

The West Kowloon Cultural District, located on a dramatic harbour-front site in the heart of Hong Kong, is one of the largest cultural projects in the world, blending art, education and open space.

We are currently recruiting the following position to join West Kowloon Cultural District Authority.

### Director, Development (DDev) (Ref: R5894)

Reporting to the Chief Corporate Development Officer, Director, Development is responsible for leading the Development Department to formulate policies, strategies and plans to achieve the fundraising targets of the West Kowloon Cultural District Authority (WKCD) set by the Board and the WKCD Foundation Limited, including i) the development and implementation of short-term and long-term strategies for raising donations and sponsorships from trusts, foundations, individual donors and corporations; and ii) the coordination and facilitation of the efforts of the fundraising teams in WKCD and its subsidiaries. The incumbent shall:

- propose strategic plans on developing, managing and delivering the policies for district-wide fundraising, sponsorship and various forms of membership, as well as for the naming of arts and cultural facilities in WKCD;
- develop annual fundraising goals and exploring new and major fundraising opportunities for capital and operating expenditures, with a focus on developing the base of support from major giving, sponsorship and membership and cultivating ongoing relationships with major donors and prospective philanthropists to meet fundraising goals;
- develop and implement district-wide plans for fundraising programmes that nurture local community to grow into positive supporters of WKCD, as well as promoting community cohesion and contributing to the vibrant cultural life of residents in Hong Kong;
- plan and manage district-wide programmes of cultivation events and analysing district-wide membership data and generating reports for the formulation and/or refinement of the overall fundraising strategy of WKCD;
- coordinate among the artistic fundraising teams and with the business units to ensure donor engagement/ membership programmes; sponsorship campaigns and fundraising initiatives in relation to the respective artistic focus and the overall district are aligned with the WKCD fundraising strategies and implemented in accordance with the fundraising policy of WKCD; and

provide on-going support to the artistic fundraising teams as and when necessary.

The ideal candidate should have:

- a recognised university degree with a reputable institution;
- preferably with at least 15 years of solid experience in development and fundraising, marketing and/or business operations at senior executive level at a large and complex organisation;
- proven track record in the relevant field with organisations of similar scale and complexity;
- solid experience in developing and implementing fundraising strategies will be an advantage;
- well-developed networks in Hong Kong and overseas pertinent to fundraising and sponsorship and with strong local knowledge;
- excellent communication and ambassadorial skills, and the ability to articulate a persuasive case;
- well versed in best practices and challenges associated with fundraising, business operations and/or marketing;
- strong stakeholder management skills and ability to work with diverse constituencies such as prospective benefactors, donors, WKCD Board members and senior management, public stakeholders and government entities;
- demonstrated success in identifying, cultivating, soliciting and stewardship of a broad base of prospective and current benefactors;
- knowledge of the art and culture arena will be an asset but not a pre-requisite;
- ability to leverage on and mobilize internal and external resources to provide innovation solutions to problems and create new opportunities; and
- fluency in English, Cantonese and Mandarin strongly preferred.

Data collected will only be used for job application processing. Your data may be accessed by our appointed recruitment consultants who have agreed to keep confidence of all personal data in not less than the standards applicable to us. Applicants not being invited for interview within 4 weeks from the submission date may assume their applications unsuccessful.

All related information will be kept up to 24 months and all personal data will be destroyed afterwards.

For more information  
<https://www.westk.hk/en/about-us/careers>  
or contact Ms Jenny CHUNG at +(852) 2215 8688

Ms Jenny CHUNG  
Odgers Berndtson  
Rm 602, The Chinese Bank Building  
61-65 Des Voeux Road Central, Hong Kong


or apply via  
[WKCD-DDev@odgersberndtson.com](mailto:WKCD-DDev@odgersberndtson.com)

The review of applications will continue until the post is filled.



西九文化區





## 香港投資管理有限公司

### Hong Kong Investment Corporation Limited

The Hong Kong Investment Corporation Limited (“HKIC”) is dedicated to contributing to the future development of Hong Kong by identifying investment opportunities and strategically promoting the development of target industries, so as to enhance the long-term competitiveness and economic vitality of Hong Kong while generating investment return. It is wholly owned by the HKSAR Government, and consolidates the management of the investment activities of the Hong Kong Growth Portfolio, Greater Bay Area Investment Fund, Strategic Tech Fund, and the Co-Investment Fund. More information about the HKIC can be found at <https://www.hkic.org.hk>.

There is now an excellent opportunity for eligible candidates to join the HKIC team with details shown below:

## Legal Counsel

### Key Responsibilities

- Independently handle transactional legal work, including identification of legal issues, and drafting and negotiation of terms and documentation
- Independently handle advisory legal work, including identification of legal issues, conducting legal research and drafting advice
- Present legal issues clearly to other colleagues and propose appropriate legal and regulatory solutions to meet the HKIC’s needs
- Monitor legislative and regulatory developments, conduct in-depth legal and regulatory research and analysis including case studies, and provide legal updates and training to colleagues
- Review arrangements, policies and documentation relating to the HKIC’s operations, corporate governance, compliance and business transactions
- Work and communicate with external legal counsels and other professional advisors
- Assist in developing legal knowledge and experience library, including agreements and clauses templates
- Perform other assigned duties as required

### Requirements

- Bachelor of Laws (LL.B.) or equivalent law degree
- Admitted to practise law in Hong Kong
- Minimum 5 years of post-qualification experience in commercial law
- Work experience in reputable financial institutions a plus
- Good understanding of the Basic Law of the HKSAR
- Committed to contributing to the future development of Hong Kong and achieving the HKIC’s objectives
- Strong sense of integrity and professional ethics
- Solid experience in transactional and advisory legal work and project management
- Strong analytical and problem-solving skills
- Proven negotiation and communication abilities
- Attention to details
- Strong team player
- Ability to manage multiple projects and meet pressing deadlines
- Good command of written and spoken Chinese and English

Closing Time for Application: **5:00 p.m., 22 April 2025**

For the application method, please visit our website at <https://www.hkic.org.hk/careers> for more details.



