

Recruitment Advertisement for Non-Civil Service Vacancy

Transport and Logistics Bureau

Head (Dedicated Team)

Salary: HK\$137,085 per month

Entry Requirements:

- (a) Possess a recognised bachelor’s degree from a Hong Kong university, or equivalent;
- (b) Have at least 10 years’ post-qualification full-time working experience in areas of business advisory, industry advocacy, industry marketing and promotion, of which at least 6 years out of the most recent 8 years at senior supervisory level or in a key decision-making position. Experience in relation to the port and maritime industry will be an advantage (Note);
- (c) Have strong leadership and supervision skills to drive team work;
- (d) Have good communication, presentation and interpersonal skills;
- (e) Have good analytical, judgement and project management skills;
- (f) Have good command of both written and spoken English and Chinese. Proficiency in Putonghua will be an advantage; and
- (g) Be proficient in computer knowledge and skills, including but not limited to MS Office and Chinese word processing.

Note: Candidate must list the nature and relevancy of the post-qualification experience in a separate curriculum vitae (CV).

Your application will NOT be considered if your qualifications do not fully meet any of the entry requirements (a) and (b) by the closing date for application.

Duties:

To provide professional and technical support and advice to the Bureau by performing the following duties-

- (a) being the Secretary for the Hong Kong Maritime and Port Development Board (the Board) to be formed by mid-2025;
- (b) leading the secretariat to provide secretariat support to the Board and its committees, and undertake all the research, analysis, and promotion work as steered by the Board;
- (c) communicating and working closely with the Board, the Bureau and other relevant government bureaux/departments to gauge and consolidate the industry’s views and recommendations and carry out research and analysis for policy proposals for promoting the sustainable development of the Hong Kong’s maritime industry taking into account the global development trend;
- (d) formulating and monitoring the implementation of strategic promotional plans as endorsed by the Board and its committees for showcasing the maritime strengths of Hong Kong to the Mainland and overseas markets, including but not limited to attending promotional events as speakers and organising promotional visits/events for the Board within or outside Hong Kong etc.;
- (e) outreach and networking with local, Mainland and international maritime companies and organisations to establish and/or deepen connections with them; and
- (f) other duties and responsibilities as assigned by supervisors.

(Note: May be required to work irregular hours having regard to operational needs and/or attend duty visits outside Hong Kong.)

Terms of Appointment:

Successful candidate will be appointed on non-civil service contract terms until March 2028.

Fringe Benefits:

An end-of-contract gratuity may be granted if the contract is satisfactorily completed with consistently high standard of performance and conduct. Such gratuity, plus any contribution to be made by the Government to a Mandatory Provident Fund (MPF) scheme in respect of the appointee as required by the MPF Schemes Ordinance, will be equivalent to 15% of the total basic salary drawn during the contract period. Rest days, statutory holidays (or substituted holidays), annual leave, maternity leave/paternity leave, sickness allowance, where appropriate, will be granted in accordance with the provisions of the Employment Ordinance.

General Notes:

- (a) The candidate must be a permanent resident of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Non-civil service vacancies are not posts on the civil service establishment. The candidate appointed is not on civil service terms of appointment and conditions of service. The candidate appointed is not a civil servant and will not be eligible for posting, promotion or transfer to any post in the Civil Service.
- (d) The pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) Where a large number of candidates meeting the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend selection interview.
- (f) It is the Government’s policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to any further shortlisting criteria. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet “Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities” which is available for reference on the Civil Service Bureau’s website at <https://www.csb.gov.hk> under “Administration of the Civil Service – Appointments”.
- (g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail together with their applications forms to the contact address stated below.

How to Apply:

Application forms [G.F. 340 (Rev. 7/2023)] are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau’s Internet Website (<http://www.csb.gov.hk>). The new version of application form for Government jobs G.F. 340 (Rev. 7/2023) has been in use with effect from 26 July 2023. Candidates who apply for Government jobs advertised on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form (G.F. 340 (Rev. 3/2013)), they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further.

Applicants are also required to write an essay of 450-500 words in English on “**The challenges to the sustainable development of Hong Kong’s maritime industry**” and an essay of 450-500 words in Chinese on “**香港海運港口發展局應如何鞏固香港作為國際航運中心的地位**”. Completed application form **together with a full curriculum vitae, copies of qualification and experience supporting documents, as well as the two essays in printed copies** should reach the contact address below on or before the closing date for application (the postmark date on the envelope will be regarded as the date of application). Please mark on the envelope “Application for Head (Dedicated Team)”.

Applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Applicants are encouraged to provide their email addresses on the application forms.

Online application can also be made through the Civil Service Bureau’s website (<https://www.csb.gov.hk>) on or before the application deadline. Applicants who apply online should submit the required documents and two essays mentioned above by email to recruitment-dedicatedteam@tlb.gov.hk or by post to the contact address below on or before the application deadline (the postmark date for all submissions should not be after 29 May 2025). Your online application number should be quoted in the email (if submitted by email) or on the envelope (if submitted by post) and on every page of the copies of required documents and the two essays.

