</div><div><div>Requirements</div><ul style="list-style-type: none">University degree majoring in finance, risk management, accounting or related fieldsAt least 3 years of relevant experience in risk management, investment accounting or related fields, preferably with financial institutionsStrong knowledge in performance calculation of traditional as well as alternative asset classes such as private equity and real estate. Knowledge of accounting treatment for alternative assets a definite advantageConversant with Microsoft Office applications (including Microsoft Access) and common financial information systems such as Bloomberg and ReutersKnowledge in business intelligence tools (such as Tableau) and computer programming languages (including Python, SQL and VBA) a plusStrong communication and analytical skills, including good written and spoken English</div></div><div><div><u>Officer (Finance)</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Provide accounting support for investments managed by the Hong Kong Investment Corporation Limited and investments under the Long-Term Growth Portfolio held by investment holding subsidiaries of the Exchange FundPrepare financial statements and schedules for audit of aforementioned companies and the Exchange Fund groupCompile regular financial and statistical reports of the Exchange FundAssist in the implementation of new accounting standardsProvide administrative support and perform ad hoc duties as assigned</div></div></div><div><div><div><div><u>Assistant Economist – Financial Market Analysis and Research</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Assist in the analysis of macroeconomic, monetary and financial developments in the global and Hong Kong economies. Duties include econometric / quantitative analysis, regular analysis and monitoring of economic indicators, and construction and maintenance of economic and financial databases</div><div><div>Requirements</div><ul style="list-style-type: none">University degree or preferably postgraduate degree in economics, finance, econometrics, statistics, quantitative science or related fieldsExperience in economic research, statistical analysis and database management with knowledge of R and/or Python preferredGood econometrics and excel spreadsheet skillsProficiency in MS Office and computer software such as Eviews, Matlab, etc.Familiarity with economic and financial statistics, and the use of economic databases such as Bloomberg, Reuters and Morningstar Direct an advantageGood command of both English and Chinese</div></div><div><div><u>Data Centre Operation - Team Lead</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Manage a team of operators for provision of 7 x 24 data centre operation service, overseeing the day-to-day operation and roster managementParticipate in designing workflows to facilitate data centre operations, and provide advice to IT stakeholders on resolving operational incidentsSafeguard physical security of data centres in compliance with IT security policies and audit requirementsAssist in developing business continuity arrangement of data centre operation serviceParticipate in data centre projects and maintenance workPrepare operational statistics to facilitate performance monitoring and resource planning</div><div><div>Requirements</div><ul style="list-style-type: none">University degree in computer science, business administration, business information system or related fieldsAt least 3 years of experience in leading data centre operations, preferably in financial and banking sectorsExperience in data centre build-and-design, relocation or upgrade projectsProfessional certification on data centre management an advantageGood interpersonal, communication, people management and problem solving skillsGood command of both written and spoken English and ChineseNeed to work outside normal office hours as and when required</div></div><div><div><i>(Candidates with less experience may be considered for an offer of appointment at Systems Analyst level.)</i></div><div><div><u>Data Centre Operation - Technical Lead</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Manage vendors for provision of 7 x 24 data centre environmental facilities support, overseeing the maintenance of the cooling system, electricity system, fire prevention system, water detection and monitoring systemPerform data centre capacity planning, and provide advice to IT stakeholders on resource allocationPerform site preparation work and provide support on IT equipment installation, such as rack spaces, cable patching and power supplyDevelop benchmark and prepare statistics for green management of data centresManage Data Centre Console System, involving system design, patch management and disaster recoveryParticipate in data centre projects and maintenance workProvide support to office renovation projects on Uninterruptible Power Supply</div><div><div>Requirements</div><ul style="list-style-type: none">University degree in computer science, business administration, business information system or related fieldsAt least 3 years of experience in managing data centre environmental facilities, preferably in financial and banking sectorsExperience in data centre build-and-design, relocation and upgrade projects, with proven track records in vendor managementCertification on data centre facilities management an advantageGood interpersonal, communication, and problem-solving skillsGood command of both written and spoken English and ChineseNeed to work outside normal office hours as and when required</div></div><div><div><i>(Candidates with less experience may be considered for an offer of appointment at Systems Analyst level.)</i></div><div><div>Closing Date for Application for the posts of Senior Manager (Banking Policy) (Green and Sustainable Banking), Manager (Payment Systems), Manager (Finance), Senior Officer (Risk Management and Compliance), Officer (Finance), Assistant Economist – Financial Market Analysis and Research, Data Centre Operation - Team Lead and Data Centre Operation - Technical Lead: 8 July 2023.</div><div>Please visit our website at www.hkma.gov.hk for more information about the positions.</div></div></div><div><div><div><div><u>Systems Analyst (Information Technology) – Security Specialist</u></div><div><div>Key Responsibilities</div><ul style="list-style-type: none">Safeguard information system assets by preventing, detecting and resolving security related incidentsAssist in the implementation, operations and maintenance of IT security-related systemsPerform vulnerability assessment and penetration test, interpret findings and turn them into recommendationsPerform proof-of-concept evaluation of IT security products in cyber security laboratoryAssist in developing and maintaining the HKMA IT security policy, standards and guidelines</div><div><div>Requirements</div><ul style="list-style-type: none">University degree in computer science, information systems, information security, cyber security or related fieldsAt least 2 years of experience in information security servicesUnderstanding of threat landscape and trends, able to act proactively on threat intelligence an advantageUnderstanding of fundamental infrastructure components, network concepts, operating systems (Windows & Linux), intrusion and email systems an advantageIn possession of certification in CISSP / CISA is preferredSelf-driven and a good team playerGood analytical, interpersonal and communication skills</div></div><div><div>Closing Date for Application for the post of Systems Analyst (Information Technology) – Security Specialist: 15 July 2023.</div><div>Please visit our website at www.hkma.gov.hk for more information about the position.</div></div></div></div></div></div></div></div></div></div></div>	
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GOVERNMENT APPOINTMENTS

