



MANNINGS (Asia) Consultants Limited

is appointed as the consultant by the Highways Department, the Government of Hong Kong Special Administrative Region for the Provision of Barrier-free Access and Universal Accessibility Facilities at Footbridges, Elevated Walkways and Subways contracts.

Mannings (Asia) Consultants Limited is now seeking applications to fill the following site staff posts for contract administration and supervision of the contracts.

The works comprise the retrofitting works and upgrading of existing access facilities for the disabled for footbridges, elevated walkways and subways either by the provision of ramps or lifts, and associated civil works, electrical and mechanical works, geotechnical works, roads and drainage works, modification works for the existing walkways, landscaping works and lighting works, etc.

The employment will be made in accordance with the prevailing Government's terms and conditions. The incumbent may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and Public Holidays).

(1) RESIDENT ASSISTANT INSPECTOR OF WORKS (CIVIL)
(Ref: Q1088/RAIOW(C)/04)

Candidates should have:

- Diploma or Higher Certificate from Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Polytechnic University/ polytechnic in Hong Kong/ Hong Kong Institute of Vocational Education/ Technical Institute which was/is a member of VTC/ Technical College which was/is a member of VTC or equivalent in an appropriate discipline; and
- At least 3 years' relevant post-qualification experience; or
- At least 5 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook; or
- At least 3 years' relevant experience inclusive of 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

(2) RESIDENT WORKS SUPERVISOR I (CIVIL) (Ref: Q1088/RWSI(C)/04)

Candidates should have:

- Certificate from Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Polytechnic university/ polytechnic in Hong Kong/ Hong Kong Institute of Vocational Education/ Technical Institute which was/is a member of VTC/ Technical College which was/is a member of VTC or equivalent in an appropriate discipline; or
- Completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- five years' experience as a skilled worker in appropriate discipline; and
- At least 3 years' relevant post-qualification experience; or
- At least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook.

(3) RESIDENT WORKS SUPERVISOR II (CIVIL) (Ref: Q1088/RWSII(C)/04)

Candidates should have:

- Certificate from Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Polytechnic university/ polytechnic in Hong Kong/ Hong Kong Institute of Vocational Education/ Technical Institute which was/is a member of VTC / Technical College which was/is a member of VTC or equivalent in an appropriate discipline; or
- Successfully completed a recognised technician apprenticeship in an appropriate discipline; or
- Successfully completed a recognised craft apprenticeship with two years' experience as a skilled worker in appropriate discipline; or
- five years' experience as a skilled worker in appropriate discipline.

(4) RESIDENT SURVEY OFFICER (QUANTITY) (Ref: Q1088/RSO(Q)/04)

Candidates should have:

- Diploma or Higher Certificate from a Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Polytechnic university/ polytechnic in Hong Kong/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College or equivalent in an appropriate discipline.

(5) RESIDENT SURVEY OFFICER (ENGINEERING) (Ref: Q1088/RSO(E)/04)

Candidates should have:

- Diploma or Higher Certificate from a Construction Industry Council in Hong Kong/ Hong Kong Institute of Construction/ Polytechnic university/ polytechnic in Hong Kong/ Hong Kong Institute of Vocational Education/ Technical Institute/ Technical College or equivalent in an appropriate discipline.

(6) RESIDENT CLERICAL ASSISTANT (Ref: Q1088/RCA/04)

Candidates should have:

- Completion of Secondary 4 with subjects studied including Mathematics, or equivalent; and
- Chinese word processing speed of 20 word per minute and English word processing speed of 30 word per minute; and
- Knowledge in application of common business software (e.g. Microsoft Word and Excel).

Applicants may also consider to refer the other requirement of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" from the webpage of Development Bureau.

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions. The possession of a Certified Worker Certificate (Confined Space) is an additional prerequisite for positions (1) to (2).

Please do not apply for more than one post in each application.

We offer salary commensurate with qualifications and experience. Please apply before **24 November 2023**, with full resume, availability, present salary, contact telephone number, email address, and quoting Reference Code to:

**THE HUMAN RESOURCES MANAGER,
MANNINGS (ASIA) CONSULTANTS LTD.
5TH FLOOR WINNING COMMERCIAL BUILDING, 46-48 HILLWOOD ROAD,
TSIM SHA TSUI, KOWLOON, HONG KONG
OR by e-mail to: hr@manningasia.com**

Applications and personal data collected will be used for recruitment purpose only.
Applications not being contacted within 3 months may consider their applications unsuccessful.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following posts:

Manager (Human Resources)

Key Responsibilities

- Manage the recruitment, promotion, selection and onboarding activities of Manager Trainee (MT) and Graduate Economist (GE) Programmes
- Strengthen MT and GE recruitment outreach by establishing and fostering connections with universities
- Co-ordinate and oversee job fairs and campus recruitment activities
- Develop and execute comprehensive training and development programmes
- Support the development and implementation of staff engagement initiatives
- Participate in ad hoc tasks and projects as assigned

Requirements

- University degree in Human Resource Management / Psychology / Communications or related fields
- At least 3 years' relevant experience in recruitment and / or training and development
- Strong stakeholder engagement
- Resourceful with team orientation
- Good interpersonal and communication skills
- Excellent command of spoken and written English and Chinese

Assistant Manager (Information Technology)
(Business Management)

Key Responsibilities

- Review, re-engineer and standardise business processes
- Coordinate with technical teams to provide support throughout daily procurement processes, such as preparation of procurement requests, service contracts, facilitation of procurement exercises and contract award
- Assist in management of project portfolio, such as project status, resources utilisation and risk monitoring; and management of IT asset inventory to ensure serviceability
- Develop systematic channels for managing project portfolio and IT assets for higher observability and better planning
- Assist in business communication to support daily operations on requests
- Organise activities to raise digital literacy of the HKMA staff, such as forums and site visits; and provide training to IT staff to promote continuous development
- Perform administrative and other ad hoc tasks as assigned