Applications which are late, incomplete, without the required documents, or submitted by fax or e-mail will **not** be considered. Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from the closing date for applications, but this timing is subject to change without prior notification to applicants. Those who are not invited for interview and do not receive any response within two months of the close of the application may assume that their applications are unsuccessful.

Contact Address: The Transport and Logistics Bureau’s Drop-in Box No.1, 2nd Floor Entrance, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong

Enquiry Telephone: 3509 7205 or 3509 7207

Closing Date for Application: 29 May 2025



THE HONG KONG
POLYTECHNIC UNIVERSITY
香港理工大學



With over 85 years of rich heritage, **The Hong Kong Polytechnic University (PolyU)** has evolved alongside society and made pivotal contributions to the development of Hong Kong, the Nation and the world. The University pursues world-class excellence in education, research and knowledge transfer to nurture socially responsible leaders and professionals, as well as to drive impactful research and innovation. PolyU will strive to continually excel as an innovative world-class university that makes a positive impact on society, living up to the University’s motto: “To learn and to apply, for the benefit of mankind”.

Ranked among the top 100 universities globally by well-known ranking organisations such as Quacquarelli Symonds (QS), Times Higher Education (THE) and U.S. News & World Report, PolyU offers a wide range of world-class educational and research programmes in seven faculties and three independent schools. PolyU has furthermore achieved commendable results in the QS World University Rankings by Subject 2025 – it is ranked in the global top 30 for seven subjects, is first in Hong Kong for three subjects, and is in the global top 100 for 26 subjects.

The University is now inviting applications and nominations for the following post in the Department of Aeronautical and Aviation Engineering. Please visit the website at <https://www.polyu.edu.hk/aae/> for more information about the Department.

Head of Department of Aeronautical and Aviation Engineering

(Ref. 250507001-IE)

The successful candidate will be appointed Chair Professor/Professor normally on regular terms of appointment (equivalent to tenured professorship), commensurate with his/her qualifications and experience, and will hold a concurrent headship appointment. The concurrent headship appointment is normally for an aggregate period of six years in two three-year terms of office. The post specification can be obtained from https://jobs.polyu.edu.hk/deans_heads. Other suitable candidate(s) from the search, if deemed appropriate by the University, may be appointed Chair Professor/Professor if not Head of Department.

Conditions of Service

Terms of appointment and remuneration package are negotiable and highly competitive. For general information on terms and conditions for appointment of academic staff in the University, please visit the website at <https://www.polyu.edu.hk/hro/docdrive/careers/doc/Prof.pdf>.

Application and Nomination

The University invites applications and nominations for this appointment. Please submit an application through PolyU’s career website (https://jobs.polyu.edu.hk/deans_heads). Candidature may also be recommended by nominations via email to the Chairman of the Search Committee for recruitment of Head of Department of Aeronautical and Aviation Engineering at hsrcaae@polyu.edu.hk. **Consideration of applications and nominations will commence in late June 2025 until the position is filled.** General information about the University is available at <https://www.polyu.edu.hk> or from the Human Resources Office [Tel: (852) 2766 6562]. The University’s Personal Information Collection Statement for recruitment can be found at https://www.polyu.edu.hk/hro/careers/pics_for_recruitment.

PolyU is an equal opportunity employer, dedicated to fostering an environment that embraces diversity and demonstrates inclusion of people from all backgrounds, cultures, identities and experiences where all members of the University are treated with fairness, dignity and respect. To learn more about the University’s “Statement on Equal Opportunities, Diversity, and Inclusion”, please visit our website at https://www.polyu.edu.hk/hro/equal_opportunities_diversity_and_inclusion/.

www.polyu.edu.hk



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Mott MacDonald Hong Kong Limited

EDUCATION

GENERAL



香港中文大學

The Chinese University of Hong Kong

Applications are invited for:-

Information Technology Services Centre

Computer Officer I

(Ref: 250000T2) (Closing date: May 30, 2025)

Applicants should have (i) a Bachelor’s degree, preferably in Computer Science, Information Technology, or a related discipline; (ii) at least five years’ work experience (at supervisory level) in managing large-scale ERP system and web-application development projects; (iii) proven track record of excellent leading and project management skills for new project/enhancement initiatives and daily operation of existing service; (iv) exceptional organisational skills, and the ability to collaborate effectively with various stakeholders; (v) a quality conscious and innovative mindset, high self-motivation and effective communication skills; (vi) the ability to mentor junior staff and effectively motivate team members; (vii) good experience in vendor management; and (viii) an excellent command of both spoken and written English and Chinese. Preference will be given to those with work experience in the following software and platforms: PeopleSoft Campus Solution, PeopleSoft HCM, PeopleTools, Oracle Database, .Net framework, SQL Server, Visual Studio, AIX server and Windows Server.

The appointee will be assigned to the Administrative Systems Services and will lead a team to manage projects relating to administrative systems for the University.