RECRUITMENT ADVERTISEMENT FOR NON-CIVIL SERVICE VACANCY

Job Number: 47045

Department: Labour and Welfare Bureau

Division/Section/Unit: Hong Kong Talent Engage (HKTE)

Job Title: Director of Hong Kong Talent Engage

Salary: HK\$242,550 per month

Entry Requirements:

Candidates must be permanent residents of the Hong Kong Special Administrative Region (HKSAR) at the time of appointment and should possess –

(a) a Bachelor or post-graduate degree from a university in Hong Kong, or equivalent;

(b) a minimum of 15 years relevant work experience in business development, human resources, promotion or marketing matters including at least five years in a senior management capacity;

(c) strong leadership and management capabilities as well as good communication and public speaking skills;

(d) an international perspective with a good understanding of the global talent market, strong business sense and proven track record of working collaboratively with multiple stakeholders; and

(e) strong command of written and spoken Chinese (Cantonese and Putonghua) and English.

Duties:

Director of Hong Kong Talent Engage, who will work under the Secretary for Labour and Welfare, is required to lead and manage HKTE in achieving its mission of developing and sustaining Hong Kong as an international talent hub. His/Her main duties include –

(a) formulating and implementing effective strategies to target, engage and attract outside talents to come and settle in Hong Kong to promote Hong Kong’s diversified economy and enrich Hong Kong’s talent base;

(b) establishing a talent support network in collaboration with organisations and entities outside the Government to provide apt service to help outside talents and their families to live, work and settle in Hong Kong for long-term development;

(c) hosting and attending events in and outside Hong Kong to promote Hong Kong as a talent hub and maintain HKTE’s global profile;

(d) engaging stakeholders, business chambers, professional associations and organisations to tap views and advice on the latest labour market trends, talent shortage in local industries and sectors, global talent attraction strategies;

(e) working closely with the Dedicated Teams for Attracting Businesses and Talents in the Mainland and overseas Economic and Trade Offices in executing talent attraction strategies; and

(f) setting measurable performance targets for HKTE and providing periodic reports on HKTE’s performance in meeting these targets.

Terms of Appointment:

The successful candidate will be appointed on non-civil service agreement terms for three years, or up to 26 October 2026, whichever is earlier. Renewal of agreement will be subject to the discretion of the Government.

Fringe Benefits:

The appointee will be entitled to housing benefits, vacation leave with leave passage allowance commensurate with a position of comparable seniority, and medical and dental benefits subject to meeting the eligibility criteria as stipulated in the regulations relating to the provision of such benefits.

The appointee will be subject to the provisions of the Mandatory Provident Fund Schemes Ordinance (Cap. 485) and will be required to make an employee’s contribution to a Mandatory Provident Fund (MPF) scheme. Upon satisfactory completion of the agreement, the appointee will be eligible for an end-of-agreement gratuity which, when added together with the Government’s contribution to the MPF scheme, equals 15% of the total basic salary drawn during the agreement period.