Requirements

- University degree
- Experience in business administration, project management, information technology, computer science, engineering, or related fields
- Experience in IT procurement, portfolio management and / or business communication preferred
- Good analytical, communication, interpersonal and organisational skills
- Highly conversant in Microsoft applications, including Excel, Word and PowerPoint
- Good command of both written and spoken English and Chinese

Officer (Administration)

Key Responsibilities

- Supervise a team in managing the official records
- Coordinate the records appraisal and disposal
- Monitor and ensure in compliance with records management policy, guidelines and manual
- Plan and prepare for the development of a new records management system
- Assist in the establishment of new records classification schemes
- Plan and prepare for change management, conduct surveys, and provide training and advice to users

Requirements

- University degree in records management or related fields
- Qualification in records or knowledge management an advantage
- At least 2 years of relevant work experience in a supervisory role; experience gained in public organisations a plus
- Proficiency in MS Excel. Knowledge of records management software or electronic records keeping system a plus
- Good interpersonal and communication skills
- Good command of both written and spoken English and Chinese

(Candidates with less experience may be considered for an offer of appointment at Assistant Officer level.)

Closing Date for Application: **2 December 2023.**

Please visit our website at www.hkma.gov.hk for more information about the positions.



LEISURE AND CULTURAL SERVICES DEPARTMENT

Senior Marketing and Business Development Manager (Non-Civil Service Vacancy)

Salary: HK\$72,995 per month

Closing Date for Application: 23 November 2023

Tel. Enquiry: 2633 3056 / 2633 3057

Please visit GovHK at <https://www.gov.hk>, Leisure and Cultural Services Department website at <https://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

OFFICE OF THE GOVERNMENT CHIEF INFORMATION OFFICER

Contract Executive Manager (Non-Civil Service Vacancy)

Salary: \$62,895 per month

Closing Date for Application:
24 November 2023 6:00 p.m. Hong Kong Time

*(Applicants **MUST** submit a resume and copies of supporting documents of the relevant academic qualifications and working experience required for the application.)*

Tel. Enquiry: 3847 7387

Please visit GovHK at <https://www.gov.hk> or OGCIO Homepage at <https://www.ogcio.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI App Gallery for information about the post and application procedures.



GOVERNMENT FLYING SERVICE

Air Crewman Officer III (Civil Service Vacancy)

Salary: Disciplined Services (Rank and File) Pay Scale Point 8 (HK\$27,510 per month) or Disciplined Services (Officer) Pay Scale Point 1a (HK\$30,770 per month) to Disciplined Services (Officer) Pay Scale Point 18 (HK\$76,170 per month)

Closing Date for Application:
30 November 2023

Tel. Enquiry: 2305 8356

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store for information about the post.

EDUCATION



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:

Finance Office
Accountant II (carrying the job title of ‘Assistant Finance Manager’) (Ref. 230003AK) (Closing date: November 21, 2023)

The Finance Office of the University, which serves the full range of business and financial management needs in support of the University’s mission, is looking for a seasoned and qualified professional to work at its Payroll and Superannuation Unit.

The appointee will be responsible for (a) supervising staff payroll, benefits administration and income tax reporting; (b) conducting salary cost projection and analysis; (c) monitoring budgets and handling financial reporting for college’s accounts; (d) administering the retirement schemes of the University (including ORSO and MPF Schemes); (e) performing on-going review on business workflows and coordinating system enhancement projects with IT colleagues to meet with the updates on the internal and accounting policies; and (f) performing other duties as assigned.

Applicants should have (i) a good Bachelor’s degree and a professional qualification in Accounting (IIKICPA, ACCA, CA or equivalent); (ii) at least 4 years’ work experience in a sizable organization; (iii) self-motivation, strong analytical and organizational skills, and good team-work spirit; (iv) strong communication and interpersonal skills, and proficiency in both English and Chinese (Cantonese and Putonghua); (v) experience in coaching subordinates, ability to work under pressure and proficiency in MS Office applications; and (vi) familiarity with ERP systems (such as SAP Accounting System and PeopleSoft Human Resources Management System) and knowledge of Ordinances relevant to staff remuneration and superannuation will be advantageous.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

Application Procedure
The University only accepts and considers applications submitted online for the posts above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:

Office of Admissions and Financial Aid
Executive Officer II / Project Co-ordinator II (Ref. 230003BM) (Closing date: November 28, 2023)


The appointee will be assigned to the Scholarships and Financial Aid Section of the Office of Admissions and Financial Aid, and will be responsible for (a) liaising with donors and other stakeholders; (b) assisting in event management and publicity; (c) drafting articles and speeches; (d) organising training programmes for students; (e) administration of scholarships; and (f) performing other tasks and ad hoc duties as assigned.

Applicants should have (i) a good Bachelor’s degree; (ii) fulfilled the English language requirements set out on the website: <https://www.hro.cuhk.edu.hk/en-gb/languageforeo> (for Executive Officer II); (iii) at least 2 years’ work experience, preferably in the tertiary education sector; (iv) an excellent command of written and spoken English and Chinese (including fluency in Putonghua); (v) a strong sense of responsibility, self-motivation, and the ability to work independently and as a team member; and (vi) excellent interpersonal, communication, organisational and analytical skills. Experience in database management will be an advantage. Shortlisted candidates will be invited to sit for a written test.

Applicants must submit copies of certificates showing that they have fulfilled the language requirements (where applicable) and academic qualifications stated above; otherwise their applications will NOT be considered.

Appointment will initially be made on a 2-year contract with contract-end gratuity, renewable subject to good performance and mutual agreement.

