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Ove Arup & Partners Hong Kong Limited



**MOTT
MACDONALD**
Mott MacDonald Hong Kong Limited

The leading international consulting engineering companies have been appointed by the Highways Department as the Consultants for **Agreement No. CE43/2010 (HY) – Central Kowloon Route – Design and Construction Assignment**.

Central Kowloon Route (CKR) is a 4.7 km long dual 3-lane trunk road in Central Kowloon linking Yau Ma Tei Interchange in West Kowloon with the road network on Kai Tak Development and Kowloon Bay in East Kowloon. The works in this project has commenced in stages, and the main construction works are anticipated to be completed in 2025.

We now invite applications for the following Resident Site Staff positions which will be filled gradually in this project. The incumbents may be required to work irregular hours, overtime, at night and on shifts including Saturdays, Sundays and public holidays and to carry out supervision outside Hong Kong when required.

Candidate who has been invited for Resident Site Staff interview after 28 January 2025 do not need to apply for the same rank.

SENIOR RESIDENT ENGINEER(Civil) (Job Number: 9657)

Qualifications & Experience required

- Corporate Membership of the Hong Kong Institution of Engineers in an appropriate discipline elected after 5 December 1975, or equivalent; AND
- At least 5 years of relevant post-qualification experience

All of the above technical ranks should have met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the HKDSEE or HKCEE, or equivalent.

Appointment will be made on contract term with Ove Arup & Partners Hong Kong Limited or Mott MacDonald Hong Kong Limited in accordance with the prevailing government's terms and conditions.

For interested applicants, please apply online via our career website at <https://www.mottmac.com/en/careers/explore-our-careers/?take=12>, and search above Job Numbers on or before **22 August 2025**.

Personal data collected will be used for recruitment purpose only.

Candidates who are selected for interview will normally receive an invitation within eight weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful.

Financial Secretary’s Office
Office for Attracting Strategic Enterprises
(Non-Civil Service Vacancy)

Deputy Chief Manager (Fintech)

Salary: HK\$93,255 per month

Closing Date for Application : 28 August 2025

Tel. Enquiry : 3870 2401

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



DEPARTMENT OF JUSTICE
INTERNATIONAL LAW DIVISION
(NON-CIVIL SERVICE VACANCIES)

Post: Temporary Government Counsel
(Salary: HK\$77,855 per month)

Closing Date for Application :
21 August 2025 at 6:00 p.m. Hong Kong Time.

Tel. Enquiry: 3918 4769

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.



香港科技大學
THE HONG KONG UNIVERSITY OF
SCIENCE AND TECHNOLOGY



Internal Audit Office

Senior Internal Audit Manager (Job ID: 10873)

Job Posting Details
The Senior Internal Audit Manager reports to the Director of Internal Audit. He/she is the second in command at HKUST’s Internal Audit Office and is mainly responsible for leading the Internal Audit Managers and/or Officers in the execution of financial, compliance, operational, or efficiency audits and related internal controls to assess their adequacy and effectiveness as well as to offer enhancement opportunities whenever applicable. The appointee will occasionally work with the engaged external auditing firm on co-sourced audit.

Key Responsibilities

1. Plan and lead the execution of audits to effectively deliver value-added recommendations to management and audit clients that enable positive changes at HKUST;
2. Deliver quality outcomes with a concise and comprehensive audit report within the approved timeline for each audit;
3. Using suitable audit tools and methodologies to achieve overall audit effectiveness;
4. Supervise audit team members by providing them with timely and constructive coaching; and
5. Conduct ad-hoc assignments from the Director of Internal Audit whenever necessary.

Desired Competencies and Attributes

- a. Effective oral and written communication skills in English.
- b. Strong interpersonal skills with an open mind and positive attitude.
- c. High integrity in accordance with the Internal Auditors' professional standards;
- d. Confidence and resilience in dealing with audit difficulties to achieve a win-win outcome.
- e. Able to see a big picture from fragmented data from different sources to crystallize each audit observation without omitting essential details for clear substantiation of the identified points.
- f. Ability to concurrently lead and drive two or three audits at different working stages.
- g. Willingness to reach out and network with HKUST staff to develop the institutional knowledge and gain insight into various operations at the University;
- h. Proficient in MS Office (Word, Excel, PowerPoint), Outlook, Visio, and other auditing tools.

Applicants should have a degree preferably in business, accounting, finance or information systems management with at least 10 years working experience in internal audit. Certified Internal Auditor and Certified Public Accountant designations or equivalent professional certifications is preferable. Experience with big-4 professional auditing firms with working experience at the UGC-funded universities is also preferable.

Candidates from other related fields who demonstrate strong competencies may also be considered. (Duration: 2 years, renewable)

Starting salary will be commensurate with qualifications and experience. Fringe benefits including annual leave, medical and dental benefits will be provided. Housing benefits will also be provided where applicable. A gratuity will be payable upon successful completion of contract.

Application Procedure
In support of a green work environment, we accept applications submitted online only. To apply, please complete an online application form through the HKUST Careers website (<https://hkustcareers.ust.hk>) and return it online to the Human Resources Office on or before **Wednesday, 20 August 2025**. Applicants will receive an acknowledgement by email upon successful submission. We thank applicants for their interest, but advise that only shortlisted candidates will be notified of the result of the application.