General Notes:

(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(c) The information on the salary is for reference only and may be subject to changes. The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(d) Non-civil service vacancies are not posts on the civil service establishment. The candidate appointed is not on civil service terms of appointment and conditions of service. He/She is not a civil servant and will not eligible for posting, promotion or transfer to any posts in the Civil Service.

(e) Where a large number of candidates meet the specified entry requirements, the Government may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend the selection interview.

(f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau’s website at <https://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.

(g) Holders of academic qualifications other than those obtained from Hong Kong institutions may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the below contact address.

(h) Non-civil service vacancy information contained in this advertisement is also available on the GovHK on the internet at <https://www.gov.hk>.

How to Apply:

Candidates should apply in writing with a completed application form [G.F. 340 (Rev. 3/2013), obtainable from any Home Affairs Enquiry Centres of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department, or by downloading from the Civil Service Bureau’s website (<https://www.csb.gov.hk>)], a letter of application setting out in detail why the applicant considers himself/herself suitable for the position, together with a full curriculum vitae (CV). Copies of academic qualification certificates and record of previous employment should also be provided. Applications should be sent to KOS International Limited, Suite 610, 6/F, Ocean Centre, 5 Canton Road, Tsim Sha Tsui, Kowloon, Hong Kong or by email to KOSalentengage@kos-intl.com on or before the closing date of application (according to postmark). Applicants should clearly mark “Application for the position of Director of Hong Kong Talent Engage” on the envelope (by post) or as the subject of the email. Submission of applications by fax will not be accepted. Late or incomplete applications, or applications which are not made in the prescribed form (G.F. 340) or without provision of the applicant’s letter of application and CV will not be considered. Candidates who are selected for interview will normally receive an invitation for interview in about four to eight weeks from the closing date of application. Those who are not invited for interview may assume that their applications are unsuccessful.

Contact Address:

KOS International Limited, Suite 610, 6/F, Ocean Centre, 5 Canton Road, Tsim Sha Tsui, Kowloon, Hong Kong

Enquiry Telephone:

(852) 3180 4933 / 2867 4611

Closing Date (dd/mm/yyyy):

14/07/2023

RECRUITMENT ADVERTISEMENT FOR NON-CIVIL SERVICE VACANCY

Job Number: 47049

Department: Labour and Welfare Bureau

Division/Section/Unit: Manpower Division

Job Title: Consultant (Manpower Projection)

Salary: HK\$183,850 per month

Entry Requirements:

Candidates must be permanent residents of the Hong Kong Special Administrative Region (HKSAR) at the time of appointment and should possess –

(a) a Bachelor or post-graduate degree preferably in economics, mathematics, statistics, data analytics, accounting, actuarial or other related discipline from a university in Hong Kong, or equivalent;

(b) a minimum of 10 years relevant work experience in an established consultancy firm or commercial entity, or in the public sector in compiling studies and analyses on strategic manpower / workforce planning subjects and including at least three years in a senior management capacity;

(c) sound knowledge in using statistical models and technical skills to process and analyse data for meaningful inference and observations;

(d) with a strategic mindset, familiar with handling manpower and related economic data and statistics from both private sector and the Government sources;

(e) strong leadership with acumen and knowledge of the operations and manpower trends of the various business sectors with good communication and presentation skills; and

(f) strong command of written and spoken Chinese (Cantonese and Putonghua) and English.

Duties:

Consultant (Manpower Projection) is required to lead a team of professional officers in the Labour and Welfare Bureau to plan, co-ordinate and execute the Government’s 2023 Manpower Projection (the Projection). His/Her main duties include –

(a) planning and conducting the Projection according to the given timeline and agreed methodology;

(b) liaising and negotiating with the Government Economist, the Census and Statistics Department and other bureaux and departments to collate and consolidate relevant government data and statistics and other open-source data for inputs in the Projection;

(c) supervising and monitoring the external consultant to ensure that the stakeholder consultations in various sectors covered in the Projection and the reports and analysis on the consultations are conducted and completed up to the required standard;

(d) preparing progress report(s) and final report for the Projection, and presenting the reports to the stakeholders; and

(e) conducting studies and analyses on other labour, welfare and manpower subjects as and when requested.

Terms of Appointment:

The successful candidate will be appointed on non-civil service agreement terms for three years, or up to 26 October 2026, whichever is earlier. Renewal of agreement will be subject to the discretion of the Government.