Application Procedure
The University only accepts and considers applications submitted online for the post above. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



澳門旅遊學院
INSTITUTO DE FORMAÇÃO TURÍSTICA DE MACAU
Macao Institute for Tourism Studies

www.iftm.edu.mo

Macao Institute for Tourism Studies (IFTM), a dynamic and innovative public higher education institution in Macao devoted to education and training for the tourism and service industry, invites applications for the following full-time teaching post.

School of Continuing Education

Lecturer in Hospitality Management (1 vacancy) - Ref. No. 018/AC/2023

should be able to teach and develop in **Chinese and/or English** for both daytime and evening programmes/courses with one or more subjects related to:

- Western Culinary area courses
- Western regional cuisine cooking courses (Italian dishes and Spanish dishes)
- Western Kitchen management area courses

Requirement: must have a Master's degree or above in the relevant area.

Preferred requirements:

- Holders of national or international Western culinary certificates
- Minimum 10 years full-time professional kitchen working experience in western kitchen
- Western Kitchen – Executive Chef/Chef de Cuisine/Outlet Head Chef
- International Western Cuisine competition award
- Working experience in Michelin star restaurant
- Teaching experience in Western Cuisine related cooking course
- Management experience in Western Cuisine kitchen establishment


Annual Taxable Remuneration and Benefit:
MOP\$47,820 - MOP\$687,960 (salary index: 430 – 540)

- The current local income tax rate ranges from 7% to 12%. Exchange rate: approx. USD1 – MOP8.
- The position and remuneration offered will be commensurate with academic qualifications and higher education teaching experience.
- For benefits and FAQ, please refer to IFTM website.

Selection:
Full list of selection panel can be referred to the detailed recruitment announcement at IFTM website <http://www.iftm.edu.mo/visitors/job-vacancies>. Selection will be based on (I) documentary evaluation, (2) interview and mock teaching (including two parts: theoretical lecture and practical skill teaching).

Application:
Please refer to the detailed recruitment announcement at IFTM website <http://www.iftm.edu.mo/visitors/job-vacancies> or scan the QR code.

Application closes on 15 December 2023



EDUCATION BUREAU
Non-Civil Service Vacancy

Part-time Project Officer (Personal, Social and Humanities Education/ Chinese History) (EDB/CDI/440/23)

Salary: \$471 per hour (Contract Period: 1 year)
(Required to work 16 hours per week)

Closing Date for Application: 24 November 2023

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU
Non-Civil Service Vacancy

Administrative Assistant (EDB/PDT/441/23)

Salary: \$26,675 per month (Gratuity: 10%)
(Contract Period: 1 year)

Closing Date for Application: 24 November 2023

Tel. Enquiry: 3509 7562

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU
Non-Civil Service Vacancy

Curriculum Officer [School-based Curriculum Development (Secondary) / Physics / Science, Technology, Engineering, the Arts and Mathematics education] (EDB/CSD/442/23)

Salary: \$79,930 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 1 December 2023

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.



Australian International School Hong Kong

AISHK is seeking candidates for a career opportunity:

SECONDARY TEACHER
ENGLISH (ONE YEAR CONTRACT)

Join our dedicated team to play a pivotal role in shaping the futures of students and sharing the power of a unique AISHK education.

AISHK is seeking applications from practicing teachers with qualifications in teaching Secondary level English, required for a one year contract (January – December 2024). An ability to teach Secondary Drama is also desirable.

To apply, please submit a detailed resume with cover letter, expected availability and references addressed to Ms Mina Dunstan, Head of School at employment@aishk.edu.hk

Please view the **Role Statement** for this position via the AISHK website: www.aishk.edu.hk/welcome-to-career-at-aishk

The School reserves the right to recruit at any stage during the selection process.

All personal data collected will be used for recruitment purposes only. School Registration No: ED1/21627/95

• 3A Norfolk Rd, Kowloon Tong, Hong Kong
• +852 2304 6078



APPLICATION DETAILS

Commencement Date: 19 January 2024
Only shortlisted applicants will be contacted for interview.

www.aishk.edu.hk



香港科技大學
THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Department of Accounting
Senior Lecturer / Lecturer I/II (Job ID: 9410)

The Department of Accounting in the School of Business and Management of The Hong Kong University of Science and Technology seeks applicants for a position of Senior Lecturer / Lecturer I/II on a part-time or full-time basis. Major responsibilities will be teaching undergraduate or master’s degree courses (financial accounting, managerial accounting, auditing and/or company law) and providing student-related services. The position will start from September 2024.

Applicants should possess a doctoral degree in accounting or a related field and be able to teach in English. They should have a good teaching record and/or extensive professional experience. Applicants with less experience will be considered as Lecturer I/II. (Duration: one semester or longer, with a possibility of renewal subject to satisfactory performance)

Starting salary will be commensurate with qualifications and experience. Fringe benefits including annual leave, medical, dental and housing benefits will be provided, where applicable. A gratuity will be payable upon successful completion of a full-time 2-year contract.

Application Procedure
In support of a green work environment, we accept applications submitted online only. Applicants should send their curriculum vitae by email to acctfsearch@ust.hk. Review of applications will begin immediately and continue until the position is filled.

(Information provided by applicants will be used for recruitment and other employment-related purposes. Applicants should read the [Personal Information Collection Statement](#) before submission of application.)

HKUST is an equal opportunities employer and is committed to our core values of inclusiveness, diversity, and respect.

Diocesan Boys' School
Applications are invited for the following position commencing December 2023.

University Counsellor

Job Descriptions:

- Provide comprehensive counselling and support for career and further studies planning;
- Assist students with university applications, including advising on course selection, personal statements, and interviews;
- Manage administrative tasks related to applications and maintain application databases;
- Update and maintain life planning information on the school website;
- Coordinate and promote overseas scholarship opportunities;
- Organize school visits, talks, workshops, and events related to further studies preparation.