## 香港中文大學

### The Chinese University of Hong Kong

Applications are invited for:-  
**Estates Management Office**  
**Senior Buildings Manager (carrying the job title of ‘Head, Building Services & Projects’)**  
(Ref: 250000KL) (Closing date: April 15, 2025)


The appointee will be responsible for (a) overseeing the overall management of the operation of the Building Services section; (b) developing an overall plan and budget for operation and maintenance routines and/or major repairs, maintenance and replacement works of building service installations for existing and new buildings; (c) formulating, reviewing and updating standards and specifications for repair/maintenance works of building service installations in compliance with statutory requirements; (d) performing overall staff management, evaluating and enhancing the performance and productivity of direct staff; (e) performing project management of major renovation, alteration and improvement projects assigned; (f) monitoring budget and expenditures for Block Grant R&M and project funds, and administering contracts and contractors; (g) contributing to strategies for handling other administrative and management issues of the Office; and (h) performing other duties as assigned.

Applicants should have (i) a recognized degree with professional qualifications in Building Services or a related Engineering discipline; (ii) at least ten years’ relevant working experience subsequent to attaining (i) above, including at least five years in managerial capacity and/or project management role; (iii) all-round building services engineering skills, and in-depth knowledge of relevant safety regulations, rules and code of practices; (iv) excellent leadership and communication skills; and (v) an excellent command of both Chinese and English.

Working experience in educational institutions, possession of registered electrical workers, registered energy assessor or BEAM professional qualification(s) and/or a valid vehicle driving license will be advantageous.

Appointment will initially be made on contract basis for three years, renewable subject to good performance and mutual agreement.

**Application Procedure**  
*The University only accepts and considers applications submitted online for the post above via the CUHK career site. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.*



### Drainage Services Department

Contract No. DC/2023/11

#### Construction and Rehabilitation of Sewage Rising Mains in Southern District

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff posts for **DSD Contract No. DC/2023/11 - Construction and Rehabilitation of Sewage Rising Mains in Southern District**. The works include (a) the construction of about 1.3 kilometres (km) of twin-pipe sewage rising mains with a diameter of 150 millimetres (mm) connecting Deep Water Bay Golf Club Sewage Pumping Station (SPS) to Seaview Promenade; (b) the construction of about 0.4 km of single-pipe sewage rising mains with a diameter of 100 mm connecting the Deep Water Bay No. 3 Sewage Pumping Chamber to Deep Water Bay SPS; (c) the construction of about 2.9 km of twin-pipes sewage rising mains with a diameter of 450 mm connecting Repulse Bay Main SPS to Ap Lei Chau Bridge Road; (d) the construction of a boardwalk of about 450 metres (m) in length and about 3.0 m in width along the northern bank of Staunton Creek Nullah; and ancillary works.

### 1. RESIDENT INSPECTOR OF WORKS (Ref: SDRM/RIOW/123/2025)

Candidates should have a Diploma or Higher Certificate from Construction Industry Council in Hong Kong (CIC)/ Hong Kong Institute of Construction (HKIC)/ Hong Kong Institute of Vocational Education (IVE)/ Technical institute or college (TI/TC) / Hong Kong Polytechnic university / Polytechnic (Poly) or equivalent in an appropriate discipline; and

- (a) have at least 8 years’ relevant post-qualification experience; or
- (b) have at least 5 years’ relevant experience as Resident Assistant Inspector of Works or equivalent in public works projects or recognised project listed in Section 4.5.2 of the RSS Management Handbook.

### 2. RESIDENT SURVEY OFFICER (QUANTITY) (Ref: SDRM/RSO(Q)/124/2025)

Candidates should have a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline.

### 3. RESIDENT WORKS SUPERVISOR I (Ref: SDRM/RWSI/125/2025)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or

- (b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or
- (c) successfully completed a recognized craft apprenticeship with 2 years’ experience as a skilled worker in appropriate discipline; or
- (d) at least 5 years’ experience as a skilled worker in appropriate discipline; and
- (e) at least 3 years’ relevant post-qualification experience; or
- (f) at least 3 years’ relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

### 4. RESIDENT WORKS SUPERVISOR II (Ref: SDRM/RWSII/126/2025)

Candidates should have (a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or

- (b) successfully completed a recognised technician apprenticeship in an appropriate discipline; or
- (c) successfully completed a recognised craft apprenticeship with at least 2 years’ experience as a skilled worker in appropriate discipline; or
- (d) at least 5 years’ experience as a skilled worker in appropriate discipline.

