



香港中文大學

The Chinese University of Hong Kong

Applications are invited for:-

Office of Admissions and Financial Aid

Director

(Ref: 250001GZ) (Closing date: September 12, 2025)

Founded in 1963, The Chinese University of Hong Kong (<http://www.cuhk.edu.hk>) is a forward-looking and intellectually vigorous university with the mission to be a first-class comprehensive research university, regionally and internationally. The University is fully committed to excellence in teaching, research, knowledge transfer and community service in a comprehensive range of disciplines, thereby serving the needs and enhancing the well-being of the citizens of Hong Kong, China as a whole, and the wider world community. The University values greatly its College system and the culture preserved and promoted by the University and its Constituent Colleges. Bilingualism is adopted in teaching, research and administration.


Reporting to the Provost through the Associate Vice-President (Student Experience), the appointee will direct, coordinate, and oversee all undergraduate student recruitment efforts for the University; create and implement innovative recruitment programming and strategies; identify avenues for strategic outreach and recruitment efforts, both locally and internationally; build and enhance supportive relationships with prospective students and families through genuine and informative communication; oversee planning and marketing of recruitment and informational events; set and report on recruiting metrics and outcomes; and oversee the development and implementation of the financial aid leveraging strategies, financial aid policies and awarding practices. The appointee should also develop strategies and collaborate effectively with academic and administrative units across the University to achieve enrolment and student success goals.

The appointee should possess (i) a higher degree; (ii) ample years of progressively responsible experience in higher education, student services, admissions, enrolment management, recruiting, financial assistance, or a related field; (iii) the ability to effectively communicate and exchange information with a wide diversity of individuals, including students, faculty, staff, and prospective students and their families; (iv) strong organizational and time management skills, including demonstrated ability to mobilize both time and resources to achieve organizational goals; (v) demonstrated innovative and creative thinking in promotion of programmes and strategies for outreach to a diverse population of prospective students; (vi) the ability to analyze and evaluate current strategies and metrics, and develop robust annual strategic plans that include new and/or innovative strategies to continually improve processes and outcomes; (vii) extensive knowledge of financial aid protocols, with the ability to structure/maintain an efficient and effective system of financial aid awarding and processing; (viii) the ability to foster a supportive, open, and collaborative working environment; and (ix) excellent communication skills with high level of proficiency in both English and Chinese (including Putonghua). Candidates with academic experience such as teaching and research are preferred.

Appointment will initially be made on contract basis for up to three years, renewable subject to mutual agreement. The University reserves the right to fill the post by invitation.

Application Procedure

The University only accepts and considers applications submitted online for the post above via the CUHK career site. For more information and to apply online, please visit <http://career.cuhk.edu.hk>.



YMCA of Hong Kong Christian College

港青基信書院

Vacancies for 2025

The YMCA of Hong Kong Christian College (YHKCC) is a Direct Subsidy Scheme Secondary School for students aged 11-18 years old. The College provides an international style education and offers both the Hong Kong and IGCSE/GCE A-level curricula. Students are educated in a multi-cultural environment based on strong Christian values. Approximately 60% of students and 40% of teachers are from international backgrounds.

The College is looking for applicants for the following positions:

TEACHING POSITION (For August 2025)

■ **CHINESE TEACHER**

- Bachelor's degree in Chinese
- PGDE or equivalent qualification
- Putonghua Language Proficiency or equivalent qualification
- Experience in teaching HKDSE Chinese Language and Chinese as a foreign language is an advantage

Applications are invited from caring, qualified and experienced teachers who are supportive of our vision, mission and Christian ethos. We are looking for good team players with a proven track record, a passion for developing their subject and a willingness to contribute promote Christian values in the school. All applicants for full-time teaching positions need to secure a pass in the Basic Law & National Security Test (BLNST) before a contract can be offered.

Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st August, 2025**.

NON-TEACHING POSITION (For August 2025)

■ **CAREERS & HIGHER EDUCATION ASSISTANT**

- Proficiency in paperwork and document handling in an educational setting
- Good organizational skills to help coordinate events, workshops and appointments
- Ability to work well in a supportive role, assisting with operational tasks as needed
- Respect for confidentiality and the ability to handle sensitive information with care
- Creative design skills to assist in creating visually engaging social media material is an advantage
- Knowledge of secondary school career guidance and higher education pathways is an advantage

Applications are invited from candidates who would like to make a difference in the educational sector and contribute to our mission. Please send a CV and a covering letter with email addresses and telephone numbers of two referees, one of whom should be your current employer, to: recruitment@yhkcc.edu.hk. The application deadline is **31st August, 2025**.