Job Requirements:

- Bachelor degree holder in the relevant subject;
- Good command of both written and spoken English and Chinese;
- Good interpersonal skills and willing to co-operate with other members as a team in the school;
- 3 years of related experience is preferred;
- Preferably has US counselling and/or other regions and Non-JUPAS counselling experience.


Please send your resume to The Headmaster by email at recruitment@obs.edu.hk latest by **1st December 2023**.

All personal data collected will be used only for the purposes of recruitment at Diocesan Boys' School.

Classified Post
readers are confident, competent and career-oriented

T : 2565 8822
E : classified@scmp.com






Ying Wa College was founded in 1818. The College is one of the leading English medium schools for boys with a rich history of over 200 years. We are dedicated to transforming boys into capable, independent and caring young gentlemen. We are now inviting applications for the following position:

NON-TEACHING STAFF
Communications Officer

- A Degree holder in communications, business, marketing and / or English languages with relevant working experience
- Good in both written and spoken English and Chinese
- Experience in marketing / communications a definite asset
- Familiar with the school working environment
- Independent & meticulous working style required

Please send a CV and a covering letter to recruit@yingwa.edu.hk. The application deadline is 29th November 2023. Please state the position applied for.



香港中文大學
The Chinese University of Hong Kong

Applications are invited for:-

School of Life Sciences
Research Assistant
(Ref: 230003CH) (Closing Date: December 1, 2023)

Applicants should have (i) a Bachelor’s degree in Biology, Environmental Sciences, or related disciplines; (ii) basic knowledge in botany and taxonomy; (iii) over 2 years of work experience; and (iv) interest in botanical illustration.

The appointee will report duties in the Shiu-Ying Hu Herbarium. He / She will be responsible for (a) botanical projects, (b) taxonomic databases, and (c) education projects.

Appointment will be made on contract basis for one year, renewable subject to mutual agreement.

Application Procedure
Application should be made online at <http://career.cuhk.edu.hk>.

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 **Classified Post**

ENGINEERING & TECHNOLOGY

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Drainage Services Department

Contract No. DC/2019/09

Provision of Village Sewerage in Sai Kung

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff post for Contract No. DC/2019/09 – Provision of Village Sewerage in Sai Kung. The works comprise construction of a secondary sewage treatment works (STW) with a design capacity of about 2,050 cubic metres per day (m3/day) at Wo Mei and a secondary STW with a design capacity of about 140 m3/day at Po Toi O; construction of a sewage pumping station (SPS) with a design capacity of about 1,350 m3/day at Wong Chuk Wan and a SPS with a design capacity of about 3,400 m3/day at Tseng Lan Shue; construction of about 2 kilometre (km) of rising mains in Wong Chuk Wan, Tseng Lan Shue and Po Toi O; construction of about 17.5 km of gravity sewers in Wong Chuk Wan, Wo Mei, Heung Chung, Tseng Lan Shue, Sam Long, Tai Po Tsai and Po Toi O; construction of about 0.39 km of submarine outfall at Po Toi O; and ancillary works. The Contract commenced in third quarter of 2020 for completion in the third quarter of 2024.

1. RESIDENT WORKS SUPERVISOR I (CIVIL) (Ref: PSS/RWSI(C)/879/2023)

2. RESIDENT WORKS SUPERVISOR I (ELECTRICAL & MECHANICAL) (Ref: PSS/RWSI(E&M)/880/2023)

Candidates should have

(a) a Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) equivalent in an appropriate discipline; or

(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or

(c) successfully completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or

(d) at least 5 years' experience as a skilled worker in appropriate discipline; and

(e) at least 3 years' relevant post-qualification experience; or

(f) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

3. RESIDENT WORKS SUPERVISOR II (ELECTRICAL & MECHANICAL) (Ref: PSS/RWSII(E&M)/881/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or

(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or

(c) successfully completed a recognized craft apprenticeship with at least 2 years' experience as a skilled worker in appropriate discipline; or

(d) at least 5 years' experience as a skilled worker in appropriate discipline.

4. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: PSS/RSO(Q)/882/2023)

5. RESIDENT SURVEY OFFICER (ENGINEERING) (Ref: PSS/RSO(E)/883/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

Remarks:

Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for position (4)-(2).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for position (1)-(3).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the above positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department

Binnies Hong Kong Limited

43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG

or via fax: 2693 1231 or via email: careerhk.rss@binnies.com

Website: <https://binnies.com>

Drainage Services Department

Agreement No. CE 6/2012 (DS)

Construction of Additional Sewage Rising Mains and Rehabilitation of the Existing Sewage Rising Main between Tung Chung and Siu Ho Wan – Investigation, Design and Construction.

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following resident site staff posts for Agreement No. CE 6/2012 (DS) Construction of Additional Sewage Rising Mains and Rehabilitation of the Existing Sewage Rising Main between Tung Chung and Siu Ho Wan – Investigation, Design and Construction. The works comprise construction of about 6.5km of additional sewage rising main with diameter of 1,200 mm from Tung Chung Sewage Pumping Station to Siu Ho Wan Sewage Treatment Works and associated works and rehabilitation of about 6.2km of the existing 1,200 mm diameter sewage rising main. The second stage of the project commenced in April 2022 for completion by the fourth quarter of 2025.

1. RESIDENT WORKS SUPERVISOR I (Ref: ASRM2/RWSI/893/2023)

Candidates should have (a) a Certificate from Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) equivalent in an appropriate discipline; or

(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or

(c) successfully completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or

(d) at least 5 years' experience as a skilled worker in appropriate discipline; and

(e) at least 3 years' relevant post-qualification experience; or

(f) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook).

Remarks:

Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of Development Bureau.