Fringe Benefits:

The appointee will be entitled to housing benefits, vacation leave with leave passage allowance commensurate with a position of comparable seniority, and medical and dental benefits subject to meeting the eligibility criteria as stipulated in the regulations relating to the provision of such benefits.

The appointee will be subject to the provisions of the Mandatory Provident Fund Schemes Ordinance (Cap. 485) and will be required to make an employee’s contribution to a Mandatory Provident Fund (MPF) scheme. Upon satisfactory completion of the agreement, the appointee will be eligible for an end-of-agreement gratuity which, when added together with the Government’s contribution to the MPF scheme, equals 15% of the total basic salary drawn during the agreement period.

General Notes:

(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(c) The information on the salary is for reference only and may be subject to changes. The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(d) Non-civil service vacancies are not posts on the civil service establishment. The candidate appointed is not on civil service terms of appointment and conditions of service. He/She is not a civil servant and will not eligible for posting, promotion or transfer to any posts in the Civil Service.

(e) Where a large number of candidates meet the specified entry requirements, the Government may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend the selection interview.

(f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau’s website at <https://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.

(g) Holders of academic qualifications other than those obtained from Hong Kong institutions may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to the below contact address.

(h) Non-civil service vacancy information contained in this advertisement is also available on the GovHK on the internet at <https://www.gov.hk>.

How to Apply:

Candidates should apply in writing with a completed application form [G.F. 340 (Rev. 3/2013), obtainable from any Home Affairs Enquiry Centres of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department, or by downloading from the Civil Service Bureau’s website (<https://www.csb.gov.hk>)], a letter of application setting out in detail why the applicant considers himself/herself suitable for the position, together with a full curriculum vitae (CV). Copies of academic qualification certificates and record of previous employment should also be provided. Applications should be sent to KOS International Limited, Suite 610, 6/F, Ocean Centre, 5 Canton Road, Tsim Sha Tsui, Kowloon, Hong Kong or by email to KOSalentengage@kos-intl.com on or before the closing date of application (according to postmark). Applicants should clearly mark “Application for the position of Consultant (Manpower Projection)” on the envelope (by post) or as the subject of the email. Submission of applications by fax will not be accepted. Late or incomplete applications, or applications which are not made in the prescribed form (G.F. 340) or without provision of the applicant’s letter of application and CV will not be considered. Candidates who are selected for interview will normally receive an invitation for interview in about four to eight weeks from the closing date of application. Those who are not invited for interview may assume that their applications are unsuccessful.

Contact Address:

KOS International Limited, Suite 610, 6/F, Ocean Centre, 5 Canton Road, Tsim Sha Tsui, Kowloon, Hong Kong

Enquiry Telephone:

(852) 3180 4933 / 2867 4611

Closing Date (dd/mm/yyyy):

14/07/2023

CR

COMPANIES REGISTRY

Contract Solicitor

(Non-civil Service Vacancies)

Salary: HK\$68,975 to HK\$92,090 per month

(depending on post-qualification experience)

Closing Date for Application: 6 July 2023

Tel. Enquiry: 2867 2817

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

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GOVERNMENT APPOINTMENTS


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HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority was assisting the government in setting up the Hong Kong Investment Corporation Limited (HKIC). HKIC was incorporated as a government-owned corporation to bring together and manage the investment activities of the Hong Kong Growth Portfolio, the Greater Bay Area Investment Fund, the Strategic Tech Fund and the Co-Investment Fund. The objectives of the HKIC are to identify investment opportunities and strategically promote development of target industries, so as to enhance the long-term competitiveness and economic vitality of Hong Kong while generating investment return. For more information about the HKIC, please refer to the HKIC website (<https://www.hkic.org.hk/>)

There is now an excellent opportunity for eligible candidates to apply for the following position at the HKIC:

Officer (Risk Management & Compliance) (Special Project)

Key Responsibilities

- Provide secretarial, administrative and logistical support for the preparation of Board and Committee meetings
- Perform day-to-day operational duties such as information collection, record keeping, status tracking, preparation of internal briefing and reporting materials, and meeting coordination
- Maintain and update database and documentation
- Handle ad hoc duties as assigned

Requirements

- University degree
- At least 2 years of secretarial and/or administrative work experience, preferably in well-established financial institutions or professional firms
- Strong organisation and coordination skills
- Good computer literacy including MS Word, Excel, PowerPoint and Chinese word processing
- Hardworking, with a strong sense of responsibility and integrity
- Good interpersonal and communication skills, and attention to details
- Good command of both written and spoken English and Chinese

(Selected candidate will be seconded from the HKMA to work in the HKIC.)