Appointment will initially be made on contract basis for two years, renewable subject to mutual agreement and good performance.

[Those who have responded to the previous advertisements for the same post (Ref. 240002RN and 250000EA) need not re-apply.]

Application Procedure

The University only accepts and considers applications submitted online for the post above via the CUHK career site. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



YMCA of Hong Kong Christian College

港青基信書院

Vacancies for 2025

The YMCA of Hong Kong Christian College (YHKCC) is a Direct Subsidy Scheme Secondary School for students aged 11-18 years old. The College provides an international style education and offers both the Hong Kong and IGCSE/GCE A-level curricula. Students are educated in a multi-cultural environment based on strong Christian values. Approximately 60% of students and 40% of teachers are from international backgrounds.

The College is looking for applicants for the following positions:

TEACHING POSITIONS (For August 2025)

■ PHYSICS TEACHER

- Bachelor’s degree in Physics or relevant subject area
- PGDE or equivalent qualification
- Experience in teaching IGCSE and/or GCE A-Level Physics an advantage

■ MATHEMATICS TEACHER

- Bachelor’s degree in Mathematics or relevant subject area.
- PGDE or equivalent qualification.
- Experience in teaching HKDSE Mathematics Compulsory Part is essential.
- Experience in teaching HKDSE Mathematics Extended Part – Module 2 an advantage.

■ CHINESE TEACHER

- Bachelor’s degree in Chinese
- PGDE or equivalent qualification
- Putonghua Language Proficiency or equivalent qualification
- Experience in teaching HKDSE Chinese Language and Adapted Chinese an advantage

Applications are invited from caring, qualified and experienced teachers who are supportive of our vision, mission and Christian ethos. We are looking for good team players with a proven track record, a passion for developing their subject and a willingness to contribute promote Christian values in the school. All applicants for full-time teaching positions need to secure a pass in the Basic Law & National Security Test (BLNST) before a contract can be offered.

Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st May 2025**.

NON-TEACHING POSITIONS

■ MATHEMATICS & SCIENCE TEACHING ASSISTANT

- Bachelor’s degree in a relevant discipline
- PGDE or equivalent qualification is an advantage
- Experience of classroom teaching and/or supervision is an advantage

■ SCHOOL NURSE (Full-time or Part-time)

- Registered nurse in Hong Kong
- Relevant qualification and registered with the Nursing Council of Hong Kong
- Minimum 3 years experience specializing in pediatrics and adolescent health
- Fluent in English and Cantonese
- Experience of working in a school setting is an advantage

■ CAREERS & HIGHER EDUCATION ASSISTANT (For August 2025)

- Proficiency in paperwork and document handling in an educational setting.
- Organizational skills to help coordinate events, workshops and appointments.
- Ability to work well in a supportive role, assisting with operational tasks as needed.
- Respect for confidentiality and the ability to handle sensitive information with care.
- Creative design skills to assist in creating visually engaging social media material is an advantage.
- Knowledge of secondary school career guidance and higher education pathways is an advantage.

■ SEN ASSISTANT (For August 2025)

- Bachelor’s degree holder
- Good in both spoken and written English and Chinese
- Committed to assisting students to make positive progress in their learning
- Able to build professional caring relationships
- Experience in supporting students with specific learning difficulties is an advantage
- Assist with operational, logistical and administrative tasks related to special examination arrangements

Applications are invited from candidates who would like to make a difference in the educational sector and contribute to our mission. Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st May, 2025**.

Address : 2 Chung Yat Street, Tung Chung, Hong Kong

Email : info@yhkcc.edu.hk

Telephone : 2988 8123 Fax : 2988 2000

Website : www.yhkcc.edu.hk

Chan Sui Ki (La Salle) College

Applications are invited for the following post w.e.f. 16 August 2025:

Native-speaking English Teacher (NET)

Duties:

- teaches regular English classes and speaking lessons
- responsible for editing English materials
- experience in coaching debating and public speaking is definitely an advantage

Requirements:

- native-speaker of English or possess native-speaker English competence;
- possess a recognized bachelor's degree in English Language/ Literature/ Linguistics, preferably with TEFL/TESL or equivalent;
- possess a post-graduate diploma in education majoring in English or equivalent; and
- at least 1 year's post-graduate experience of teaching English at secondary level or above
- committed to providing an English rich environment both inside and outside classroom
- able to work collaboratively both within and outside the department

Please apply with full resume to The Principal, Chan Sui Ki (La Salle) College, 4 Sheung Wo Street, Homan tin, Kowloon or by e-mail to info@csksc.edu.hk

Pui Kiu College

We are currently hiring for the following positions for the academic year 2025-2026:

English Teacher (Primary / Secondary School)

- Applicants should have obtained a Bachelor’s degree from a recognized university.
- Applicants should have obtained a recognized teacher training qualification.
- Applicants should have obtained the Language Proficiency Requirement (LPR) for English.
- Applicants must have achieved a passing grade in the Basic Law and National Security Law Test (BLNST).

a) Interested applicants should submit their application and personal resume via email (Email: recruit@puikiu.edu.hk).

i. Email subject format: Name + Graduated University with Bachelor's Degree + Primary/ Secondary + Subject able to teach

b) The application materials should include (File format: PDF):

i. Cover letter

ii. Personal resume

iii. Other resume supporting documents that the individual believes should be submitted (consolidated into one file).