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for position (1)

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the above positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department

Binnies Hong Kong Limited

43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG

or via fax: 2693 1231 or via email: careerhk.rss@binnies.com

Website: <https://binnies.com>

Water Supplies Department

Contract No. 3/WSD/20

Reclaimed Water Supply to Sheung Shui and Fanling

The Hong Kong office of BINNIES is now seeking applicants to fill the following site staff post for construction of the Contract No. 3/WSD/20. The works mainly comprise construction of Shek Wu Hui Water Reclamation Plant and laying of water mains of diameters ranging from 150 millimetres to 600 millimetres with an approximate total length of 25.3 kilometres. The work has been commenced in July 2021 for completion in phases by the first quarter of 2026.

1. RESIDENT ENGINEER (CIVIL & STRUCTURE) (Ref: WRP/RE(C&S)/867/2023)

Candidates should be a Corporate Member of the Hong Kong Institution of Engineers or equivalent in an appropriate discipline, and proven site experience in construction of water or sewage treatment plant, and water mainlaying works is required.

2. RESIDENT ASSISTANT INSPECTOR OFWORKS (CIVIL) (Ref: WRP/RAIOW(C)/868/2023)

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) or equivalent in an appropriate discipline; and

(a) have at least 3 years' relevant post-qualification experience; or

(b) have at least 5 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook; or

(c) have at least 3 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

3. RESIDENT SENIOR SURVEY OFFICER (ENGINEERING) (Ref: WRP/RSSO(E)/868/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and

(a) at least 7 years' relevant post-qualification experience; or

(b) at least 7 years' relevant experience as Resident Survey Officer (Engineering) or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

4. RESIDENT ASSISTANT INSPECTOR OF WORKS (CIVIL) [Secondment to NTE/WSD] (Ref: WRP/RAIOW(C)[Secondment to NTE/WSD]/869/2023)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline, preferable in Building Studies or Plumbing Engineering and

(a) have at least 3 years' relevant post-qualification experience, preferable in Building Studies or Plumbing Engineering; or

(b) have at least 5 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor or equivalent in appropriate discipline, preferable in Building Studies or Plumbing Engineering, in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook; or

(c) have at least 3 years' relevant experience including 1 year's relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline, preferable in Building Studies or Plumbing Engineering, in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

(d) Preference will be made to candidates with experience in liaison with management office and knowledgeable in Plumbing service in buildings.

Remarks:

Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of the Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (2) - (4).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department

Binnies Hong Kong Limited

43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG

or via fax: 2693 1231 or via email: careerhk.rss@binnies.com

Website: <https://binnies.com>

Drainage Services Department

Contract No. DC/2020/06

Tseung Kwan O Sewerage for Villages

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff posts for Contract No. DC/2020/06 – Tseung Kwan O Sewerage for Villages. The works comprise the construction of about 6.4 kilometre (km) of gravity sewers for 10 unsewered areas in Tseung Kwan O; the construction of about 4.8 km of gravity sewers for Ma Yau Tong Village in Tseung Kwan O; the construction of a sewage pumping station at Au Tau; the construction of about 0.7 km of twin sewage rising mains at Au Tau and Sun Tei Village; and ancillary works. The construction was commenced in 4th quarter of 2020 for completion in the second quarter of 2025.

RESIDENT SURVEY OFFICER (QUANTITY) (Ref: TKOSV/RSO(Q)/865/2023))

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) or equivalent in an appropriate discipline.

Remarks:

Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for the position (10).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above position.

The incumbents of the positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department

Binnies Hong Kong Limited

43/F, AIA KOWLOON TOWER, 100 HOW MING STREET, KWUN TONG, HONG KONG

or via fax: 2693 1231 or via email: careerhk.rss@binnies.com

Website: <https://binnies.com>

ENGINEERING & TECHNOLOGY



Consulting Engineers • Planners • Managers

Water Supplies Department
Contract No. 9/WSD/20 - Construction of Pressure Management and District Metering Installations in Yuen Long and Sheung Shui & Fanling Major Fresh Water Supply Zones

Meinhardt (Hong Kong) Ltd. has been appointed by the Water Supplies Department as the Consultant for the above Project. The works of the Contract include construction of the proposed Pressure Management Area (PMA) chambers, District Metering Area (DMA) chambers, critical pressure point chambers and all associated works for the PMAs and DMAs for fresh water distribution systems. The Contract commenced in October 2020 and will take about 42 months to complete. We now invite applications for the following Resident Site Staff positions:

1. RESIDENT SENIOR INSPECTOR OF WORKS (Ref: 91475/RSIOW)

Candidates should have (a) a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Polytechnic university or polytechnic in Hong Kong (Poly) or equivalent in Civil Engineering; and
(b) at least 13 years' relevant post-qualification experience in civil engineering works of which at least 4 years' relevant experience as Resident Inspector of Works or above in public works projects with reinforced concrete structures and laying of water mains in urban and rural areas; and
(c) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent.

2. RESIDENT INSPECTOR OF WORKS (Ref: 91475/RIOW)

Candidates should have (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
(b) at least 8 years' relevant post-qualification experience in civil engineering works of which at least 4 years' relevant experience as Resident Assistant Inspector of Works or equivalent in public works projects and at least one-year experience in laying of water mains; and
(c) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent.

3. RESIDENT WORKS SUPERVISOR II (Ref: 91475/RWSII)

Candidates should have (a) an Ordinary Certificate in an appropriate discipline from a Hong Kong Polytechnic or Technical Institute or the equivalent; and
(b) a proficiency in English and Chinese languages equivalent to Form 5 standard (Syllabus B for English Language) in Hong Kong or minimum Form 3 Education with five years' appropriate experience and service; and
(c) 1 year of appropriate experience as Works Supervisor in a Government or quasi Government project and 1 year of appropriate experience in laying water mains.