Address : 2 Chung Yat Street, Tung Chung, Hong Kong Email : info@yhkcc.edu.hk
Telephone : 2988 8123 Fax : 2988 2000 Website : www.yhkcc.edu.hk



DEPARTMENT OF JUSTICE

Government Counsel

(Civil Service Vacancy)

Salary: Master Pay Scale Point 32 (HK\$77,855 per month) to Master Pay Scale Point 44 (HK\$119,650 per month)


Closing Date for Application:
12 September 2025 (6:00 p.m. Hong Kong Time)

Tel. Enquiry: 3703 6550 / 3703 6551

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/Apple App Store/HUAWEI AppGallery for information about the post.

Be the first in town to reach elite career seekers

T : 2565 8822
E : classified@scmp.com

 **Classified Post**



Hong Kong Schools Music and Speech Association

the organisation which presents the annual
Hong Kong Schools Music Festival and
Hong Kong Schools Speech Festival

invites application for the post of

Festival Officer (Music)

(A) **Responsibilities:**

- Organising the Association's musical events such as the Hong Kong Schools Music Festival, Prize-winners' Concerts and workshops
- Supporting committee work
- Producing the publications for the Festivals
- Producing required documents for external stakeholders related to the Festivals
- Planning the logistics when running the Festivals
- Assisting in liaising the prize sponsorship for the Association
- Handling enquiries and complaints for the Festivals

(B) **Requirements:**

- Holder of a Bachelor's degree in Music / Arts Administration / Arts Management; a Master degree in the above disciplines is preferable
- A minimum of three years of post-degree experience in art organisations is preferable
- Met the language proficiency requirements of Level 2 or above in Chinese Language and English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or the Hong Kong Certificate of Education Examination (HKCEE), or equivalent¹
- Strong sense of responsibility, self-motivated, detail-oriented, proactive, well-organised and a mature personality with good management and problem-solving skills
- Able to multitask independently and in a team in a fast-paced environment with tight schedules
- Tactful manner in communicating with different stakeholders
- Knowledge in music and the Hong Kong School music industry is highly preferable
- Excellent command of spoken and written English and Chinese with fluency in Putonghua
- Proficiency in MS Office and Chinese word processing
- Able to work overtime and be on duty for events held occasionally during holidays

(C) **Salary Scale and Fringe Benefits:**

- Starting Salary: \$23,585 - \$40,620 (Master Pay Scale Point 8 to 18) depending on related work experience
- Medical insurance, MPF and paid annual leave

(D) **Terms of Appointment:**


- A new recruit will be appointed on a one-year probation terms. Upon passage of the probation bar, he/she may be considered for further appointment

Please send a full resume including present and expected salaries, and date of availability, by email <recruitment@hksmsa.org.hk> or by post to the Administrative Secretary, Hong Kong Schools Music and Speech Association, 7 Camel Village Street 2/F, Homantin, Kowloon.

(Please state "FOM" on the subject line of the email or on envelope.)

Data collected will be used for recruitment purpose only. Only short-listed candidates will be contacted.

¹ For appointment purpose, "Grade C" and "Grade E" in Chinese Language and English Language (Syllabus B) in the HKCEE before 2007 are accepted administratively as comparable to "Level 3" and "Level 2" respectively in Chinese Language and English Language in the 2007 HKCEE and henceforth.



THE HONG KONG POLYTECHNIC UNIVERSITY

香港理工大學

With over 85 years of rich heritage, **The Hong Kong Polytechnic University (PolyU)** has evolved alongside society and made pivotal contributions to the development of Hong Kong, the Nation and the world. The University pursues world-class excellence in education, research and knowledge transfer to nurture socially responsible leaders and professionals, as well as to drive impactful research and innovation. PolyU will strive to continually excel as an innovative world-class university that makes a positive impact on society, living up to the University's motto: "To learn and to apply, for the benefit of mankind".

Ranked among the top 100 universities globally by well-known ranking organisations such as Quacquarelli Symonds (QS), Times Higher Education (THE) and U.S. News & World Report, PolyU offers a wide range of world-class educational and research programmes in seven faculties and three independent schools. PolyU has furthermore achieved commendable results in the QS World University Rankings by Subject 2025 – it is ranked in the global top 30 for seven subjects, is first in Hong Kong for three subjects, and is in the global top 100 for 26 subjects. For further details about the University, please visit PolyU's website at <https://www.polyu.edu.hk/>.