TWGHs Tsoi Wing Sing Primary School

English teacher (APSM)

Our school is an aided primary school under Tung Wah Group of Hospitals and is now looking for an English teacher (APSM).

Requirements:

(1) A recognized local first degree plus teacher training in primary education, or equivalent qualifications acceptable to the Permanent Secretary for Education;

(2) Initiatives in taking part in curriculum reforms, particularly in English Language teaching;

(3) EDB’s Language Proficiency Requirement (LPR) fulfilled. Candidates with LPR Level 4 will be given priority;

(4) A strong interest in curriculum development is preferred;

(5) Basic Law and National Security Law Test (BLNST) requirement fulfilled.

Salary:

In accordance with the Code of Aid for Aided Schools.

Interested parties please send full resume to the principal at TWGHs Tsoi Wing Sing Primary School, 19 Pok Chuen Street, Shatin, N.T. Join us in fostering a love for learning!

(Personal data provided by job applicants will be used for recruitment purposes only.)

Heep Yunn School

An EMI DSS secondary school invites applications for the following post:

Part-time Assistant Accounting Officer

Responsibilities

- Assist the CFO on daily operations and manage the daily accounting work processes and internal controls;
- Prepare accounting and financial analyses, reports, vouchers and ad hoc tasks assigned.

Requirements:

- Bachelor Degree in Accounting or related disciplines;
- Minimum 6 years or above relevant accounting experience;
- With analytical skill, hands-on, independent and detail-oriented;
- Ability to perform multi-tasks and work under pressure;
- Proficiency in PC, MS Office & MYOB applications;
- Immediate available is highly preferred.

Salary will be determined according to qualifications and experience.

Interested parties please send your resume, current and expected salary to hys-mai@hys.edu.hk.

Personal data will be treated in strict confidence and used for recruitment purpose only.

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readers are confident, competent and career-oriented

T : 2565 8822 E : classified@scmp.com

Classified Post



ATAL ENGINEERING GROUP

ATAL is a leading provider of electrical and mechanical (“E&M”) engineering solutions and information and communications technology (“ICT”) services for smart cities, with headquarters in Hong Kong, and operations in Macau, Mainland China, the United States and the United Kingdom. Serving a wide spectrum of customers from public and private sectors, ATAL provides multi-disciplinary and comprehensive E&M engineering and technology services in four major segments, including Building Services, Environmental Engineering, Lifts & Escalators and Information, Communications & Building Technologies.

General Manager, Marketing and Business Development (Overseas)

This senior position will focus on securing new opportunities for E&M construction and engineering services, particularly in data centres, in Malaysia and other key APEC countries. Applicants should possess a professional qualification and have over ten years’ experience in E&M engineering for data centres and other E&M technology to drive business development in different markets.

Senior Project Managers / Project Managers/Assistant Project Managers Engineers at all levels (Electrical / HVAC / P&D / Fire)



ANLEV ELEVATOR GROUP

Anlev is a leading manufacturer of lifts and escalators with operations in Hong Kong, Mainland China, Europe and the Americas.

Director of Marketing and Sales (resident in the UK)

Reporting to the Board through the Chief Executive, this senior appointment is to lead the marketing and sales operation in the United Kingdom, which is also the base for Europe and Middle East.

Applicants should possess a professional qualification and have over ten years’ experience in marketing and management in the elevator or similar industry related to building, construction and infrastructure. While leading a marketing/sales team, the applicant is expected to be hands-on in building relationships with architects, consulting engineers, contractors and real estate developers for growth of the business.

Sales & Marketing Executive for Overseas (Lifts & Escalators)

We offer attractive remuneration package. Interested parties, please send full resume with expected salary and availability to email at career@atal.com

For more details, visit <https://www.atal.com>

Personal data collected will be used for recruitment-related purposes only.



香港投資管理有限公司

Hong Kong Investment Corporation Limited

The Hong Kong Investment Corporation Limited (“HKIC”) is dedicated to contributing to the future development of Hong Kong by identifying investment opportunities and strategically promoting the development of target industries, so as to enhance the long-term competitiveness and economic vitality of Hong Kong while generating investment return. It is wholly owned by the HKSAR Government, and consolidates the management of the investment activities of the Hong Kong Growth Portfolio, Greater Bay Area Investment Fund, Strategic Tech Fund, and the Co-Investment Fund. More information about the HKIC can be found at <https://www.hkic.org.hk>.