4. ASSISTANT RESIDENT ENGINEER (Ref: 91475/ARE)

Candidates should have (a) degree from the university or equivalent in an appropriate discipline, with formal training pre-approved by appropriate professional institution/institute with at least 3 years' relevant post-qualification experience; or
(b) degree from the university or equivalent in an appropriate discipline, with at least 5 years' post-academic qualification experience in the professional field and level; and
(c) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education, or equivalent.

5. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: 91475/RSO(Q))

Candidates should have (a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; and
(b) Grade E or above in English (Syllabus B) and Chinese Language in the Hong Kong Certificate of Education Examination (HKCEE) or equivalent; and
(c) at least 1 year relevant post-qualification experience in Quantity Surveying.

The job requirement of the above positions should be referred to the minimum qualification required and minimum experience listed in Appendix 7.4 of the "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" issued by Development Bureau (Works Branch). Candidates have less qualifications and experience would also be considered.

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for positions 1-5. The incumbents of positions 1-5 will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Head of Human Resources, Meinhardt Consulting Engineers, 10/F Genesis, 33-35 Wong Chuk Hang Road, Hong Kong OR send e-mail, to rss-recruitment@meinhardt.com.hk

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Enhancing lives, communities and the environment

Water Supplies Department
Agreement No. CE37/2016 (WS)
Implementation of Water Intelligent Network (WIN)

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff post for the Agreement.

Agreement No. CE37/2016 (WS) Implementation of Water Intelligent Network (WIN). The works of the project include construction of the proposed Pressure Management Area (PMA) chambers, District Metering Area (DMA) chambers, critical pressure point chambers and all associated works for the PMAs and DMAs for the fresh water distribution systems.

1. ASSISTANT RESIDENT ENGINEER (Ref: WIN3/ARE/871/2023)

Candidates should (a) have a degree from the university in an appropriate discipline or equivalent, with formal training pre-approved by appropriate professional institution/institute and at least 3 years' relevant post-qualification experience; or
(b) have a degree from the university in an appropriate discipline or equivalent, with at least 5 years' post-academic qualification experience in the professional field and level.

2. RESIDENT WORKS SUPERVISOR I (Ref: WIN3/RWSI/872/2023)

Candidates should have (a) a Certificate from Hong Kong (CIC) / Hong Kong Institute of Construction (HKIC) / Hong Kong Institute of Vocational Education (IVE) / Technical institute or college (TI/TC) / Hong Kong Polytechnic university / polytechnic (Poly) or equivalent in an appropriate discipline; or
(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or
(c) successfully completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or
(d) at least 5 years' experience as a skilled worker in appropriate discipline; and
(e) at least 3 years' relevant post-qualification experience; or
(f) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

3. RESIDENT WORKS SUPERVISOR II (Ref: WIN3/RWSII/873/2023)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or
(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or
(c) successfully completed a recognized craft apprenticeship with at least 2 years' experience as a skilled worker in appropriate discipline; or
(d) at least 5 years' experience as a skilled worker in appropriate discipline.

Remarks:
Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (RSS Management Handbook) from the webpage of the Development Bureau.

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for position (2)-(3).

The incumbents of the positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via fax: 2693 1231 or via email: careerhk.rss@binnies.com
Website: <https://binnies.com>



MANNINGS
(Asia) Consultants Limited

has been appointed as the consultant by the Highways Department for the **Retrofitting of Noise Barriers on Long Tin Road**.

The Works under Contract No. HY/2019/11 comprises retrofitting of noise barriers on Long Tin Road and the associated drainages, roadworks, utilities diversions, public lighting, traffic aids, geotechnical and landscaping works.

We are now inviting applications for the following positions. Employments will be made in accordance with the prevailing Government's terms and conditions. The incumbents may be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and Public Holidays).

RESIDENT SENIOR SURVEY OFFICER (QUANTITY) (Ref: N1118/RSSO(Q)/023)

Candidates should have:

- Diploma or Higher Certificate from Construction Industry Council in Hong Kong/Hong Kong Institute of Construction/Hong Kong Institute of Vocational Education/Technical Institute/Technical College/Polytechnic University/Polytechnic in Hong Kong or equivalent in an appropriate discipline; AND
- At least 7 years of relevant post-qualification experience, OR
- At least 7 years of relevant experience as Resident Survey Officer (Quantity) or equivalent in public works projects or those listed in Section 4.5.2 of the RSS Management Handbook
- For the above technical RSS rank, the candidate should have met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or Hong Kong Certificate of Education Examination (HKCEE), or equivalent.

Applicants may also consider to refer the other requirement(s) of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" from the webpage of Development Bureau.

The candidates should have minimum academic/ professional qualification requirements of the above post.

Where a large number of candidates meet the specified entry requirements, we may devise shortlisting criteria to select the better qualified candidates for further processing, in these circumstances, only shortlisted candidates will be invited to attend recruitment interview.

Please apply before 30 November 2023, with full resume, availability, present salary, contact telephone number, email address, and quoting Reference Code to:

THE HUMAN RESOURCES MANAGER,
MANNINGS (ASIA) CONSULTANTS LTD.
5TH FLOOR WINNING COMMERCIAL BUILDING, 46-48 HILLWOOD ROAD,
TSIM SHA TSUI, KOWLOON, HONG KONG
OR by e-mail to: hr@manningsasia.com

Applications and personal data collected will be used for recruitment purpose only.
Applications not being contacted within 3 months may consider their applications unsuccessful.

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Since 1952, Hong Kong Christian Service (HKCS) has been working towards a humane and just society. We provide the needy with suitable, professional and quality services genuinely. We care for the disadvantaged and the neglected. We uphold our vision of "Towards a Benevolent and Just Society, Holistic Development for All" by instilling hope, advocating justice and promoting harmony for our people and society. We are now looking for the right candidates for the posts below to join our staff team:

Accounts Office

Assistant Accounting Officer

Requirements:

- High Diploma in Accounting.
- LCCI level 2 and 2-year working experience preferable.
- Proficiency in PC operation including Chinese input, word processing and MS Excel.
- Self-motivated, mature, able to work under pressure, persistent, good supervisory, interpersonal and communication skills.
- Normally work 5 days a week.