**Remarks:**  
Applicants may also consider to refer the other requirements of the above post(s) stipulated in Appendix 7.4 of “Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects” (RSS Management Handbook) from the webpage of Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for position (1)-(2).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for position (3)-(4).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the above positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:

**Human Resources Department**  
**Binnies Hong Kong Limited**  
**43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,**  
**KWUN TONG, HONG KONG**  
**via email: [careerhk.rss@binnies.com](mailto:careerhk.rss@binnies.com)**  
**Website: <https://binnies.com>**

EDUCATION



澳門旅遊大學

UNIVERSIDADE DE TURISMO DE MACAU

Macao University of Tourism

[www.utm.edu.mo](http://www.utm.edu.mo)

Macao University of Tourism (UTM), a dynamic and innovative public higher education institution in Macao devoted to education and training for the tourism and service industry, invites applications for the following full-time teaching posts.

**Faculty of Creative Tourism and Intelligent Technologies**

- ✦ **Professor in Business Administration (1 vacancy)** - Ref. No. 001/AC-FCITT/2025
- ✦ **Assistant Professor in Innovation and Digital Transformation (2 vacancies)** - Ref. No. 002/AC-FCITT/2025
- ✦ **Assistant Professor in Tourism Management (1 vacancy)** - Ref. No. 003/AC-FCITT/2025
- ✦ **Assistant Professor in Cultural and Heritage Management (1 vacancy)** - Ref. No. 004/AC-FCITT/2025
- ✦ **Lecturer in Cultural and Heritage Management (1 vacancy)** - Ref. No. 005/AC-FCITT/2025
- ✦ **Lecturer in Business Administration (1 vacancy)** - Ref. No. 006/AC-FCITT/2025

**Faculty of Innovative Hospitality Management**

- ✦ **Assistant Professor in Business Administration (2 vacancies)** - Ref. No. 007/AC-FIHIM/2025
- ✦ **Assistant Professor in International Events Management (2 vacancies)** - Ref. No. 008/AC-FIHIM/2025
- ✦ **Assistant Professor in Luxury Hospitality and Health Service Management (1 vacancy)** - Ref. No. 009/AC-FIHIM/2025

**Institute of Executive and Professional Development**

- ✦ **Lecturer in New Media Art Creation and Management (1 vacancy)** - Ref. No. 010/AC-IEPD/2025
- ✦ **Lecturer in Hospitality (1 vacancy)** - Ref. No. 011/AC-IEPD/2025

**Requirements:**

Professor: must have (1) a Doctoral degree in the relevant area and (2) at least 4 years of full time teaching experience as Assistant Professor

Assistant Professor: must have (1) a Master's degree or above in the relevant area and (2) at least 4 years of full-time teaching experience as Lecturer

Lecturer: must have a Master's degree or above in the relevant area

**Annual Taxable Remuneration and Benefit:**

Professor: MOP1,013,320 – MOP1,355,480 (salary index: 770 – 1030)

Assistant Professor: MOP710,640 – MOP1,000,160 (salary index: 540 – 760)

Lecturer: MOP565,880 – MOP710,640 (salary index: 430 – 540)

- The current local income tax rate ranges from 7% to 12%. Exchange rate: approx. USD1 = MOP8.
- The position and remuneration offered will be commensurate with academic qualifications and higher education teaching experience.
- For benefits and FAQ, please refer to UTM website.

**Selection:**

Full lists of selection panels can be referred to the detailed recruitment announcements at UTM website <http://www.utm.edu.mo/visitors/job-vacancies>. Selection will be based on (1) documentary evaluation, (2) interview and mock teaching in Chinese and/or English.

**管理及專業發展學院**

✦ **餐飲範疇旅業及酒店業學校輔導員一缺** 編號：012/AC-IEPD/2025

**必要投考條件:**

旅業及酒店業學校輔導員: 須具備高中畢業學歷或以上，且完成相關範疇為期不得少於兩年的培訓課程或具有相關範疇的工作經驗

**年薪及福利:**

澳門元 421,120 - 671,160 元 (薪俸點: 320 點 - 510 點)

- 現時本地職業稅的稅率由 7%至 12% · 匯率: 1 美元約為 8 澳門元
- 薪俸職階根據受聘人的學術資格、高等教育教學經驗及專業工作經驗確定
- 有關學術職務聘用條款及福利的詳情，請瀏覽本校網頁

**甄選:**

甄選委員會之組成可參閱本校網頁 <http://www.utm.edu.mo/visitors/job-vacancies> 上的詳細聘任通告。

評審以 1)履歷分析，2)以中文(粵語和/或普通話)進行甄選面試及模擬教學 (包括兩部份: 理論課及實務技能教學)。

**Application:** Please refer to the detailed recruitment announcements at UTM website <http://www.utm.edu.mo/visitors/job-vacancies> or scan the QR code.

Application closes on 29 April 2025



**San Wui Commercial Society YMCA of Hong Kong Christian School**

**RECRUITMENT OF ASPIRING PRINCIPAL FOR SEPTEMBER 2025**

The San Wui Commercial Society YMCA of Hong Kong Christian School (SWYHKCS) fosters a caring community through its core principles – Christian Faith, Integrity, Respect, Learning and Service. The SWYHKCS offers a blended curriculum combining the British and Hong Kong systems, emphasising academic excellence in Chinese and Mathematics while promoting holistic growth through a diverse range of extra-curricular activities. This well-rounded approach equips students to thrive and develop as compassionate, capable global citizens.