There is now an excellent opportunity for eligible candidates to join the HKIC team with details shown below:

Officer (Corporate Affairs)

Key Responsibilities:

- Assist in the planning, coordination and implementation of events, projects and other corporate initiatives
- Collaborate with internal and external stakeholders to develop and execute project plans
- Track, monitor and report project progress on a timely basis
- Provide support for matters such as office operations, budget preparation, procurement and general enquiries
- Prepare reports and presentations
- Perform other assigned duties as required

Requirements:

- University degree with good academic results
- At least 3 years of solid work experience in project management, marketing and/or business development
- Good understanding of the Basic Law of the HKSAR
- Committed to contributing to the future development of Hong Kong and achieving the HKIC’s objectives
- Strong sense of integrity and professional ethics
- Detail-minded and self-motivated with strong organisational skills
- Good communication and interpersonal skills
- Strong analytical and problem-solving skills
- Proficiency in written and spoken Chinese and English
- Willingness to work outside normal office hours as and when required

Closing Time for Application: 5:00 p.m., 16 May 2025

For the application method, please visit our website at <https://www.hkic.org.hk/careers> for more details.

T : 2565 8822

E : classified@scmp.com

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GENERAL

#1

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 **香港投資管理有限公司**
Hong Kong Investment Corporation Limited

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There is now an excellent opportunity for eligible candidates to join the HKIC team with details shown below:

Associate Director (Investment)

Key Responsibilities:


- Work in the Investment Team and report to Director (Investment)
- Carry out investment-related activities including deal sourcing and evaluation, investment execution, post-deal monitoring, exit and other follow-up work
- Conduct global, regional, and local economic and financial research for investment landscape analysis and benchmarking
- Provide assistance and guidance to junior colleagues
- Develop and maintain constructive relationship with counterparts
- Perform other assigned duties as required

Requirements:

- University degree with good academic results in business, finance, economics or related fields
- At least 6 years of relevant experience preferably in private equity. Work experience in reputable institutional investors is a plus
- Knowledge of buyout, venture capital and credit investments, thematic investing (e.g. healthcare and technology) and mode of investment (e.g. fund, fund-of-funds and separate account) in private equity is preferred
- Experience in direct investment and knowledge in financial modeling are preferred
- Good understanding of the Basic Law of the HKSAR
- Committed to contributing to the future development of Hong Kong and achieving the HKIC’s objectives
- Strong sense of integrity and professional ethics
- Good team player
- Strong analytical mindset, logical and creative
- Willing to take on new challenges and share ideas
- Attention to details
- Fluency in English and Putonghua

Closing Time for Application: **5:00 p.m., 23 May 2025**

For the application method, please visit our website at <https://www.hkic.org.hk/careers> for more details.

 **DEPARTMENT OF JUSTICE**
CIVIL DIVISION
(NON-CIVIL SERVICE VACANCIES)

Post (1) Temporary Senior Government Counsel
(Salary: HK\$127,700 per month)

Post (2) Temporary Government Counsel
(Salary: HK\$77,855 per month)

Closing Date for Application :
15 May 2025 at [6:00 p.m.] Hong Kong Time.

Tel. Enquiry: 3918 4450

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.

EDUCATION BUREAU
Non-Civil Service Vacancy
Curriculum Officer
(Gifted Education / Science)
(EDB/EI/137/25)

Salary: \$82,330 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 16 May 2025

Tel. Enquiry: 3698 3471

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU
Non-Civil Service Vacancy
Project Officer I
(Biliteracy and Trilingualism)
(EDB/EI/142/25)

Salary: \$73,318 per month (Contract Period: 9 months)

Closing Date for Application: 23 May 2025

Tel. Enquiry: 3527 0176

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.


EDUCATION BUREAU
Non-Civil Service Vacancy
Part-time Project Manager
(Coding Education)
(EDB/CSD/143/25)

Salary: \$485 per hour (Contract Period: 1 year)
(Required to work around 17 hours per week)

Closing Date for Application: 23 May 2025

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

 **香港房屋委員會**
Hong Kong Housing Authority

Estate Surveying Graduate
(Temporary Training Vacancy)


Training Honorarium: \$24,800 per month

Closing Date for Application: 23 May 2025

Tel. Enquiry: 2761 7627

Please visit the Hong Kong Housing Authority website at <http://www.housingauthority.gov.hk> for information about the post.

ENGINEERING & TECHNOLOGY

 **binnies**
Enhancing lives, communities and the environment

Water Supplies Department
Contract No. 3/WSD/20
Reclaimed Water Supply to Sheung Shui and Fanling

The Hong Kong office of BINNIES is now seeking applicants to fill the following site staff post for construction of the Contract No. 3/WSD/20. The works mainly comprise construction of Shek Wu Hui Water Reclamation Plant and laying of water mains of diameters ranging from 150 millimetres to 600 millimetres with an approximate total length of 25.3 kilometres. The work has been commenced in July 2021 for completion in phases by the first quarter of 2026.