Please send application letter with application form, full particulars and expected salary to **Miss LUI, Finance Manager, Accounts Office, Hong Kong Christian Service, 8/F., 33 Granville Road, Tsimshatsui, Kowloon, Hong Kong** or email to **acjobapply@hkcs.org** by **December 1, 2023**. Application form can be downloaded from website **http://www.hkcs.org**. Applicants should consider their applications unsuccessful if not invited for interview within two months. When necessary, prospective employee will be requested to undergo the Sexual Conviction Record Check Scheme. The information provided by the applicants would be kept confidential and would only be used for the purposes relating to the recruitment of the respective vacant posts.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following position in the Hong Kong FMI Services Limited (HKFMI), a wholly owned subsidiary of the HKMA:

Senior Officer (Business Development)

Key Responsibilities


- Provide administrative and office management support for the Business Development team of CMU (Central Moneymarkets Unit)
- Engage with external parties and support the maintenance of relationships with clients, partners, regulators and government entities
- Work with internal parties, prepare documents for management approval and handle personnel matters
- Write, proof-read, translate and edit English and Chinese internal and external documents, reports and publications
- Assist in preparing presentation and promotion materials
- Assist in the planning and preparation for international or regional forums / events / seminars

Requirements

- University degree, preferably in English studies, linguistics, communication, translation or related disciplines
- At least three years of relevant experience working in financial institutions or market infrastructures
- Conscientious with good multitasking ability
- Good interpersonal, communication, organizational and presentation skills
- Excellent command of both written and spoken English and Chinese. Proficiency in Putonghua

Closing Date for Application: **25 November 2023**.

Please visit our website at www.hkma.gov.hk for more information about the position.



HONG KONG MONETARY AUTHORITY

The Hong Kong Monetary Authority (HKMA) is charged with the responsibility for maintaining the stability and integrity of the monetary and financial systems of Hong Kong. There is now an excellent opportunity for eligible candidates to apply for the following posts:

Systems Analyst (Information Technology) – Application Engineer

Key Responsibilities

- Understand and analyze user requirements for application enhancements
- Design, develop and support in-house applications under CI/CD pipeline
- Design application test plans and develop automated test scripts
- Manage entire application system, including:
 - technical problem troubleshooting and resolution
 - system monitoring and tuning
 - improving IT system security
- Maintain system and technical documentation
- Provide emergency support and perform system maintenance during non-office hours

Requirements

- University degree in computer science, software engineering or related fields
- At least 2 years' experience in application development
- Experience in mobile application development and administration of database management system preferred
- Knowledge in any of the following technologies an advantage
 - Low-Code Development
 - Automated Testing
 - Public Clouds
 - DevOps
 - Generative-AI
 - Artificial Intelligence (AI)
 - Machine Learning
- Good problem-solving skills, self-motivated and ability to do researches and analyses thoroughly and resourcefully
- Willing to learn and keep in pace with the latest and emerging technologies
- Self-motivated and innovative with good analytical, problem-solving, communication and interpersonal skills


Closing Date for Application: **25 November 2023**.

Please visit our website at www.hkma.gov.hk for more information about the position.

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HEALTHCARE

GENERAL



Established in 1963, Hong Kong Baptist Hospital is a Christian and non-profit making private hospital dedicated to serving the public and striving to achieve our mission of “In the service of man, for the glory of God”. To cope with our continuing growth, we would like to invite high calibre candidates to join our Hospital.

Consultant in Emergency Medicine

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in Emergency Medicine
- Minimum 6 years of post graduation relevant clinical service
- Provide Out-Patient, In-Patient services and other clinical services as required
- Fluency in Cantonese and English

Consultant in General Surgery

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in General Surgery
- Minimum 6 years of post graduation relevant clinical experience
- Provide Out-Patient, In-Patient services and other clinical services in Hospital and East Kowloon Medical Centre at Ngau Tau Kok as required
- Fluency in Cantonese and English

Consultant in Obstetrics & Gynaecology (Part-time)

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in Obstetrics & Gynaecology
- Minimum 6 years of post graduation relevant clinical experience
- Responsible to provide services in gynaecology in Baptist Hospital and Ambulatory Medical Centres at Ngau Tau Kok according to service needs
- Fluency in Cantonese and English

Facilities Management Officer

- Degree holder in Building Services Engineering, Mechanical Engineering, Electrical Engineering or equivalent
- Holder of Construction Industry Safety Training Certificate
- Minimum 5 years of relevant post qualification experience in handling major and minor capital works projects, repair and maintenance of building services facilities in healthcare institutions
- Candidate with Mechanical Ventilation and Air-conditioning work experience in healthcare institutions has advantage
- To administer E&M maintenance works including tender document preparation, work orders issuance, quality control/monitoring of the contractor works, coordination with Hospital end user, handle payment process, etc.
- To assist in planning, coordinating and supervising repair and maintenance contract works related to engineering system and Addition, Alteration and Improvement work
- Self-motivated, independent, initiative and able to work under pressure
- Proficiency in IT utilization such as AutoCAD, MS Office for day-to-day administrative and operation
- Ability to communicate effectively in both English and Chinese, with good presentation skills
- Experience in Computerized Maintenance Management System (CMMS) is preferable

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 18/F, Tower 2, Enterprise Square, 9 Sheung Yuet Road, Kowloon Bay, Kowloon**, by email to hr@hkhk.org.hk or by fax to 2339 5769 **on or before 2 December 2023**.

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.