The University is now inviting applications and nominations for the following post in the Department of Chinese History and Culture. Please visit the website at <https://www.polyu.edu.hk/cho/> for more information about the Department.

Head of Department of Chinese History and Culture

(Ref. 250815005-IE)

The successful candidate will be appointed Chair Professor/Professor normally on regular terms of appointment (equivalent to tenured professorship), commensurate with his/her qualifications and experience, and will hold a concurrent headship appointment. The concurrent headship appointment is normally for an aggregate period of six years in two three-year terms of office. The post specification for the post concerned can be obtained from https://jobs.polyu.edu.hk/deans_heads. Other suitable candidate(s) from the search, if deemed appropriate by the University, may be appointed Chair Professor/Professor if not as Head of Department.

Conditions of Service


Terms of appointment and remuneration package are negotiable and highly competitive. For general information on terms and conditions for appointment of academic staff in the University, please visit the website at <https://www.polyu.edu.hk/hro/docdrive/careers/doc/Prof.pdf>.

Application and Nomination

The University invites applications and nominations for this appointment. Please submit an application through PolyU's career website (https://jobs.polyu.edu.hk/deans_heads). Candidature may also be recommended by nominations via email to the Chairman of the Search Committee for recruitment of Head of Department of Chinese History and Culture at hrcchc@polyu.edu.hk. **Consideration of applications and nominations will commence on 30 September 2025 until the position is filled.** General information about the University is available at <https://www.polyu.edu.hk> or from the Human Resources Office [Tel: (852) 3400 3544]. The University's Personal Information Collection Statement for recruitment can be found at https://www.polyu.edu.hk/hro/careers/pics_for_recruitment.

PolyU is an equal opportunity employer, dedicated to fostering an environment that embraces diversity and demonstrates inclusion of people from all backgrounds, cultures, identities and experiences where all members of the University are treated with fairness, dignity and respect. To learn more about the University's "Statement on Equal Opportunities, Diversity, and Inclusion", please visit our website at https://www.polyu.edu.hk/hro/equal_opportunities_diversity_and_inclusion/.

www.polyu.edu.hk



香港科技大學

THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Division of Public Policy

Faculty Position (Job ID: 10912)

Founded in 1991, The Hong Kong University of Science and Technology (HKUST) is a world-renowned international research university dedicated to the advancement of learning and scholarship, with special emphasis on postgraduate education and close collaboration with the industry and business. HKUST has been ranked among the top world universities by QS university rankings and Times Higher Education for the past five years. English is the medium of teaching, research, and administration.

The Division of Public Policy (PPOL) is inviting applications for all rank. Candidates should be well-qualified and accomplished scholars who hold a relevant PhD degree with teaching and research experience in public administration, management, public policy, and other relevant fields.

Successful candidates should have a relevant PhD degree, preferably with at least 2 years of post-doctoral experience in relevant fields, such as public policy, public administration, political science. Applicants in the following three research areas: **(i) Science, Technology (Innovation) policy; (ii) Social and Urban Policy; (iii) Public Policy and Governance for Emerging Technologies** are especially welcome. Proven capacity to interact effectively with government, industry, and commercial sectors would be an advantage.

For more information about the University and the Division of Public Policy, please visit <https://hkust.edu.hk>, and <https://ppol.hkust.hk>.

Salary is highly competitive and will be commensurate with qualifications and experience. Fringe benefits include annual leave, medical and dental benefits. Housing benefits will also be provided where applicable. Appointment at Professor rank will be on substantive basis. Initial appointment at the Assistant Professor/Associate Professor rank will normally be made on a three-year contract, renewable subject to mutual agreement. A gratuity will be payable upon successful completion of contract.

Application Procedure

To facilitate an official application process, the University requires applicant to submit an application via the central HKUST Recruitment System (<https://facrecruit.hkust.edu.hk/>). Applicant will need to first sign up to create a personal account via the “HKUST Hong Kong Campus”. At the section of “Academic unit/priority area”, applicant please select “Division of Public Policy” or “PPOL”.

Review of applications will begin immediately and continue until the position is filled. We thank applicants for their interest, but advise that only shortlisted candidates will be notified of the result of the application.

*(Information provided by applicants will be used for recruitment and other employment-related purposes. Applicants should read the **Personal Information Collection Statement** (<https://hro.hkust.edu.hk/rcpics>) before submission of application.)*

HKUST is an equal opportunities employer and is committed to our core values of inclusiveness, diversity, and respect.