We are looking for a dedicated and dynamic Deputy Principal, who is ready to be appointed as Principal within 2 years, with experience in leading and managing a multicultural school, and in possession of the following attributes:

- strong belief in the vision, mission and Christian values of the SWYHKCS;
- sound knowledge of school administration with at least 2-year prior experience working as Deputy Principal in primary schools in Hong Kong;
- strong leadership skills with a passion to put the school's vision, mission and values into action;
- excellent interpersonal and communication skills, and multicultural sensitivity;
- valid Certification for Principalship recognised by the Education Bureau, HKSAR (completed or in progress);
- excellent written and spoken English and, preferably, also in Chinese.

Interested parties should submit an application letter and a resume to the School Management Committee of San Wui Commercial Society YMCA of Hong Kong Christian School, YMCA of Hong Kong, 41 Salisbury Road, Tsim Sha Tsui, Kowloon, or email to [pswyhkcs.search@ymcahk.org.hk](mailto:pswyhkcs.search@ymcahk.org.hk) on or before **30th April, 2025** (post chopped date). The successful candidate is expected to assume duty no later than 18th August 2025.

All data collected will be used for recruitment purposes only and unsuccessful applications will be destroyed after six months. Applicants who have not been contacted by the end of mid-July 2025 may consider their applications unsuccessful.

*The YMCA of Hong Kong and the SWYHKCS support equal employment opportunities.*



Hong Kong Baptist University Affiliated School

Wong Kam Fai Secondary and Primary School

We invite **Visionary Educator** - with personal vision and values aligned with the School and a strong awareness of the educational context of Hong Kong and global trends and **Strategic planner** - methodical and effective in operational management of tasks, with skills and abilities to plan, develop and implement school policies, always strive for excellence to meet high quality and standard to apply for the following position:


**Associate Vice Principal**

The candidate will assist the Chief Principal and Divisional Principals in overseeing the school Academic and/or Student Development programmes/OLE or ECA of the Middle School to High School (Grade 5 to Grade 12).

- Have solid experience at learning and teaching and senior school management level, DSS experience will be an advantage/preferred
- Fond of reading, innovative, and capable of AI application
- Be a professional educationalist with vision, passion and interpersonal skills to lead and develop the school to its fullest potential
- Have excellent leadership with the ability to communicate clear school policy and direction
- Solid experience in the areas of guidance, diverse learning needs (including gifted education), student leadership, pastoral care, parent education and moral and civic education; and or
- Solid experience in school administration and management, including campus and resources management, daily operation, education regulation and guidance as well as the management of finance and procurement procedures

We offer attractive remuneration package including medical & life insurance, retirement benefits to the suitable candidate. Salaries will be commensurate with qualifications and experience. To apply, please submit a covering letter, together with a resume and an application form (downloadable at <http://www.hkbuas.edu.hk>), by email to [cp@hkbuas.edu.hk](mailto:cp@hkbuas.edu.hk) or by mail to the Chief Principal, HKBUS Wong Kam Fai Secondary and Primary School, 6 On Muk Lane, Shek Mun, Shatin, N.T.

(Personal data provided by job applicants will be used for recruitment purposes only.)



For details, please scan

**Jockey Club Ti-I College**

**Principal**  
(Commencing 1 September 2025)

We are an aided coeducational grammar school. We put equal emphasis on students' academic excellence and talent development in Physical Education / Visual Arts for achieving whole-person education. We also provide a dormitory for students who are interested or in need.

Applicants should possess the following credentials:

- Fully recognize and insist on implementing the school's vision and mission.
- Demonstrate passion, aspiration, professionalism, and excellent leadership abilities to lead the school towards continuous improvement and development.
- Currently serving as a secondary school principal / vice-principal, or have held the position of SGM for 3 years or more.
- Have extensive teaching and administrative experience in secondary schools with thorough awareness and understanding of Hong Kong's education system and development trends.
- Proficient abilities in biliteracy and trilingualism.
- Hold professional qualifications and related requirements recognized by the EDB of Hong Kong for serving as the principal of an aided secondary school. Priority will be given to candidates with Certification for Principalship. Applicants currently pursuing the Preparation for Principalship Course or undergoing the process of Certification for Principalship may also apply.

Interested applicants should submit an application letter in both Chinese and English, along with a detailed resume (including information of at least two referees). A short essay of no more than 2 A4 pages, outlining personal educational beliefs and leadership vision on school development, should also be attached. Applications should send email to **"Principal Selection Committee"** at email: [tl.principal.recruit@gmail.com](mailto:tl.principal.recruit@gmail.com) by **25 April 2025**.

Only shortlisted candidates will be invited for an interview. Information provided by applicants will be kept confidential and destroyed after the recruitment process is completed.

AISHK is seeking a dynamic professional to join the school's Library team.

**LIBRARY ASSISTANT**

Reporting to the Library and Information Services Co-ordinator, this role is critical in supporting curriculum needs. The Library Assistant will manage the Resource Centre, support students and staff, and contribute to improved educational outcomes through efficient library services.

Specific responsibilities include, but are not limited to:

- Provide front-line circulation desk services and resource management.
- Assist students and staff in locating and utilising library resources.
- Maintain library organisation and shelving standards.
- Support educational outcomes through effective library operations.