1. RESIDENT ASSISTANT INSPECTOR OF WORKS (CIVIL)
[Secondment to NTE/WSD]
(Ref: WRP/RAIOW(C)[Secondment to NTE/WSD]/205/2025)

Candidates should have:

(a) a Diploma or Higher Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline, preferable in Building Studies or Plumbing Engineering and

(b) have at least 3 years’ relevant post-qualification experience, preferable in Building Studies or Plumbing Engineering; or

(c) have at least 5 years’ relevant experience including 1 year’s relevant experience as Resident Works Supervisor or equivalent in appropriate discipline, preferable in Building Studies or Plumbing Engineering, in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook; or

(d) have at least 3 years’ relevant experience including 1 year’s relevant experience as Resident Works Supervisor I or equivalent in appropriate discipline, preferable in Building Studies or Plumbing Engineering, in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

(e) Preference will be made to candidates with experience in liaison with management office and knowledgeable in Plumbing service in buildings.

2. RESIDENT WORKS SUPERVISOR I (CIVIL)
(Ref: WRP/RWSI(C)/206/2025)

Candidates should have:

(a) a Certificate from CIC/HKIC/IVE/TI/TC/Poly or equivalent in an appropriate discipline; or

(b) successfully completed a recognized technician apprenticeship in an appropriate discipline; or

(c) successfully completed a recognized craft apprenticeship with 2 years’ experience as a skilled worker in appropriate discipline; or

(d) at least 5 years’ experience as a skilled worker in appropriate discipline; and

(e) at least 3 years’ relevant post-qualification experience; or

(f) at least 3 years’ relevant experience as Resident Works Supervisor II or equivalent in public works projects or recognized projects listed in Section 4.5.2 of the RSS Management Handbook.

Remarks:
Applicants may also consider to refer to the other requirements of the above post(s) stipulated in Appendix 7.4 of “Management Handbook for Direct Employment of Resident Site Staff by Consultants for Public Works Projects” (RSS Management Handbook) from the webpage of the Development Bureau.

The possession of Level 2 or above in Chinese Language and English Language in Hong Kong Diploma of Secondary Education Examination / Hong Kong Certificate of Education Examination, or equivalent is required for positions (1).

The possession of a level of proficiency in Chinese and English Languages equivalent to Secondary 3 standard or above is required for position (2).

The possession of a Construction Industry Safety Training Certificate or equivalent certification is required for the above positions.

The incumbents of the positions will be required to work irregular hours, overtime and shifts (including Saturdays, Sundays and public holidays) and to carry out supervision duties in Mainland China or overseas if necessary.

We offer salary and benefits in accordance with the conditions of employment promulgated by the Government of the Hong Kong Special Administrative Region at the time of employment. Personal information contained in applications received will be used for employment-related purposes, and details of suitable candidates will be referred to the relevant Government Department for consideration. A copy of our Personal Information Collection Statement Pertaining to Recruitment will be supplied upon written request. Please send full resume stating earliest availability, present salary, contact telephone number and our reference code, and copies of qualification certificates and employment references to:


Human Resources Department
Binnies Hong Kong Limited
43/F, AIA KOWLOON TOWER, 100 HOW MING STREET,
KWUN TONG, HONG KONG
or via email: careerhk.rss@binnies.com
Website: <https://binnies.com>

#1

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GOVERNMENT APPOINTMENTS

Recruitment Advertisement for Non-Civil Service Vacancy

Transport and Logistics Bureau

Manager (Dedicated Team)

Salary: HK\$64,780 per month

Entry Requirements:

(a) Possess a recognised bachelor's degree from a Hong Kong university, or equivalent;

(b) Have at least 5 years' post-qualification full-time working experience in the areas of industry research, industry promotion, and/or public relations, of which at least 2 years out of the most recent 3 years in supporting senior executive in the aforementioned work areas. Experience in relation to the port and maritime industry will be an advantage (Note 1);

(c) Meet the language proficiency requirements of Level 2 results in two language papers (Use of Chinese ("UC") and Use of English ("UE") in the Common Recruitment Examination ("CRE") (or equivalent results) (Note 2)

(d) Have good communication, presentation and interpersonal skills;

(e) Have good analytical, judgement and project management skills;

(f) Have good command of both written and spoken English and Chinese. Proficiency in Putonghua will be an advantage; and

(g) Be proficient in computer knowledge and skills, including but not limited to MS Office and Chinese word processing.

Note 1: Candidate must list the nature and relevancy of the post-qualification experience in a separate curriculum vitae (CV).

Note 2: For appointment purpose, Level 5 or above in English Language of the Hong Kong Diploma of Secondary Education Examination ("HKDSEE"); or Grade C or above in Use of English of the Hong Kong Advanced Level Examination ("HKALE"); or Grade C or above in English Language of the General Certificate of Education (Advanced Level) ("GCE A Level"), are accepted as equivalent to Level 2 in the UE paper of the CRE. Level 5 or above in Chinese Language of the HKDSEE; or Grade C or above in Chinese Language and Culture or Chinese Language and Literature of the HKALE, are accepted as equivalent to Level 2 in the UC paper of the CRE.