EDUCATION

EDUCATION BUREAU

Non-Civil Service Vacancy

Curriculum Officer
[School-based Curriculum Development
(Primary) / Primary Science]
(EDB/CSD/188/25)

Salary: \$82,330 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy

Part-time
Professional Programme Officer
(EDB/QAD/189/25)

Salary: \$303 per hour (Contract Period: 1 year)
(Required to work around 16 hours per week)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2892 6509

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Assistant Primary School Master/ Mistress
(Civil Service Vacancy)

Subjects for Application:
(A) Chinese Language
(B) English Language
(C) Primary Science

Salary : Master Pay Scale Point 15 (HK\$35,080 per month) to
Master Pay Scale Point 29 (HK\$67,850 per month)

Closing Date for Application : 29 August 2025 (Friday)

Information and application procedures about the post is available on the GovHK on the Internet (<http://www.gov.hk>), the Education Bureau website (<http://www.edb.gov.hk> > About EDB > Bureau’s Information > EDB Recruitment > Civil Service Vacancies) or in the “Government Vacancies” Mobile Application available for download from Google Play/App Store/HUAWEI AppGallery.

Telephone Enquiry : 2892 5978 or 2892 6174

[Remark: Candidates may submit one application to apply for a vacancy in more than one subject currently being advertised for recruitment of Assistant Primary School Master/Mistress. Candidates must apply online through the Online Application System of the Education Bureau. Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.]

EDUCATION BUREAU

Non-Civil Service Vacancy

Curriculum Officer
(Kindergarten and Primary/Primary)
(EDB/CDI/191/25)

Salary: \$82,330 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 5 September 2025

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Non-Civil Service Vacancy

Principal Curriculum Officer
(Chinese Language)
(EDB/EI/190/25)

Salary: \$127,700 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 8 September 2025

Tel. Enquiry: 3527 0176

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

EDUCATION BUREAU

Assistant Education Officer (Civil Service Vacancy)

Subjects for Application:

(A) Chinese Language	(B) English Language	(C) Mathematics
(D) Physics	(E) Biology	(F) Geography
(G) Information & Communication Technology	(H) Visual Arts	

Salary : Master Pay Scale Point 15 (HK\$35,080 per month) to
Master Pay Scale Point 33 (HK\$81,510 per month)

Closing Date for Application: 29 August 2025 (Friday)

Information and application procedures about the post is available on the GovHK on the Internet (<http://www.gov.hk>), the Education Bureau website (<http://www.edb.gov.hk> > About EDB > Bureau’s Information > EDB Recruitment > Civil Service Vacancies) or in the “Government Vacancies” Mobile Application available for download from Google Play/App Store/HUAWEI AppGallery.

Telephone Enquiry: 2892 5958 or 2892 5705

[Remark: Candidates may submit one application to apply for a vacancy in more than one subject currently being advertised for recruitment of Assistant Education Officer. Candidates must apply online through the Online Application System of the Education Bureau. Applications which are incomplete or submitted in person, by post, by fax or by e-mail will not be accepted.]

EDUCATION BUREAU

Non-Civil Service Vacancy

Curriculum Officer
(Moral, Civic and National Education)
(EDB/CDI/192/25)

Salary: \$82,330 per month (Gratuity: 15%)
(Contract Period: 2.5 years)

Closing Date for Application: 5 September 2025

Tel. Enquiry: 2892 5846

Please visit “GovHK” at <https://www.gov.hk>; or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information and application procedures about the post.

AISHK is seeking a dynamic professional to join the school's Primary & Secondary Divisions.

PRIMARY & SECONDARY CLASSROOM ASSISTANTS

Classroom Assistants work across the Divisions as part of collaborative teams to enrich the learning of all students. They are responsible for the provision of in-class support of teaching staff and students and out of class activities including:

- Supporting teachers to differentiate for diverse students in the main stream classroom.
- Supervising students during assessments, making observations and mentoring as directed by the teacher.
- Implementation of specific programs, under the guidance of the Learning Support Teacher or Class Teacher with individuals or small groups.
- Preparation and creation of resources & teaching aids.

Australian International School Hong Kong

Please view the **Role Statement** for this position via the AISHK website: aishk.edu.hk/work-at-aishk

The School reserves the right to recruit at any stage during the selection process.