Established in 1963, Hong Kong Baptist Hospital is a Christian and non-profit making private hospital dedicated to serving the public and striving to achieve our mission of “In the service of man, for the glory of God". To cope with our continuing growth, we would like to invite high calibre candidates to join our Hospital.

Senior Nursing Officer (ICU/Heart Centre)

- Provide day-to-day clinical supervision and professional advice to nursing staff
- Master degree in Nursing or related discipline
- Registered Nurse (Nursing Council of Hong Kong) with valid practising certificate
- Over 15 years of continuous post registration clinical working experience with at least 8 years in management capacity
- Experience in planning, implementing and developing clinical services, quality and risk management projects is required
- Experience in accreditation, information technology and private hospital is preferable
- Strong leadership qualities with highest level of integrity
- Excellent problem solving, interpersonal and communication skills
- Proficient in both written and spoken Chinese and English

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 18/F, Tower 2, Enterprise Square, 9 Sheung Yuet Road, Kowloon Bay, Kowloon**, by email to hr@hkhk.org.hk or by fax to 2339 5769 **on or before 25 November 2023**.

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.



The SPORTS FEDERATION & OLYMPIC COMMITTEE OF HONG KONG, CHINA, is responsible for the promotion of Olympism and sports in Hong Kong. We are now looking for the high calibre candidate with excellent interpersonal and leadership skills for the post of **Chief Executive** of the Federation [Ref. CE] on contract basis, which is renewable subject to the prevailing conditions.

Duties:

The Chief Executive will mainly be responsible for the following duties:

- (i) To work with the Officers (Board of Directors) and Committee Chairs to execute the Federation's overall strategy and implementation plans;
- (ii) To assume overall responsibility and supervise the work of all Offices including the Federation Secretariat, the Management Company of Olympic House Limited (MCOHL), the Offices of the Hong Kong Athletes Career and Education Department (HKACED); the Corporate Governance Team and the Marketing & Community Relations Division; and the affiliated companies of the Federation (including the Hong Kong Olympic Fan Club Limited and SF&OC Sports Legacy Company Limited);
- (iii) To coordinate strategic plans of all Offices of the Federation to accomplish the overall objectives and mission of the Federation;
- (iv) To ensure the Federation's governance and administration are of high integrity and comply with applicable guidelines and regulations;
- (v) To ensure effective and efficient resource allocation, utilization and management for all Offices of the Federation;
- (vi) To maintain and cultivate good relationships with stakeholders and sponsors to meet fundraising needs and to ensure resource growth;
- (vii) To prepare comprehensive plans and updates for the Board and Committee Meetings; and
- (viii) To serve as Secretary for core committees under the Federation as assigned by the Officers (Board of Directors).

Requirements:

The applicant should:

- (i) be passionate about sports and international multi-sports Games, including but not limited to the Olympic Games;
- (ii) have over 20 years of post-graduate work experience with at least 10 years at senior management level in renowned or sizable organizations;
- (iii) have a recognized university degree, preferably with a higher degree and professional membership with management-related institutes;
- (iv) have an excellent command of written and spoken English and Chinese (preferably including Putonghua);
- (v) be familiar with the operations of government, non-governmental organization, sports sector and community building projects;
- (vi) possess strong capabilities in estate management, general management, strategic planning, organizational communications, administration and policy formulation; and
- (vii) have a thorough knowledge in budgeting, financial management and fundraising issues.

(All short-listed applicants will be invited to attend a written test.)

Remuneration

Successful candidate will be offered a 2-year fixed-term contract from 1 April 2024 to 31 March 2026 with an attractive remuneration package and fringe benefits including MPF, medical, paid leave and employee's insurance. The contract is renewable subject to the prevailing conditions of the Federation.

Application

Interested parties should send their applications and full resume with current and expected salaries to the Hon. Treasurer, Sports Federation & Olympic Committee of Hong Kong, China, 2/F Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong on or before **30 November 2023**. Please mark "Ref. CE" on the letter.



CIVIL ENGINEERING AND DEVELOPMENT DEPARTMENT

Artisan (Civil Service Vacancy)

Salary: Master Pay Scale Point 5 (HK\$18,965 per month) to Master Pay Scale Point 8 (HK\$22,895 per month)

Closing Date for Application: 24 November 2023

Tel. Enquiry: 3758 3428

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post

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Vacancies for Jewellery Maker (Nepali and Indian design)

Job Vacancy Number: 26962

Workplace in Jordan

Working Hours 9:00-13:00 and 14:00-18:00, 8 hours per day, 6 days per week.

Primary 6, 2 years relevant experience required.

Monthly Salary HK\$ 17,600.

Recruitment is conducted through the Labour Department.

Please Call 241 761 99 for enquiry or interview arrangement.

HOUSING DEPARTMENT

Technical Officer (Geotechnical) (Civil Service Vacancy)

Salary: Master Pay Scale Point 9 (HK\$24,380 per month) to Master Pay Scale Point 22 (HK\$47,795 per month)

Closing Date for Application: 24 November 2023

Tel. Enquiry: 2761 6570

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

HOUSING DEPARTMENT

Assistant Building Services Inspector (Civil Service Vacancy)

Salary: Master Pay Scale Point 13 (\$30,870 per month) to Master Pay Scale Point 23 (\$50,045 per month)

Closing Date for Application: 1 December 2023 (Applicants **must** submit the required supporting documents)

Tel. Enquiry: 2761 6614

Please visit GovHK at [gov.hk](https://www.gov.hk) or download “Government Vacancies” Mobile Application at Google Play/ Apple App Store for information about the post.



社會福利署
Social Welfare Department

Social Work Assistant (Civil Service Vacancy)

Salary: Master Pay Scale Point 9 (HK\$24,380 per month) to Master Pay Scale Point 22 (HK\$47,795 per month)

Closing Date for Application: 30 November 2023

Tel. Enquiry: 2574 4273

Please visit GovHK at <http://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.


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