Closing Date for Application: **8 July 2023.**

Please visit our website at www.hkma.gov.hk for more information about the position.

JUDICIARY VACANCY

The Judiciary is inviting applications for appointment as **District Judges**.

Main Duties
District Judges are responsible for the trial and determination of civil and/or criminal cases in the District Court, and may be subject to posting as Judge of the Family Court, Deputy Registrar of the High Court or Presiding Officer of the Lands Tribunal. Some duties may have to be undertaken outside office hours.

Entry Requirements
The statutory qualifications for appointment as a District Judge are specified in Section 5 of the District Court Ordinance (Cap. 336). Candidates should have acquired the statutory qualifications by 3 October 2023.

Pay and Terms of Appointment
The pay scale of a District Judge is currently \$229,850 to \$243,700 per month and the entry pay is \$229,850 per month.

Fringe benefits include paid leave, Leave Passage Allowance, medical and dental benefits and Medical Insurance Allowance. Housing benefits in the form of a non-accountable cash allowance (currently \$42,960 per month) will be offered to eligible candidates.

Successful candidates are employed up to the normal retirement age of a District Judge, i.e. 65 years at present. Upon employment, they may opt for appointment either on agreement terms, for which a gratuity is payable upon completion of service of every three years, or on permanent pensionable terms.

General Notes

- (1) An ability to speak, read and write Chinese would be a clear asset.
- (2) District Judges are appointed by the Chief Executive of the Hong Kong Special Administrative Region on the recommendation of the Judicial Officers Recommendation Commission.
- (3) On appointment, District Judges are required to give an undertaking that they will not return to private practice in the Hong Kong Special Administrative Region without the consent of the Chief Executive of the Hong Kong Special Administrative Region.
- (4) The pay and fringe benefits for District Judges are subject to the provisions prevailing at the time the offer of appointment is made.

How to Apply
Application forms are available at the Information Counter on the ground floor of the High Court Building or from the General Offices of the District Court, Lands Tribunal, Labour Tribunal, Small Claims Tribunal and Magistrates' Courts. The form can also be downloaded from the Judiciary website at https://www.judiciary.hk/en/other_information/recruit_ad.html.

Completed applications should reach the Secretary, Judicial Officers Recommendation Commission on 3/F, High Block, Queensway Government Offices, 66 Queensway, Hong Kong **on or before 31 July 2023**. Please mark on the envelope "Confidential: Re Application for Judicial Appointment".

ALL APPLICATIONS WILL BE HANDLED IN STRICT CONFIDENCE.

For enquiries, please telephone 2867 2248.

GENERAL



CIVIL ENGINEERING AND DEVELOPMENT DEPARTMENT

Survey Officer (Engineering) (Civil Service Vacancy)

Salary: Master Pay Scale Point 9 (HK\$23,295 per month) to Master Pay Scale Point 22 (HK\$45,670 per month)


Survey Officer Trainee (Engineering) (Civil Service Vacancy)

Salary: Training Pay Scale Point 4 (HK\$15,310 per month) to Training Pay Scale Point 6 (HK\$17,370 per month)

Closing Date for Application: 14 July 2023

Tel. Enquiry: 3758 3428 / 3758 3472

Please visit GovHK at <https://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.



for every child

Executive Director
Hong Kong Committee for UNICEF

About Hong Kong Committee for UNICEF
Hong Kong Committee for UNICEF (UNICEF HK) was founded in 1986 as a local non-government organization supporting UNICEF and its mission to protect and promote children's rights. Among other things, UNICEF HK raises funds through public donations, partnerships with companies, special events, etc. to support UNICEF's work. UNICEF HK also promotes and advocates children's rights through organizing education and youth programmes in Hong Kong.

Responsibilities
The Executive Director is responsible for the day-to-day operation of UNICEF HK to achieve the organization's objectives. Reporting to the Chairman and the Council, s/he takes a leadership role in developing and executing strategic initiatives through the efforts of a diverse team of high-performing leaders, staff and volunteers. The Executive Director leverages the relationships and networks to advance UNICEF's mission and UNICEF HK's work, as well as to uphold the UNICEF brand and reputation in Hong Kong.