Australian International School Hong Kong

Please view the **Role Statement** for this position via the AISHK website: [aishk.edu.hk/work-at-aishk](http://aishk.edu.hk/work-at-aishk)

The School reserves the right to recruit at any stage during the selection process.

Ability to reside and work in Hong Kong essential

All personal data collected will be used for recruitment purposes only. School Registration No: ED1/21627/95

**APPLICATION DETAILS**



- 3A Norfolk Rd, Kowloon Tong, Hong Kong
- +852 2304 6078

[www.aishk.edu.hk](http://www.aishk.edu.hk)

Contract agreement dates will be confirmed with successful applicant

AISHK is seeking a dynamic professional to join the school's Facilities team.

**DIRECTOR OF FACILITIES**

Reporting to the Head of Finance and Operations, the Director of Facilities is crucial in maintaining our school's physical environment. This role requires strategic leadership to maintain a safe, efficient campus that supports our educational mission and meets all regulatory standards.

Specific responsibilities include, but are not limited to:

- Oversee comprehensive maintenance, cleaning, safety, and security operations.
- Manage a diverse team of maintenance, cleaning, and security staff.
- Ensure compliance with regulatory and safety standards.
- Develop and implement strategic facility management plans.



Australian International School Hong Kong

Please view the **Role Statement** for this position via the AISHK website: [aishk.edu.hk/work-at-aishk](http://aishk.edu.hk/work-at-aishk)

The School reserves the right to recruit at any stage during the selection process.

Ability to reside and work in Hong Kong essential

All personal data collected will be used for recruitment purposes only. School Registration No: ED1/21627/95

**APPLICATION DETAILS**



- 3A Norfolk Rd, Kowloon Tong, Hong Kong
- +852 2304 6078

[www.aishk.edu.hk](http://www.aishk.edu.hk)

Contract agreement dates will be confirmed with successful applicant

**Pui Kiu College**

We are currently hiring for the following positions for the academic year 2025-2026:

**English Teacher (Primary / Secondary School)**

- Applicants should have obtained a Bachelor's degree from a recognized university.
- Applicants should have a recognized teacher training qualification.
- Applicants should meet the Language Proficiency Requirement (LPR) for English.
- Applicants must have achieved a passing grade in the Basic Law and National Security Law Test (BLNST).

a) Interested applicants should submit their application and personal resume via email (Email: [recruit@puikiu.edu.hk](mailto:recruit@puikiu.edu.hk)).

i. Email subject format: Name + Graduated University with Bachelor's Degree + Primary/Secondary + Subject able to teach

b) The application materials should include (File format: PDF):

i. Cover letter

ii. Personal resume

iii. Any other supporting documents that the applicant believes should be submitted (consolidated into one file).

**TWGHs Tsoi Wing Sing Primary School**

**English teacher (APSM)**

Our school is an aided primary school under Tung Wah Group of Hospitals and is now looking for an English teacher (APSM).

**Requirements:**

(1) A recognized local first degree plus teacher training in primary education, or equivalent qualifications acceptable to the Permanent Secretary for Education;

(2) Initiatives in taking part in curriculum reforms, particularly in English Language teaching;

(3) EDB's Language Proficiency Requirement (LPR) fulfilled. Candidates with LPR Level 4 will be given priority;

(4) A strong interest in curriculum development is preferred;

(5) Basic Law and National Security Law Test (BLNST) requirement fulfilled.

**Salary:**

In accordance with the Code of Aid for Aided Schools.

Interested parties please send full resume to the principal at TWGHs Tsoi Wing Sing Primary School, 19 Pok Chuen Street, Shatin, N.T. Join us in fostering a love for learning!

(Personal data provided by job applicants will be used for recruitment purposes only.)

# Get ahead



Classified Post provides the latest industry news and a wide range of jobs to keep you on top



# BANKING BONANZA

Classified Post always delivers solid earning power jobs

Invest with us for blue chip appointments



EDUCATION




香港中文大學

The Chinese University of Hong Kong

Applications are invited for:-  
**Faculty of Social Science**  
**Research Fellow / Postdoctoral Fellow / Research Associate (carrying the job title of 'Impact Officer')**  
*(Ref: 250000MY) (Closing date: April 27, 2025)*  
Applicants should have (i) a doctoral degree in a social science discipline with eight years of post-qualification experience in Applied Social Science research (for Research Fellow); (ii) excellent English writing skills; (iii) proficiency in written Chinese; (iv) excellent qualitative and/or quantitative research skills; and (v) conscientiousness, agreeableness and openness are the desirable personality attributes for this position. Those with less experience may be considered for appointment as Research Associate / Postdoctoral Fellow.  
The appointee will work under the supervision of the Dean of Social Science or his delegate and be a part of the Research Support Team in the Faculty Office of the Faculty of Social Science.  
The appointee will contribute to the 2032 Research Assessment Exercise. He/she will be responsible for (a) communicating effectively and collegially with his/her supervisor, colleagues in the Faculty Research Team, heads and administrators of the Assessment Units, the impact case authors, and administrators of the relevant university units; and (b) coordinating the engagement of the Faculty with the society by collecting and disseminating some colleagues' relevant works to a wider audience.  
Appointment will initially be made on contract basis for two years, renewable subject to good performance and mutual agreement.