An overall band of 6.5 or above with no subtest score below band 6 obtained in the same sitting in the Academic Module of the International English Language Testing System ("IELTS") within the two-year validity period of the test result is accepted as equivalent to Level 2 in the UE paper of the CRE. The IELTS test result must be valid on any date during the application period.

Your application will NOT be considered if your qualifications do not fully meet any of the entry requirements (a), (b) and (c) by the closing date for application.

Duties:

To provide professional and technical support and advice to the Bureau by performing the following duties-

(a) assisting the Head (Dedicated Team) to provide support to the work of Hong Kong Maritime and Port Development Board (the Board) to be formed by mid-2025;

(b) providing secretariat support to the committee(s) under the Board;

(c) assisting in conducting research and analysis on issues related to the development of the Hong Kong port and maritime industry and/or implementation of promotion work for showcasing Hong Kong's maritime strengths as steered by the Board and its committees;

(d) conducting outreaching work for maintaining close liaison with different sectors of Hong Kong's port and maritime industry, related stakeholders in the Mainland and overseas, international maritime organisations, and providing necessary facilitation to these entities to attract their presence in Hong Kong; and

(e) other duties and responsibilities as assigned by supervisors.

(Note: May be required to work irregular hours having regard to operational needs and/or attend duty visits outside Hong Kong.)

Terms of Appointment:

Successful candidate will be appointed on non-civil service contract terms until March 2028.

Fringe Benefits:

An end-of-contract gratuity may be granted if the contract is satisfactorily completed with consistently high standard of performance and conduct. Such gratuity, plus any contribution to be made by the Government to a Mandatory Provident Fund (MPF) scheme in respect of the appointee as required by the MPF Schemes Ordinance, will be equivalent to 15% of the total basic salary drawn during the contract period. Rest days, statutory holidays (or substituted holidays), annual leave, maternity leave/paternity leave, sickness allowance, where appropriate, will be granted in accordance with the provisions of the Employment Ordinance.

General Notes:

(a) The candidate must be a permanent resident of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(c) Non-civil service vacancies are not posts on the civil service establishment. The candidate appointed is not on civil service terms of appointment and conditions of service. The candidate appointed is not a civil servant and will not be eligible for posting, promotion or transfer to any post in the Civil Service.

(d) The pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(e) Where a large number of candidates meeting the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend selection interview.

(f) It is the Government's policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to any further shortlisting criteria. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <https://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".

(g) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail together with their applications forms to the contact address stated below.

How to Apply:

Application forms [G.F. 340 (Rev. 7/2023)] are obtainable from any Public Enquiry Service Centres of District Offices, Home Affairs Department or any Job Centre of the Employment Services Division, Labour Department. The said form can also be downloaded from the Civil Service Bureau's Internet Website (<http://www.csb.gov.hk>). The new version of application form for Government jobs G.F. 340 (Rev. 7/2023) has been in use with effect from 26 July 2023. Candidates who apply for Government jobs advertised on or after 26 July 2023 should use the new G.F. 340 (Rev. 7/2023). If candidates submit the old version form (G.F. 340 (Rev. 3/2013)), they will be required to fill in the new G.F. 340 (Rev. 7/2023) afresh and submit it within seven days upon request. If candidates fail to submit the new G.F. 340 (Rev. 7/2023) within the stipulated deadline, their applications will not be processed further.

Applicants are also required to write an essay of 450-500 words in English on "The ways to attract more international maritime companies/organisations to stage large-scale maritime events in Hong Kong" and an essay of 450-500 words in Chinese on "有效宣傳香港航運港口業的措施". Completed application form together with a full curriculum vitae, copies of qualification and experience supporting documents, as well as the two essays in printed copies should reach the contact address below on or before the closing date for application (the postmark date on the envelope will be regarded as the date of application). Please mark on the envelope "Application for Manager (Dedicated Team)".

Applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Applicants are encouraged to provide their email addresses on the application forms.

Online application can also be made through the Civil Service Bureau's website (<https://www.csb.gov.hk>) on or before the application deadline. Applicants who apply online should submit the required documents and two essays mentioned above by email to recruitment-dedicatedteam@tlb.gov.hk or by post to the contact address below on or before the application deadline (the postmark date for all submissions should not be after 29 May 2025). Your online application number should be quoted in the email (if submitted by email) or on the envelope (if submitted by post) and on every page of the copies of required documents and the two essays.

Applications which are late, incomplete, without the required documents, or submitted by fax or e-mail will not be considered. Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from the closing date for applications, but this timing is subject to change without prior notification to applicants. Those who are not invited for interview and do not receive any response within two months of the close of the application may assume that their applications are unsuccessful.