Ability to reside and work in Hong Kong essential

All personal data collected will be used for recruitment purposes only. School Registration No: ED 1/21627/95

APPLICATION DETAILS

3A Norfolk Rd, Kowloon Tong, Hong Kong

+852 2304 6078

Working Hours - Monday to Fridays, term time only

Primary: 7:45am to 3:15pm | Secondary: 8:00am to 3:30 pm

Contract commencement date: Term 4: 13 October 2025 Term 1: 19 January 2026 Applications close: 29 August 2025

aishk.edu.hk

Po Leung Kuk Grandmont Primary School

Full-time/Part-time English Language Teaching Assistant (ELTA) (2025/26 School Year)

Requirements:

- Native-speaker of English or possess native-speaker English competence
- Bachelor's degree holder with relevant training in TEFL/TESOL
- Holder of HKID or a valid working permit visa
- Be self-motivated and enthusiastic in promoting a language-rich learning environment
- English teaching experience at local primary schools preferred
- Passed in the Basic Law and National Security Law Test (Degree Level) preferred
- have completed SCRC with no criminal conviction

Duties:

- Co-teach English literacy programme with local English Teachers
- Plan and prepare teaching materials
- Organize English Learning Activities
- Support all school activities

Please send the application with full resume and expected salary to the Principal, Po Leung Kuk Grandmont Primary School, 180 Po Kong Village Road, Wong Tai Sin, Kowloon or by email pkgsrecruit@gmail.com. Information provided will be used for recruitment purpose only.

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Classified Post

Native English Teacher Assistant (NETA)


New Asia Middle School

- Potential candidates are required to teach junior secondary students English Language and work collaboratively with the English Panel in the preparation of teaching materials, curriculum development, arranging cross-curricular activities, running the English Corner and activities organized by English Society etc. Experience in preparing students for Speech Festivals and/or conducting drama activities/debates is an advantage.
- Contract period: 1 September 2025 to 31 August 2026
- Applicants should possess native-speaker English competence with a bachelor's degree in English/B. Ed./Diploma in TEFL/TESL qualification at diploma level.
- Interested candidates please send application letter and resume with recent photo to the Principal by email (recruit@nams.edu.hk) on or before 1 Aug 2025.

(All information provided will only be used for recruitment related purpose.)

Please refer to the following for further information: <http://www.edb.gov.hk/en/sch-admin/admin/about-sch-staff/net-scheme/net-appointment-matters.html>

GENERAL

香港房屋委員會
Hong Kong Housing Authority

Term Technical Officer (Laboratory)


Monthly Salary: \$25,115 (plus 15% contract-end gratuity)

Closing Date for Application: 5 September 2025

Tel. Enquiry: 2761 6170

Please visit <http://www.housingauthority.gov.hk> for information about the post and application procedures.

Application forms [HD917 (Rev.2024)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street and the Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road; (2) from Hong Kong Housing Authority website (<https://www.housingauthority.gov.hk/tc/common/pdf/global-elements/forms/general-information/HD917.pdf>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language).

AGRICULTURE, FISHERIES AND CONSERVATION DEPARTMENT

Field Officer II (Crop)
(Civil Service Vacancy)

Salary: Master Pay Scale Point 8 (HK\$23,585 per month) to Master Pay Scale Point 21 (HK\$47,010 per month)

Closing Date for Application : 5 September 2025

Tel. Enquiry: 2150 6687

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.

Financial Secretary’s Office

Office for Attracting Strategic Enterprises
(Non-Civil Service Vacancy)


Deputy Chief Manager (Fintech)

Salary: HK\$93,255 per month

Closing Date for Application : 28 August 2025

Tel. Enquiry : 3870 2401

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.

RATING AND VALUATION DEPARTMENT


Valuation Surveyor
(Civil Service Vacancy)

Salary : Master Pay Scale Point 30 (HK\$71,010 per month) to Master Pay Scale Point 44 (HK\$119,650 per month)

Closing Date for Application : 29 August 2025

Tel. Enquiry : 2150 8823

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.

PLANNING DEPARTMENT


Architectural Design Officer
(Non-Civil Service Vacancy)

Salary: HK\$49,230 per month

Closing Date for Application: 5 September 2025

Tel. Enquiry: 2231 4346

Please visit GovHK at <https://www.gov.hk> or download “Government Vacancies” Mobile Application at Google Play/App Store/HUAWEI AppGallery for information about the post.

LEISURE AND CULTURAL SERVICES DEPARTMENT

Museum Trainee (Conservation)
(Non-Civil Service Vacancy)

Salary: HK\$19,223 per month
(fixed throughout the contract period)

Closing Date for Application: 29 August 2025

Tel. Enquiry: 2734 2347

Please visit GovHK at <http://www.gov.hk>, Leisure and Cultural Services Department website at <http://www.lcsd.gov.hk> or download “Government Vacancies” Mobile Application at Google Play / Apple App Store/HUAWEI AppGallery for information about the post.