Application Procedure  
The University only accepts and considers applications submitted online for the post above via the CUHK career site. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



香港中文大學

The Chinese University of Hong Kong


Applications are invited for:

**Department of Psychiatry**  
**Project Co-ordinator II(s)** (Ref. 250000KU) (Closing date: April 25, 2025)  
We are looking for a dedicated Project Co-ordinator to support a community sleep project in the Department. The main responsibilities of the appointee will be overseeing the marketing and engagement strategies of the project, including social media exposure, community engagement, and advertising placement. This role is vital for enhancing our sleep health promotion initiatives.  
The appointee(s) will be responsible for (a) assisting the implementation of the project by managing the overall marketing and promotion directions; (b) developing and implementing marketing strategies to meet the project's objectives; (c) planning and implementing promotional strategies to acquire and retain service users, and cultivating awareness on sleep health in the community; (d) monitoring and evaluating on the effectiveness of marketing communications; (e) communicating with internal parties to align marketing directions with other components of the project, such as events, research, and services etc.; (f) managing external communication channels such as Facebook, Instagram, and email for general inquiries or collaboration opportunities; and (g) providing administrative support and assisting in daily operation of the sleep project.  
Applicants should have (a) a Bachelor's degree or above, preferably in Social Science, Public Health, Marketing, Management, Journalism, or related disciplines; (b) strong communication, co-ordination and organisational skills to collaborate with various teams and stakeholders; (c) creativity and the ability to formulate innovative marketing strategies; (d) proficiency in MS Excel, Word and design tools such as Illustrator, Photoshop, and CANVA; (e) an excellent command of written and spoken English and Chinese; (f) strong sense of responsibility and self-motivation; and (g) the ability to work independently with minimal supervision. Having work experience in advertising, brand strategy, or a digital marketing agency will be advantageous.  
Appointment will initially be made on a 1-year contract, renewable subject to good performance and mutual agreement. For more details, please visit <https://icsleepwell.cuhk.edu.hk/>.

Application Procedure  
The University only accepts and considers applications submitted online for the post above via the CUHK career site. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.

ENGINEERING & TECHNOLOGY

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Water Supplies Department

Contract No. 2/WSD/23

Improvement of Fresh Water Supply Systems in Sham Shui Po, Eastern, Central and Western Districts

The Hong Kong office of BINNIES (formerly known as BLACK & VEATCH) is now seeking applicants to fill the following site staff posts for Contract No. 2/WSD/23 – Improvement of Fresh Water Supply Systems in Sham Shui Po, Eastern, Central and Western Districts. The works mainly comprise (1) replacement and rehabilitation of about 8.5km long high priority fresh water mains in Sham Shui Po and Eastern Districts, and (2) associated works. The works had been commenced in June 2024 and will take about 55 months to complete.

**1. RESIDENT ENGINEER (Ref: BLA1/RE/157/2025)**  
Candidates should have  
(a) a Corporate Member of the Hong Kong Institution of Engineers or equivalent in an appropriate discipline with relevant experience in laying of water mains in both rural and urban areas, and experience in traffic management and traffic control for mainlaying works at locations with difficult traffic conditions; and  
(b) experience in construction of strainer chamber or other waterworks in Kowloon or Hong Kong Island; and  
(c) preferably academic qualification of Degree, Certificate or Diploma in occupational safety and health, or construction safety.

**2. RESIDENT WORKS SUPERVISOR I (Ref: BLA1/RWSI/158/2025)**  
Candidates should have  
(a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or  
(b) completed a recognized technician apprenticeship in an appropriate discipline; or  
(c) completed a recognized craft apprenticeship with 2 years' experience as a skilled worker in appropriate discipline; or  
(d) 5 years' experience as a skilled worker in appropriate discipline; and  
(e) at least 3 years' relevant post-qualification experience; or  
(f) at least 3 years' relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook including experience in laying of water mains in both rural and urban areas.

Remarks:  
Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of "Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects" (the RSS Management Handbook) from the webpage of the Development Bureau.

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for positions (2).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.


The incumbents of positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

Where a large number of candidates meet the specified entry requirements, we may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend a recruitment interview.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:  
**Human Resources Department**  
**Binnies Hong Kong Limited**  
**43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,**  
**KWUN TONG, HONG KONG**  
or via email: [careerhk.rss@binnies.com](mailto:careerhk.rss@binnies.com)  
Website: <https://binnies.com>

T: 2565 8822  
E: [classified@scmp.com](mailto:classified@scmp.com)  
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香港李寶椿聯合世界書院



LI PO CHUN


UNITED WORLD COLLEGE OF HONG KONG

Li Po Chun United World College of Hong Kong is part of the United World College movement ([www.uwc.org](http://www.uwc.org)). The College comprises 257 students from about 94 countries, the vast majority on scholarships. The College is residential. The major educational focus of the College is holistic and experiential education based on the IB Diploma with an extensive afternoon/evening activities & service programme.

The College is seeking to appoint the following full-time position:

**• IB Diploma Teacher of Biology**  
*(An ability to teach ESS and/or Marine Science an advantage but not a requirement)*  
**To commence August 2025**  
More details are available at: [www.lpcuwc.edu.hk](http://www.lpcuwc.edu.hk)  
**Email: [job@lpcuwc.edu.hk](mailto:job@lpcuwc.edu.hk)**

Personal data provided by job applicants will be used only for the purposes of recruitment at Li Po Chun United World College and will not be disclosed to any outside organisation.