(Information provided by applicants will be used for recruitment and other employment-related purposes. Applicants should read the Personal Information Collection Statement (<https://hro.hkust.edu.hk/rcpics>) before submission of application.)

HKUST is an equal opportunities employer and is committed to our core values of inclusiveness, diversity, and respect.

SOCIAL WORKERS REGISTRATION BOARD

Applications are invited from suitable candidates for the post of:

REGISTRAR

who shall possess:

- A bachelor degree (or above) conferred by a recognized university in Hong Kong or equivalent;
- At least 15 years post-degree working experience, with exposure in statutory organizations dealing with registration and complaints a definite advantage;
- Excellent command of both Chinese and English, as well as good computer literacy.


The main duties of the Registrar include performing all statutory duties as prescribed in the Social Workers Registration Ordinance, assisting the Board in performing its functions, recommending to the Board the formulation of policies and procedures relating to its functions, and overseeing day-to-day office administration to ensure efficient operation of the Office of the Board.

The posts are remunerated according to calibre of successful candidates and with reference to comparable executive officer ranks of the Hong Kong Government (MPS points 34-44), working on 5-day week, with 21 days annual leave plus medical benefits.

Interested party may send **on or before 18 August 2025** the applications with C.V., marked “confidential” on the envelope (or header), addressed to the Special Assistant to Chairperson & Deputy Chairperson of the Social Workers Registration Board,


- by mail: 27/F Eastern Commercial Centre, 83 Nam On Street, Shau Kei Wan, Hong Kong, or
- by email: sa@swrb.org.hk.

Only shortlisted candidates will be invited to written test and/or interview. Personal data collected will be used for recruitment purposes only.



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EDUCATION BUREAU
Non-Civil Service Vacancy
Senior Curriculum Officer
(English Language Education)
(EDB/CDI/187/25)

Salary: \$101,775 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 22 August 2025

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.



RATING AND VALUATION DEPARTMENT

Valuation Surveyor
(Civil Service Vacancy)

Salary : Master Pay Scale Point 30 (HK\$71,010 per month) to Master Pay Scale Point 44 (HK\$119,650 per month)

Closing Date for Application : 29 August 2025

Tel. Enquiry : 2150 8823

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

EDUCATION

EDUCATION BUREAU

Assistant Education Officer (Civil Service Vacancy)

Subjects for Application:

(A) Chinese Language	(B) English Language	(C) Mathematics
(D) Physics	(E) Biology	(F) Geography
(G) Information & Communication Technology	(H) Visual Arts	

Salary : Master Pay Scale Point 15 (HK\$35,080 per month) to Master Pay Scale Point 33 (HK\$81,510 per month)

Closing Date for Application: 29 August 2025 (Friday)

Information and application procedures about the post is available on the GovHK on the Internet (<http://www.gov.hk>), the Education Bureau website (<http://www.edb.gov.hk> > About EDB > Bureau's Information > EDB Recruitment > Civil Service Vacancies) or in the “Government Vacancies” Mobile Application available for download from Google Play/Apple App Store/HUAWEI AppGallery.

Telephone Enquiry: 2892 5958 or 2892 5705

[Remark: Candidates may submit one application to apply for a vacancy in more than one subject currently being advertised for recruitment of Assistant Education Officer. Candidates must apply online through the Online Application System of the Education Bureau. Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.]

EDUCATION BUREAU

Assistant Primary School Master/ Mistress (Civil Service Vacancy)

Subjects for Application:

(A) Chinese Language
(B) English Language
(C) Primary Science

Salary : Master Pay Scale Point 15 (HK\$35,080 per month) to Master Pay Scale Point 29 (HK\$67,850 per month)

Closing Date for Application : 29 August 2025 (Friday)

Information and application procedures about the post is available on the GovHK on the Internet (<http://www.gov.hk>), the Education Bureau website (<http://www.edb.gov.hk> > About EDB > Bureau's Information > EDB Recruitment > Civil Service Vacancies) or in the “Government Vacancies” Mobile Application available for download from Google Play/Apple App Store/HUAWEI AppGallery.

Telephone Enquiry : 2892 5978 or 2892 6174

[Remark: Candidates may submit one application to apply for a vacancy in more than one subject currently being advertised for recruitment of Assistant Primary School Master/Mistress. Candidates must apply online through the Online Application System of the Education Bureau. Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.]

EDUCATION BUREAU

Non-Civil Service Vacancy

Part-time Professional Programme Officer (EDB/QAD/189/25)

Salary: \$303 per hour (Contract Period: 1 year)
(Required to work around 16 hours per week)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy


Curriculum Officer [School-based Curriculum Development (Primary) / Primary Science] (EDB/CSD/188/25)

Salary: \$82,330 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information and application procedures about the post.

YMCA of Hong Kong Christian College
滙青基信書院

Vacancies for 2025

The YMCA of Hong Kong Christian College (YHKCC) is a Direct Subsidy Scheme Secondary School for students aged 11–18 years old. The College provides an international style education and offers both the Hong Kong and IGCSE/GCE A-level curricula. Students are educated in a multi-cultural environment based on strong Christian values. Approximately 60% of students and 40% of teachers are from international backgrounds.