Requirements
The candidate should have substantial experience of around 20 years or more in leading an organization or a complex function/operation. S/he must have experience in developing partnerships, building teams and managing diverse stakeholders. S/he should have demonstrated success in advocacy and fundraising across private, public and governmental sectors. The successful candidate must have passion to work in a values-based organization. S/he must be a strategic leader with strong business acumen and integrity, and has the ability to command confidence and respect. Excellent communication skills are essential, alongside a clear passion and commitment to UNICEF's mission. Solid understanding of the operating environment in Hong Kong, and fluency in English and Chinese (including Putonghua) will be an advantage. The Executive Director will be expected to travel frequently.

For interested parties, please submit your application with detailed CV to ED-recruit2023@unicef.org.hk before July 21, 2023.

Hong Kong Committee for UNICEF is an equal opportunity employer. Data collected will only be used for job application processing. Applicants not being invited for interview within 4 weeks from the submission date may assume their applications unsuccessful.



INTELLECTUAL PROPERTY DEPARTMENT

Contract Senior Solicitor (Non-Civil Service Vacancy)

Salary: \$120,520 per month

Closing Date for Application:
10 July 2023 (HK Time 6:00 pm)

Tel. Enquiry: 3520 0747 / 3520 0740

Please visit GovHK at <https://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store/HUAWEI AppGallery or Intellectual Property Department's website at <https://www.ipd.gov.hk> for information about the post.



LANDS DEPARTMENT

Land Executive (Civil Service Vacancies)

Salary: Master Pay Scale Point 13 (HK\$29,500 per month) to Master Pay Scale Point 33 (HK\$75,620 per month)

Closing Date for Application: 17 July 2023

Tel. Enquiry: 2231 3203 / 2231 3182

Please visit GovHK at <https://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.



INTELLECTUAL PROPERTY DEPARTMENT


Senior Solicitor (Civil Service Vacancy)

Salary: Master Pay Scale Point 45 (\$120,520) per month to Master Pay Scale Point 49 (\$138,855) per month

Closing Date for Application:
10 July 2023 (HK Time 6:00 pm)

Tel. Enquiry: 3520 0747 / 3520 0740

Please visit GovHK at <https://www.gov.hk> or download "Government Vacancies" Mobile Application at Google Play/App Store/HUAWEI AppGallery or Intellectual Property Department's website at <https://www.ipd.gov.hk> for information about the post.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following position in the Hong Kong FMI Services Limited (HKFMI), a wholly owned subsidiary of the HKMA:

Systems Analyst (Information Technology)

Key Responsibilities

- Perform functional, technical and database design of business application systems
- Perform application and web programming
- Assist in user acceptance test and quality assurance assignments for financial application systems
- Prepare technical and programming documentation


Requirements

- University degree, preferably in computer science, business information systems, information technology, business administration or related disciplines
- At least 2 years of relevant IT experience
- Solid programming experience in .NET, Java, PHP, shell script, JSON and XML
- Solid technical knowledge and experience in Oracle and MySQL database programming
- Solid experience in testing application systems, e.g. preparing test plan / test cases and managing testing activities
- Knowledge of various operating systems, cloud computing, open API and RPA solution an advantage
- Knowledge of Crystal Report, IBM WebSphere, IBM MQ, IBM Sterling Connect:Direct an advantage
- Good command of both English and Chinese, including Cantonese and Putonghua
- Good interpersonal and communication skills

Closing Date for Application: **15 July 2023.**

Please visit our website at www.hkma.gov.hk for more information about the position.

GOVERNMENT APPOINTMENTS



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong.

The HKMA currently embarks on a multi-year Digitalisation Programme that cuts across multiple functions, including banking and anti-money laundering supervision, financial stability surveillance, research and investment, with the aim of using technologies and data science to help us identify emerging risks and trends in a more forward-looking manner.

There are now excellent opportunities for eligible candidates to apply for the following positions to work under the Digitalisation Programme:

Director - Platform Engineering

Key Responsibilities

- Reporting to Chief Digitalisation Officer, you will be responsible for delivery of multiple core platforms to support digital transformation for the HKMA
- Manage multiple teams of technologists with specialities in Data Platforms, AI and Machine Learning, and other innovation initiatives, and provide mentorship to team members
- As the technical SME of the core platforms to provide strategic influence to IT counterparts and business stakeholders to resolve conflict and prioritise features
- Lead end to end implementation of platform projects. Manage delivery with both internal teams and external technology vendors to ensure strategic fits and long term TCO optimisation
- Lead the best practices development in software engineering, streamline development process with DevSecOps model and automated testing
- Collaborate with Enterprise Architecture on firm-wide architecture strategy and implement platform roadmaps to meet current and future needs of the HKMA
- Keep abreast of relevant technological advancements, and development of regulatory compliance and industry best practices for continuous improvement