Ying Wa College

was founded in 1818. The College is one of the leading English medium schools for boys with a rich history of over 200 years. We are committed to nurturing capable, independent and compassionate young gentlemen. We are now inviting applications for the following post:

**VICE PRINCIPAL (STUDENT DEVELOPMENT & SUPPORT)**


- Commitment to upholding the Vision, Mission and Values of the College
- Minimum 3 years of experience at the SGM rank or equivalent
- A strong passion for student growth and well-being
- Experience in working at DSS schools is an advantage
- Proven ability to lead, mentor, and collaborate with colleagues
- Excellent interpersonal and communication skills
- Having passed the Basic Law and National Security Law Test

Interested candidates should send an application letter along with the CV and the statement of educational philosophy and career aspirations for this position to [recruit@yingwa.edu.hk](mailto:recruit@yingwa.edu.hk). The application deadline is 16th April 2025.

AISHK is seeking a dynamic professional to join the school's Administrative team.

**PERSONAL ASSISTANT, PRIMARY OFFICE**  
Accountable to the Head of Primary, this role is essential in ensuring smooth administrative operations. The ideal candidate will be a detail-oriented professional who can effectively manage diverse tasks and provide exceptional support to our primary education team. Specific responsibilities include, but are not limited to:


- Provide accurate and courteous administrative support to the Primary School,
- Manage communications and enquiries with professionalism and efficiency,
- Coordinate administrative tasks for the Head of Primary,
- Maintain high standards of office operations and school policies.

Please view the **Role Statement** for this position via the AISHK website: [aishk.edu.hk/work-at-aishk](http://aishk.edu.hk/work-at-aishk)  
The School reserves the right to recruit at any stage during the selection process.  
Ability to reside and work in Hong Kong essential  
All personal data collected will be used for recruitment purposes only. School Registration No: ED1/21627/95  
**APPLICATION DETAILS**

- 3A Norfolk Rd, Kowloon Tong, Hong Kong
- +852 2304 6078

**www.aishk.edu.hk**


Contract/agreement dates will be confirmed with successful applicant.



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GENERAL

MAN HING HONG PROPERTIES COMPANY LIMITED

Head of Accounts and Finance Department

What you will do?

Primary function:

Supervise Accounts and Finance Department  
Prepare Financial Reports and Analysis  
Fulfil Company Secretarial Requirements under the relevant HKSAR legislation  
Liaison with external parties including bankers, vendors, auditors and other government officials, etc.

Specific responsibilities:

Finance

- Financial Planning and Business Advisory;
- Budgeting and Financial Controlling;
- Capital Investment and asset management;
- Inventory control;
- ERP system enhancement.

Accounts

- Check General Ledger, Account Receivable and Payable Vouchers;
- Check payment invoices, vouchers, cheques and authorize payments;
- Check daily cash flow report and Bank Report;
- Check finalized account of tenants and refund of deposit;
- Various auditing and supporting functions to our frontline business;
- Monitor fixed asset register, movement and physical Check on Inventory;
- Prepare financial Statement, Reports and Analysis;
- Review Delinquency Report and follow up with M/L Dept and Debt Collectors;
- Review and implement accounting policy and procedure;
- Liaise with Auditors, Bankers and Lawyers.

Company Secretary

- Supervise Company Secretarial Duties in order to comply with the requirements of the Companies and HKSAR legislation;
- Organize the AGM.

Payroll

- Check payroll and MPF

Who are we looking for?

- Bachelor's Degree or above in Accounting / Finance and / or relevant professional qualifications;
- Minimum 15 years' experience in finance and accounting;
- Detail-oriented, self-motivated, "can-do" attitude, working independently & well-organized;
- Be proactive and communicate effectively with different stakeholders especially with business management teams;
- Strong analytical, and problem solving skills;
- Extraordinary communication and presentation skill, with good command of English & Cantonese;
- Your will have an advantage if you have
  - Experience in property investors;
  - Experience with implementation ERP systems (JDE).

We offer attractive package and career prospect. Interested parties please send your detailed resume including current and expected salary to [hr.recruit@mhh.com.hk](mailto:hr.recruit@mhh.com.hk) or to the following address: 31/F, Man Yee Building, 68 Des Voeux Road Central, Hong Kong, addressed to the Head of Human Resources & Administration Department.

ASIA PACIFIC LOAN MARKET ASSOCIATION LIMITED

CHIEF EXECUTIVE OFFICER

Company Description:

The Asia Pacific Loan Market Association (APLMA), established in 1998, promotes growth, liquidity and best practices in the loan markets across the Asia Pacific region. The association has over 400 members, including banks, non-bank financial institutions, law firms, insurers, rating agencies, data and service providers. Through its various committees, the APLMA promotes standards on critical issues affecting the loan market, including green and sustainable finance, loan trading and risk-free reference rates.

As a professional, not-for-profit trade association funded by its members, APLMA is headquartered in Hong Kong, with branches in Australia and Singapore, as well as offshore committees in China, India, Malaysia, New Zealand and Taiwan.