Contact Address:

The Transport and Logistics Bureau's Drop-in Box No.1, 2nd Floor Entrance, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong

Enquiry Telephone:

3509 7205 or 3509 7207

Closing Date for Application:

29 May 2025

Recruitment Advertisement for Non-Civil Service Vacancy

Transport and Logistics Bureau

Deputy Head (Dedicated Team)

Salary: HK\$82,330 per month

Entry Requirements:

(a) Possess a recognised bachelor's degree from a Hong Kong university, or equivalent;

(b) Have at least 6 years' post-qualification full-time working experience in the areas of industry research, industry analysis, business development, industry marketing and promotion, event management and/or corporate and public relations, with at least 4 years at supervisory level or in a key administrative position. Experience in relation to the port and maritime industry will be an advantage (Note);

(c) Have good communication, presentation and interpersonal skills;

(d) Have good analytical, judgement and project management skills;

(e) Have good command of both written and spoken English and Chinese. Proficiency in Putonghua will be an advantage; and

(f) Be proficient in computer knowledge and skills, including but not limited to MS Office and Chinese word processing.

Note: Candidate must list the nature and relevancy of the post-qualification experience in a separate curriculum vitae (CV).

Your application will NOT be considered if your qualifications do not fully meet any of the entry requirements (a) and (b) by the closing date for application.

Duties:

To provide professional and technical support and advice to the Bureau by performing the following duties-

(a) being the deputy to the Head (Dedicated Team) who serves as the Secretary for the Hong Kong Maritime and Port Development Board (the Board) to be formed by mid-2025;

(b) providing secretariat support to the committee(s) under the Board;

(c) conducting research and analysis on issues related to the development of the Hong Kong port and maritime industry and/or promotion work for showcasing Hong Kong's maritime strengths as steered by the Board and its committees;

(d) conducting outreaching work for maintaining close communication and collaboration with different sectors of Hong Kong's port and maritime industry, related stakeholders in the Mainland and overseas, international maritime organisations, and carrying out industry engagement to collect relevant stakeholders' views and intelligences on market developments as well as communicating the Government's policies to the industry as and when required; and

(e) other duties and responsibilities as assigned by supervisors.

(Note: May be required to work irregular hours having regard to operational needs and/or attend duty visits outside Hong Kong.)

Terms of Appointment:

Successful candidate will be appointed on non-civil service contract terms until March 2028.

Fringe Benefits:

An end-of-contract gratuity may be granted if the contract is satisfactorily completed with consistently high standard of performance and conduct. Such gratuity, plus any contribution to be made by the Government to a Mandatory Provident Fund (MPF) scheme in respect of the appointee as required by the MPF Schemes Ordinance, will be equivalent to 15% of the total basic salary drawn during the contract period. Rest days, statutory holidays (or substituted holidays), annual leave, maternity leave/paternity leave, sickness allowance, where appropriate, will be granted in accordance with the provisions of the Employment Ordinance.

General Notes:

(a) The candidate must be a permanent resident of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.

(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

(c) Non-civil service vacancies are not posts on the civil service establishment. The candidate appointed is not on civil service terms of appointment and conditions of service. The candidate appointed is not a civil servant and will not be eligible for posting, promotion or transfer to any post in the Civil Service.

(d) The pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.

(e) Where a large number of candidates meeting the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend selection interview.

(f) It is the Government's policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to any further shortlisting criteria. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities" which is available for reference on the Civil Service Bureau's website at <https://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".

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Applicants are also required to write an essay of 450-500 words in English on "The ways to enhance the research capacities of the Hong Kong Maritime and Port Development Board" and an essay of 450-500 words in Chinese on "香港海運港口發展局應如何加強與業界溝通，共同促進香港航運業可持續發展". Completed application form together with a full curriculum vitae, copies of qualification and experience supporting documents, as well as the two essays in printed copies should reach the contact address below on or before the closing date for application (the postmark date on the envelope will be regarded as the date of application). Please mark on the envelope "Application for Deputy Head (Dedicated Team)".

Applicants should ensure that the correct address is clearly printed or written on the envelope and sufficient postage is affixed before posting so as to avoid unsuccessful delivery of application. Applicants are encouraged to provide their email addresses on the application forms.

Online application can also be made through the Civil Service Bureau's website (<https://www.csb.gov.hk>) on or before the application deadline. Applicants who apply online should submit the required documents and two essays mentioned above by email to recruitment-dedicatedteam@tlb.gov.hk or by post to the contact address below on or before the application deadline (the postmark date for all submissions should not be after 29 May 2025). Your online application number should be quoted in the email (if submitted by email) or on the envelope (if submitted by post) and on every page of the copies of required documents and the two essays.

Applications which are late, incomplete, without the required documents, or submitted by fax or e-mail will not be considered. Candidates who are selected for interview will normally receive an invitation in about six to eight weeks from the closing date for applications, but this timing is subject to change without prior notification to applicants. Those who are not invited for interview and do not receive any response within two months of the close of the application may assume that their applications are unsuccessful.

Contact Address:

The Transport and Logistics Bureau's Drop-in Box No.1, 2nd Floor Entrance, East Wing, Central Government Offices, 2 Tim Mei Avenue, Tamar, Hong Kong

Enquiry Telephone:

3509 7205 or 3509 7207

Closing Date for Application:

29 May 2025

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