Requirements

- University degree in computer science, software engineering or related fields
- At least five years of experience in design and implementation of data and cloud platforms
- Experience in delivery of large scale data infrastructure (in scale of hundreds of TB) is a must, preferably in a hybrid cloud environment
- Good knowledge of agile methodology and DevSecOps
- Strong technical leadership, with hands on experience in latest technology in Big Data, AI, Machine Learning and API, both commercial and open source
- Team management and problem-solving skills; self-motivated, creative and with proven track record in developing and driving firm-wide initiatives
- Ability to do researches and analyses thoroughly and resourcefully
- Strong interpersonal, communication, writing and presentation skills

Director – Data Management

Key Responsibilities

- Act as the Data advocate and the go-to person in the organisation regarding data management and governance issues
- Manage firm-wide Data Governance framework in accordance with our internal data policy and industry best practice, as well as assist to run and operate the data governance committee
- Manage the Data Governance team to design and continuously refine and optimise the data governance SOPs
- Manage the Data Engineering and Data Operation teams, continuously look for opportunities to streamline or automate manual processes

Requirements

- University degree, preferably in Computer Science, Information Technology, Engineering, Mathematics or related disciplines
- At least 5 years of experience in data management and governance in an enterprise environment
- Strong stakeholder management skills, able to provide strategic influence to senior business stakeholders on data governance framework adoption
- Experience in implementing data governance framework and operating data committee in an enterprise environment and in leading a team over 10 people preferred
- Experience in working in an international team
- Data driven thinking capabilities
- Solid grounding in financial service
- Excellent communication skills

Manager(Investment Business Analyst, Exchange Fund Investment Office)

Key Responsibilities

- Gather, analyze, and document current state business processes and technology architecture using a variety of methods (interviews, process documentation, surveys, and workshops)
- Work with investment staff to design and document end-to-end business process and technology solutions that improve business processes, automate manual steps, increase efficiency, and lower operational risk
- Portfolio management, trading and investment operations areas will be a significant focus
- Develop detailed requirements and interface specifications using a variety of techniques (use cases, stories, data mappings, process flow charting, report specifications)
- Evaluate data requirements in support of the targeted business processes
- Develop test strategies, test plans, and success criteria

Manager (Financial Stability Surveillance)

Key Responsibilities

- Collaborate with technical, vendor, and business teams to coordinate system integrations, and user acceptance testing to ensure issues are resolved in a timely and appropriate manner
- Develop training materials and coordinate / conduct end-user training sessions
- Document and work towards resolution of vendor issues and incidents, monitor and report vendor and supplier SLAs and KPIs

Requirements

- University degree in finance, economics, business or related fields
- At least 3 years of business analyst experience with at least two years in the institutional investment management industry
- An MBA or CFA (or interest in pursuing these certifications) is a plus
- Good knowledge of the end-to-end investment lifecycle across asset classes, including the data, processes, workflows, and investment platforms/systems used to support the investment business
- Focused experience working with trade order management systems would be a significant advantage
- Ability to work with internal and external stakeholders to gather, draft, and validate business requirements, workflows, and functional design of solutions
- Knowledge of accounting and cash management a plus
- Effective verbal and written communication skills
- Able to independently research, analyze, and resolve data quality issues
- Good technical aptitude

Systems Analyst – Application Specialist

Key Responsibilities


- Oversee Enterprise Business Applications implementation and operation across CRM, DMS and RPA platforms
- Identify user needs and implement application systems to ensure long-term success
- Coordinate and supervise IT vendors on system implementation and day to day support
- Liaise with other application supports and external vendors to perform day to day production support
- Perform tendering and comparison across multiple potential solutions
- Provide documentation of all processes and training as needed
- Conduct regular reviews of systems and on efficiencies and improvement areas
- Keep abreast of the latest technologies and technical developments

Requirements

- University degree in computer science, software engineering or related fields
- At least 3 years of work experience in system design, development and system implementation, preferably under agile methodology
- Strong computer, hardware and software skills
- Experience in CRM, DMS, RPA and Web application implementation
- Experience in supporting applications running on Windows and Linux platforms
- Technology-focused with good capacity to evaluate and learn new technologies
- Excellent analytical and problem solving skills
- Excellent communication skills
- Need to work outside normal office hours as and when required

Closing Date for Application for the posts of Director - Platform Engineering, Director – Data Management, Manager (Investment Business Analyst, Exchange Fund Investment Office), Manager (Financial Stability Surveillance) and Systems Analyst - Application Specialist: **15 July 2023**.