Job Description:

This is a permanent position for a **Chief Executive Officer (CEO)** located in Hong Kong. The CEO will be responsible for the strategic development of the Association and acting as the primary contact between the board of directors and various stakeholders. The day-to-day tasks include strategic planning, overseeing financial activities, developing and implementing business plans, driving the membership growth initiatives and fostering relationships with key stakeholders and regulators throughout the Asia Pacific region. The CEO will also lead efforts to maintain and enhance industry standards on behalf of our members.

To provide executive leadership of the APLMA, specifically:

- To provide robust management, professional leadership and operational efficiency of the APLMA Secretariat
- Promote the strategic development of the Association and keep it in line with its peer group
- Lead the Association's external activities, including but not limited to, regulatory engagement, conferences, training, and external communications (including online media exposure)
- Keep the Board and the Executive Committee fully informed and engaged on Association matters
- Hire, manage and mentor the staff and ensure that the Secretariat is fulfilling its duties
- Acquire new members of the Association and ensure that membership numbers and revenues continue to grow
- Ensure that the Association remains financially robust

Interested individuals are encouraged to submit their CVs to [sophie.yu@aplma.com](mailto:sophie.yu@aplma.com) by 25 April 2025.

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LEISURE AND CULTURAL SERVICES DEPARTMENT

Laboratory Technician II  
(Civil Service Vacancy)

Salary: Master Pay Scale Point 8 (HK\$23,585 per month) to Master Pay Scale Point 21 (HK\$47,010 per month)

Closing Date for Application: 24 April 2025

Tel. Enquiry: 2601 8664

Please visit GovHK at <https://www.gov.hk>, Leisure and Cultural Services Department website at <https://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy

Project Manager (Applied Learning)  
(EDB/CDI/124/25)

Salary: \$82,330 per month (Gratuity: 10 %) (Contract Period: 2 years)

Closing Date for Application: 25 April 2025

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

香港房屋委員會  
Hong Kong Housing Authority

Term Structural Engineer

Monthly Salary: \$77,855 (plus 15% contract-end gratuity)

Closing Date for Application: 25 April 2025

Tel. Enquiry: 2761 6192

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2024)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<https://www.housingauthority.gov.hk/en/common/pdf/global-elements/forms/general-information/HD917.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

HEALTHCARE

香港浸信會醫院  
Hong Kong Baptist Hospital

Established in 1963, Hong Kong Baptist Hospital is a Christian and non-profit making private hospital dedicated to serving the public and striving to achieve our mission of “In the service of man, for the glory of God”. To cope with our continuing growth, we would like to invite high calibre candidates to join our Hospital.

Consultant in Clinical Oncology

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in Clinical Oncology
- Minimum 6 years of post graduation relevant clinical service
- Responsible to provide Clinical Oncology services in HKBH and the new East Kowloon Medical Centre (EKMC) at Ngau Tau Kok (Kwun Tong Business Area)
- Assist in planning and development of Clinical Oncology services in EKMC
- Fluency in Cantonese and English

Consultant in Emergency Medicine

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in Emergency Medicine
- Minimum 6 years of post graduation relevant clinical service
- Provide Out-Patient, In-Patient services and other clinical services as required
- Fluency in Cantonese and English

Manager (Quality & Safety)

- Degree holder in Nursing or Health Care Management equivalent; higher academic degree is desirable, preferably qualification in legal studies
- Registered Nurse (Nursing Council of Hong Kong) with valid practising certificate
- Minimum 8 years of relevant working experience in hospital with solid management experience; preferably with legal experience in healthcare sector
- Good experience in quality management with updated knowledge of regulatory and accreditation standards; experience in ACHS or other hospital accreditation will be an advantage
- In-charge of planning, implementation, coordination and monitor hospital-wide quality improvement programmes and clinical audit & research
- Responsible for promoting quality & safety culture within the hospital, and conduct investigation and root cause analysis of incidents
- Strong communication, attention to details, problem solving and analytical skills to organize and team work
- Proficiency in MS Office, Chinese word processing and data analysis
- Excellent command of written and spoken Chinese and English

浸信會東九龍醫療中心  
HKBH East Kowloon Medical Centre

Consultant in Respiratory Medicine (Part-time)

- Medical qualification registrable in Hong Kong
- Fellowship of the Hong Kong Academy of Medicine
- Specialist registration in Respiratory Medicine
- Minimum 6 years of post graduation relevant clinical service
- Responsible to provide Respiratory Medical services in the new East Kowloon Medical Centre (EKMC) at Ngau Tau Kok (Kwun Tong Business Area)
- Fluency in Cantonese and English

We offer attractive remuneration package and fringe benefits to the right candidates. Interested parties please apply with full resume and expected salary to **Human Resources Department, Hong Kong Baptist Hospital, 7/F, HKBH 105 Plaza, 105 Wai Yip Street, Kwun Tong, Kowloon**, by email to [hr@hkbbh.org.hk](mailto:hr@hkbbh.org.hk) or by fax to 2339 4575 **on or before 26 April 2025**.

The information provided will only be used for recruitment related purposes. All personal information on unsuccessful candidates will be destroyed within 6 months.

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香港房屋委員會  
Hong Kong Housing Authority

Term Assistant Clerk of Works

Monthly Salary: \$31,795 (plus 15% contract-end gratuity)

Closing Date for Application: 25 April 2025

Tel. Enquiry: 2761 6170

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2024)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority internet web site (<https://www.housingauthority.gov.hk/tc/common/pdf/global-elements/forms/general-information/HD917.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

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