The College is looking for applicants for the following positions:

TEACHING POSITION (For August 2025)

■ CHINESE TEACHER

- Bachelor's degree in Chinese
- PGDE or equivalent qualification
- Putonghua Language Proficiency or equivalent qualification
- Experience in teaching HKDSE Chinese Language and Chinese as a foreign language is an advantage

Applications are invited from caring, qualified and experienced teachers who are supportive of our vision, mission and Christian ethos. We are looking for good team players with a proven track record, a passion for developing their subject and a willingness to contribute promote Christian values in the school. All applicants for full-time teaching positions need to secure a pass in the Basic Law & National Security Test (BLNST) before a contract can be offered.

Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st August, 2025**.

NON-TEACHING POSITION (For August 2025)

■ CAREERS & HIGHER EDUCATION ASSISTANT

- Proficiency in paperwork and document handling in an educational setting
- Good organizational skills to help coordinate events, workshops and appointments
- Ability to work well in a supportive role, assisting with operational tasks as needed
- Respect for confidentiality and the ability to handle sensitive information with care
- Creative design skills to assist in creating visually engaging social media material is an advantage
- Knowledge of secondary school career guidance and higher education pathways is an advantage

Applications are invited from candidates who would like to make a difference in the educational sector and contribute to our mission. Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st August, 2025**.

Address : 2 Chung Yat Street, Tung Chung, Hong Kong
Telephone : 2988 8123 Fax : 2988 2000
Email : info@yhkcc.edu.hk
Website : www.yhkcc.edu.hk

AISHK is seeking a dynamic professional to join the school's Primary & Secondary Divisions.

Australian International School Hong Kong

PRIMARY & SECONDARY CLASSROOM ASSISTANTS

Classroom Assistants work across the Divisions as part of collaborative teams to enrich the learning of all students. They are responsible for the provision of in-class support of teaching staff and students and out of class activities including:

- Supporting teachers to differentiate for diverse students in the mainstream classroom.
- Supervising students during assessments, making observations and mentoring as directed by the teacher.
- Implementation of specific programs, under the guidance of the Learning Support Teacher or Class Teacher with individuals or small groups.
- Preparation and creation of resources & teaching aids.

Working Hours : Monday to Fridays, term time only
Primary: 7:45am to 3:15pm | Secondary: 8:00am to 3:30pm

Contract commencement dates: Term 4: 13 October 2025
Term 1: 19 January 2026

Applications date: 29 August 2025

Please view the **Role Statement** for this position via the AISHK website: aishk.edu.hk/work-at-aishk

The School reserves the right to recruit at any stage during the selection process.

Ability to reside and work in Hong Kong essential

All personal data collected will be used for recruitment purposes only. School Registration No: ED 1/21627/95

APPLICATION DETAILS



3A Norfolk Rd, Kowloon Tong, Hong Kong
+852 2304 6078

aishk.edu.hk

GENERAL

MARINE DEPARTMENT

Part-time Marine Safety Officer (Non-Civil Service Vacancy)

Salary: HK\$400 to HK\$549 per hour
(depending on relevant experience)

Closing Date for Application: 22 August 2025

Tel. Enquiry: 2852 4889

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

The Treasury

Accounting Officer II (Civil Service Vacancy)

Salary: Master Pay Scale Point 14 (HK\$33,405 per month) to Master Pay Scale Point 27 (HK\$61,865 per month)

Closing Date for Application: 22 August 2025

Tel. Enquiry: 3847 8850

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

LEISURE AND CULTURAL SERVICES DEPARTMENT

Museum Trainee (Conservation) (Non-Civil Service Vacancy)

Salary: HK\$19,223 per month
(fixed throughout the contract period)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2734 2347

Please visit GovHK at <http://www.gov.hk>, Leisure and Cultural Services Department website at <http://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play / Apple App Store/HUAWEI AppGallery for information about the post.

香港房屋委員會
Hong Kong Housing Authority

Term Technical Officer (Laboratory)

Monthly Salary: \$25,115 (plus 15% contract-end gratuity)

Closing Date for Application: 5 September 2025

Tel. Enquiry: 2761 6170

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2024)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<https://www.housingauthority.gov.hk/tc/common/pdf/global-elements/forms/general-information/HD917.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

SOCIAL SERVICES

Assistant Executive Secretary (Accounts)

Required by The Methodist Church, HK to be responsible of overall accounting, fund-raising and financing work of the Church. Applicants have to be Christians with a desire to serve the Lord and His Church, qualified CPA, be able to handle full set of accounts independently; proficient in English, Chinese, minimum 5 years of management experience, and be familiar with Hong Kong taxation matter. Remunerations commensurate with Government EOII and experience would be counted.

Please send application letters in both Chinese and English, with resume, expected salary and 2 referees to vacancies@methodist.org.hk with Assistant Executive Secretary (Accounts) as ‘Subject’ *before 31st August*. Only suitable applicants will be interviewed.

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