Please visit our website at www.hkma.gov.hk for more information about the positions.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following positions:

Senior Manager (Anti-Money Laundering) (Fraud Risk)

Key Responsibilities

- Lead work to accelerate banks' efforts to enhance resilience against fraud risk through improving the effectiveness of Anti-Money Laundering and Counter-Terrorist Financing (AML/CFT) systems
- Formulate supervisory policies and framework, and conduct supportive measures and projects in the above-mentioned areas, having regard to the latest international standards and best practices
- Participate in relevant forums, leading coordination with law enforcement agencies, industry and other stakeholders
- Provide training and advice to supervisory staff to strengthen their knowledge and expertise in the benefits of consolidating AML/CFT and Anti-Fraud functions
- Monitor industry trends, initiatives, practices and regulatory standards, including the use of advanced digital technologies, undertaking research and analysis where relevant

Requirements

- University degree in related disciplines, such as banking, finance or other related fields
- At least five years of relevant experience
- Good organisational, analytical and communication skills

Senior Manager (Human Resources)

Key Responsibilities

- Lead and supervise team in managing day-to-day human resources operations for the Hong Kong Investment Corporation Limited (HKIC), including manpower planning and budgeting, recruitment, pay and benefits, and performance management
- Formulate, review and implement human resources policies, procedures and guidelines to support the development of the HKIC
- Manage secondment programmes and administer the daily operations
- Ensure the legal and regulatory compliance of human resources policies and practices
- Provide professional advice to line managers on employee issues
- Collaborate with other internal divisions for providing administrative support to the HKIC as assigned


Requirements

- University degree in human resource management or related fields
- At least 5 years of hands-on experience in human resource management and policy development work
- Good knowledge of the Labour Ordinance and legislation-related HR policies
- Good people skills with strong ability to work and interact with different levels of staff within the organization
- Good interpersonal and presentation skills, and good management experience
- Excellent command of English and Chinese
- Well-versed in PC knowledge and skills, e.g. MS Word, Excel and PowerPoint

(Candidates with less experience may be considered for an offer of appointment at Manager level)

Closing Date for Application: **15 July 2023**.

Please visit our website at www.hkma.gov.hk for more information about the positions.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong.

The HKMA currently embarks on a multi-year Digitalisation Programme that cuts across multiple functions, including banking and anti-money laundering supervision, financial stability surveillance, research and investment, with the aim of using technologies and data science to help us identify emerging risks and trends in a more forward-looking manner.

There are now excellent opportunities for eligible candidates to apply for the following position to work under the Digitalisation Programme:

Associate Director - Data Architect

Key Responsibilities

- Design, develop and maintain the HKMA's data architecture
- Work closely with business stakeholders and IT counterparts to understand their data requirements and provide data solutions that meet their needs
- Develop data models and database designs that align with business strategy and architecture
- Define and maintain data standards, policies and procedures to ensure data integrity, security and privacy
- Collaborate with data analysts, data engineers and software developers to ensure data solutions are aligned with business objectives
- Collaborate with Enterprise Architecture on firm-wide architecture strategy and implement corresponding roadmaps to meet current and future needs of the HKMA
- Keep abreast of relevant technological advancements, and development of regulatory compliance and industry best practices for continuous improvement

Requirements


- University degree in computer science, software engineering or related fields
- At least five years of experience in data architecture, as well as in delivery of large scale data infrastructure (in scale of hundreds of TB), preferably in a hybrid cloud environment
- Experience in data lake frameworks (Apache Spark, Iceberg, Hive), data visualisation (Dremio) and data catalogue software a plus
- Experience in Public Cloud Adoption (AWS, Azure, AliCloud) preferred
- Hands-on programming skills in Scala / Python
- Strong technical leadership, with hands-on experience in latest technology in Big Data, AI, Machine Learning and API, both commercial and open source
- Good problem-solving skills; self-motivated, creative and with proven track record in developing and driving firm-wide initiatives
- Ability to do researches and analyses thoroughly and resourcefully
- Strong interpersonal, communication, writing and presentation skills

Closing Date for Application: **8 July 2023**.

Please visit our website at www.hkma.gov.hk for more information about the position.


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